

**RESOLUTION NO. 2988**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, PIERCE COUNTY, WASHINGTON, AUTHORIZING THE PURCHASE OF JIS INTEGRATION SOFTWARE FOR CURRENT CITIES DIGITAL DOCUMENT STORAGE.**

**WHEREAS,** The Municipal Court has moved toward a paperless system with Cities Digital for document storage and

**WHEREAS,** Cities Digital offers an additional software program to assist in the download of information from JIS into the current document storage with Cities Digital and

**WHEREAS,** With the added JIS Integration software program this will increase the efficiency of data entry by court staff as well as provide a link in JABs for the Judge's review of documents in the courtroom.

**NOW THEREFORE, BE IT RESOLVED** that the City Council of the City of Bonney Lake does hereby authorize purchase of additional software from Cities Digital.

**PASSED** by the City Council this 26th day of October, 2021.

DocuSigned by:

*Neil Johnson, Jr.*

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NEIL JOHNSON JR., MAYOR

AUTHENTICATED:

DocuSigned by:

*Sadie A. Sehaneman*

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SADIE A. SEHANEMAN, CLERK, Interim City Clerk

City of Bonney Lake, Washington  
**City Council Agenda Bill (AB)**

<b>Department/Staff Contact:</b> Court / Joanna Daniels, Judge	<b>Meeting/Workshop Date:</b> 10/26/2021	<b>Agenda Bill Number:</b> AB21-148
<b>Agenda Item Type:</b> Resolution	<b>Ordinance/Resolution Number:</b> 2988	<b>Sponsor:</b>

**Agenda Subject:** Add Additional Software to Cities Digital, Inc. Contract

**Full Title/Motion:** A Resolution of the City Council of The City of Bonney Lake, Pierce County, Washington, Authorizing the Additional Software and Purchase with Cities Digital, Inc. (D.B.A. "CDI")

**Administrative Recommendation:** Approve

**Background Summary:** On October 13, 2020, the Court purchased a Software package from Cities Digital Inc. for archiving Court Records. At the time of the purchase the Court was not aware of an additional software package 'JIS Integration' that would automatically transfer pertinent information from JIS (Judicial Information System) over to Laserfiche. This would eliminate the need for Court staff to manually enter all personal identifiers into Laserfiche. With the JIS Integration software all personal identifiers would transfer automatically over to Laserfiche creating a uniform archive of information and reduce the margin for errors. The software also creates a link in Judicial Access Brower System (JABS) (used by Judge in the court room) for Judge to view related documents filed for cases. This will save staff time from having to manually enter all information into Laserfiche.

**Attachments:** Quote #QUO-10337-NSM2

<b>BUDGET INFORMATION</b>				
Budget Amount	Current Balance	Required Expenditure	Budget Balance	Fund Source
58,738.00	28,231.33	14,344.89	13,886.44	<input checked="" type="checkbox"/> General <input type="checkbox"/> Utilities <input type="checkbox"/> Other
<b>Budget Explanation:</b> Total amount for purchase includes approximate balance for 2021 annual maintenance fee which is \$312.33 and 2022 annual maintenance which is \$1500.00.				

<b>COMMITTEE, BOARD &amp; COMMISSION REVIEW</b>											
<b>Council Committee Review:</b> Public Safety Date: 10/12/2021	<i>Approvals:</i> Chair/Councilmember Terry Carter Councilmember Councilmember		<table style="width: 100%; border: none;"> <tr> <td style="text-align: right;">Yes</td> <td style="text-align: left;">No</td> </tr> <tr> <td style="text-align: right;"><input checked="" type="checkbox"/></td> <td style="text-align: left;"><input type="checkbox"/></td> </tr> <tr> <td style="text-align: right;"><input type="checkbox"/></td> <td style="text-align: left;"><input type="checkbox"/></td> </tr> <tr> <td style="text-align: right;"><input type="checkbox"/></td> <td style="text-align: left;"><input type="checkbox"/></td> </tr> </table>	Yes	No	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes	No										
<input checked="" type="checkbox"/>	<input type="checkbox"/>										
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Forward to:	<b>Consent Agenda:</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No										
<b>Commission/Board Review:</b>											
<b>Hearing Examiner Review:</b>											

<b>COUNCIL ACTION</b>	
Workshop Date(s):	Public Hearing Date(s):
Meeting Date(s):	Tabled to Date:

<b>APPROVALS</b>		
<b>Director:</b>	<b>Mayor:</b>	<b>Date Reviewed by City Attorney:</b> (if applicable)



2000 O'Neil Rd., Suite 150  
Hudson, WI 54016

# Quote

Date:	Quote Number :	Revision:
9/27/2021	QUO-10337-N5M2	0

**Prepared For:**

Bonney Lake Municipal Court  
9002 Main Street East  
Suite 100  
Bonney Lake, WA 98391

**Contact:**

Phone: (855) 714-2800  
Fax: 866-592-7343  
[sales@cdi.support](mailto:sales@cdi.support)  
[www.cdi.support](http://www.cdi.support)

Product	Product ID	Quantity	Unit Price	Ext Amount	
<b>Services</b>					
Cities Digital JIS Integration	CD3310	1	\$7,500.00	\$7,500.00	
Silver - Advanced Service Package (20hrs)	CD5000	1	\$3,800.00	\$3,800.00	
<b>Services Subtotal</b>				<b>\$11,300.00</b>	
<b>Annual Maintenance</b>					
Cities Digital JIS Integration Annual Maintenance	CD3310S	1.20822	\$1,500.00	\$1,812.33	
<b>Annual Maintenance Subtotal</b>				<b>\$1,812.33</b>	
				<b>Subtotal</b>	<b>\$13,112.33</b>
				<b>Freight</b>	<b>\$0.00</b>
				<b>Tax</b>	<b>\$1,232.56</b>
				<b>TOTAL</b>	<b>\$14,344.89</b>

All sales are final, VPCI and Cities Digital do not accept returns of software and all sales are final. If your product is damaged we will replace it within 30 days of purchase at no charge. Prices are subject to change.