

RESOLUTION NO. 3275

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, PIERCE COUNTY, WASHINGTON, DOES HEREBY RESOLVE THAT THE MAYOR IS AUTHORIZED TO GRANT THE FOLLOWING ACTION FOR EMPLOYEES WORKING ON THE TYLER MIGRATION PROJECT TO CARRY OVER INTO THE FOLLOWING CALENDAR YEAR THEIR REMAINING ANNUAL VACATION HOURS IN EXCESS OF THE 240 HOURS ALLOWED BY BONNEY LAKE MUNICIPAL CODE CHAPTER 2.32.020.

WHEREAS, It has been requested that long tenured employees directly involved in the Tyler Migration Project be allowed to carry over into the next calendar year their remaining annual vacation hours accrued in excess of the 240 maximum hours allowed up to 320 hours.

WHEREAS, BLMC 02.32.020 (F) states, “Accumulated vacation time shall not exceed 30 working days at December 31st each year. Any vacation time voluntarily accumulated in excess of 30 days shall be forfeited by December 31st of each year.” Employees will endeavor to schedule and use at least 10 vacation days per year; however, due to the demanding migration schedule use of all accrued leave over 240 hours may not be feasible.

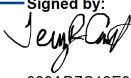
WHEREAS, Employees will have 6 months from the end of the Tyler Migration Project to use any accumulated hours over the 240 threshold up to 320 hours.

WHEREAS, Administration will provide additional counsel to staff on the value of appropriate use of vacation time to reduce the number of hours carried over each year.


NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, WASHINGTON DOES HEREBY RESOLVE AS FOLLOWS:

Employees working on the Tyler migration project will have 6 months from the end of the Tyler Migration Project to use any accumulated hours over the 240 threshold up to 320 hours.

PASSED by the City Council this 22nd day of April 2025.

Signed by:

339AD7C13E9E492...
Terry Carter, Mayor

AUTHENTICATED:

Signed by:

875A05652D794C6...
Sadie A. Schaneman, MMC, City Clerk

**City of Bonney Lake, Washington
City Council Agenda Bill (AB)**

Agenda Item Type: Resolution	Agenda Bill Number & Ordinance/Resolution/Motion Number: AB25-28 / R25-28	
Department/Division Submitting: Information Services	Presenter: Chuck McEwen	City Strategic Goal Category: None

Agenda Subject: Request a resolution of the City Council of the City of Bonney Lake, Pierce County Washington to authorize vacation hour carry over in excess of the maximum allowed by BLMC during the Tyler Migration Project.

Full Title/Motion: A Resolution Of The City Of Bonney Lake, Washington, Does Hereby Resolve That The Mayor Is Authorized To Grant The Following Action For Employees Working On The Tyler Migration Project To Carry Over Into The Following Calendar Year Their Remaining Annual Vacation Hours In Excess Of The 240 Hours Allowed By Bonney Lake Municipal Code Chapter 2.32.020.

Administrative Recommendation: Recommend Approval

Short Background Summary (Use a memo to write a full history): It has been requested that long tenured employees directly involved in the Tyler Migration Project be allowed to carry over into the next calendar year their remaining annual vacation hours accrued in excess of the 240 maximum hours allowed. BLMC 02.32.020 (F) states, "Accumulated vacation time shall not exceed 30 working days at December 31st each year. Any vacation time voluntarily accumulated in excess of 30 days shall be forfeited by December 31st of each year." Employees will endeavor to schedule and use at least 10 vacation days per year; however, due to the demanding migration schedule use of all accrued leave over 240 hours may not be feasible. Employees will have 6 months from the end of the Tyler Migration project (projected end of project is Jan 2028, subject to change) to use any accumulated hours over the 240 threshold up to a maximum of 320 hours. Administration will provide additional counsel to staff on the value of appropriate use of vacation time to reduce the number of hours carried over each year.

Attachments: Resolution

BUDGET INFORMATION

Budgeted Amount: **Current Balance:** **Expenditure Amount Needed:** **Budgeted Balance Difference:**
Budget Explanation:

COMMITTEE, BOARD & COMMISSION REVIEW

Public Hearing Date: **Name Of Committee/Commission Public Hearing Was Done At:**

Date & Name Of Committee/ Commission Meeting	Return To Committee/ Commission/Board	Council Workshop Discussion	Consent Agenda	Council Full Issues
Date: 4/8/25 Name: Finance Committee	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes
Date: Name:	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes

Hearing Examiner Review:

Preparer sent affected Department Director(s) copy of AB	<input checked="" type="checkbox"/> Administrative Services <input type="checkbox"/> Court <input checked="" type="checkbox"/> Executive
	<input checked="" type="checkbox"/> Finance <input type="checkbox"/> Police <input checked="" type="checkbox"/> Public Services

COUNCIL ACTION

Workshop Date(s):	Public Hearing Date(s):
Meeting Date(s): 4/22/25	Tabled To:

APPROVALS

Department Director: <i>Chuck McEwen</i>	Mayor: <i>Terry Carter</i>	Date Reviewed By City Attorney (if applicable): N/A
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