

## RESOLUTION NO. 3290

### **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, PIERCE COUNTY, WASHINGTON, AUTHORIZING THE PURCHASE OF THE RTA FLEET SOFTWARE.**

**WHEREAS**, it is essential to implement a system that accurately schedules and tracks asset maintenance, inventory, and depreciation; and

**WHEREAS**, the Fleet Division handles all aspects of preventative maintenance for the City's entire fleet; and

**WHEREAS**, the existing Fleet Management Information System, Lucity, was purchased over 20 years ago and has lacked manufacturer support for over a decade, posing significant data integrity risks; and

**WHEREAS**, Lucity has become so unstable that the City is no longer entering data; and

**WHEREAS**, after evaluating AssetWorks, Fleetio, and RTA, the Fleet Division recommends RTA Fleet360 based on its functionality and cost-efficiency; and

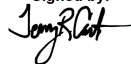
**WHEREAS**, this purchase was not budgeted for in the 2025-2026 budget and needs approval by the City Council;

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, WASHINGTON DOES HEREBY RESOLVE AS FOLLOWS:**

**Section 1. Purchase Authorized.** City staff is authorized to purchase the RTA Fleet 360 Software.

**Section 2. Budget Amendment.** City staff is directed to bring forward a 2025 budget amendment to reflect this additional budget authorization.

**PASSED by the City Council this 26<sup>th</sup> day of August 2025.**

Signed by:  
  
339AD7C13E9E492...  
Terry Carter, Mayor

AUTHENTICATED:

DocuSigned by:  
  
3E60DC45B4BC451...  
Sadie A. Schaneman, CMC, City Clerk

City of Bonney Lake, Washington  
**City Council Agenda Bill (AB)**

<b>Agenda Item Type:</b> Resolution	<b>Agenda Bill Number &amp; Ordinance/Resolution/Motion Number:</b> AB25-64/R25-64	
<b>Department/Division Submitting:</b> Public Services	<b>Presenter:</b> Jason Sullivan/ Jason Marcia	<b>City Strategic Goal Category:</b> None

**Agenda Subject:** Fleet Management System

**Full Title/Motion:** A Resolution Of The City Council Of The City Of Bonney Lake, Piere County, Washington, Authorizing The Purchase Of The RTA Fleet Software.

**Administrative Recommendation:** Approve

**Short Background Summary:** With the development of the City's first Fleet Division and the continuous growth of the City's overall fleet, it is essential to implement a system that accurately schedules and tracks asset maintenance, inventory, and depreciation. Currently, the Fleet Division handles all aspects of preventative maintenance for the City's entire fleet. The existing Fleet Management Information System (FMIS), Lucity, was purchased over 20 years ago and has lacked manufacturer support for over a decade, posing significant data integrity risks. It has become so unstable that the City is no longer entering data. The City is back to tracking vehicle maintenance and repair using pen and paper.

**Attachments:** Resolution 25-64, Memo, and RTA Proposal

**BUDGET INFORMATION**

<b>Budgeted Amount:</b>	<b>Current Balance:</b>	<b>Expenditure Amount Needed:</b>	<b>Budgeted Balance Difference:</b>
		Year 1 \$27,372.90	
		Annually \$17,282.40	

**Budget Explanation:** Staff is requesting to the purchase of the RTA FMIS software. City Staff will bring forward a 2025 budget amendment to reflect this additional budget authorization.

**COMMITTEE, BOARD & COMMISSION REVIEW**

**Public Hearing Date:**                      **Name Of Committee/Commission Public Hearing Was Done At:**

<b>Date &amp; Name Of Committee/ Commission Meeting</b>	<b>Return To Committee/ Commission/Board</b>	<b>Council Workshop Discussion</b>	<b>Consent Agenda</b>	<b>Council Full Issues</b>
Date: August 12, 2025 Name: Finance	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes
Date: Name:	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes
Date: Name:	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes

**Hearing Examiner Review:**

**Preparer sent affected Department Director(s) copy of AB**

☒ Administrative Services   ☐ Court   ☒ Executive  
☒ Finance   ☐ Police   ☒ Public Services

**COUNCIL ACTION**

Workshop Date(s):

Public Hearing Date(s):

Meeting Date(s): August 26, 2025

Tabled To:

**APPROVALS**

**Department Director:**  
Jason Sullivan

**Mayor:**  
Terry Carter

**Date Reviewed By City Attorney (if applicable):**



## Public Services Department Briefing Memorandum

**Meeting Date:** August 12, 2025

**Memo Date:** August 4, 2025

**Staff Contact:** Jason Marcia – Fleet Manager

**Topic: Proposal for Implementation of RTA Fleet360 Fleet Management Information System (FMIS)**

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### **PURPOSE:**

This memo outlines the urgent need for a new Fleet Management Information System (FMIS) and proposes the implementation of RTA Fleet360 to improve operational efficiency, manage costs, and support lifecycle administration of the City's vehicle and equipment fleet.

### **BACKGROUND:**

With the expansion of the Public Services Fleet Division and the continuous growth of the City's overall fleet, it is essential to implement a system that accurately schedules and tracks asset maintenance, inventory, and depreciation.

Currently, the Fleet Division handles all aspects of preventative maintenance for the City's entire fleet. The existing FMIS, Lucity, was purchased over 20 years ago and has lacked manufacturer support for over a decade, posing significant data integrity risks. It has become so unstable that the City is no longer entering data. Currently, the City is back to tracking vehicle maintenance and repair using pen and paper.

The City currently operates:

- 224 vehicles and equipment assets
- 57 frontline law enforcement units
- Total current estimated value: \$12,174,019.07

### **Need for a New System**

An up-to-date FMIS is required to:

- Provide a structured preventative maintenance schedule

- Track service and repair costs
- Monitor parts and inventory
- Analyze asset depreciation for replacement planning
- Ensure compliance and reduce operational risks
- Support financial tracking and reporting

### Evaluation

After evaluating AssetWorks, Fleetio, and RTA, the Fleet Division recommends RTA Fleet360. This is based on functionality, cost-efficiency, and the Fleet Manager's experience with AssetWorks.

RTA Fleet360 is:

- Cloud-based and user-friendly
- Centralized for vehicles and tools
- Tracks full asset lifecycle
- Integrates with existing with Eden and Munis in the future.

RTA Fleet 360 provides strong Key Performance Indicators (KPI) and reporting features which include:

- Monthly fuel utilization per division including cost
- Shop dwell or downtime on worked units
- Monthly parts expenses by unit
- Total units completed- planned & emergency repairs
- Annual O&M for all assets

This KPI and report features are essential of maximizing efficiency and reducing over fleet operating cost. Additionally, these features will inform the City when it is the best time to surplus a vehicle instead of simply relying on the age of the vehicle or the miles of a vehicle.

Key Features of RTA Fleet360 are:

- Preventive maintenance scheduling
- Work order and repair history management
- Fuel purchases and downtime tracking
- Vendor and purchase order tracking
- Asset and parts inventory management
- Lifecycle cost analysis and American Public Works Association (APWA) standard replacement modeling

### Implementation Costs

#### Hardware Requirements (One-Time):

Item	Quantity	Unit Cost	Total
Monitors	3	\$200	\$600
Laptops	2	\$1,700	\$3,400
Docks	2	\$400	\$800
<b>Total Hardware:</b>			<b>\$4,800.00</b>

The additional hardware is for a workstation in the bay to track, view, and complete work orders. The other is required for dispatch operations, which is old and requires replacement to support the new application.

#### Software and Implementation Costs (Year 1):

Product/Service	Cost
KS-I Fleet Kickstart (Setup & Support)	\$5,690.50
RTA SaaS - 177 Fleet Assets (Platinum Tier)	\$16,142.40
RTA Equipment Licenses - 100 Units	\$1,140.00
Annual Software Subtotal	\$17,282.40
One-time Setup Subtotal	\$5690.50
<b>Total FMIS Year 1:</b>	<b>\$22,972.90</b>

#### Total Project Cost (Year 1):

Category	Total
Hardware	\$4,400.00
Software & Setup	\$22,972.90
Grand Total	\$27,372.90

After the first year, there will be an annual software re-occurring cost of \$17,282.40 per year. The cost of on-going expense will be built into the O&M rate for each vehicle. Therefore, the O&M rate will increase by \$77.15 per vehicle. The increase in O&M cost associated with the RTA 360

program is expected to be offset by a decrease in maintenance costs. RTA360 will enable a structured preventative maintenance schedule designed to reduce catastrophic repair costs and road failures. It will also provide benefits such as tracking maintenance history, repairs, and overall vehicle and equipment operational costs to reduce the overall cost of operating and maintain the City vehicles in the longer term. It is also expected to length the service life of City vehicles thus reducing the yearly replacement cost incurred by the City.

#### **CONCLUSION AND REQUEST:**

The implementation of RTA Fleet360 will provide the City with a modern, efficient, and scalable fleet management solution. This system will enhance service tracking, manage costs, support strategic planning, and safeguard over \$12.1 million in City fleet assets. The value of the fleet is only expected to grow over time as new vehicles are purchased.

Approval is respectfully requested to proceed with the purchase and implementation of RTA Fleet360 FMIS and associated hardware as detailed above.





**RTA** THE FLEET  
SUCCESS COMPANY

# CITY OF BONNEY LAKE

#20240430-082145967

**Issued**

April 30, 2024

**Expires**

March 31, 2025

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**RTA**

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**Ben Krutzfeldt**

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+16232591068



Prepared for

## City of Bonney Lake

Jason Marcia  
Fleet Manager  
marciaj@cobl.us  
+12534473271

Jason with City of Bonney Lake,

RTA: The Fleet Success Company is pleased to submit this quote for your review.

Since 1979, RTA has been the leading and most trusted partner for over thousands of public and private fleets across North America. Our Fleet Management Information Systems (FMIS) and consulting services, proudly serve government, transit, transportation, waste disposal, and school bus fleets with unmatched experience and expertise.

Since July 2017, RTA has collectively saved its customers over \$230 Million, while saving each fleet an average of 96 workdays per year when using our solutions and services. It's one of the many ways we carry out our mission to help fleets succeed.

Using RTA Fleet360 to manage all asset types, inspections, work orders, preventive maintenance, parts, fuel, and motor pool will empower you to increase asset availability, keep costs under control, boost operational efficiency, and improve organization-wide communications.

Once you've reviewed the proposal, please reach out to me with any questions or feel free to sign if you're ready! We sincerely appreciate the opportunity to partner with City of Bonney Lake on your path to fleet success.

Helping Fleets Succeed,



Ben Krutzfeldt



+1 623-259-1068

bkrutzfeldt@rtafleet.com

<https://meetings.hubspot.com/ben-krutzfeldt>

To schedule a follow-up meeting to discuss this quote or anything else, please see my calendar link: <https://meetings.hubspot.com/ben-krutzfeldt>

## Proposed Fleet Management Solution

Quantity	Unit Cost	Products & Services	Total Price
1	\$5,990.00	KS-I Fleet Kickstart Includes: White glove account setup Data import support and delivery* Up to 6 Hours of Virtual Implementation**	\$5,690.50 after 5% discount
* Does not include import of work order history. ** \$250 an hour for additional dedicated implementation, dedicated virtual training, or professional services.			
177	\$96.00 / year	RTA Platinum Tier SaaS - Assets (Unlimited Users) Track your organization's assets, and UNLIMITED user logins with our Platinum Tier FMIS software.	\$16,142.40 / year after 5% discount

Quantity	Unit Cost	Products & Services	Total Price
<div>RTA FMIS Includes: Vehicle Information   Preventive Maintenance (PM) Scheduling   Parts Inventory Tracking   Parts-Kit Functionality   Purchase Orders   Work Orders   Repair Histories   Mechanic Productivity Tracking   RTA Mobile App   Customizable Dashboards   Over 40+ Reports.  Platinum Tier Benefits: Motor Pool   Shop Scheduler   RTA Inspect   Annual Fleet Optimization Consultation   FREE Ticket(s) to RTA Conferences.  Always Included: RTA Technical Support   Updates &amp; Enhancements   Simultaneous Backups   Webinar Access   Unlimited Virtual Training Classes   Embedded Guided Tours &amp; Tutorials.</div>			
100	\$12.00 / year	RTA Equipment Licenses - Unlimited Users Limited to one PM. Will not roll up into replacement costs or some reporting. Will include history and workorder ability.	\$1,140.00 / year after 5% discount for 1 year

Annual subtotal	\$17,282.40
<hr/>	
	after \$909.60 discount
One-time subtotal	\$5,690.50
<hr/>	
	after \$299.50 discount
<b>Total</b>	<b>\$22,972.90</b>

## Comments

Sourcewell ID #020221-RTA  
Sourcewell discount applied.

## Terms & Conditions

By proceeding with the acceptance & signing, the signer agrees to the proposed fleet management solution listed above, RTA Agreement [Terms of Service](#) on behalf of City of Bonney Lake. Please read these terms carefully prior to e-signing this service agreement.

## Proposal Acceptance

### Signature

Before you sign, you must verify your identity by clicking "Verify to sign" and then following the prompts in the verification email.



**Jason Marcia**  
marciaj@cobl.us

Verify to sign

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