

## CITY COUNCIL MEETING

July 8, 2025  
6:00 P.M.  
MINUTES



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**Location:** The physical location of the Council Meeting was at the Bonney Lake Justice & Municipal Center, 9002 Main Street East, Bonney Lake, Washington. The public was also given the option to call in or attend virtually the Council Meeting.

Audio starts at:  
06:00:00

**I. CALL TO ORDER** – Mayor Terry Carter, called the meeting to order at 6:00 p.m.

- A. Pledge of Allegiance: Mayor Carter led the audience in the Pledge of Allegiance.
- B. Roll Call: City Clerk Sadie Schaneman called the roll. In addition to Mayor Carter, the elected officials attending were Deputy Mayor Dan Swatman, Councilmember Angela Baldwin, Councilmember Aaron Davis, Councilmember Gwendolyn Fullerton, Councilmember Kerri Hubler, Councilmember J. Kelly McClimans, and Councilmember Brittany Rock.

Staff members in attendance at the physical location were Administrative Services Director Chuck McEwen, Assistant Police Chief James Keller, Financial Operations Manager Patti McCann, Public Services Director Jason Sullivan, Assistant Superintendent of Public Works Jim Miracle, City Clerk Sadie Schaneman, Records and Disclosure Coordinator Kandice Besaw, and City Attorney Jennifer Robertson.

The staff member in virtual attendance was Assistant to the City Administrator Leslie Harris.

- C. Agenda Modifications: None.
- D. Announcements, Appointments and Presentations:

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06:01:13

1. **Announcement:** Records & Disclosure Coordinator Achievement Recognition.

Mayor Carter acknowledged Records and Disclosure Coordinator Kandice Besaw's achievement by earning her Certified Municipal Clerk (CMC). The CMC Designation Demonstrates a dedication to excellence, which benefits both the individual and the municipality they serve.

Mayor Carter presented Records and Disclosure Coordinator Kandice Besaw with her CMC certificate.

**II. PUBLIC HEARINGS, CITIZEN COMMENTS & CORRESPONDENCE:**

A. Public Hearings: None.

B. Citizen Comments:

Erin Muske, Bonney Lake Library: Spoke about library updates, such as the summer reading program, pop-up book fair, and the monthly WIC program (Women, Infants, and Children).

Dan Decker: Spoke about weaponizing the courts.

C. Correspondence: None.

**III. COUNCIL COMMITTEE REPORTS:**

A. Finance Committee: Deputy Mayor Swatman reported the Finance Committee met in person and virtually today at 5:00 p.m. The Committee went through personnel updates, had open discussion about permitting, sales tax and approved their minutes

B. Community Development Committee: Councilmember Fullerton reported the Community Development Committee met in person and virtually on July 1, 2025. The Committee discussed and forwarded AB25-46, and AB25-48 to tonight's Consent Agenda and AB25-49 to a future meeting and approved their minutes.

C. Public Safety Committee: Councilmember Baldwin reported the Public Safety Committee met in person and virtually today at 3:45 p.m. The Committee received an update from the Police Department and East Pierce Fire and Rescue, forwarded AB25-54, AB25-55, AB25-56, and AB25-57 to a future meeting, discussed public comments and approved their minutes.

D. Other Reports:

*Mayor Carter*

AWC Conference: He thanked everyone who attended the Association of Washington Cities' (AWC) conference, announced his election to the board, and thanked everyone who voted.

*Councilmember Fullerton*

Backpack Drive and Communities for Families (CFF):

Councilmember Fullerton announced that the backpack drive begins today and will run until August 5th, adding that CFF does not convene over the summer.

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Audio starts at: **III.**  
06:12:03

Audio starts at: **IV.**  
06:27:11

#### **CONSENT AGENDA:**

- A. **Approval of Corrected Minutes:** None.
- B. **Approval of Accounts Payable and Utility Refund Checks/Vouchers:**  
Accounts Payable Check/Vouchers #99226 To #99293, And Wire Transfers #20250516, #50220251, #2025051301, #2025051501, #2025505134, And #2025506174 # In The Amount Of \$1,437,637.27 Accounts Payable Check/Vouchers #99294 To #99307 In The Amount Of \$1,622.48 Accounts Payable Wire Transfer #2025051601 For P-Card Transactions In The Amount Of \$60,542.88 Voids: 99046 – Replaced With CK 99414, 99317 – Replaced With CK 99409, 99316 – Replaced With CK 99407.
- C. **Approval of Payroll:** June 1 – 15, 2025 For Checks #35198 – 35208 Including Direct Deposits And Electronic Transfers Totaling \$891,597.10. **Voids:** None. June 16 – 30, 2025 for checks #35209 – 35227 including Direct Deposits and Electronic Transfers totaling \$998,444.57. **Voids:** None.
- D. **AB25-46 – Resolution R25-46** - A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Authorizing The Mayor To Sign A Contract With Doolittle Construction For The 2025 Chip Seal And Seal Coat Project.
- E. ~~**AB25-48 – Resolution R25-48**~~ A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Authorizing The Mayor To Sign A Contract With RH2 Engineering For The General Sewer Plan Update (Moved to Full Council as Item C).
- F. ~~**AB25-51 – Motion M25-51**~~ A Motion Of The City Council Of The City Of Bonney Lake, Pierce County, Washington Authorizing The Mayor To Sign An Interlocal Agreement Between The City Of Bonney Lake And The Summer-Bonney Lake School District Related To The Recreation Program (Moved to Full Council as Item D).

**Councilmember Baldwin moved to approve the modified Consent Agenda.**  
**Councilmember Davis seconded the motion.**

**Consent Agenda approved as Modified 7 – 0.**

#### **V. FULL COUNCIL ISSUES:**

Audio starts at:  
06:28:15

- A. **AB25-50 – Resolution R25-50** – A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Authorizing The Mayor To Enter Into A Contract With CivicPlus, LLC For The Design And Development Of The City Of Bonney Lake Website.

**Deputy Mayor Swatman moved to approve AB25-50 – Resolution R25-50.  
Councilmember Baldwin seconded the motion.**

Council discussed and shared their concerns, including:

- Engaging the youth and the overall user perspective.

**Resolution R25-50 approved 7 – 0.**

**B. AB25-52 – Resolution R25-52 – A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Amending The City’s Fee Schedule To Add A 3% Credit/Debit Card Processing Fee Pass Through On All Utility Billing Transactions And Repealing Resolution Numbers 3278.**

**Councilmember Fullerton moved to approve AB25-52 – Resolution R25-52.  
Councilmember Baldwin seconded the motion.**

Council had no discussion in the topic.

**Resolution R25-52 approved 7 – 0.**

**C. (Moved from Consent Agenda Item E.) AB25-48 – Resolution R25-48 - A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Authorizing The Mayor To Sign A Contract With RH2 Engineering For The General Sewer Plan Update.**

**Deputy Mayor Swatman moved to approve AB25-48 – Resolution R25-48.  
Councilmember Baldwin seconded the motion.**

Deputy Mayor Swatman reminded the council that the compensation plan is a road map for the future and should be reviewed by everyone before it is approved. Jason Sullivan, the director of public services, provided an explanation. Council discussed and shared their concerns, including:

- Rate Study
- Future possibilities, identifying improvements and posting proactive.
- Reviewing the sewer plan in sections instead of as a whole.

**Resolution R25-48 approved 7 – 0.**

**D. (Moved from Consent Agenda Item F.) AB25-51 – Motion M25-51 - A Motion Of The City Council Of The City Of Bonney Lake, Pierce County, Washington Authorizing The Mayor To Sign An Interlocal Agreement Between The City Of Bonney Lake And The Sumner-Bonney Lake School District Related To The Recreation Program.**

**Deputy Mayor Swatman moved to approve AB25-51 – Motion R25-51.  
Councilmember Baldwin seconded the motion.**

Councilmember McClimans emphasized that this ILA does not involve the city of Sumner, but the school district. Council discussed and shared their concerns, including:

- Long-term partnership.
- New site providing mentorship and advocacy
- The value of the program for the city
- Adding a clause so that both parties can bring changes forward at anytime to the next agreement

**Motion M25-51 approved 7 – 0.**

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06:55:43

## **EXECUTIVE SESSION:**

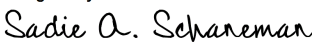
Pursuant to RCW 42.30.110(1)(b). Mayor Carter announced a 15-minute Executive Session to discuss the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price with legal counsel and a second 15-minute Executive Session pursuant to RCW 42.30.110(1)(c) to discuss the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price with legal counsel with no action to follow.

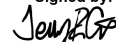
Due to no action being taken on the matter, Mayor Carter announced the Council Meeting would now be adjourned.

The first Executive Session started at 7:00 p.m. and concluded at 7:15 p.m. No action was taken. The second Executive Session started at 7:15 p.m. and concluded at 7:30 p.m. No action was taken.

## **VII. ADJOURNMENT:**

**At 6:56 p.m. the Meeting was adjourned by Mayor Carter with the common consent of the City Council.**

Signed by:  
  
975A05C52D794C6  
Sadie A. Schaneman, MMC, City Clerk

Signed by:  
  
330AD7C13E9E492...  
Terry Carter, Mayor

Items presented to Council at the July 08, 2025, Meeting for the record:

- (1) *Weaponizing the Courts* – Bonney Lake Citizen Dan Decker.

*Note: Unless otherwise indicated, all documents submitted at City Council meetings and workshops are on file with the City Clerk. For detailed information on agenda items, please view the corresponding Agenda Packets, which are posted on the city website and on file with the City Clerk.*