

**RESOLUTION NO. 3287**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, COUNTY OF PIERCE, STATE OF WASHINGTON, AUTHORIZING MAYOR TERRY CARTER TO SIGN AN MOU WITH THE LAW OFFICE OF MICHEAL E. HARBESON ON BEHALF OF THE CITY OF BONNEY LAKE TO PROVIDE LEGAL SERVICES TO PARTICIPANTS OF THE BONNEY LAKE COMMUNITY COURT DURING THE PERIOD OF 7/1/2025 THROUGH 6/30/2026.**


**WHEREAS**, The Bonney Lake Municipal Court moves the City of Bonney Lake to Enter into an MOU with the Law Office of Michael E. Harbeson ,covering the time period from July 1, 2025 through June 30, 2026; and

**WHEREAS**, This MOU is funded through the Administrative Office of the Courts Therapeutic Court Program under Contract #1AA26825.


**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, STATE OF WASHINGTON, DOES HEREBY RESOLVE AS FOLLOWS:**

Mayor Terry Carter is hereby authorized to sign an MOU with the Law Office of Micheal E. Harbeson on behalf of the City of Bonney Lake covering the time period from July 1, 2025 through June 30, 2026.

**PASSED** by the City Council this 22<sup>nd</sup> day of July 2025.

Signed by:  
  
339AD7C13E9E492  
Terry Carter, Mayor

AUTHENTICATED:

Signed by:  
  
975A05C52D794C6  
Sadie A. Schaneman, MMC, City Clerk

City of Bonney Lake, Washington  
**City Council Agenda Bill (AB)**

<b>Agenda Item Type:</b> Resolution	<b>Agenda Bill Number &amp; Ordinance/Resolution/Motion Number:</b> AB25-57/R25-57	
<b>Department/Division Submitting:</b> Court	<b>Presenter:</b> Judge Joanna J. Daniels Geri Resch, Judicial Branch Administrator	<b>City Strategic Goal Category:</b> Choose an item.

**Agenda Subject:** Memorandum Of Understanding Between Law Office Of Michael E. Harbeson And The City Of Bonney Lake.

**Full Title/Motion:** A Resolution Of The City Council Of The City Of Bonney Lake County Of Pierce, State Of Washington, Authorizing Mayor Terry Carter To Sign An Mou With The Law Office Of Micheal E. Harbeson On Behalf Of The City Of Bonney Lake To Provide Legal Services To Participants Of The Bonney Lake Community Court During The Period Of 7/1/2025 Through 6/30/2026.

**Administrative Recommendation:** Approve.

**Short Background Summary (Use a memo to write a full history):** This MOU Seeks To Formalize The Partnership Between The Law Office Of Michael E. Harbeson, Hereafter Harbeson. And The City Of Bonney Lake Wherein Harbeson Shall Provide Comprehensive Legal Services To Participants In The Bonney Lake Community Court. \$35,000 In Grant Funding Is Allocated For This Purpose. See Email Dated June 24,20250 Attached Hereto As Exhibit A.

**Attachments:** Email Award Notification: MOU Between Law Office Of M. Harbeson And The City Of Bonney Lake.

<b>BUDGET INFORMATION</b>			
<b>Budgeted Amount:</b>	<b>Current Balance:</b>	<b>Expenditure Amount Needed:</b>	<b>Budgeted Balance Difference:</b>
<b>Budget Explanation:</b>			

<b>COMMITTEE, BOARD &amp; COMMISSION REVIEW</b>				
<b>Public Hearing Date:</b>		<b>Name Of Committee/Commission Public Hearing Was Done At:</b>		
Date & Name Of Committee/ Commission Meeting	Return To Committee/ Commission/Board	Council Workshop Discussion	Consent Agenda	Council Full Issues
Date: 07/08/2025 Name: Public Safety Committee	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes
Date: Name:	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes
Date: Name:	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes
<b>Hearing Examiner Review:</b>				
<b>Preparer sent affected Department Director(s) copy of AB</b>		<input checked="" type="checkbox"/> Administrative Services <input type="checkbox"/> Court <input type="checkbox"/> Executive <input checked="" type="checkbox"/> Finance <input type="checkbox"/> Police <input type="checkbox"/> Public Services		

<b>COUNCIL ACTION</b>	
Workshop Date(s): Meeting Date(s): 7/22/2025	Public Hearing Date(s): Tabled To:

<b>APPROVALS</b>		
<b>Department Director:</b> <i>Judge Joanna Daniels</i>	<b>Mayor:</b> <i>Terry Carter</i>	<b>Date Reviewed By City Attorney (if applicable):</b>

**MEMORANDUM OF UNDERSTANDING**  
**BETWEEN**  
**LAW OFFICE OF MICHAEL E. HARBESON**  
**AND**  
**CITY OF BONNEY LAKE**

This Memorandum of Understanding (MOU) is entered into by and between the Law Office of Michael E. Harbeson and the City of Bonney Lake to provide qualified public defense counsel to community court participants. The funding for this MOU is provided through a grant to the Bonney Lake Community Court from the Administrative Office of the Courts (AOC). There is no other funding source.

**I. PURPOSE**

This MOU is to formalize the partnership between the Law Office of Michael E. Harbeson and the City of Bonney Lake to provide comprehensive legal services in collaboration with peer support services with the shared goals of providing training and support to Bonney Lake Community Court.

**II. ROLES AND RESPONSIBILITIES**

- a. Consulting - providing advice, expertise and professional opinions to participants.
- b. Collaborate - to work jointly and/or produce together.
- c. Coordinate - to bring together all entities in this contract.
- d. Representation - to provide defense related counsel to community court participants.
- e. Referral - to provide overview of community court process and facilitate community court intake.

**III. Desired Outcomes:**

- a. The partnership aims to:
- b. Provide legal support and guidance through systems of care;
- c. Facilitate foster recovery and resilience through qualified treatment agencies;
- d. Enhance coping strategies and community engagement;
- e. Support mental health and wellness through partnership with qualified treatment agencies;
- f. Reduce recidivism and promote personal development;
- g. Support employment and education connections;
- h. Determine solutions to challenges in personal and professional spaces.

**IV. PERIOD OF MOU**

Regardless of the date of signature, this MOU will be in effect starting on July 1, 2025 and ending on December 31, 2025. Termination of this MOU prior to the end


date of December 31, 2025, shall require thirty (30) days advance, written notice to the non-terminating party.

**V. COMPENSATION**

- a. The City of Bonney Lake agrees to pay an hourly rate of \$350 with a minimum of (1) hour per each community court hearing session, twice a month. There will be (1) full time public defense attorney in accordance with the terms of this MOU. Any additional training and Stakeholders Meetings will be billed with a minimum of one (1) hour for each session. Invoices shall be provided to the City of Bonney Lake no later than the tenth (10<sup>th</sup>) day of each month.

/s/ Michael E. Harbeson \_\_\_\_\_ Date: 07/23/2025

Michael E. Harbeson WSBA # 26206

Signed by:  


\_\_\_\_\_ Date: 7/23/2025 | 12:05 PM PDT

339AD7C13E9E492...  
Terry Carter, Mayor  
City of Bonney Lake

## Gerri Resch

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**From:** Niccolocci, Leah <Leah.Niccolocci@courts.wa.gov>  
**Sent:** Wednesday, June 25, 2025 9:58 AM  
**To:** Gerri Resch; Joanna Daniels  
**Subject:** Re: CLJ Therapeutic Court SFY26 Funding Applications

It should have said "Judicial Administrator"

Leah Niccolocci  
Court Program Analyst | Office of Court Innovation  
leah.niccolocci@courts.wa.gov  
[www.courts.wa.gov/tc/](http://www.courts.wa.gov/tc/)



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**From:** Gerri Resch <ReschG@bonneylake.gov>  
**Sent:** Wednesday, June 25, 2025 9:56 AM  
**To:** Niccolocci, Leah <Leah.Niccolocci@courts.wa.gov>; Joanna Daniels <DanielsJ@bonneylake.gov>  
**Subject:** RE: CLJ Therapeutic Court SFY26 Funding Applications

**External Email Warning!** This email has originated from outside of the Washington State Courts Network. Do not click links or open attachments unless you recognize the sender, are expecting the email, and know the content is safe. If a link sends you to a website where you are asked to validate using your Account and Password, **DO NOT DO SO!** Instead, report the incident.

Leah:

Can you please confirm the award under Personnel: the Judicial Assistant listed in your e-mail is the Judicial Specialists that was listed in our detailed budget request.

Thank you so much for your time.

Gerri Resch, CCM  
Judicial Branch Administrator  
Municipal Courts:  
Bonney Lake / Eatonville  
South Prairie / Sumner  
253-447-4306 Direct Line  
253-862-6606 Business Line  
253-862-3053 Fax Line  
reschg@ci.bonney-lake.wa.us

**From:** Niccolocci, Leah <Leah.Niccolocci@courts.wa.gov>  
**Sent:** Tuesday, June 24, 2025 9:07 AM  
**To:** Geri Resch <ReschG@bonneylake.gov>; Joanna Daniels <DanielsJ@bonneylake.gov>  
**Subject:** Fw: CLJ Therapeutic Court SFY26 Funding Applications

The following has been approved for Bonney Lake - contract pending:

Personnel Approved: \$214,928.00 (100 percent Case Manager, remaining: Judicial Assistant, and Defense)

Staff Equip Approved: \$1,500

Training Approved: \$3,293

Recovery Approved: \$24,870 - the below is only a **suggestion** for recovery supports spending, **not required. It may be good to have a cap on housing for example.**

20400	Uber	
270	cupcakes	
300	supplies projects	
3900	Housing	

Treatment Approved: \$7,500

Please let me know if you have any questions.

Leah Niccolocci  
Court Program Analyst | Office of Court Innovation  
[leah.niccolocci@courts.wa.gov](mailto:leah.niccolocci@courts.wa.gov)  
[www.courts.wa.gov/tc/](http://www.courts.wa.gov/tc/)



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**From:** Grace, TJ <TJ.Grace@courts.wa.gov>  
**Sent:** Tuesday, June 24, 2025 8:25 AM  
**Cc:** Clements, Tessa <Tessa.Clements@courts.wa.gov>; Niccolocci, Leah <Leah.Niccolocci@courts.wa.gov>; Nelson-Oakes, Mindy <Mindy.Nelson-Oakes@courts.wa.gov>; Hooft, Ginnava <Ginnava.Hooft@courts.wa.gov>  
**Subject:** CLJ Therapeutic Court SFY26 Funding Applications

*This message sent on behalf of Tessa Clements.*

Dear Court Leader,

Thank you for your participation in the recent CLJ Therapeutic Court application cycle, contract links via DocuSign will be found in your email inbox very soon. We were pleased to receive over fifty applications, including submissions from eight courts seeking funding for the first time.

While we had hoped to fully fund all requests, limited resources coupled with a reduction in the CLJ Therapeutic Court appropriation for the SFY 26/27 biennium made this unfeasible. The total amount requested approached \$11.857 million, reflecting an increase of \$1.4 million over the previous cycle. However, due to the legislative budget reduction, only \$8.83 million was available for allocation.

As a result, most applicants received reduced funding amounts. We made every effort to minimize the impact of these reductions, particularly in areas related to personnel support.

Funding adjustments were made with careful consideration and were most prevalent in the following categories:

**Training and Travel:** Requests in this category were notably high, and some included miscalculations or requests to cover convenings that do not fit the CLJ Therapeutic Court contract requirements. Reductions were applied primarily to the National AllRise Conference by limiting the number of staff funded to attend and removing travel and lodging expenses since the conference occurs in SFY27 (July 2026).

**Treatment Services:** Allocations were calculated using actual expenditures from prior years.

**Recovery Support:** Funding decisions were similarly informed by historical spending patterns.

*If you have questions about your SFY26 contract, please reach out to your AOC contract manager to set a time to discuss.*

We appreciate your ongoing dedication to therapeutic justice and your commitment to improving outcomes in your communities. Thank you again for your continued efforts.

**Tessa Clements (she/her)**

Behavioral Health Program Supervisor | Office of Court Innovation

**Administrative Office of the Courts**

**P:** 360.704.5588

[tessa.clements@courts.wa.gov](mailto:tessa.clements@courts.wa.gov)

[www.courts.wa.gov](http://www.courts.wa.gov)



**5.1 SFY2026 Budget \$357,725**

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Salaries & Benefits	Staff Equipment	Training	Treatment Services	Recovery Supports
<b>\$311,000.00</b>	<b>\$1500</b>	<b>\$5725</b>	<b>\$8500</b>	<b>\$31,000</b>
\$214,928.00	\$1500	\$3293	\$7500	\$24,870

**Commented [GR1]:** The 1<sup>st</sup> row in the chart is what was requested; the 2<sup>nd</sup> row in red is what was awarded

During the SFY2025 year: a total of 20 Participants were enrolled in Community Court. Of those, 10 have successfully graduated from the program with an additional 2 participants scheduled to graduate in June 2025 and 8 participants pending completion of the program. Over the 2025 fiscal period, the Court received 12 referrals of which 5 opted into the program.

We anticipate the SFY2026 enrollment to increase by 10 – 15 more.

Salaries: requesting \$310,351.72      Awarded \$214,928.00 for the highlighted below: the case manager was 100% funded. Balance is to be re-imburse the other two.

- 1 FTE Case Manager from 7/1/25 – 6/30/26 with benefits      \$168,791.00  
Increased from current funding from COLA and step increase
- 1 FTE Municipal Judge  
15% of 150 monthly hours dedicated for CC = 9 hours      \$ 11,245.44 annually  
9 hrs mthly = \$937.41 (includes benefits)
- 1 FTE Judicial Branch Administrator      \$ 11,136.00 annually  
10% of 160 monthly hours dedicated for CC = 16 hours  
16 hrs mthly = \$928 (includes benefits)
- 5 Judicial Specialists      \$15085.20 annually  
Average of 10 hrs monthly split among staff for CC  
Average \$125.71 hourly x 10 = 1257.10 (includes benefits)
- 1 Probation Officer (Court Support Services)      \$ 3094.08 annually  
Average 4 hrs monthly when Case Manager needs coverage  
Average \$64.46 hourly x 4 = \$257.84 (includes benefits)
- Prosecuting Attorney 2.6 % monthly time for CC      \$ 6,000 total annually  
\$500 of \$19,000 monthly billing is to be applied to Community Court services
- Defense Attorney      \$ 35,000 total annually  
\$350 hourly with max of 2 hrs each court session x4 monthly  
\$350 hourly with min 1 hr for training or Partner meetings x1 per quarter
- 1 Certified Peer Support professional at an estimated      \$ 60,000 annually  
\$5000 monthly x 12

Staff Equipment - Technology: 1500.00 (includes anticipated increases) Awarded \$1500.00

- Cell phone cost for Case Manager, estimated \$100 quarterly      \$ 400.00
- Copies at estimated quarterly cost of \$25      \$ 100.00



- Supplies: paper, gloves, staples, etc..... estimated annually \$ 250.00
- Tyler Technologies: case manager program -annually \$ 260.00  
-currently at \$58.04 mthly. Increase anticipated

Training: \$5725 Awarded \$3293.00

- WSADCP training for two persons: estimated \$375 each \$ 750.00  
-mileage not included as Court now has City vehicle for its use  
-Case Manager and Partner from Prosecutor's Office to attend
- ALLRISE conference July 20 – 23, 2026 \$ 4200.00  
Registration at \$900 estimate for 2 persons = \$1800  
Request flight and lodging funds for \$2400 as conference starts on 7/20/26 yet reservations would need to be made early to partake in group rates and availability on rooms and to take advantage of less cost on flight tickets.  
Meals estimated with per diem rates \$ 175.00
- Snacks and food for quarterly Partner meetings/trainings \$ 600.00  
Estimating \$150 per quarterly  
-prior events had more than 20 Partners in attendance

Treatment Services: \$8500 (includes anticipated increases) Awarded \$7500

- DTPM vendor for UA testing supplies and shipping for lab \$ 5800.00  
Average of \$460 each month for supplies x12 = \$5520  
Average of \$35 for lab shipping x 2 each quarter = \$280
- Supplies: UA gloves, UA waste bags, toilet nursing hats \$ 700.00
- Snacks for Peer Groups: \$30 x4 monthly \$ 360.00
- Services not covered by insurance for therapeutic, mental health and substance use disorders \$ 1500.00  
-estimated annual cost listed for \$1500

Recovery Supports: 31,000 (includes anticipated increases) Awarded \$24,870.00

- Uber transportation for Participants \$ 20,400.00  
Averages about \$1700 monthly
- Graduation plaques and snacks \$ 1470.00  
Estimated 20 plaques at \$60 each = \$1200  
Cupcakes/Cake estimated at x9 events at \$30 = \$270
- Sober support housing at estimated \$650 month \$ 7800.00  
Estimate x3 Participants for 4 months
- Supplies for projects such as collages, arts \$ 300.00
- Fuel for City vehicle: resource networking \$ 200.00