

RESOLUTION NO. 3032

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, PIERCE COUNTY, WASHINGTON, AUTHORIZING THE MAYOR TO SIGN THE SUPPLEMENT WORK AGREEMENT WITH LDC, INC. FOR THE 2022 DEVELOPMENT CODE MAINTENANCE AMENDMENTS.

WHEREAS, October 12, 2021 the Bonney Lake City Council passed Resolution 2985 authorizing the Mayor to sign a Professional Service Agreement with LDC, Inc. to provide on-call planning consulting services; and

WHEREAS, the City desires to have the LDC, Inc render additional services as authorized Section 5 of the Professional Service Agreement other than specifically expressed in the original scope of work;

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Bonney Lake, Washington, does hereby authorize the Mayor to sign the attached Supplement Work Agreement with LDC, Inc. in the amount of \$13,600 and further authorize a contingency amount of \$2,400.

PASSED by the City Council this 22nd day of March 2022.

DocuSigned by:

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Michael McCullough, Mayor

AUTHENTICATED:

DocuSigned by:

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Sadie Schaneman, CMC, City Clerk

City of Bonney Lake, Washington
City Council Agenda Bill (AB)

Department/Staff Contact: Public Services Department Jason Sullivan – Planning & Building Supervisor	Meeting/Workshop Date: March 22, 2022	Agenda Bill Number: AB22-48
Agenda Item Type: Resolution	Ordinance/Resolution Number: 3032	Sponsor:

Agenda Subject: Supplement Work Agreement – 2022 Development Code Maintenance Amendments

Full Title/Motion: A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Authorizing The Mayor To Sign The Supplement Work Agreement With LDC, Inc. For The 2022 Development Code Maintenance Amendments.

Administrative Recommendation: Approve

Background Summary: On February 22, 2022, the City Council adopted Resolution 3009 amending the 2021 – 2022 Planning Commission Work Plan, which includes the 2022 Development Code Maintenance Amendments. This annual process is used to improve the clarity and effectiveness of the existing Development Code (Titles 14 through 19 of the Bonney Lake Municipal Code (BLMC)) and those portions of Title 12 and 13 BLMC that are related to development. The goal of this process is to keep information current, incorporate legislative revisions, address inconsistencies, correct minor errors, and improve confusing or ineffective provisions or standards. Under the Supplemental Work Agreement, staff will be identifying all the amendments and the consultant’s role will be limited to preparing the actual ordinance and amendment table. The consultant will not be identifying any policy changes. This consultant support is needed due to current staffing levels.

Attachments: Resolution 3032 and Supplemental Work Agreement

BUDGET INFORMATION			
Budget Amount	Current Balance	Required Expenditure	Budget Balance
\$112,500	\$56,342.50	\$16,000	\$40,342.50

Budget Explanation: The amount above included \$13,600 for the supplemental work agreement and a contingency of up to \$2,400 as the full extent of the amendments are still being developed.

COMMITTEE, BOARD & COMMISSION REVIEW			
Council Committee Review:	CDC	<i>Approvals:</i>	Yes No
	Date: March 15, 2022	Chair/Councilmember Dan Swatman	<input checked="" type="checkbox"/> <input type="checkbox"/>
		Councilmember Kelly McClimans	<input checked="" type="checkbox"/> <input type="checkbox"/>
		Councilmember Tom Watson	<input checked="" type="checkbox"/> <input type="checkbox"/>
	Forward to:	Consent Agenda:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Commission/Board Review:			
Hearing Examiner Review:			

COUNCIL ACTION	
Workshop Date(s):	Public Hearing Date(s):
Meeting Date(s): March 22, 2022	Tabled to Date:

APPROVALS		
Director: <i>Ryan Johnstone, P.E.</i>	Mayor: <i>Michael McCullough</i>	Date Reviewed by City Attorney: (if applicable):

**SUPPLEMENT FOR EXTRA WORK
ON-CALL CONTRACT WITH THE LDC, INC.**

THIS SUPPLEMENT FOR EXTRA WORK is made and entered into this 22nd day of March, 2022, by and between the City of Bonney Lake ("City") and LDC, Inc. ("Consultant"), as authorized by the Professional Services Agreement for On Call Consulting Services ("Agreement") dated October 12, 2021 authorized under Resolution 2985.

WHEREAS, the City desires to have the Consultant render additional services as authorized by the scope of work in the Agreement and Amendment; and

NOW THEREFORE, LDC shall complete the extra work described below as authorized in Section 5 of the Agreement:

Supplemental Scope of Extra Work:

2022 Development Code Maintenance Package

The "2022 Annual Development Code Maintenance Amendments" is a process that improves the clarity and effectiveness of the Development Code (Titles 14 through 19 of the Bonney Lake Municipal Code). The goal of this process is to keep information current, incorporate legislative revisions, address inconsistencies, correct minor errors, and improve confusing or ineffective provisions or standards.

Task:

This task will include the following:

- Coordination and meetings with the client
- Meetings and hearings with Planning Commission/City Council (as needed)
- Preparation of materials for public meetings and hearing to support staff
- Preparation of amendment and justification table
- Preparation of comment matrix
- Preparation of draft/final ordinance
- Preparation of SEPA checklist

Assumptions:

- Marked-up versions of BLMC to be provided by client
- Budget estimate based upon 2020 Agenda Bill AB20-23 work with assumption that changes may be greater given an update did not occur in 2021.
- This is a Time and Expense (T&E) budget with hours estimate. Proposed budget will not be exceeded without written authorization from client. T&E is being proposed given the full extent of changes is still being developed.


Rates and Budget:


- The hourly rates will be based on the rates included within attached Exhibit A – 2022 rate sheet
- The total cost of the project will not exceed \$16,500

IN WITNESS WHEREOF, the parties hereto have executed this Supplement as of the date and year written above.

CITY OF BONNEY LAKE

CONSULTANT

By: 
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Michael McCullough, Mayor

By: 
Mark Villwock, Vice President

2022 RATE SHEET | STANDARD FEE SCHEDULE

The below list contains a schedule of fees for services performed by Land Development Consultants, Inc.

STAFF TYPE	RATE
Principal/Director	\$220
Senior Project Manager	\$200
Project Manager	\$180
Project Engineer	\$165
Design Engineer	\$145
E.I.T.	\$125
Senior Designer	\$165
Planning Manager	\$195
Senior Planner	\$170
Planner	\$150
Associate Planner	\$130
Permit Technician	\$105
Senior Land Surveyor	\$185
Professional Land Surveyor	\$170
Project Surveyor	\$150
Senior Survey Technician	\$140
Chief of Parties	\$160
Survey Technician	\$125
Survey Crew Chief II	\$150
Survey Crew Chief I	\$125
Survey Assistant	\$90
Clerical	\$80
Senior CAD Technician	\$140
Cad Technician III	\$130
CAD Technician II	\$120
CAD Technician I	\$110
Project Administrator	\$105
REIMBURSABLE	RATE
Outside Services	Cost + 15%
Plotting Color (24" x 36")	\$15.00 each
Plotting Black and White (24" x 36")	\$2.00 each
Color (11" x 17")	\$2.00 each
PDF File Conversion	\$105.00 / hr

This standard fee schedule is subject to annual adjustment on January 1st of each year to reflect increased costs due to inflation.