

**RESOLUTION NO. 2918**

**A RESOLUTION OF THE CITY OF BONNEY LAKE, PIERCE COUNTY, WASHINGTON, AUTHORIZING THE CHIEF OF POLICE TO ACCEPT A RECREATIONAL BOATING SAFETY FEDERAL FINANCIAL ASSISTANCE GRANT.**

**WHEREAS**, Bonney Lake Police Department is responsible for providing marine law enforcement services on Lake Tapps within the City limits; and

**WHEREAS**, boating safety and education is important to our community; and

**WHEREAS**, the Bonney Lake Police Department applied for a Recreational Boating Safety (RBS) Federal Financial Assistance grant to assist with funding our law enforcement efforts on the lake; and

**WHEREAS**, the Bonney Lake Police Department has been awarded the RBS grant in exchange for the performance of marine law enforcement duties; and

**WHEREAS**, the Bonney Lake Police Department will provide marine law enforcement duties and education to our citizens as prescribed in the grant acceptance letter;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, WASHINGTON DOES RESOLVE AS FOLLOWS:**

**Section 1.** The Chief of Police is hereby authorized to sign the acceptance of the Recreational Boating Safety Financial Assistance grant in the amount of \$8,326.21

**PASSED by the City Council this 13th day of April, 2021.**

DocuSigned by:  
*Neil Johnson, Jr.*  
Neil Johnson, Jr., Mayor

**AUTHENTICATED:**

DocuSigned by:  
*Harwood T. Edvalson*  
Harwood T. Edvalson, City Clerk

City of Bonney Lake  
**City Council Agenda Bill (AB)**

<b>Department / Staff Member:</b> Bryan Jeter, Chief of Police	<b>Meeting/Workshop Date:</b> April 13, 2021	<b>Agenda Bill Number:</b> AB21-45
<b>Agenda Item Type:</b> Resolution	<b>Ordinance/Resolution Number:</b> 2918	<b>Councilmember Sponsor:</b>

**Agenda Subject:** Recreational Boating Safety Federal Financial Assistance Grant Acceptance

**Full Title/Motion:**  
 A Resolution of The City Council of The City of Bonney Lake, Pierce County, Washington, authorizing the chief of police to accept a Recreational Boating Safety Federal Financial Assistance grant.

**Administrative Recommendation:** Approve

**Background Summary:** The Bonney Lake Police Department has received a Recreational Boating Safety Federal Financial Assistance grant. In exchange for accepting the grant, BLPD provides marine law enforcement for Lake Tapps in the incorporate City limits and participates in water safety campaigns.

**Attachments:** Recreational Boating Safety Federal Financial Assistance Grant

<b>BUDGET INFORMATION</b>				
Budget Amount	Current Balance	Required Expenditure	Budget Balance	Fund Source
		\$8,326.21		<input checked="" type="checkbox"/> General
				<input type="checkbox"/> Utilities
				<input type="checkbox"/> Other
<b>Budget Explanation:</b> This would come out of the general fund Marine Services line item.				

<b>COMMITTEE, BOARD &amp; COMMISSION REVIEW</b>				
<b>Council Committee:</b> Public Safety	<i>Approvals:</i>		<b>Yes</b>	<b>No</b>
	Chair/Councilmember Carter		<input type="checkbox"/>	<input type="checkbox"/>
<b>Committee Date:</b> April 13, 2021	Councilmember McClimans		<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Dole		<input type="checkbox"/>	<input type="checkbox"/>
<b>Forwarded to:</b>	<b>Consent Agenda:</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
<b>Commission/Board Review:</b>				
<b>Hearing Examiner Review:</b>				

<b>COUNCIL ACTION</b>	
Workshop Date(s):	Public Hearing Date(s):
Meeting Date(s): April 13, 2021	Tabled to:

<b>APPROVALS</b>		
<b>Director:</b> Jeter	<b>Mayor:</b>	<b>Date Reviewed by City Attorney:</b> (if applicable)

Don Hoch  
Director



STATE OF WASHINGTON  
**WASHINGTON STATE PARKS AND RECREATION COMMISSION**

1111 Israel Road S.W. • P.O. Box 42650 • Olympia, WA 98504-2650 • (360) 902-8500  
TDD (Telecommunications Device for the Deaf): (360) 664-3133  
[www.parks.state.wa.us](http://www.parks.state.wa.us)

March 2, 2021

Chief Bryan Jeter  
Bonney Lake Police Department  
PO Box 7380  
Bonney Lake, WA 98391-0944

**Re: Recreational Boating Safety Federal Financial Assistance Grant Letter of Award**

Dear Chief Jeter:

The Washington State Parks and Recreation Commission has reviewed and accepted your application for a Recreational Boating Safety (RBS) Federal Financial Assistance Grant and is awarding \$ 8,236.21 to your agency. The grant is for the period March 1 to September 30, 2021.

**Award Information:**

Federal Award Identification: 3320FAS200153  
Federal Award Date: 3/1/2021  
CFDA Number: 97.012

**Terms of Acceptance:** Acceptance of a Federal Financial Assistance award carries with it the responsibility to comply with the terms and conditions of the award. Acceptance is defined as the start of work, drawing down funds, or accepting the award via electronic means. Awards are based on the application form, as approved by State Parks. The signed grant application contains the terms and conditions to which your agency has agreed. I urge you to carefully review your application (enclosed), so you are familiar with each requirement.

**Specifically, You Have Agreed To:**

- Provide your agreed upon local funding match as submitted in your A-300 form.
- Carry out your approved prevention plan and reach the measurable prevention goals as submitted in your A-300 form.
- Execute the patrol plans / emphasis patrols / enforcement policies by doing the activity / product during the time frame / target date to achieve your purpose / outcome as submitted in your A-300 form.
- Conduct the number of vessel safety inspections as submitted in your A-300 form.
- Conduct the number and type of educational classes and activities as submitted in your A-300 form.

- Participate and attend the community events and activities as submitted in your A-300 form.
- Conduct the presentations to groups & schools as submitted in your A-300 form.
- Participate and work with media to conduct outreach to boaters and to execute your media plan as submitted in your A-300 form.
- Participate and partner with community forums as submitted in your A-300 form.
- Send State Parks any updated or improved local ordinances that reduce boating accidents.
- Provide the Instructors listed in your A-300 form if requested by State Parks.
- Ensure the “Marine Lead”, at a minimum, attends all meetings required / requested by State Parks.
- Attend advanced training (when offered) and maintain currency requirements, once they are posted and announced, to ensure compliance with NASBLA training standards (optional).
- Emphasize enforcement of:
  - Life jacket requirements.
  - Mandatory boater education (required to be carried by operators born after January 1, 1955 when operating a motorboat of 15 hp or more and not otherwise exempted).
  - Boating Under the Influence (BUI); and
  - “Rules of the Road” and other operating regulations, especially between paddle / human powered vessels and motorized vessels.
- Participate in Operation Dry Water in July 2021.
- Request reimbursement for approved expenditures only. Refer to your Federal Financial Assistance Grant Application (enclosed) for terms and conditions.

Your signature on each *Marine Law Enforcement Grant Invoice Voucher* certifies that your agency has completed the work and has retained copies of all the supporting documentation on file for audit purposes per the commitment in the *Federal Financial Assistance Grant Application – Calendar Year 2021 – March 1 to September 30, 2021*.

If you have questions regarding contract terms, expenditures, or financial invoice billing, please contact Corey Tolar at (360) 902-8843 / [corey.tolar@parks.wa.gov](mailto:corey.tolar@parks.wa.gov).

Sincerely,



Rob Sendak, MPA, Manager, Boating Law Administrator  
Washington State Parks and Recreation Commission

Enclosures

Cc: Corey Tolar  
Contracts  
Fiscal

Don Hoch  
Director



STATE OF WASHINGTON

## WASHINGTON STATE PARKS AND RECREATION COMMISSION

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*TDD Telecommunications Device for the Deaf: 800-833-6388*

[www.parks.wa.gov](http://www.parks.wa.gov)

### FEDERAL FINANCIAL ASSISTANCE GRANT


In exchange for grant dollars in the amount of \$8,236.21, Bonney Lake Police Department agrees to the following terms:

- To expend local funds in the amount of \$9,650.00 during Federal Fiscal Year 2021 that will satisfy the match requirement of this grant.
- To use funds solely for expenditures limited to the areas outlined in the document "Eligible Expenses of Vessel Registration Fees and Federal Financial Assistance Grants" that can be found at <http://mle.parks.wa.gov/>.
- To use Federal grant funds consistent with the requirements of 2 CFR 200.
- To make at least one instructor available upon request as outlined in the A-300 application.
- To meet all requirements outlined in the annual Vessel Registration Fee Agreement (A-299) with Washington State Parks.
- To follow these procedures to request reimbursement:
  - Use the Marine Law Enforcement Grant Invoice Voucher (form A-19) to invoice State Parks for reimbursement.
  - Submit invoices no more than monthly and no less than quarterly.
  - Submit invoices with the following documents:
    - Officer List Worksheet.
    - Detailed explanations for equipment purchases and maintenance expenditures that occurred during the period in which reimbursement is requested.
    - Maintain records for all allowable expenditures for which grant dollars were spent for a period of six years following the completion of the grant, and provide them to State Parks upon request. This includes vessel log sheets.
  - Submit A-19 Invoice Vouchers by the following dates:
    - For the period March-April-May-June (2nd quarter): by July 15th.
    - For the period July-August-September (3rd quarter): by October 15th.

- If, during any quarter, Bonney Lake Police Department is unable to meet the requirements of the grant it will submit a letter, signed by the police chief or sheriff, along with the reimbursement request explaining the reasons and mitigating circumstances. If requested, Bonney Lake Police Department will submit a plan within 30 days of the end of the quarter that describes steps Bonney Lake Police Department will take to meet minimum requirements. In these cases, reimbursement requests may be deferred until the plan is received and approved by State Parks.
- Consider a “zero tolerance” enforcement policy for violations of:
  - Life jacket requirements, including lifejackets not worn, insufficient lifejackets, and lifejackets found unserviceable or the incorrect size
  - Completion and possession of the mandatory boater education card when operating, for operators required to carry it
  - Boat operation under the influence of alcohol (BUI) rules
  - “Rules of the road” and other operating regulations
- Participate with Washington State Parks in the following campaigns:
  - Operation Dry Water
  - National Safe Boating Week
  - Spring Aboard
  - Paddle Safety Week
- My agency will accomplish the goals stated in the A-300 online application and summarized after the signature in this agreement.

**AUTHORIZED SIGNATURE**

I certify that I am authorized to obligate the Bonney Lake Police Department listed below, I am authorized to accept such funds, and to guarantee that all grant requirements outlined in this agreement will be met.

<p><small>DocuSigned by:</small>    <small>634EAA4BE7434B1...</small></p> <hr style="border: 0.5px solid black;"/> <p>Signing Officer Signature</p> <p><u>Bryan Jeter</u></p> <hr style="border: 0.5px solid black;"/> <p>Signing Officer Name (Please Print)</p>	<p style="text-align: center;"><u>4/13/2021</u></p> <hr style="border: 0.5px solid black;"/> <p>Date</p> <p style="text-align: center;"><u>Chief of Police</u></p> <hr style="border: 0.5px solid black;"/> <p>Title</p>
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**PREVENTION GOALS SUMMARY**

Total Patrol Hour Goal	180.00
Total Inspections Goal	150.00
Count of State Approved Boater Education Classes Planned	1.00
Sum of Hours for State Approved Boater Education Classes	20.00
Sum of State Approved Boater Education Classes Planned Attendance	24.00
Count of Community Events	3.00
Sum of Community Events Hours	80.00
Count of Presentations to Schools	15.00
Sum of Presentation to Schools Hours	102.00
Count of Presentations to Groups	3.00
Sum of Presentations to Groups Hours	60.00
Count of Dealer Visits Planned	1.00
Sum of Dealer Visits Hours	5.00
Count of Rental Sites Planned	1.00
Sum of Rental Site Visits Hours	0.00
Owned Media Posts	16.00
Earned Media Posts	40.00
Count of Partnering Organizations	4.00
Sum of Partnering Organization Hours	120.00