

**CITY COUNCIL MEETING**  
**November 26, 2024**  
**6:00 P.M.**



[www.ci.bonney-lake.wa.us](http://www.ci.bonney-lake.wa.us)

**AGENDA**

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**Location:** Bonney Lake Justice & Municipal Center, 9002 Main Street East, Bonney Lake, Washington.

The public is invited to attend Council Meetings and Workshops in person, via conference call or over the internet. The information for attending is provided below.

Council Meetings options:

In-Person: Bonney Lake Justice & Municipal Center at 9002 Main Street East in Bonney Lake

By phone: 323-792-6234 (Meeting ID: 108592120#)

By internet: Teams meeting link: [TEAMS](#) (Meeting ID: 242 012 651 183) **The City will be turning off all public cameras and microphones when attending online until the start of the citizen commenting section and will then turn them back off after the citizen commenting section is finished - Only staff and presenters will be visible and unmuted during the entire meeting.**

**I. CALL TO ORDER – Mayor Terry Carter**

- A. Pledge of Allegiance
- B. Roll Call: Mayor Terry Carter, Deputy Mayor Dan Swatman, Councilmember Angela Baldwin, Councilmember Aaron Davis, Councilmember Gwendolyn Fullerton, Councilmember Kerri Hubler, Councilmember J. Kelly McClimans, And Councilmember Brittany Rock.
- C. Agenda Modifications: None.
- D. Announcements, Appointments and Presentations: None.

**II. PUBLIC HEARINGS, CITIZEN COMMENTS & CORRESPONDENCE:**

A. Public Hearing:

1. **AB24-103 – Ordinance D24-103** – An Ordinance Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Adopting The Biennial Budget For Calendar Years 2025 And 2026; Providing For Severability And Corrections; And Establishing An Effective Date.

B. Citizen Comments:

*Citizen comments can be made in-person, by phone or virtually during this portion of the meeting. Comments are limited to 5 minutes. During the meeting, mics and video will be enabled for those that use the "raised hand" icon virtually-you will*

*need to personally turn them on-during this section only. All who comment will be asked to state their name and address for the meeting record.*

- C. Correspondence: None.

### III. COUNCIL COMMITTEE REPORTS:

- A. Finance Committee
- B. Community Development Committee
- C. Public Safety Committee
- D. Other Reports

### IV. CONSENT AGENDA:

*The items listed below may be acted upon by a single motion and second of the City Council. By simple request to the Chair, any Councilmember may remove items from the Consent Agenda for separate consideration after the adoption of the remainder of the Consent Agenda items.*

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- A. **Approval of Corrected Minutes:** November 5, 2024, City Council Workshop And November 12, 2024, City Council Meeting.
- B. **Approval of Accounts Payable and Utility Refund Checks/Vouchers:** Accounts Payable Check/Vouchers #98102 To #98179, And Wire Transfers #2024090301, #2024100202, #2024103103, #2024110401, #2024110712, #2024111201, And #2024111301 In The Amount Of \$978,125.03. Accounts Payable Check/Vouchers #98180 To #98202 In The Amount Of \$3,819.23. Accounts Payable Wire Transfer #2024111701 For City Purchasing Cards In The Amount Of \$41,662.62. **Voids:** #97085 – Replaced With #98086, #91066 – Replaced With #98025, #97521 – Replaced With #98086, #93130 – Replaced With #98058, #94896 – Replaced With #98038, #90479 – Replaced With #98055, #95847 – Replaced With #98102, #2024103102 – Replaced With #2024103103, #91010 – Duplicate Payment, #98124 – Replaced With #2024110501 And 98203, #89236, 89431, 89468, 89474, 89477, 89501, 89502, 89503, 89508, 89509, 89516, 89524, 89526, 89532, 89540, 89541, 89545, 89557, 89564, 89667, 89684, 89690, 89842, 89846, 89855, 89864, 89869, 89870, 89874, 89961, 90030, 90184, 90311, 90324, 90335, 90369, 90384, 90388, 90555, 90583, 90605, 90606, 90607, 90638, 90705, 90760, 90775, 90778, 90782, 90784, 90795, 90836, 90876, 90983, 91044, 91149, 91186, 91234, 91235, 91237, 91245, 91252, 91270, 91272, 91383, 91405, 91424, 91499, 91516, 91530, 91539, 91551, 91560, 91632, 91634, 91641, 91649, 91655, 91664, 91706, 91773, 91776, 91778, 91780, 91790, 91796, 91806, 91812, 91816, 91825, 91827, 91828, 91830, 91845, 91847, 91848, 91849, 91875, 91878, 91881, 91891, 91896, 91904, 91909, 91918, 91938, 91949, 91952, 91960, 91990, 92024, 92074, 92091, 92099, 92116, 92207, 92209, 92247, 92378, 92444, 92468, 92483, 92484, 92494, 92519, 92533, 92535, 92681, 92896, 92901, 92905, 92912, 92917, 92918, 92923, 92926, 92930, 92952, 93046, 93050, 93072, 93078, 93079, 93170, 93293, 93383, 93392, 93398, 93407, 93418, 93426, 93474, 93480, 93494, 93542, 93675, 93677, 93706, 93721,

93724, 93751, 93783, 93796, 93883, 93887, 93888 ,93902, 93986, 93988, 93992, 94087, 94088, 94092, 94093, 94232, 94235, 94333, 94335, 94339, 94344, 94493, 94549, 94556, 94566, 94573, 94623, 94650, 94653, 94658, 94659, 94661, 94665, 94666, 94668, 94675, 94681, 94686, 94688, 94707, 94709, 94710, 94714, 94718, 94722, 94724, 94769, 94819, 94824, 94852, 94855, 94856 All Unclaimed Property Remitted To DOR Wire #2024103101.

- C. **Approval of Payroll:** October 16 – 31, 2024 For Checks #35061 - 35065 Including Direct Deposits And Electronic Transfers Totaling \$850,479.15. **Voids:** None.

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- D. **AB24-104 - Ordinance D24-104** – An Ordinance Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Setting The Amount Of The Annual Ad Valorem Tax Levy Necessary For The Fiscal Year 2025 For The Purposes Set Forth Below; Providing For Severability And Corrections; And Establishing An Effective Date

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- E. **AB24-112 – Ordinance D24-112** – An Ordinance Of The City Council Of The City Of Bonney Lake, Pierce County Washington, Amending Section 2.32.060 Of The Bonney Lake Municipal Code Relating To Shared Leave; Providing For Severability And Corrections; And Establishing An Effective Date.

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- F. **AB24-115 - Ordinance D24-115** – An Ordinance Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Amending Sections 13.14.210, 13.14.330, 13.14.430, 13.14.500, 13.14.510, 13.14.530, 13.14.550, 13.14.650, 13.14.760, 13.14.840, 13.14.1180, 13.14.1500 Of The Bonney Lake Municipal Code To Incorporate The Department Of Ecology's Comments On Pretreatment Regulations And To Correct Typographical And Numerical Errors; Providing For Severability And Corrections; And Establishing An Effective Date.

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- G. **AB24-67 - Resolution R24-67** – A Resolution By The City Council Of The City Of Bonney Lake, Pierce County, Washington, Adopting The 2024-2029 Six Year Transportation Improvement Program.

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- H. **AB24-111 – Resolution R24-111** – A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Authorizing Judicial Branch Administrator To Sign Authorization For Purchase Of Three Cameras With Secure Pacific, To Include Parts And Installation With Funds Awarded In The Grant From The Foundation For Washington State Courts.

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- I. **AB24-120 – Resolution R24-120** – A Resolution Of The City Council Of The City Of Bonney Lake, Peirce County, Washington, Authorizing The Mayor To Sign A Contract With Townzen And Associates To Provide On-Call Consulting Services.

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- J. **AB24-122 – Motion M24-122** – A Motion Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Directing Staff To Submit The November 2024 Version Of The Historic Preservation & Cultural Resources Element To The Department Of Commerce And To Include It In The Final Version Of The Comprehensive Plan.

**V. FULL COUNCIL ISSUES: None.**

**VI. EXECUTIVE/CLOSED SESSION: None.**

**VII. ADJOURNMENT**

*For citizens with disabilities requesting translators or adaptive equipment for communication purposes, the City requests notification as early as possible prior to the meeting regarding the type of service or equipment needed.*

**THE COUNCIL MAY ADD AND TAKE ACTION ON OTHER ITEMS NOT LISTED  
ON THIS AGENDA**

City of Bonney Lake, Washington  
**City Council Agenda Bill (AB)**

|                                                   |                                                                                         |                                                                   |
|---------------------------------------------------|-----------------------------------------------------------------------------------------|-------------------------------------------------------------------|
| <b>Agenda Item Type:</b><br>Ordinance             | <b>Agenda Bill Number &amp; Ordinance/Resolution/Motion Number:</b><br>AB24-103/D24-103 |                                                                   |
| <b>Department/Division Submitting:</b><br>Finance | <b>Presenter:</b><br>Cherie Reiersen                                                    | <b>City Strategic Goal Category:</b><br><b>DON'T FILL OUT YET</b> |

**Agenda Subject: 2025-2026 Biennial Budget**

**Full Title/Motion:** An Ordinance Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Adopting The Biennial Budget For Calendar Years 2025 And 2026; Providing For Severability And Corrections; And Establishing An Effective Date

**Administrative Recommendation:** Approve

**Short Background Summary:** Revised Code of Washington (RCW) 35A.34 provides procedures for adopting, managing and amending a biennial budget. Pursuant to this guidance and Bonney Lake Municipal Code 3.96, a biennial budget for fiscal year 2025 and 2026 has been prepared and filed. The budget authorizes 436,850 to come from general fund to balance the budget. Council approved additional 2025 general fund expenses of \$786,000 to include a community survey, message board trailer, debris blower, additional ammo budget, microphone upgrade, network switch, MDR, network backup, MiFi packs and Eden software transition. Additional 2026 general fund expenses of \$584,700 to include additional legal support for Human Resources, additional ammo budget and Eden software transition. These expenses will come out of the ending fund balance for the general fund. Other fund approved expenses include keycard access additions, demo green garage, guillotine pipe saw, peaking on site chlorine, replacement lift station pumps and generator maintenance for lift stations.

**Attachments:** Ordinance, Exhibit A, Exhibit B, Exhibit C, FTE chart, budgeted transfers, out of state travel, CIP projects list, ER&R list

**BUDGET INFORMATION**

|                        |                        |                                  |                                    |
|------------------------|------------------------|----------------------------------|------------------------------------|
| <b>Budgeted Amount</b> | <b>Current Balance</b> | <b>Expenditure Amount Needed</b> | <b>Budgeted Balance Difference</b> |
|------------------------|------------------------|----------------------------------|------------------------------------|

**Budget Explanation:** The Biennial Budget is adopted at Fund level and is detailed in the attached exhibits.

**COMMITTEE, BOARD & COMMISSION REVIEW**

|                                                         |                                                                 |                                    |                              |                              |                                                     |
|---------------------------------------------------------|-----------------------------------------------------------------|------------------------------------|------------------------------|------------------------------|-----------------------------------------------------|
| <b>Public Hearing Date:</b>                             | <b>Name Of Committee/Commission Public Hearing Was Done At:</b> |                                    |                              |                              |                                                     |
| <b>Date &amp; Name Of Committee/ Commission Meeting</b> | <b>Return To Committee/ Commission/Board</b>                    | <b>Council Workshop Discussion</b> | <b>Consent Agenda</b>        | <b>Council Full Issues</b>   | <b>Chair's Signature For Approval Of Next Steps</b> |
| Date:<br>Name:                                          | <input type="checkbox"/> Yes                                    | <input type="checkbox"/> Yes       | <input type="checkbox"/> Yes | <input type="checkbox"/> Yes |                                                     |
| Date:<br>Name:                                          | <input type="checkbox"/> Yes                                    | <input type="checkbox"/> Yes       | <input type="checkbox"/> Yes | <input type="checkbox"/> Yes |                                                     |
| <b>Hearing Examiner Review:</b>                         |                                                                 |                                    |                              |                              |                                                     |

**COUNCIL ACTION**

|                                                  |                               |
|--------------------------------------------------|-------------------------------|
| Workshop Date(s): 12/3                           | Public Hearing Date(s): 11/26 |
| Meeting Date(s): 9/24, 10/8, 10/22, 11/26, 12/10 | Tabled To:                    |

**APPROVALS**

|                                                     |                               |                                                        |
|-----------------------------------------------------|-------------------------------|--------------------------------------------------------|
| <b>Department Director:</b><br>Cherie Reiersen, CPA | <b>Mayor:</b><br>Terry Carter | <b>Date Reviewed By City Attorney (if applicable):</b> |
|-----------------------------------------------------|-------------------------------|--------------------------------------------------------|

**ORDINANCE NO. D24-103**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, PIERCE COUNTY, WASHINGTON, ADOPTING THE BIENNIAL BUDGET FOR CALENDAR YEARS 2025 AND 2026; PROVIDING FOR SEVERABILITY AND CORRECTIONS; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, Ch. 35A.34 RCW provides procedures for adopting, managing, and amending a biennial budget; and

**WHEREAS**, a preliminary biennial budget for fiscal years 2023 and 2024 has been prepared and filed as required by law; and

**WHEREAS**, the City Council held public hearings upon notice as prescribed by law, and met for the purpose of setting the final budget of the City for the 2025-2026 fiscal biennium; and

**WHEREAS**, the City Council has made adjustments and changes deemed necessary and proper and desires to adopt the 2025-2026 Budget, including the biennial Capital Improvement Program.

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, WASHINGTON, DO ORDAIN AS FOLLOWS:**

**Section 1.** The biennial budget for the City of Bonney Lake for the period January 1, 2025, through December 31, 2026 as contained in the 2025-2026 Biennial Budget for total revenues/sources (including use of fund balances) and expenditures/uses and as revised by the City Council, is hereby adopted by 'Total Biennial Budget' for each fund as shown on the attached Exhibit "A" 2025-2026 Biennial Budget as well as Exhibit "C".

**Section 2.** That the budget document attached hereto as Exhibit "B" is hereby provided as a summary per year for management purposes.

**Section 3.** The City Clerk is directed to transmit a certified copy of the City of Bonney Lake adopted 2025-2026 Biennial Budget to the Office of the WA State Auditor and to the Association of Washington Cities.

**Section 4. Severability.** If any section, sentence, clause, or phrase of this Ordinance should be held to be unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance.

**Section 5. Publication.** This Ordinance shall be published by an approved summary consisting of the title.

**Section 6. Corrections.** Upon the approval of the city attorney, the city clerk, and/or the code publisher is authorized to make any necessary technical corrections to this ordinance, including but not limited to the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers, and any reference thereto.

**Section 7. Effective Date.** This Ordinance shall be effective five days after publication as provided by law.

**ADOPTED** by the City Council of the City of Bonney Lake and attested by the City Clerk in authentication of such passage on this \_\_\_ day of \_\_\_\_\_, 20\_\_.

**APPROVED** by the Mayor this \_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Terry Carter, Mayor

AUTHENTICATED:

\_\_\_\_\_  
Sadie A. Schaneman, CMC, City Clerk

AB \_\_\_\_\_  
Passed:  
Valid:  
Published:  
Effective Date:  
This Ordinance totals \_\_\_\_\_ page(s)

**2025-2026 BIENNIAL BUDGET**  
Exhibit "A"

|                                               | '001          | '120                    | '121                            | '125                     | '126             | '130                        | '131         | '202              | '301            | '302          | '320                  | '303           | '401          | '402          | '415             | '501                    |
|-----------------------------------------------|---------------|-------------------------|---------------------------------|--------------------------|------------------|-----------------------------|--------------|-------------------|-----------------|---------------|-----------------------|----------------|---------------|---------------|------------------|-------------------------|
|                                               | General Fund  | Drug Investigation Fund | Federal Drug Investigation Fund | Cummulative Reserve Fund | Contingency Fund | Affordable Housing Tax Fund | ARPA Fund    | Debt Service Fund | Street CIP Fund | Park CIP Fund | General Govt CIP Fund | PWC Const Fund | Water Funds   | Sewer Funds   | Stormwater Funds | Equip Replacement Funds |
| PROJECTED BEGINNING BALANCE                   | \$ 23,190,334 | \$ 73,460               | \$ 169,254                      | \$ 4,556,695             | \$ 1,357,621     | \$ 229,058                  | \$ 2,011,349 | \$ 154,338        | \$ 9,057,446    | \$ 4,874,694  | \$ 2,041,819          | \$ (0)         | \$ 20,002,663 | \$ 21,433,534 | \$ 4,299,327     | \$ 6,394,613            |
| Operating Revenues & Other Sources            | 49,947,378    | 6,000                   | 15,000                          | 542,000                  | 120,000          | 76,000                      | 10,000       | 2,014,000         | 3,116,050       | 1,751,000     | 2,045,900             | -              | 34,586,161    | 24,808,916    | 6,955,572        | 6,071,161               |
| Expenditures & Uses                           | 51,754,928    | 20,000                  | 30,000                          | 782,556                  | -                | -                           | 1,985,348    | 1,972,628         | 5,142,500       | 5,655,000     | 1,408,000             | -              | 43,729,313    | 37,250,295    | 7,448,147        | 3,686,537               |
| Total Change in Fund Balance for the Biennium | (1,807,550)   | (14,000)                | (15,000)                        | (240,556)                | 120,000          | 76,000                      | (1,975,348)  | 41,373            | (2,026,450)     | (3,904,000)   | 637,900               | -              | (9,143,153)   | (12,441,379)  | (492,574)        | 2,384,624               |
| <b>ENDING BALANCE</b>                         | 21,382,784    | 59,460                  | 154,254                         | 4,316,139                | 1,477,621        | 305,058                     | 36,001       | 195,711           | 7,030,996       | 970,694       | 2,679,719             | (0)            | 10,859,510    | 8,992,154     | 3,806,753        | 8,779,236               |
| Total Biennial Budget                         | 73,137,712    | 79,460                  | 184,254                         | 5,098,695                | 1,477,621        | 305,058                     | 2,021,349    | 2,168,338         | 12,173,496      | 6,625,694     | 4,087,719             | (0)            | 54,588,823    | 46,242,450    | 11,254,899       | 12,465,774              |

Informational Only

| 2025 BUDGET FOR MGMT                     |                     |                         |                                 |                         |                  |                             |                       |                   |                       |                       |                       |                |                    |                       |                  |                     |                  |
|------------------------------------------|---------------------|-------------------------|---------------------------------|-------------------------|------------------|-----------------------------|-----------------------|-------------------|-----------------------|-----------------------|-----------------------|----------------|--------------------|-----------------------|------------------|---------------------|------------------|
| Exhibit B                                |                     |                         |                                 |                         |                  |                             |                       |                   |                       |                       |                       |                |                    |                       |                  |                     |                  |
|                                          | '001                | '120                    | '121                            | '125                    | '126             | '130                        | '131                  | '202              | '301                  | '302                  | '320                  | '303           | '401               | '402                  | '415             | '501                |                  |
|                                          | General Fund        | Drug Investigation Fund | Federal Drug Investigation Fund | Cumulative Reserve Fund | Contingency Fund | Affordable Housing Tax Fund | ARPA Fund             | Debt Service Fund | Street CIP Fund       | Park CIP Fund         | General Govt CIP Fund | PWC Const Fund | Water Funds        | Sewer Funds           | Stormwater Funds | Equip Replace Funds |                  |
| <b>RESOURCES</b>                         |                     |                         |                                 |                         |                  |                             |                       |                   |                       |                       |                       |                |                    |                       |                  |                     |                  |
| <b>Revenues</b>                          |                     |                         |                                 |                         |                  |                             |                       |                   |                       |                       |                       |                |                    |                       |                  |                     |                  |
| Taxes                                    | 18,515,487          |                         |                                 |                         |                  | 30,000                      |                       |                   | 594,400               | 400,000               | 200,000               |                |                    |                       |                  |                     |                  |
| Licenses and Permits                     | 767,138             |                         |                                 |                         |                  |                             |                       |                   |                       |                       |                       |                |                    |                       |                  |                     |                  |
| Intergovernmental                        | 1,728,346           |                         |                                 |                         |                  |                             | -                     |                   | 562,250               | 151,000               |                       |                |                    |                       | 255,000          |                     |                  |
| Charges for Goods and Services           | 1,728,777           |                         |                                 |                         |                  |                             |                       |                   | 200,000               | 200,000               |                       |                | 11,279,818         | 11,090,000            | 2,485,920        | 2,575,878           |                  |
| Fines and Forfeitures                    | 140,356             | -                       | -                               |                         |                  |                             |                       |                   |                       |                       |                       |                |                    |                       |                  |                     |                  |
| Miscellaneous                            | 1,278,700           | 3,000                   | 7,500                           | 200,000                 | 60,000           | 8,000                       | 10,000                | 20,000            | 485,000               | 200,000               | 257,700               | -              | 1,188,500          | 1,131,868             | 185,000          | 225,000             |                  |
| Other Financing Sources                  | 926,278             | -                       | -                               | 71,000                  | -                | -                           |                       | 986,000           | -                     | -                     | 1,130,500             | -              | 9,280,000          | -                     | 994,758          | -                   | -                |
| <b>Total Revenues</b>                    | <b>25,085,081</b>   | <b>3,000</b>            | <b>7,500</b>                    | <b>271,000</b>          | <b>60,000</b>    | <b>38,000</b>               | <b>10,000</b>         | <b>1,006,000</b>  | <b>1,841,650</b>      | <b>951,000</b>        | <b>1,588,200</b>      | <b>-</b>       | <b>21,748,318</b>  | <b>12,221,868</b>     | <b>3,920,678</b> | <b>2,800,878</b>    |                  |
| SDC/Capital Restricted                   |                     |                         |                                 |                         |                  |                             |                       |                   |                       |                       |                       |                | 475,000            | 500,000               | 65,000           |                     |                  |
| Unrestricted Revenue (Proprietary)       |                     |                         |                                 |                         |                  |                             |                       |                   |                       |                       |                       |                | 21,273,318         | 11,721,868            | 3,855,678        |                     |                  |
| <b>USES</b>                              |                     |                         |                                 |                         |                  |                             |                       |                   |                       |                       |                       |                |                    |                       |                  |                     |                  |
| <b>General Fund</b>                      |                     |                         |                                 |                         |                  |                             |                       |                   |                       |                       |                       |                |                    |                       |                  |                     |                  |
| Legislative                              | 151,175             |                         |                                 |                         |                  |                             |                       |                   |                       |                       |                       |                |                    |                       |                  |                     |                  |
| Municipal Court & Probation              | 1,449,613           |                         |                                 |                         |                  |                             |                       |                   |                       |                       |                       |                |                    |                       |                  |                     |                  |
| Executive                                | 1,124,142           |                         |                                 |                         |                  |                             |                       |                   |                       |                       |                       |                |                    |                       |                  |                     |                  |
| Emergency Management                     | 289,349             |                         |                                 |                         |                  |                             |                       |                   |                       |                       |                       |                |                    |                       |                  |                     |                  |
| Finance                                  | 1,934,661           |                         |                                 |                         |                  |                             |                       |                   |                       |                       |                       |                |                    |                       |                  |                     |                  |
| Prosecutor                               | 659,846             |                         |                                 |                         |                  |                             |                       |                   |                       |                       |                       |                |                    |                       |                  |                     |                  |
| Information Services                     | 1,465,346           | -                       |                                 |                         | -                |                             |                       |                   | -                     | -                     | -                     |                | -                  | -                     | -                | -                   | -                |
| Administrative Services                  | 641,141             | -                       |                                 |                         | -                |                             |                       |                   | -                     | -                     | -                     |                | -                  | -                     | -                | -                   | -                |
| Human Resources                          | 406,717             | -                       |                                 |                         | -                |                             |                       |                   | -                     | -                     | -                     |                | -                  | -                     | -                | -                   | -                |
| Police                                   | 10,913,708          | -                       |                                 |                         | -                |                             |                       |                   | -                     | -                     | -                     |                | -                  | -                     | -                | -                   | -                |
| Public Works/Engineering Administration  | 1,692,741           | -                       |                                 |                         | -                |                             |                       |                   | -                     | -                     | -                     |                | -                  | -                     | -                | -                   | -                |
| Senior Center                            | 667,022             | -                       |                                 |                         | -                |                             |                       |                   | -                     | -                     | -                     |                | -                  | -                     | -                | -                   | -                |
| Community Services                       | 12,150              | -                       |                                 |                         | -                |                             |                       |                   | -                     | -                     | -                     |                | -                  | -                     | -                | -                   | -                |
| Beautification                           | 21,715              | -                       |                                 |                         | -                |                             |                       |                   | -                     | -                     | -                     |                | -                  | -                     | -                | -                   | -                |
| Community Forest                         | 75,421              | -                       |                                 |                         | -                |                             |                       |                   | -                     | -                     | -                     |                | -                  | -                     | -                | -                   | -                |
| Community Events                         | 74,350              | -                       |                                 |                         | -                |                             |                       |                   | -                     | -                     | -                     |                | -                  | -                     | -                | -                   | -                |
| Community Development                    | 1,500,847           | -                       |                                 |                         | -                |                             |                       |                   | -                     | -                     | -                     |                | -                  | -                     | -                | -                   | -                |
| Facilities                               | 1,192,358           | -                       |                                 |                         | -                |                             |                       |                   | -                     | -                     | -                     |                | -                  | -                     | -                | -                   | -                |
| Recreation Program                       | 828,655             | -                       |                                 |                         | -                |                             |                       |                   | -                     | -                     | -                     |                | -                  | -                     | -                | -                   | -                |
| Park Facilities                          | 794,290             | -                       |                                 |                         | -                |                             |                       |                   | -                     | -                     | -                     |                | -                  | -                     | -                | -                   | -                |
| Non Departmental                         | 1,925,515           | -                       |                                 |                         | -                |                             |                       |                   | -                     | -                     | -                     |                | -                  | -                     | -                | -                   | -                |
| Drug Investigation Fund                  |                     | 10,000                  | 15,000                          |                         |                  |                             |                       |                   |                       |                       |                       |                |                    |                       |                  |                     |                  |
| Contingency Fund/Cumulative Reserve Fund |                     | -                       |                                 | 681,278                 | -                |                             |                       |                   |                       |                       |                       |                |                    |                       |                  |                     |                  |
| ARPA Fund                                |                     |                         |                                 |                         |                  |                             | 1,740,348             |                   |                       |                       |                       |                |                    |                       |                  |                     |                  |
| Debt Service Fund                        |                     |                         |                                 |                         |                  |                             |                       | 985,421           |                       |                       |                       |                |                    |                       |                  |                     |                  |
| Street CIP Fund                          |                     | -                       | -                               |                         | -                |                             |                       |                   | 2,867,500             |                       |                       |                |                    |                       |                  |                     |                  |
| Parks CIP Fund                           |                     | -                       | -                               |                         | -                |                             |                       |                   |                       | 4,740,000             |                       |                |                    |                       |                  |                     |                  |
| General Government CIP Fund              | -                   | -                       | -                               |                         | -                |                             |                       |                   | -                     | -                     | 1,408,000             |                | -                  | -                     | -                | -                   | -                |
| PCW Construction Fund                    |                     |                         |                                 |                         |                  |                             |                       |                   |                       |                       |                       |                | -                  |                       |                  |                     |                  |
| Water Fund                               | -                   | -                       | -                               |                         | -                |                             |                       |                   | -                     | -                     | -                     |                | 9,865,989          |                       |                  |                     |                  |
| Water CIP                                |                     |                         |                                 |                         |                  |                             |                       |                   |                       |                       |                       |                | 11,941,000         |                       |                  |                     |                  |
| Sewer Fund                               | -                   | -                       | -                               |                         | -                |                             |                       |                   | -                     | -                     | -                     |                |                    | 8,751,601             |                  |                     |                  |
| Sewer CIP                                |                     |                         |                                 |                         |                  |                             |                       |                   |                       |                       |                       |                |                    | 9,795,554             |                  |                     |                  |
| Storm Water Fund                         | -                   | -                       | -                               |                         | -                |                             |                       |                   | -                     | -                     | -                     |                |                    |                       | 2,402,725        |                     |                  |
| Storm Water CIP                          |                     |                         |                                 |                         |                  |                             |                       |                   |                       |                       |                       |                |                    |                       | 1,483,000        |                     |                  |
| Equipment Replacement Fund               | -                   | -                       | -                               |                         | -                |                             |                       |                   | -                     | -                     | -                     |                | -                  | -                     | -                | -                   | 1,605,709        |
| <b>Total Expenses</b>                    | <b>27,820,762</b>   | <b>10,000</b>           | <b>15,000</b>                   | <b>681,278</b>          | <b>-</b>         | <b>-</b>                    | <b>1,740,348</b>      | <b>985,421</b>    | <b>2,867,500</b>      | <b>4,740,000</b>      | <b>1,408,000</b>      | <b>-</b>       | <b>21,806,989</b>  | <b>18,547,155</b>     | <b>3,885,725</b> | <b>-</b>            | <b>1,605,709</b> |
| <b>Indirect Cost</b>                     | <b>(2,050,000)</b>  |                         |                                 |                         |                  |                             |                       |                   |                       |                       |                       |                |                    |                       |                  |                     |                  |
| <b>TOTAL</b>                             | <b>\$ (685,681)</b> | <b>\$ (7,000)</b>       | <b>\$ (7,500)</b>               | <b>\$ (410,278)</b>     | <b>\$ 60,000</b> | <b>\$ 38,000</b>            | <b>\$ (1,730,348)</b> | <b>\$ 20,579</b>  | <b>\$ (1,025,850)</b> | <b>\$ (3,789,000)</b> | <b>\$ 180,200</b>     | <b>\$ -</b>    | <b>\$ (58,671)</b> | <b>\$ (6,325,287)</b> | <b>\$ 34,953</b> | <b>\$ 1,195,169</b> |                  |

**2026 BUDGET FOR MGMT**

Exhibit B

|                                         | '001                  | '120                    | '121                            | '125                    | '126             | '130                        | '131                | '202              | '301                  | '302                | '320                  | '303           | '401                  | '402                  | '415                | '501                    |
|-----------------------------------------|-----------------------|-------------------------|---------------------------------|-------------------------|------------------|-----------------------------|---------------------|-------------------|-----------------------|---------------------|-----------------------|----------------|-----------------------|-----------------------|---------------------|-------------------------|
|                                         | General Fund          | Drug Investigation Fund | Federal Drug Investigation Fund | Cumulative Reserve Fund | Contingency Fund | Affordable Housing Tax Fund | ARPA Fund           | Debt Service Fund | Street CIP Fund       | Park CIP Fund       | General Govt CIP Fund | PWC Const Fund | Water Funds           | Sewer Funds           | Stormwater Funds    | Equip Replacement Funds |
| <b>RESOURCES</b>                        |                       |                         |                                 |                         |                  |                             |                     |                   |                       |                     |                       |                |                       |                       |                     |                         |
| <b>Revenues</b>                         |                       |                         |                                 |                         |                  |                             |                     |                   |                       |                     |                       |                |                       |                       |                     |                         |
| Taxes                                   | 18,866,644            |                         |                                 |                         |                  | 30,000                      |                     |                   | 594,400               | 400,000             | 200,000               |                |                       |                       |                     |                         |
| Licenses and Permits                    | 805,256               |                         |                                 |                         |                  |                             |                     |                   |                       |                     |                       |                |                       |                       |                     |                         |
| Intergovernmental                       | 1,640,842             |                         |                                 |                         |                  |                             |                     |                   | -                     | -                   |                       |                |                       |                       | 195,000             |                         |
| Charges for Goods and Services          | 1,782,317             |                         |                                 |                         |                  |                             |                     |                   | 200,000               | 200,000             |                       |                | 11,649,343            | 11,455,180            | 2,654,894           | 3,045,283               |
| Fines and Forfeitures                   | 142,260               | -                       | -                               |                         |                  |                             |                     |                   |                       |                     |                       |                |                       |                       |                     |                         |
| Miscellaneous                           | 1,278,700             | 3,000                   | 7,500                           | 200,000                 | 60,000           | 8,000                       | -                   | 20,000            | 480,000               | 200,000             | 257,700               | -              | 1,188,500             | 1,131,868             | 185,000             | 225,000                 |
| Other Financing Sources                 | 346,278               | -                       | -                               | 71,000                  | -                | -                           |                     | 988,000           | -                     | -                   | -                     | -              | -                     | -                     | -                   | -                       |
| <b>Total Revenues</b>                   | <b>24,862,297</b>     | <b>3,000</b>            | <b>7,500</b>                    | <b>271,000</b>          | <b>60,000</b>    | <b>38,000</b>               | <b>-</b>            | <b>1,008,000</b>  | <b>1,274,400</b>      | <b>800,000</b>      | <b>457,700</b>        | <b>-</b>       | <b>12,837,843</b>     | <b>12,587,048</b>     | <b>3,034,894</b>    | <b>3,270,283</b>        |
| Capital Restricted                      |                       |                         |                                 |                         |                  |                             |                     |                   |                       |                     |                       |                | 525,000               | 550,000               | 65,000              |                         |
| Unrestricted Revenue (Proprietary)      |                       |                         |                                 |                         |                  |                             |                     |                   |                       |                     |                       |                | 12,312,843            | 12,037,048            | 2,969,894           |                         |
| <b>USES</b>                             |                       |                         |                                 |                         |                  |                             |                     |                   |                       |                     |                       |                |                       |                       |                     |                         |
| <b>General Fund</b>                     |                       |                         |                                 |                         |                  |                             |                     |                   |                       |                     |                       |                |                       |                       |                     |                         |
| Legislative                             | 138,175               |                         |                                 |                         |                  |                             |                     |                   |                       |                     |                       |                |                       |                       |                     |                         |
| Municipal Court & Probation             | 1,504,293             |                         |                                 |                         |                  |                             |                     |                   |                       |                     |                       |                |                       |                       |                     |                         |
| Executive                               | 1,129,551             |                         |                                 |                         |                  |                             |                     |                   |                       |                     |                       |                |                       |                       |                     |                         |
| Emergency Mangement                     | 269,231               |                         |                                 |                         |                  |                             |                     |                   |                       |                     |                       |                |                       |                       |                     |                         |
| Finance                                 | 1,991,138             |                         |                                 |                         |                  |                             |                     |                   |                       |                     |                       |                |                       |                       |                     |                         |
| Prosecutor                              | 687,412               |                         |                                 |                         |                  |                             |                     |                   |                       |                     |                       |                |                       |                       |                     |                         |
| Information Services                    | 1,295,106             | -                       |                                 |                         | -                |                             |                     |                   | -                     | -                   | -                     | -              | -                     | -                     | -                   | -                       |
| Administrative Services                 | 659,485               | -                       |                                 |                         | -                |                             |                     |                   | -                     | -                   | -                     | -              | -                     | -                     | -                   | -                       |
| Human Resources                         | 449,578               | -                       |                                 |                         | -                |                             |                     |                   | -                     | -                   | -                     | -              | -                     | -                     | -                   | -                       |
| Police                                  | 10,962,733            | -                       |                                 |                         | -                |                             |                     |                   | -                     | -                   | -                     | -              | -                     | -                     | -                   | -                       |
| Public Works/Engineering Administration | 1,762,334             | -                       |                                 |                         | -                |                             |                     |                   | -                     | -                   | -                     | -              | -                     | -                     | -                   | -                       |
| Senior Center                           | 684,946               | -                       |                                 |                         | -                |                             |                     |                   | -                     | -                   | -                     | -              | -                     | -                     | -                   | -                       |
| Community Services                      | 12,150                | -                       |                                 |                         | -                |                             |                     |                   | -                     | -                   | -                     | -              | -                     | -                     | -                   | -                       |
| Beautification                          | 21,715                | -                       |                                 |                         | -                |                             |                     |                   | -                     | -                   | -                     | -              | -                     | -                     | -                   | -                       |
| Community Forest                        | 76,432                | -                       |                                 |                         | -                |                             |                     |                   | -                     | -                   | -                     | -              | -                     | -                     | -                   | -                       |
| Community Events                        | 75,350                | -                       |                                 |                         | -                |                             |                     |                   | -                     | -                   | -                     | -              | -                     | -                     | -                   | -                       |
| Community Development                   | 1,558,663             | -                       |                                 |                         | -                |                             |                     |                   | -                     | -                   | -                     | -              | -                     | -                     | -                   | -                       |
| Facilities                              | 1,169,902             | -                       |                                 |                         | -                |                             |                     |                   | -                     | -                   | -                     | -              | -                     | -                     | -                   | -                       |
| Recreation Program                      | 848,883               | -                       |                                 |                         | -                |                             |                     |                   | -                     | -                   | -                     | -              | -                     | -                     | -                   | -                       |
| Park Facilities                         | 771,983               | -                       |                                 |                         | -                |                             |                     |                   | -                     | -                   | -                     | -              | -                     | -                     | -                   | -                       |
| Non Departmental                        | 1,965,106             | -                       |                                 |                         | -                |                             |                     |                   | -                     | -                   | -                     | -              | -                     | -                     | -                   | -                       |
| Drug Investigation Fund                 |                       | 10,000                  | 15,000                          |                         |                  |                             |                     |                   |                       |                     |                       |                |                       |                       |                     |                         |
| Contingency Fund/Cumulative Reserve     |                       | -                       |                                 | 101,278                 |                  |                             |                     |                   |                       |                     |                       |                |                       |                       |                     |                         |
| ARPA Fund                               |                       |                         |                                 |                         |                  |                             | 245,000             |                   |                       |                     |                       |                |                       |                       |                     |                         |
| Debt Service Fund                       |                       |                         |                                 |                         |                  |                             |                     | 987,207           |                       |                     |                       |                |                       |                       |                     |                         |
| Revenue Bond Fund                       |                       |                         |                                 |                         |                  |                             |                     |                   |                       |                     |                       |                |                       |                       |                     |                         |
| Street CIP Fund                         |                       | -                       |                                 |                         | -                |                             |                     |                   | 2,275,000             |                     |                       |                |                       |                       |                     |                         |
| Parks CIP Fund                          |                       | -                       |                                 |                         | -                |                             |                     |                   |                       | 915,000             |                       |                |                       |                       |                     |                         |
| General Government CIP Fund             | -                     | -                       |                                 |                         | -                |                             |                     |                   | -                     | -                   | -                     |                | -                     | -                     | -                   | -                       |
| PCW Construction Fund                   |                       |                         |                                 |                         |                  |                             |                     |                   |                       |                     |                       | -              |                       |                       |                     |                         |
| Water Fund                              | -                     | -                       |                                 |                         | -                |                             |                     |                   | -                     | -                   | -                     |                | 10,055,324            |                       |                     |                         |
| Water CIP                               |                       |                         |                                 |                         |                  |                             |                     |                   |                       |                     |                       |                | 11,867,000            |                       |                     |                         |
| Sewer Fund                              | -                     | -                       |                                 |                         | -                |                             |                     |                   | -                     | -                   | -                     |                |                       | 8,810,316             |                     |                         |
| Sewer CIP                               |                       |                         |                                 |                         |                  |                             |                     |                   |                       |                     |                       |                |                       | 9,892,824             |                     |                         |
| Storm Water Fund                        | -                     | -                       |                                 |                         | -                |                             |                     |                   | -                     | -                   | -                     |                |                       |                       | 2,542,421           |                         |
| Storm Water CIP                         |                       |                         |                                 |                         |                  |                             |                     |                   |                       |                     |                       |                |                       |                       | 1,020,000           |                         |
| Equipment Replacement Fund              | -                     | -                       |                                 |                         | -                |                             |                     |                   | -                     | -                   | -                     |                |                       |                       |                     | 2,080,828               |
| <b>Total Expenses</b>                   | <b>28,034,166</b>     | <b>10,000</b>           | <b>15,000</b>                   | <b>101,278</b>          | <b>-</b>         | <b>-</b>                    | <b>245,000</b>      | <b>987,207</b>    | <b>2,275,000</b>      | <b>915,000</b>      | <b>-</b>              | <b>-</b>       | <b>21,922,324</b>     | <b>18,703,140</b>     | <b>3,562,421</b>    | <b>2,080,828</b>        |
| Indirect Cost                           | (2,050,000)           |                         |                                 |                         |                  |                             |                     |                   |                       |                     |                       |                |                       |                       |                     |                         |
| <b>TOTAL</b>                            | <b>\$ (1,121,870)</b> | <b>\$ (7,000)</b>       | <b>\$ (7,500)</b>               | <b>\$ 169,722</b>       | <b>\$ 60,000</b> | <b>\$ 38,000</b>            | <b>\$ (245,000)</b> | <b>\$ 20,793</b>  | <b>\$ (1,000,600)</b> | <b>\$ (115,000)</b> | <b>\$ 457,700</b>     | <b>\$ -</b>    | <b>\$ (9,084,481)</b> | <b>\$ (6,116,092)</b> | <b>\$ (527,527)</b> | <b>\$ 1,189,455</b>     |
| <b>Biennium TOTAL</b>                   |                       |                         |                                 |                         |                  |                             |                     |                   |                       |                     |                       |                |                       |                       |                     |                         |
| Estimated 2024 Ending Fund Balance      | 23,190,334            | 73,460                  | 169,254                         | 4,556,695               | 1,357,621        | 229,058                     | 2,011,349           | 154,338           | 9,057,446             | 4,874,694           | 2,041,819             | (0)            | 20,002,663            | 21,433,534            | 4,299,327           | 6,394,613               |
| Estimated 2026 Ending Fund Balance      | 21,382,784            | 59,460                  | 154,254                         | 4,316,139               | 1,477,621        | 305,058                     | 36,001              | 195,711           | 7,030,996             | 970,694             | 2,679,719             | (0)            | 10,859,510            | 8,992,154             | 3,806,753           | 8,779,236               |

## EXHIBIT "C"

## 2025- 2026 BUDGET

| FUND | TITLE                   | REVENUES    | EXPENDITURES |
|------|-------------------------|-------------|--------------|
| 001  | General Fund            | 73,137,712  | 73,137,712   |
| 120  | Drug Investigation Fund | 79,460      | 79,460       |
| 121  | Federal Drug Inv. Fund  | 184,254     | 184,254      |
| 125  | Cumulative Reserve Fund | 5,098,695   | 5,098,695    |
| 126  | Contingency Fund        | 1,477,621   | 1,477,621    |
| 130  | Affordable Housing Tax  | 305,058     | 305,058      |
| 131  | ARPA Fund               | 2,021,349   | 2,021,349    |
| 202  | Debt Service Fund       | 2,168,338   | 2,168,338    |
| 301  | Street CIP              | 12,173,496  | 12,173,496   |
| 302  | Parks CIP               | 6,625,694   | 6,625,694    |
| 303  | PWC CIP                 | (0)         | (0)          |
| 320  | General Govt CIP Fund   | 4,087,719   | 4,087,719    |
| 401  | Water Fund              | 54,588,823  | 54,588,823   |
| 402  | Sewer Fund              | 46,242,450  | 46,242,450   |
| 415  | Stormwater Fund         | 11,254,899  | 11,254,899   |
| 501  | ERR Fund                | 12,465,774  | 12,465,774   |
|      | TOTAL                   | 231,911,342 | 231,911,342  |

Informational Only

| City of Bonney Lake<br>POSITION SUMMARY                               | Year | 2019              | 2020              | 2021              | 2022                      | 2023              | 2024              | 2025             | 2026             |
|-----------------------------------------------------------------------|------|-------------------|-------------------|-------------------|---------------------------|-------------------|-------------------|------------------|------------------|
|                                                                       |      | Adopted<br>F.T.E. | Adopted<br>F.T.E. | Adopted<br>F.T.E. | Adopted<br>F.T.E.         | Adopted<br>F.T.E. | Amended<br>F.T.E. | Budget<br>F.T.E. | Budget<br>F.T.E. |
| <b>CITY COUNCIL</b>                                                   |      |                   |                   |                   |                           |                   |                   |                  |                  |
| Councilmember (Part-Time)                                             |      | 7.00              | 7.00              | 7.00              | 7.00                      | 7.00              | 7.00              | 7.00             | 7.00             |
| <b>TOTAL CITY COUNCIL</b>                                             |      | <b>7.00</b>       | <b>7.00</b>       | <b>7.00</b>       | <b>7.00</b>               | <b>7.00</b>       | <b>7.00</b>       | <b>7.00</b>      | <b>7.00</b>      |
| <b>EXECUTIVE</b>                                                      |      |                   |                   |                   |                           |                   |                   |                  |                  |
| Mayor (Part-Time)                                                     |      | 1.00              | 1.00              | 1.00              | 1.00                      | 1.00              | 1.00              | 1.00             | 1.00             |
| City Administrator                                                    |      | 1.00              | 1.00              | 1.00              | 1.00                      | 1.00              | 1.00              | 1.00             | 1.00             |
| Asst to the City Administrator (title change eff 2024; was Exec Asst) |      | 1.00              | 1.00              | 1.00              | 1.00                      | 1.00              | 1.00              | 1.00             | 1.00             |
| Administrative Specialist II                                          |      |                   |                   |                   |                           |                   |                   |                  |                  |
| Facilities, Special Events, and Projects Manager                      |      | 1.00              | 1.00              | 1.00              |                           |                   |                   |                  |                  |
| Recreation & Special Events Manager                                   |      | 1.00              | 1.00              | 1.00              | 1.00                      | 1.00              | 1.00              | 1.00             | 1.00             |
| Special Events Coordinator                                            |      |                   |                   |                   |                           |                   |                   |                  |                  |
| Recreation Supervisor                                                 |      | 1.00              | 1.00              | 1.00              | 1.00                      | 1.00              | 1.00              | 1.00             | 1.00             |
| Recreation Coordinator                                                |      | 3.00              | 3.00              | 3.00              | 3.00                      | 3.00              | 2.00              | 2.00             | 2.00             |
| Before/After School Site Director                                     |      | 6.80              | 7.65              | 6.80              | 6.80                      | 6.80              | 6.80              |                  |                  |
| Facilities Maintenance Worker II                                      |      | 1.00              | 1.00              | 1.00              | *moved to Public Services |                   |                   |                  |                  |
| Emergency Management Manager                                          |      |                   |                   |                   | 1.00                      | 1.00              | 1.00              | 1.00             | 1.00             |
| <b>TOTAL EXECUTIVE</b>                                                |      | <b>16.80</b>      | <b>17.65</b>      | <b>16.80</b>      | <b>15.80</b>              | <b>15.80</b>      | <b>14.80</b>      | <b>8.00</b>      | <b>8.00</b>      |
| <b>LEGAL</b>                                                          |      |                   |                   |                   |                           |                   |                   |                  |                  |
| Deputy City Attorney/Prosecutor                                       |      | 1.00              | 1.00              | 1.00              | 1.00                      | 1.00              | 1.00              | 1.00             | 1.00             |
| Prosecutor                                                            |      |                   |                   |                   | 1.00                      | 1.00              | 1.00              | 1.00             | 1.00             |
| Limited Term Legal Specialist                                         |      |                   |                   |                   | 1.00                      | 1.00              | 1.00              | 1.00             | 1.00             |
| Legal Specialist I/II                                                 |      |                   |                   |                   |                           |                   | 1.00              | 1.00             | 1.00             |
| Administrative Specialist II/III                                      |      | 1.00              | 1.00              | 1.00              | 1.00                      | 1.00              |                   |                  |                  |
| <b>TOTAL LEGAL</b>                                                    |      | <b>2.00</b>       | <b>2.00</b>       | <b>2.00</b>       | <b>4.00</b>               | <b>4.00</b>       | <b>4.00</b>       | <b>4.00</b>      | <b>4.00</b>      |
| <b>COURT</b>                                                          |      |                   |                   |                   |                           |                   |                   |                  |                  |
| Municipal Judge                                                       |      | 0.85              | 0.85              | 0.85              | 0.85                      | 0.85              | 0.85              | 0.85             | 0.85             |
| Judicial Branch Manager (title change eff 2024; was Court Admin)      |      | 1.00              | 1.00              | 1.00              | 1.00                      | 1.00              | 1.00              | 1.00             | 1.00             |
| Bailiff                                                               |      |                   |                   | 0.65              |                           |                   |                   |                  |                  |
| Judicial Specialists I/II                                             |      | 4.00              | 4.00              | 4.00              | 4.50                      | 4.50              | 4.50              | 4.00             | 4.00             |
| Judicial Specialists III                                              |      | 1.00              | 1.00              | 1.00              | 1.00                      | 1.00              | 1.00              | 1.00             | 1.00             |
| Limited Term Case Manager                                             |      |                   |                   |                   |                           |                   | 1.00              | 1.00             | 1.00             |
| Court Svc Case Manager (title change eff 2024; was Probation Officer) |      | 1.00              | 1.00              | 1.00              | 1.00                      | 1.00              | 1.00              | 1.00             | 1.00             |
| <b>TOTAL COURT</b>                                                    |      | <b>7.85</b>       | <b>7.85</b>       | <b>8.50</b>       | <b>8.35</b>               | <b>8.35</b>       | <b>9.35</b>       | <b>8.85</b>      | <b>8.85</b>      |
| <b>FINANCE</b>                                                        |      |                   |                   |                   |                           |                   |                   |                  |                  |
| Chief Financial Officer                                               |      | 1.00              | 1.00              | 1.00              | 1.00                      | 1.00              | 1.00              | 1.00             | 1.00             |
| Senior Accountant                                                     |      | 1.00              | 1.00              | 1.00              |                           |                   |                   |                  |                  |
| Finance and Payroll Accountant                                        |      |                   |                   |                   | 1.00                      | 1.00              | 1.00              | 1.00             | 1.00             |
| Accountant                                                            |      | 1.00              | 1.00              |                   |                           |                   |                   |                  |                  |
| Accounting Specialist Cashier I/II                                    |      | 5.00              | 5.00              | 5.00              | 4.00                      | 4.00              | 4.00              | 4.00             | 4.00             |
| Accounting Specialist III                                             |      | 1.00              | 1.00              | 1.00              | 2.00                      | 2.00              | 1.00              | 1.00             | 1.00             |
| Accounting Specialist IV                                              |      |                   |                   |                   |                           |                   | 1.00              | 1.00             | 1.00             |
| Customer Service Manager (Utility)                                    |      |                   |                   |                   | 1.00                      | 1.00              | 1.00              | 1.00             | 1.00             |
| Financial Operations Supervisor                                       |      | 1.00              | 1.00              | 1.00              |                           |                   |                   |                  |                  |
| <b>TOTAL FINANCE</b>                                                  |      | <b>10.00</b>      | <b>10.00</b>      | <b>9.00</b>       | <b>9.00</b>               | <b>9.00</b>       | <b>9.00</b>       | <b>9.00</b>      | <b>9.00</b>      |

| City of Bonney Lake<br>POSITION SUMMARY                               | Year                      |                           |                           |                           |                           |                           |                          |                          |
|-----------------------------------------------------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|--------------------------|--------------------------|
|                                                                       | 2019<br>Adopted<br>F.T.E. | 2020<br>Adopted<br>F.T.E. | 2021<br>Adopted<br>F.T.E. | 2022<br>Adopted<br>F.T.E. | 2023<br>Adopted<br>F.T.E. | 2024<br>Amended<br>F.T.E. | 2025<br>Budget<br>F.T.E. | 2026<br>Budget<br>F.T.E. |
| <b>CITY CLERK &amp; ADMINISTRATIVE SERVICES</b>                       |                           |                           |                           |                           |                           |                           |                          |                          |
| Administrative Services Director/IS Manager                           | 1.00                      | 1.00                      | 1.00                      | 1.00                      | 1.00                      | 1.00                      | 1.00                     | 1.00                     |
| City Clerk                                                            |                           |                           |                           | 1.00                      | 1.00                      | 1.00                      | 1.00                     | 1.00                     |
| Deputy City Clerk                                                     | 1.00                      | 1.00                      | 1.00                      |                           |                           |                           |                          |                          |
| Administrative Specialist I/II                                        | 2.00                      | 2.00                      | 2.00                      | 2.00                      | 2.00                      | 2.00                      | 2.00                     | 2.00                     |
| Records and Disclosure Specialist                                     |                           |                           |                           |                           | 1.00                      | 1.00                      | 1.00                     | 1.00                     |
| Human Resources Manager                                               | 1.00                      | 1.00                      | 1.00                      | 1.00                      | 1.00                      | 1.00                      | 1.00                     | 1.00                     |
| Human Resources Generalist                                            | 0.75                      | 0.75                      | 0.75                      | 0.75                      | 1.00                      | 1.00                      | 1.00                     | 1.00                     |
| Information Services Manager                                          | 1.00                      | 1.00                      | 1.00                      | 1.00                      |                           |                           |                          |                          |
| PC/Network Technician                                                 | 1.00                      | 1.00                      | 1.00                      | 1.00                      | 1.00                      | 1.00                      | 1.00                     | 1.00                     |
| Senior Center Manager                                                 | 1.00                      | 1.00                      | 1.00                      | 1.00                      | 1.00                      | 1.00                      | 1.00                     | 1.00                     |
| Cook                                                                  | 0.80                      | 0.80                      | 0.80                      | 0.80                      | 0.80                      | 0.80                      |                          |                          |
| Kitchen Asst                                                          | 0.70                      | 0.70                      | 0.70                      | 0.70                      | 0.70                      | 0.70                      |                          |                          |
| Kitchen Aide                                                          | 0.30                      | 0.30                      | 0.30                      | 0.30                      | 0.30                      | 0.30                      | 1.22                     | 1.22                     |
| Limited term (grant) Senior Aide                                      |                           |                           | 0.75                      | 0.75                      | 0.75                      | 0.75                      | 0.75                     | 0.75                     |
| Dishwasher                                                            |                           | 0.38                      | 0.38                      | 0.38                      | 0.38                      | 0.38                      | 0.60                     | 0.60                     |
| Senior Center Aide/Van Driver                                         | 2.20                      | 2.20                      | 2.20                      | 2.20                      | 2.20                      | 2.20                      | 3.00                     | 3.00                     |
| <b>TOTAL CITY CLERK &amp; ADMINISTRATIVE SERVICES</b>                 | <b>12.75</b>              | <b>13.13</b>              | <b>13.88</b>              | <b>13.88</b>              | <b>14.13</b>              | <b>14.13</b>              | <b>14.57</b>             | <b>14.57</b>             |
| <b>POLICE</b>                                                         |                           |                           |                           |                           |                           |                           |                          |                          |
| Police Chief                                                          | 1.00                      | 1.00                      | 1.00                      | 1.00                      | 1.00                      | 1.00                      | 1.00                     | 1.00                     |
| Assistant Police Chief                                                | 2.00                      | 2.00                      | 2.00                      | 2.00                      | 2.00                      | 2.00                      | 2.00                     | 2.00                     |
| Executive Asst to the Chief (title change 2024; was Admin. Assistant) | 1.00                      | 1.00                      | 1.00                      | 1.00                      | 1.00                      | 1.00                      | 1.00                     | 1.00                     |
| Department Assistant                                                  |                           |                           |                           |                           |                           |                           |                          |                          |
| Records Clerk                                                         | 3.00                      | 3.00                      | 3.00                      | 3.00                      | 3.00                      | 3.00                      | 3.00                     | 3.00                     |
| Police Sergeant                                                       | 5.00                      | 5.00                      | 5.00                      | 5.00                      | 7.00                      | 7.00                      | 7.00                     | 7.00                     |
| Patrol Officers                                                       | 22.00                     | 22.00                     | 22.00                     | 22.00                     | 22.00                     | 22.00                     | 22.00                    | 22.00                    |
| School Resource Officer                                               |                           | 1.00                      | 1.00                      | 1.00                      | 1.00                      | 1.00                      | 1.00                     | 1.00                     |
| CJTC Officer                                                          |                           | 1.00                      |                           |                           |                           |                           |                          |                          |
| Community Services Officer                                            | 2.50                      | 2.50                      | 2.50                      | 3.00                      | 3.00                      | 3.00                      | 3.00                     | 3.00                     |
| Bailiff                                                               | 0.45                      | 0.45                      |                           |                           |                           |                           |                          |                          |
| Child Passenger Safety Program Manager                                | 1.00                      | 1.00                      | 1.00                      | 1.00                      | 1.00                      | 1.00                      | 1.00                     | 1.00                     |
| <b>TOTAL POLICE</b>                                                   | <b>37.95</b>              | <b>38.95</b>              | <b>39.50</b>              | <b>39.00</b>              | <b>41.00</b>              | <b>41.00</b>              | <b>41.00</b>             | <b>41.00</b>             |

Informational Only

City of Bonney Lake  
POSITION SUMMARY

| Year                                            | 2019              | 2020              | 2021              | 2022              | 2023              | 2024              | 2025             | 2026             |
|-------------------------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|------------------|------------------|
|                                                 | Adopted<br>F.T.E. | Adopted<br>F.T.E. | Adopted<br>F.T.E. | Adopted<br>F.T.E. | Adopted<br>F.T.E. | Amended<br>F.T.E. | Budget<br>F.T.E. | Budget<br>F.T.E. |
| <b>PUBLIC SERVICES</b>                          |                   |                   |                   |                   |                   |                   |                  |                  |
| Department of Public Services Director          | 1.0               | 1.0               | 1.0               | 1.0               | 1.0               | 1.0               | 1.0              | 1.0              |
| <b>Admin. Support Team</b>                      |                   |                   |                   |                   |                   |                   |                  |                  |
| Permit Center Lead                              |                   |                   |                   |                   |                   |                   |                  |                  |
| Administrative Supervisor                       | 1.0               | 1.0               | 1.0               |                   |                   | 1.0               | 1.0              | 1.0              |
| Administrative Specialist III                   | 1.0               | 1.0               | 1.0               | 1.0               | 1.0               | 2.0               | 2.0              | 2.0              |
| GIS Assistant                                   | 1.0               |                   |                   |                   |                   |                   |                  |                  |
| <b>Infrastructure Development Team</b>          |                   |                   |                   |                   |                   |                   |                  |                  |
| City Engineer                                   | 1.0               | 1.0               | 1.0               | 1.0               | 1.0               | 1.0               | 1.0              | 1.0              |
| Assistant City Engineer                         | 1.0               | 1.0               | 1.0               | 1.0               | 1.0               | 1.0               | 1.0              | 1.0              |
| Development Review Engineer                     | 1.0               | 1.0               | 1.0               | 1.0               | 1.0               | 1.0               | 1.0              | 1.0              |
| Engineering Assistant                           |                   |                   |                   |                   |                   | 1.0               | 1.0              | 1.0              |
| GIS Analyst                                     | 1.0               | 1.0               | 1.0               | 1.0               | 1.0               | 1.0               | 1.0              | 1.0              |
| Project Manager                                 |                   |                   |                   |                   |                   |                   |                  |                  |
| Contract Administrator                          | 1.0               | 1.0               | 1.0               | 1.0               | 1.0               | 1.0               | 1.0              | 1.0              |
| Construction Inspector                          | 1.0               | 1.0               | 1.0               | 1.0               | 1.0               | 1.0               | 1.0              | 1.0              |
| <b>Development Services Team</b>                |                   |                   |                   |                   |                   |                   |                  |                  |
| Development Services Manager                    |                   |                   |                   |                   |                   | 1.0               | 1.0              | 1.0              |
| Planning and Building Supervisor                | 1.0               | 1.0               | 1.0               | 1.0               | 1.0               |                   |                  |                  |
| Plans Examiner/BO                               | 1.0               | 1.0               | 1.0               |                   |                   |                   |                  |                  |
| Senior Building Inspector/Plans Examiner        |                   |                   |                   | 1.0               | 1.0               | 1.0               | 1.0              | 1.0              |
| Building Inspector I                            | 1.0               | 2.0               | 2.0               | 1.0               | 1.0               | 1.0               | 1.0              | 1.0              |
| Plans Examiner                                  |                   |                   |                   | 1.0               |                   |                   |                  |                  |
| Permit Coordinator                              |                   |                   |                   | 1.0               | 1.0               | 1.0               | 1.0              | 1.0              |
| Permit Technician I/II                          | 1.0               | 2.0               | 2.0               | 2.0               | 2.0               | 2.0               | 1.0              | 1.0              |
| Associate/Assistant Planner                     | 2.0               | 1.0               | 1.0               | 1.0               | 1.0               | 1.0               | 1.0              | 1.0              |
| Assistant/Senior Planner                        |                   |                   |                   |                   | 1.0               | 1.0               | 1.0              | 1.0              |
| Assistant Planner/Code Enforcement              | 1.0               | 1.0               | 1.0               |                   |                   |                   |                  |                  |
| Code Enforcement                                |                   |                   |                   | 1.0               | 1.0               | 1.0               | 2.0              | 2.0              |
| <b>Public Works Team</b>                        |                   |                   |                   |                   |                   |                   |                  |                  |
| Superintendent of Public Works                  | 1.0               | 1.0               | 1.0               | 1.0               | 1.0               | 1.0               | 1.0              | 1.0              |
| Administrative Supervisor                       | 1.0               | 1.0               | 1.0               | 1.0               | 1.0               |                   |                  |                  |
| Administrative Specialist IV                    |                   |                   |                   |                   |                   |                   |                  |                  |
| Administrative Specialist I/II                  | 2.0               | 2.0               | 2.0               | 1.0               | 1.0               |                   |                  |                  |
| Administrative Specialist III                   |                   |                   |                   | 1.0               | 1.0               |                   |                  |                  |
| Public Works Operations Engineer                |                   |                   |                   |                   |                   |                   |                  |                  |
| Assistant City Engineer                         | 1.0               | 1.0               | 1.0               | 1.0               | 1.0               |                   |                  |                  |
| Electrician                                     | 1.0               | 1.0               | 1.0               | 1.0               | 1.0               |                   |                  |                  |
| Assistant Superintendent of Public Works        | 3.0               | 3.0               | 3.0               | 3.0               | 3.0               | 3.0               | 3.0              | 3.0              |
| Lead Worker***                                  | 5.0               | 5.0               | 5.0               | 5.0               | 5.0               | 5.0               | 6.0              | 6.0              |
| Facility Maintenance Worker III                 |                   |                   |                   | 1.0               | 1.0               | 1.0               |                  |                  |
| Maintenance Worker III*                         | 5.0               | 7.0               | 7.0               | 7.0               | 8.0               | 8.0               | 8.0              | 8.0              |
| Limited Term MWI/II - Parks                     |                   |                   |                   |                   |                   | 2.0               | 2.0              | 2.0              |
| Maintenance Worker I/II**                       | 22.0              | 21.0              | 21.0              | 21.0              | 20.0              | 20.0              | 21.0             | 21.0             |
| Meter Reader/ Meter Reader II                   | 2.0               | 2.0               | 2.0               | 2.0               | 2.0               | 2.0               | 2.0              | 2.0              |
| Custodian                                       |                   |                   |                   |                   | 2.0               | 2.0               | 2.0              | 2.0              |
| Fleet Manager                                   |                   |                   |                   |                   |                   | 1.0               | 1.0              | 1.0              |
| Mechanic I/II                                   | 1.0               | 1.0               | 2.0               | 2.0               | 2.0               | 2.0               | 2.0              | 2.0              |
| <b>Total Public Services Department</b>         | <b>61.0</b>       | <b>62.0</b>       | <b>63.0</b>       | <b>64.0</b>       | <b>66.0</b>       | <b>67.0</b>       | <b>68.0</b>      | <b>68.0</b>      |
| <b>TOTAL STAFFING (excludes Councilmembers)</b> | <b>148.35</b>     | <b>151.58</b>     | <b>152.68</b>     | <b>154.03</b>     | <b>158.28</b>     | <b>159.28</b>     | <b>153.42</b>    | <b>153.42</b>    |

\* MWIII breakdown Water-3, Sewer-2, Parks-1, Street/Storm-2

\*\*MW I/II breakdown Water-8, Sewer-5, Streets/Storm-7, Facilities-1

\*\*\*Lead breakdown Water-2, Sewer-1, Parks-1, Street/Storm-1, Facilities-1

## Summary of Interfund Transfers

### 2025

Transfer Out: General Fund ..... \$986,000  
Transfer In: Debt Service Fund ..... \$986,000  
For general obligation debt

Transfer Out: General Fund ..... \$71,000  
Transfer In: Cumulative Reserve Fund ..... \$71,000  
Current year savings for computer replacement (\$26,000) and police laptop replacement (\$45,000)

Transfer Out: Cumulative Reserve Fund ..... \$101,278  
Transfer In: General Fund ..... \$101,278  
Radio replacement over the next five years (2025-2029); \$506,394 saved in Cumulative Reserve Fund

Transfer Out: Cumulative Reserve Fund ..... \$280,000  
Transfer In: General Fund ..... \$280,000  
Laptop replacement (PD/City) saved in Cumulative Reserve Fund

Transfer Out: Cumulative Reserve Fund ..... \$300,000  
Transfer In: General Fund ..... \$300,000  
Eden software upgrade saved in Cumulative Reserve Fund

### 2026

Transfer Out: General Fund ..... \$988,000  
Transfer In: Debt Service Fund ..... \$988,000  
For general obligation debt

Transfer Out: General Fund ..... \$71,000  
Transfer In: Cumulative Reserve Fund ..... \$71,000  
Current year savings for computer replacement (\$26,000) and police laptop replacement (\$45,000)

Transfer Out: Cumulative Reserve Fund ..... \$101,278  
Transfer In: General Fund ..... \$101,278  
Radio replacement over the next four years (2026-2029); \$405,116 saved in Cumulative Reserve Fund

### Out of State Travel

On February 26, 2008, the City Council adopted Resolution 1787 addressing out-of-state travel. As per Section 2C, below is a listing of requested out-of-state travel for the 2025-2026 biennium. Per the Mayor, only out of state travel authorized is grant funded for 2025-2026 unless authorized by the Council.

|                          |                                                 |        |
|--------------------------|-------------------------------------------------|--------|
| <b>Department:</b>       | <b>Court</b>                                    |        |
| <b>BARS Account #</b>    | 001.000.012.512.50.43.xx (Travel Expenses)      | \$2500 |
| <b>BARS Account #</b>    | 001.000.012.512.50.49.xx (Registration)         | \$ 600 |
| <b>Staff Position(s)</b> | Judge, Court Case Manager, Deputy City Attorney |        |
| <b>Destination</b>       | FL                                              |        |
| <b>Dates</b>             | 2025                                            |        |
| <b>Purpose of Travel</b> | ALLRISE Conference (grant funded)               |        |

|                          |                                                 |        |
|--------------------------|-------------------------------------------------|--------|
| <b>Department:</b>       | <b>Court</b>                                    |        |
| <b>BARS Account #</b>    | 001.000.012.512.50.43.xx (Travel Expenses)      | \$2500 |
| <b>BARS Account #</b>    | 001.000.012.512.50.49.xx (Registration)         | \$ 600 |
| <b>Staff Position(s)</b> | Judge, Court Case Manager, Deputy City Attorney |        |
| <b>Destination</b>       | TBD                                             |        |
| <b>Dates</b>             | 2026                                            |        |
| <b>Purpose of Travel</b> | ALLRISE Conference (grant funded)               |        |

**STREET CIP**

| Project                                                                                                                              | Project ID  | 2025               | 2026               |
|--------------------------------------------------------------------------------------------------------------------------------------|-------------|--------------------|--------------------|
| ADA Improvements                                                                                                                     | ADA Plan    | 275,000            | 275,000            |
| Chip Seal Program                                                                                                                    | CW3         | 300,000            | 300,000            |
| Sidewalks                                                                                                                            |             | 275,000            | 275,000            |
| Street Reconstruction                                                                                                                | CW1         | 350,000            | 350,000            |
| Street Overlay- (192nd-SR410 to Old Sumner Buckley)<br><i>Dependent upon option for Sewer <b>Project ID: LS-04</b> -LS17 or LS24</i> | CW3         | 275,000            | 275,000            |
| Pavement Condition Index (PCI)<br><i>Maintains Eligibility for Federal Funds</i>                                                     | CW1 and CW3 | 75,000             |                    |
| Angeline & Veteran's Memorial Drive Roundabout (RAB)<br>2025- Design & 2026- ROW                                                     | I4          | 600,000*\$         | 50,000*\$          |
| 214th Overlay- (City Limits to City Limits)<br>2025- Design & Row & 2026- Construction                                               | CW3         | 217,500            | 750,000**          |
| W Tapps Hwy & Church Lk Rd<br><i>Part of West Tapps Corridor Improvement Project</i><br>2025- Design                                 | R37 and I1  | 500,000\$          |                    |
| <b>Totals</b>                                                                                                                        |             | <b>\$2,867,500</b> | <b>\$2,275,000</b> |

\*RTCC Grant \$562,250 (City match of 13.5%)

\*\*Applying for TCC Grant \$648,750 (City match of 13.5%)

\$ TIF Eligible Projects

**PARK CIP**

| Project                                                                                                        | Project ID  | 2025               | 2026             |
|----------------------------------------------------------------------------------------------------------------|-------------|--------------------|------------------|
| AYP Northwest Parking Lot Upgrades                                                                             | AYP A       | 4,100,000          |                  |
| AYP Tennis Court Upgrades- (With Pickleball Conversion)<br><i>New Covered Basketball Court Portion Delayed</i> | AYP H       | 75,000             |                  |
| Bonney Lake Sports Complex (BLSC)<br>Pickleball/Multi-Sport Courts, Restrooms, Parking<br>2025 & 2026- Design  | BLSC A      | 150,000            | 500,000          |
| Cedarview Park (CVP) Covered Sport Court,<br>Playfield Improvements & 206th Parking<br>2026-Design             | CVP A       |                    | 240,000          |
| Viking Dog Park (VDP) ADA Access Pathway<br><i>Not until tree work is complete</i>                             | VDP         | 165,000            | 25,000           |
| Wayfinding & Interpretive Signage                                                                              | System-wide |                    | 50,000           |
| Minor ADA Access & Amenity Upgrades                                                                            | System-wide |                    | 100,000          |
| AYP Ballfield 5 Playground Installation**^                                                                     |             | 250,000            |                  |
| <b>Totals</b>                                                                                                  |             | <b>\$4,740,000</b> | <b>\$915,000</b> |

\*\*State Legislature (DOC) Grant \$151,000

^Project carried over from 2024

**GENERAL GOVERNMENT CIP**

| Project                             | Project ID    | 2025               | 2026       |
|-------------------------------------|---------------|--------------------|------------|
| Senior Center Improvements^         |               | 750,000*           |            |
| PSB Generator-Construction^         | ARPA          | 600,000**          |            |
| JMC stairwell and elevator key card |               | 28,000             |            |
| Demolition                          |               | 30,000             |            |
|                                     | <b>Totals</b> | <b>\$1,408,000</b> | <b>\$0</b> |

\*State Legislature (DOC) Grant \$630,500

\*\*Remaining ARPA Funds \$215,887

^Project carried over from 2024

**WATER CIP**

| Project                                                                                              | Project ID    | 2025                | 2026                |
|------------------------------------------------------------------------------------------------------|---------------|---------------------|---------------------|
| Grainger Springs Upgrades- Construction^                                                             | F5            | 3,000,000           | 500,000             |
| Wholesale 800 to 748 Zones Connection<br><i>Public Services Building Control Valve Modifications</i> | PZ4           | 166,000             |                     |
| Tacoma Point Water Reservoir Replacement^<br><i>Old Tank Demolition</i>                              | ST2           | 100,000             |                     |
| Replace Pressure Relief Valve (PRV) 1 & 2 With<br>New PRV Station                                    |               |                     | 327,000             |
| Lakeridge 810 Zone Reservoir**^                                                                      | ST3           | 3,000,000           | 4,000,000           |
| Lakeridge 748 Zone Water Reservoir^                                                                  | ST4           | 3,000,000           | 4,000,000           |
| West Tapps Drive Water Main<br><i>Part of West Tapps Corridor Improvement Project</i><br>2025-Design | WM10          | 25,000              |                     |
| Fennel Creek Crossing Water Main                                                                     | WM31          | 2,500,000           | 2,000,000           |
| Wellhead Protection Program<br><i>Related to Victor Falls Issues</i>                                 | P4            |                     | 630,000             |
| Cedarview Water Main Replacement Program                                                             | WM4           |                     | 300,000             |
| 12" Water Main Replacement- (Myers Rd to City Limits)<br>2026- Design                                | WM7           |                     | 110,000             |
| Decant Facility Roofing+                                                                             |               | 150,000             |                     |
|                                                                                                      | <b>Totals</b> | <b>\$11,941,000</b> | <b>\$11,867,000</b> |

\*Drinking Water State Revolving Fund Loan (DWSRFL) (DOH) \$9,280,000

+Peak 410 Developer Agreement states Developer to build Decant Facility with City responsible for the roof portion. Decant Facility needs to be moved out of AYP park as it is in violation of RCO Agreement.

^Project carried over from 2024

## SEWER CIP

| Project                                                                                                                                       | Project ID            | 2025               | 2026               |
|-----------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|--------------------|--------------------|
| LS-17 Capacity Upgrades (Pumps, Valves, Grates)                                                                                               | LS-02                 | 375,000            |                    |
| LS-17 Replacement Construction or LS-24<br>Diversion Design<br>2025- Study & 2026- Design                                                     | LS-04                 | 50,000             | 300,000            |
| SR 410 Sewer Main Improvements (East of LS-17)<br><i>Includes Riverside Dr Sewer Manhole Replacement</i><br>2025- Design & 2026- Construction | C-02                  | 750,000            | 1,000,000          |
| I&I Reduction Program- Angeline @ LS-17, 77th St Ct E @<br>195th Ave Ct E, and 205th @ Inlet Island^                                          | C-04                  | 500,000            | 3,500,000          |
| Sewer Plan Update                                                                                                                             | G-03                  | 100,000            | 200,000            |
| West Tapps Hwy Extension*<br><i>Part of West Tapps Corridor Improvement Project</i><br>2025-Design                                            |                       | 110,000            |                    |
| Cedarview Sewer "Dry Line" Installation (Septic<br>Reduction)<br>2026- Design                                                                 | Rate Study<br>Project |                    | 600,000            |
| Decant Facility Roofing+                                                                                                                      |                       | 150,000            |                    |
| <b>City of Bonney Lake Subtotal</b>                                                                                                           |                       | <b>\$2,035,000</b> | <b>\$5,600,000</b> |
| <b>SUMNER WWTF PROJECTS</b>                                                                                                                   |                       |                    |                    |
| WWTF Improvements                                                                                                                             |                       | 146,016            | 522,387            |
| WWTF Aeration Basins                                                                                                                          |                       | 246,780            | 40,500             |
| WWTF Clarifiers                                                                                                                               |                       |                    | 54,000             |
| WWTF Disinfection & Discharge                                                                                                                 |                       |                    | 889,880            |
| WWTF Biosolids                                                                                                                                |                       | 54,000             | 86,057             |
| WWTF Biosolids Modernization                                                                                                                  |                       | 7,290,000          | 2,700,000          |
| Mach & Eq - Sewer                                                                                                                             |                       | 3,375              |                    |
| Mach & Eq - WWTF                                                                                                                              |                       | 20,383             |                    |
| <b>Sumner WWTF Subtotal</b>                                                                                                                   |                       | <b>7,760,554</b>   | <b>4,292,824</b>   |
| <b>Totals</b>                                                                                                                                 |                       | <b>\$9,795,554</b> | <b>\$9,892,824</b> |

\* This project is being done as part of a corridor project while the road is being reconstructed and the watermain installed. The project is being done instead of Mt. Creek Force Main Replacement (C-03) estimated at \$120,000 for design and \$750,000 for replacement. The Mt. Creek Force Main Replacement is being constructed by the developer as part of the Peak410 Project.

+Peak 410 Developer Agreement states Developer to build Decant Facility with City responsible for the roof portion. Decant Facility needs to be moved out of AYP park as it is in violation of RCO Agreement.

^Project carried over from 2024

**STORM CIP**

| Project                                                                                                                                              | Project ID           | 2025               | 2026               |
|------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|--------------------|--------------------|
| Water Quality Swale Retrofit Program-Construction \$<br>2025- 67th Ct E & 2026- 67th St E ^                                                          | 4-1                  | 633,000*           | 690,000            |
| Fennel Creek TMDL (Total maximum Daily Load) ^                                                                                                       | NPDES<br>Requirement | 50,000**           | 50,000             |
| NPDES (National Pollutant Discharge Elimination<br>System) Compliance                                                                                | NPDES<br>Requirement | 50,000             | 50,000             |
| Inlet Island – Lake Tapps- Construction \$^<br>S Island Rd Conveyance Improvements at S Island Dr E                                                  | 1-8                  | 230,000            |                    |
| Stormwater Management Action Plan (SMAP)^                                                                                                            |                      | 100,000**          |                    |
| Stormwater Comprehensive Plan                                                                                                                        |                      | 100,000            | 200,000            |
| Lake Tapps Allan Yorke Park/West Tapps Highway<br>East Subbasin Retrofit \$<br><i>Part of West Tapps Corridor Improvement Project</i><br>2025-Design | 3-3                  | 170,000            |                    |
| Fennel Creek Stream Gauge                                                                                                                            | 5-1                  |                    | 30,000             |
| Decant Facility Roofing+                                                                                                                             |                      | 150,000            |                    |
|                                                                                                                                                      | <b>Totals</b>        | <b>\$1,483,000</b> | <b>\$1,020,000</b> |

\*Remaining ARPA Funds \$160,902

\*\*Remaining ARPA Funds \$150,000

\$Request Pierce County Flood Control Zone District Opportunity Funds. Bonney Lake fund balance as of 1/1/2024 is of \$352,801 and estimated at \$50,000 each year.

+Peak 410 Developer Agreement states Developer to build Decant Facility with City responsible for the roof portion. Decant Facility needs to be moved out of AYP park as it is in violation of RCO Agreement.

^Project carried over from 2024

**ER&R Fund**

| <u>Asset #</u> | <u>Dept</u>    | <u>Item</u>              | <u>2025</u> | <u>2026</u> | <u>Overage</u> |
|----------------|----------------|--------------------------|-------------|-------------|----------------|
| RS214          | Facilities -GF | Transit Van              | 88,720      |             | 47,037         |
| RS213          | Water          | F250 extended cab 4x4    | 68,250      |             | 36,378         |
| RS416          | Sewer          | Transit Van              | 88,720      |             | 88,720         |
| PD086          | Police-GF      | F250 Super duty/F350 4x4 | 79,380      |             | 49,011         |
| PD1407         | Police-GF      | Escape/Pathfinder        | 64,100      |             | 38,739         |
| PD1406         | Police-GF      | Tahoe/F150 4x4           |             | 110,780     | 64,049         |
| PD1702         | Police-GF      | Tacho/F150 4x4           |             | 110,780     | 54,220         |
| EQ292          | Multiple       | Brush Chipper            |             | 100,100     | 62,638         |
| RS274          | Water          | F250 Extended cab 4x4    |             | 71,500      | 35,308         |
| RS222          | ER&R           | Mechanic service truck   |             | 249,000     | 238,091        |
| NEW            | Multiple       | Caterpillar wheel loader |             | 202,890     | 202,890        |

\*Please note that replacement vehicles have some money set aside in ER&R Fund. Not all are covered at 100% which causes the individual fund to pick up the balance-overage column.



## CITY COUNCIL WORKSHOP

November 5, 2024  
6:00 P.M.  
MINUTES



[www.ci.bonney-lake.wa.us](http://www.ci.bonney-lake.wa.us)

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**Location:** The physical location of the Council Meeting was at the Bonney Lake Justice & Municipal Center, 9002 Main Street East, Bonney Lake, Washington. The public was also given the option to call in or attend virtually the Council Meeting

Audio starts at:  
06:01

- I. CALL TO ORDER** – Mayor Terry Carter, called the workshop to order at 6:00 p.m.
- A. Pledge of Allegiance

Audio starts at:  
06:02

- II. ROLL CALL:** City Clerk Sadie Schaneman called the roll. In addition to Mayor Carter, elected officials attending were Deputy Mayor Dan Swatman, Councilmember Angela Baldwin, Councilmember Aaron Davis, Councilmember Gwendolyn Fullerton, Councilmember J. Kelly McClimans and Councilmember Brittany Rock. Councilmember Kerri Hubler was attending virtual.

Staff members in attendance at the physical location were City Administrator John P. Vodopich, Chief Finance Officer Cherie Reiersen, Police Chief Mark Berry, Administrative Services Director Chuck McEwen, Interim Public Services Director Jason Sullivan, City Clerk Sadie Schaneman, and Administrative Specialist II Debbie McDonald.

Staff members in virtual attendance City Attorney Jennifer Robertson.

### III. AGENDA ITEMS:

Audio starts at:  
6:03

- A. **Proclamation:** Veteran's Appreciation Month.

Mayor Carter read the proclamation proclaiming November Veteran's Appreciation Month.

Audio starts at:  
6:02

- B. **Review Of Council Minutes:** October 8, 2024, City Council Meeting, October 15, 2024, City Council Workshop And October 22, 2024, City Council Meeting.

The draft minutes were forwarded to the November 12, 2024, meeting for approval with one minor correction.

Audio starts at:  
6:03

- C. **Council Open Discussion:**

*Councilmember Hubler:*

Sergeant at Arms: Councilmember Hubler asked if the Sergeant at Arms for security purposes could be moved to sit facing the door during meetings.

City Administrator Vodopich responded they will move the Sergeant at Arms, so he is facing the door.

*Deputy Mayor Swatman:*

Parks and Recreation Program: Deputy Mayor Swatman asked Council how they would like to move forward with Parks and Recreation not being able to meet the set budget increase. He reminded Council that the Recreation Program presented the amount of \$148,000.00, as being enough to finish the 2024 year and they will be going over that amount.

Council discussed and shared their ideas and concerns, including:

- What options does Council have.
- Have never been given the correct operating numbers.
- Some Councilmembers have seen an improvement in reducing the budget.
- How long to keep allowing the program to over spend.

*Councilmember Rock:*

Art Installation: Councilmember Rock asked if there were any plans on replacing the stolen piece of art at the “Welcome to Bonney Lake,” sign.

Mayor Carter informed Council that the Art Commission will be starting back up again and can start looking into options.

Council discussed and shared their ideas and concerns, including:

- If a claim was filed.
- How to determine a value.
- Outreaching to the community for a new piece of art to be installed.

Audio starts at:  
6:33

**D. Discussion: Utility Tax**

Chief Finance Officer Cheri Reiersen presented information on the utility tax and reminded Council of the past discussion of charging Tacoma Water and Valley Water a utility tax as other cities are also charging each other. She suggested starting the charge in January of 2025.

Council came to a consensus to move with billing it out to Tacoma and Valley Water.

Audio starts at:  
6:39

**E. Discussion: AB24-113 – Resolution R24-113 - A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Authorizing A Five-Year Extension Of The WSU Forest Development Agreement As It Relates To Properties Owned By VWA-Bonney Lake, LLC.**

Interim Public Services Director Sullivan explained the need for the extension to the Development Agreement.

Visconsi Engineer Coordinator Shawn Jurisch who appeared virtually, commented why the need for the extension, permits or designs are already completed for the three parcels. The extension would keep those parcels consistent with the requirements for the parcels already built out.

Council discussed and shared their ideas and concerns, including:

- Not wanting to slow down development.
- Can the agreement be amended to include no future storage units.

Council came to a consensus to move this item forward to the next Council meeting on November 12, 2024, and placed on the consent agenda with the added language of no future storage units being allowed.

Audio starts at:  
6:57

### **Decision Cards.**

#### **1. General Fund - 001**

Audio starts at:  
6:57

**Network Switch:** Administrative Services Director McEwen was present to answer any questions the Council may have regarding the replacement of the network switches.

Council discussed and shared their ideas and concerns, including:

- Cost recurring difference.
- The life span of the switches.
- Interconnectivity.

Councilmembers came to a consensus to move forward with the decision card.

Audio starts at:  
7:02

**Managed Detect/Response(MDR) Service:** Administrative Services Director McEwen was present to answer any questions the Council may have regarding subscribing to MDR Services for cyber security.

Council discussed and shared their thoughts, including:

- Needs to be a reoccurring line item in the budget.
- Is SCADA also covered.
- Where will the money come from to cover the cost.
- Security.

Councilmembers came to a consensus to move forward with the decision card. Councilmember Hubler and Councilmember Baldwin voted “No”.

Audio starts at:  
7:34

**Network Backup System Upgrade:** Administrative Services Director McEwen was present to answer any questions the Council may have regarding replacing both the hardware and software for the backup system.

Council had no questions on this decision card.

Councilmembers came to a consensus to move forward with the decision card.

Audio starts at:  
7:40

**Copier Lifecycle Replacements:** Administrative Services Director McEwen was present to answer any questions the Council may have regarding the replacement of three copiers.

Council discussed and shared their thoughts, including:

- Can you purchase one as the backup to have ready when one of the copies goes down.
- Why replace an item if it is still in good working condition.
- Would like more details with the cost difference of owning and contracting with a print management company.

Chief Finance Officer Reiersen suggested bringing this item back for a budget amendment in 2025.

Councilmembers came to a consensus to move to table and bring the decision card back to Finance Committee.

Audio starts at:  
7:58

**Verizon Mifi:** Administrative Services Director McEwen and Police Chief Berry were present to answer any questions the Council may have regarding the Verizon MIFI for Police to have a hotspot in their squad car.

Council discussed and shared their thoughts, including:

- Removing their phone hotspots to lower the monthly charge.
- Portability.

Councilmembers came to a consensus to move forward with this decision card.

**Budget Discussion:** Deputy Mayor Swatman asked if there were any budget cuts that could possibly still be made or reviewed.

Chief Financial Officer Reiersen explained that the Mayor had cut several items from the budget in all departments and that departments themselves also cut as much as they could. There were no items that were a possible cut to decide after decision card were done.

She explained that Council will need to make some choices on how to help bring revenue into the city, possibly cutting programs, or laying staff off before the next biennial budget. A good start is a discussion on charging customers for credit card usage fees.

Audio starts at:  
8:05

#### **IV. EXECUTIVE/CLOSED SESSION: None.**

Audio starts at:  
8:05

**V. ADJOURNMENT:**

**At 8:05 p.m. the Meeting was adjourned by Mayor Carter with the common consent of the City Council.**

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Sadie A. Schaneman, CMC, City Clerk

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Terry Carter, Mayor

Items presented to Council at the November 5, 2024, Workshop:

(1) *Visconsi Parcel Map* – Interim Public Services Director Jason Sullivan.

*Note: Unless otherwise indicated, all documents submitted at City Council meetings and workshops are on file with the City Clerk. For detailed information on agenda items, please view the corresponding Agenda Packets, which are posted on the city website and on file with the City Clerk.*

## CITY COUNCIL MEETING

November 12, 2024

6:00 P.M.

MINUTES



www.ci.bonney-lake.wa.us

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**Location:** The physical location of the Council Meeting was at the Bonney Lake Justice & Municipal Center, 9002 Main Street East, Bonney Lake, Washington. The public was also given the option to call in or attend virtually the Council Meeting.

Audio starts at:  
06:00:00

**I. CALL TO ORDER** – Mayor Carter, called the meeting to order at 6:00 p.m.

- A. Pledge of Allegiance: Mayor Carter led the audience in the Pledge of Allegiance.
- B. Roll Call: City Clerk Sadie Schaneman called the roll. In addition to Mayor Terry Carter, elected officials attending were Deputy Mayor Dan Swatman, Councilmember Angela Baldwin, Councilmember Aaron Davis, Councilmember Gwendolyn Fullerton, Councilmember Kerri Hubler, Councilmember J. Kelly McClimans and Councilmember Brittany Rock.

Staff members in attendance at the physical location were City Administrator John Vodopich, Chief of Police Mark Berry, Administrative Services Director Chuck McEwen, Interim Public Services Director Jason Sullivan, Human Resources Manager Brian Sandler, City Clerk Sadie Schaneman and Records and Disclosure Coordinator Kandice Besaw.

Staff members in virtual attendance using the City's Teams conference line were Chief Finance Officer Cherie Reiersen, Legal Specialist II Carol Paul, and City Attorney Curtis Chambers.

- C. Agenda Modifications: None.
- D. Announcements, Appointments and Presentations: None.

**II. PUBLIC HEARINGS, CITIZEN COMMENTS & CORRESPONDENCE:**

Audio starts at:  
6:01:44

A. Public Hearing:

- 1. **AB24-104 – Ordinance D24-104** – An Ordinance Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Setting The Amount Of The Annual Tax Levy; Providing For Severability And Corrections; And Establishing An Effective Date.

Mayor Carter opened the public hearing at 6:01 p.m. He invited anyone interested in addressing the council on the topics of the hearing to come forward.

No one came forward to address the Council and Mayer Carter closed the public hearing at 6:01 p.m.

2. **AB24-67 – Resolution R24-67** – A Resolution By The City Council Of The City Of Bonney Lake, Pierce County, Washington, Adopting The 2024-2029 Six Year Transportation Improvement Program.

Mayor Carter opened the public hearing at 6:02 p.m. He invited anyone interested in addressing the council on the topics of the hearing to come forward.

No one came forward to address the Council and Mayer Carter closed the public hearing at 6:02 p.m.

Audio starts at:  
6:02:20

- B. **Citizen Comments:** *For efficient use of city resources, comments will be a short summary and not verbatim. Video recordings will be uploaded to the city's YouTube channel and an audio recording to the state digital archives for review of all the comments.*

Steve McCoy, 16911 42<sup>nd</sup> Ct. E., Bonney Lake: Shared his thoughts and concerns regarding the growth management act.

Dan Decker, 20401 70th St E, Bonney Lake: Mentioned to the council it takes more than saying you're a CFO (Chief Financial Officer) to be a CFO.

Ernie Gilmer, 18608 73<sup>rd</sup> Street E, Bonney Lake: Spoke about relocating the flagpole outside the former public works building to the Senior Center.

- C. **Correspondence:** None.

Audio starts at:  
6:15:00

### III. COUNCIL COMMITTEE REPORTS:

- A. **Finance Committee:** Deputy Mayor Swatman reported the Finance Committee met in person and virtually today at 5:00 p.m. The Committee went thru personnel updates, discussed the shared leave, video ADA requirements, recreation update, credit card fees and approved their minutes.
- B. **Community Development Committee:** Councilmember Fullerton reported the Community Development Committee did not meet and is expected to have their next meeting in person and virtually at 5:00 p.m. on November 19, 2024.
- C. **Public Safety Committee:** Councilmember Baldwin reported the Public Safety Committee met in person and virtually today at 3:45 p.m. The Committee received an update from the Police Department and East Pierce Fire and Rescue, received a report from the Emergency Manager, Code Enforcement, and the Prosecutor, discussed and forwarded AB24-111 to a future meeting, and approved their minutes.

- D. Other Reports: Councilmember Fullerton reported that she was present at the Communities for Families meeting on November 7, where they announced their forthcoming events, which include: The community Big Give on November 23, 2024, The Eli Hill High School Program Youth Forum on December 6, 2024, Prairie Ridge Community Holiday Fair on December 8, 2024, Sumner High School Community Dinner on December 14, 2024, and "Toys for Kids" on December 14, 2024.

Councilmember Fullerton reported that the Joint Advisory met at 4:30 on November 7, 2024. They approved minutes, planned future meeting dates and themes, and their next meeting will be on the 7<sup>th</sup> of January 2025.

Audio starts at:  
6:27:00

#### IV. **CONSENT AGENDA:**

- A. **Approval of Corrected Minutes:** October 8, 2024, City Council Meeting, October 15, 2024, City Council Workshop And October 22, 2024, City Council Meeting.
- B. **Approval of Accounts Payable and Utility Refund Checks/Vouchers:** No Advanced Material.
- C. **Approval of Payroll:** Accounts Payable Check/Vouchers #97748 To #97755 In The Amount Of \$1,669.32. Accounts Payable Check/Vouchers #97756 To #97819, And Wire Transfers #202400538, #2024090601, #2024090901, #2024091801, And #2024091902 In The Amount Of \$478,879.49. Accounts Payable Wire Transfer #2024091901 For City Purchasing Cards In The Amount Of \$38,153.06. Accounts Payable Check/Vouchers #97820 To #97877, And Wire Transfers #42748353, And #2024100201 In The Amount Of \$530,144.71. Accounts Payable Check/Vouchers #97878 To #97906 In The Amount Of \$3,626.31. Accounts Payable Check/Vouchers #97907 To #97998, And Wire Transfers #2024032001, #2024100801, #2024101501, And #2024101701 In The Amount Of \$2,457,299.41. Accounts Payable Wire Transfer #2024101702 For City Purchasing Cards In The Amount Of \$58,454.22. Accounts Payable Wire Transfer #2024103101 In The Amount Of \$23,023.05. Accounts Payable Check/Vouchers #97999 To #98006 In The Amount Of \$1,691.87. Accounts Payable Check/Vouchers #98007 To #98018 In The Amount Of \$3,773.32. Accounts Payable Check/Vouchers #98019 To #98101, And Wire Transfers #43426504, #43434250, #2024102801, And #2024103102 In The Amount Of \$938,650.14. **Voids:** #92133 – Replaced With #97907, #92270 – Replaced With #97950, #92340 – Replaced With #97919, #92504 – Replaced With #97939, #92719 – Replaced With #97955, #92882 – Replaced With #97988, #92937 – Replaced With #97957, #93055 – Replaced With #97948, #93099 – Replaced With #97923, #94708 – Replaced With #97974, #94870 – Replaced With #97913, #96247 – Replaced With #96492, #96357 – Replaced With #2024010801, #96384 – Replaced With #96488, #96425 – Duplicate Payment, #96479 – Replaced With #97244, #96480 – Replaced With #96591, #96515 – Replaced With #96983, #96721 – Replaced With #96884, #96756 – Duplicate Payment, #96874 – Replaced With #97548, #96876 – Replaced With #97282, #96878 – Replaced With #97255, #96891 – Replaced With #97352, #96969 – Replaced With #97251, #97061 –

Replaced With #97611, #97072 – Replaced With #2024082101, #97089 – Issued In Error, #97116 – Replaced With #2024082101, #97351 – Replaced With #97567, #97356 – Issued In Error, #97368 – Issued In Error, #97611 – Replaced With #97694, #97614 – Replaced With #97695, #97624 – Replaced With #97788, #20240517 – Replaced With #2024051703, #202401517 – Replaced With #2024051703, #202405171 – Replaced With #2024073101, #224062702 – Replaced With #2024073101, #2024010201 – Replaced With #2024010202, #2024013101 – Issued In Error, #2024020202 – Replaced With #2024020203, #2024021301 – Issued In Error, #2024031001 – Replaced With #202403300, #2024031002 – Replaced With #2024033001, #2024031301 – Issued In Error, #2024032401 – Replaced With #2024033001, #2024040401 – Replaced With #2024043001, #2024040402 – Replaced With #2024043001, #2024041101 – Issued In Error, #2024050202 – Replaced With #2024053001, #2024051602 – Replaced With #2024081601, #2024051701 – Replaced With #2024053001, #2024051702 – Replaced With #2024081601, #2024053102 – Replaced With #2024053001, #2024062702 – Replaced With #2024073101, #2024071201 – Replaced With #2024081601.

- D. **AB24-100 – Resolution R24-100** – A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County Washington, Designating The Official City Representative To The Pierce County Conservation Futures And Open Space Citizens Advisory Board.
- E. **AB24-113 – Resolution R24-113** – A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Authorizing A Five-Year Extension Of The WSU Forest Development Agreement As It Relates To Properties Owned By VWA-Bonney Lake, LLC.
- F. **AB24-117 – Resolution R24-117** – A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Setting The Public Hearing Date To Consider The Vacation Of Existing Easements.
- G. **AB24-107 – Motion M24-107** – A Motion Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Canceling The December 17, 2024, Council Workshop And Community Development Committee Meeting.
- H. **AB24-118 – Motion M24-118** – A Motion Of The City Council Of The City Of Bonney Lake, Pierce County Washington Confirming The Payment To Certain Members Of AFSCME To Settle The Grievance Filed By AFSCME.

**Councilmember Fullerton moved to approve the Consent Agenda.**  
**Councilmember McClimans seconded the motion.**

**Consent Agenda approved 7 - 0.**

**V. FULL COUNCIL ISSUES:** None.

**VI. EXECUTIVE / CLOSED SESSION:** None.

**VII. ADJOURNMENT:**

**At 6:27 p.m. the Meeting was adjourned by Mayor Carter with the common consent of the City Council.**

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Sadie A. Schaneman, CMC, City Clerk

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Terry Carter, Mayor

Items presented to Council at the November 12, 2024, Meeting for the record: None.

*Note: Unless otherwise indicated, all documents submitted at City Council meetings and workshops are on file with the City Clerk. For detailed information on agenda items, please view the corresponding Agenda Packets, which are posted on the city website and on file with the City Clerk.*

City of Bonney Lake, Washington  
**City Council Agenda Bill (AB)**

|                                                   |                                                                                         |                                                                   |
|---------------------------------------------------|-----------------------------------------------------------------------------------------|-------------------------------------------------------------------|
| <b>Agenda Item Type:</b><br>Ordinance             | <b>Agenda Bill Number &amp; Ordinance/Resolution/Motion Number:</b><br>AB24-104/D24-104 |                                                                   |
| <b>Department/Division Submitting:</b><br>Finance | <b>Presenter:</b><br>Cherie Reiersen                                                    | <b>City Strategic Goal Category:</b><br><b>DON'T FILL OUT YET</b> |

**Agenda Subject:** 2025 Annual Ad Valorem Tax Levy.

**Full Title/Motion:** An Ordinance Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Setting The Amount Of The Annual Ad Valorem Tax Levy Necessary For The Fiscal Year 2025 For The Purposes Set Forth Below; Providing For Severability And Corrections; And Establishing An Effective Date.

**Administrative Recommendation:** Approve.

**Short Background Summary:** Pursuant To Revised Code Of WA (RCW) 84.52.020 The Mayor Of The City Of Bonney Lake Must Certify To The Pierce County Assessor-Treasurer And The Pierce County Council That The Bonney Lake City Council Requests The Following Levy Amounts Be Collected In Year 2025. The Regular Levy Limit Is \$3,672,435 Which Consists Of The Lawful Regular Tax Levy Multiplied By The 1% Limit Factor Plus The Current Years Assessed Value Of New Construction And Improvements And Relevy And Refunds. The Following Are Key Details To The 2025 Proposed Levy: (A) The Tax Levy Rate For 2024 Per \$1,000 Property Value Was \$0.74290 (Rounded); The Proposed Rate For 2025 Is \$0.70622 (Rounded). (B) The Total City Assessed Value For 2025 Is \$5,195,217,825. (C) The Total Tax Levy In 2024 Was \$3,600,086; (D) The Total Increase To The Levy Is \$28,189.

**Attachments:** Ordinance D24-104.

**BUDGET INFORMATION**

|                        |                        |                                  |                                    |
|------------------------|------------------------|----------------------------------|------------------------------------|
| <b>Budgeted Amount</b> | <b>Current Balance</b> | <b>Expenditure Amount Needed</b> | <b>Budgeted Balance Difference</b> |
|------------------------|------------------------|----------------------------------|------------------------------------|

**Budget Explanation:** Adopt Annual Ad Valorem Property Tax To Be Collected In 2025.

**COMMITTEE, BOARD & COMMISSION REVIEW**

**Public Hearing Date:** \_\_\_\_\_ **Name Of Committee/Commission Public Hearing Was Done At:** \_\_\_\_\_

| <b>Date &amp; Name Of Committee/ Commission Meeting</b> | <b>Return To Committee/ Commission/Board</b> | <b>Council Workshop Discussion</b> | <b>Consent Agenda</b>        | <b>Council Full Issues</b>   | <b>Chair's Signature For Approval Of Next Steps</b> |
|---------------------------------------------------------|----------------------------------------------|------------------------------------|------------------------------|------------------------------|-----------------------------------------------------|
| Date:<br>Name:                                          | <input type="checkbox"/> Yes                 | <input type="checkbox"/> Yes       | <input type="checkbox"/> Yes | <input type="checkbox"/> Yes |                                                     |
| Date:<br>Name:                                          | <input type="checkbox"/> Yes                 | <input type="checkbox"/> Yes       | <input type="checkbox"/> Yes | <input type="checkbox"/> Yes |                                                     |
| Date:<br>Name:                                          | <input type="checkbox"/> Yes                 | <input type="checkbox"/> Yes       | <input type="checkbox"/> Yes | <input type="checkbox"/> Yes |                                                     |
| Date:<br>Name:                                          | <input type="checkbox"/> Yes                 | <input type="checkbox"/> Yes       | <input type="checkbox"/> Yes | <input type="checkbox"/> Yes |                                                     |

**Hearing Examiner Review:**

**COUNCIL ACTION**

|                              |                                    |
|------------------------------|------------------------------------|
| Workshop Date(s): 11/19/2024 | Public Hearing Date(s): 11/12/2024 |
| Meeting Date(s): 11/26/2024  | Tabled To:                         |

**APPROVALS**

|                                                     |                               |                                                        |
|-----------------------------------------------------|-------------------------------|--------------------------------------------------------|
| <b>Department Director:</b><br>Cherie Reiersen, CPA | <b>Mayor:</b><br>Terry Carter | <b>Date Reviewed By City Attorney (if applicable):</b> |
|-----------------------------------------------------|-------------------------------|--------------------------------------------------------|

## **ORDINANCE NO. D24-104**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, PIERCE COUNTY, WASHINGTON, SETTING THE AMOUNT OF THE ANNUAL AD VALOREM TAX LEVY NECESSARY FOR THE FISCAL YEAR 2025 FOR THE PURPOSES SET FORTH BELOW; PROVIDING FOR SEVERABILITY AND CORRECTIONS; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, the City Council of the City of Bonney Lake is meeting and discussing the biennial budget for the fiscal years 2025 and 2026; and

**WHEREAS**, the City Council held a public hearing on November 12, 2024 to discuss the feasibility of an increase in property tax revenues for collection in year 2025; and

**WHEREAS**, the City Council of the City of Bonney Lake after hearing and after duly considering all relevant evidence and testimony presented, determined that the City of Bonney Lake requires a regular levy in the amount of \$3,668,971, which includes an increase in property tax revenue from the previous year, and amounts resulting from the addition of new construction and improvements to property and any increase in the value of state-assessed property, and amounts authorized by law as a result of any annexations that have occurred and refunds made, in order to discharge the expected expenses and obligations of the City and in its best interest.

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, WASHINGTON, DO ORDAIN AS FOLLOWS:**

**Section 1.** The City Council of the City of Bonney Lake, Washington, does hereby resolve the city's actual levy amount from the previous year was \$3,600,086; and, the population is more than 10,000; and now therefore, that an increase in the regular property tax levy is authorized for the levy to be collected in the 2025 tax year. The dollar amount of the increase over the actual levy amount from the previous year shall be \$28,189.06 which is a percentage increase of 1.01% from the previous year. This increase is exclusive of additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, any increase in the value of state assessed property, any annexations that have occurred and refunds made.

**Section 2.** That the taxes to be collected from the levies hereby fixed and made, together with the estimated revenues from sources other than taxation, which constitutes the appropriation of the City of Bonney Lake for the fiscal year 2025, are hereby approved.

**Section 3.** A certified copy of this Ordinance and original Ad Valorem Levy Certification shall be transmitted on or before November 30th of the year preceding the

year in which the levy amounts are to be collected to the Pierce County Assessor-Treasurer (Attn: Levy Department; 2401 S. 35th St. Rm. 142; Tacoma, WA 98409); and, the Pierce County Council (Attn: Clerk, Rm. 1046; County City Building; 930 Tacoma Ave. S.; Tacoma, WA 98402); and, any other governmental office as provided by law.

**Section 4. Severability.** If any section, sentence, clause, or phrase of this Ordinance should be held to be unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance.

**Section 5. Publication.** This Ordinance shall be published by an approved summary consisting of the title.

**Section 6. Corrections.** Upon the approval of the city attorney, the city clerk, and/or the code publisher is authorized to make any necessary technical corrections to this ordinance, including but not limited to the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers, and any reference thereto.

**Section 7. Effective Date.** This Ordinance shall be effective five days after publication as provided by law.

**ADOPTED** by the City Council of the City of Bonney Lake and attested by the City Clerk in authentication of such passage on this \_\_\_ day of \_\_\_\_\_, 20\_\_.

**APPROVED** by the Mayor this 26 day of November 2024.

\_\_\_\_\_  
Terry Carter, Mayor

AUTHENTICATED:

\_\_\_\_\_  
Sadie A. Schaneman, CMC, City Clerk

|                                     |
|-------------------------------------|
| AB _____                            |
| Passed:                             |
| Valid:                              |
| Published:                          |
| Effective Date:                     |
| This Ordinance totals _____ page(s) |



City of Bonney Lake, Washington  
**City Council Agenda Bill (AB)**

|                                                           |                                                                                           |                                                                   |
|-----------------------------------------------------------|-------------------------------------------------------------------------------------------|-------------------------------------------------------------------|
| <b>Agenda Item Type:</b><br>Ordinance                     | <b>Agenda Bill Number &amp; Ordinance/Resolution/Motion Number:</b><br>AB24-112 & D24-112 |                                                                   |
| <b>Department/Division Submitting:</b><br>Human Resources | <b>Presenter:</b><br>Brian Sandler                                                        | <b>City Strategic Goal Category:</b><br><b>DON'T FILL OUT YET</b> |

**Agenda Subject:** Amending BLMC 2.32.060 For Shared Leave.

**Full Title/Motion:** An Ordinance Of The City Council Of The City Of Bonney Lake, Pierce County Washington, Amending Section 2.32.060 Of The Bonney Lake Municipal Code Relating To Shared Leave; Providing For Severability And Corrections; And Establishing An Effective Date.

**Administrative Recommendation:** Approve.

**Short Background Summary:** To Add Flexibility To BLMC 2.32.060 Such That Policies May Be Updated And Authorized By The Mayor Pertaining To Shared Leave. Proposed Deletions Are Stricken. Proposed Additions Are Underlined.

**Attachments:** Ordinance D24-112.

**BUDGET INFORMATION**

|                        |                        |                                  |                                    |
|------------------------|------------------------|----------------------------------|------------------------------------|
| <b>Budgeted Amount</b> | <b>Current Balance</b> | <b>Expenditure Amount Needed</b> | <b>Budgeted Balance Difference</b> |
|------------------------|------------------------|----------------------------------|------------------------------------|

**Budget Explanation:** None.

**COMMITTEE, BOARD & COMMISSION REVIEW**

**Public Hearing Date:** \_\_\_\_\_ **Name Of Committee/Commission Public Hearing Was Done At:** \_\_\_\_\_

| <b>Date &amp; Name Of Committee/ Commission Meeting</b> | <b>Return To Committee/ Commission/Board</b> | <b>Council Workshop Discussion</b> | <b>Consent Agenda</b>        | <b>Council Full Issues</b>   | <b>Chair's Signature For Approval Of Next Steps</b> |
|---------------------------------------------------------|----------------------------------------------|------------------------------------|------------------------------|------------------------------|-----------------------------------------------------|
| Date: 10/22//2024<br>Name: Finance                      | <input type="checkbox"/> Yes                 | <input type="checkbox"/> Yes       | <input type="checkbox"/> Yes | <input type="checkbox"/> Yes |                                                     |
| Date:<br>Name:                                          | <input type="checkbox"/> Yes                 | <input type="checkbox"/> Yes       | <input type="checkbox"/> Yes | <input type="checkbox"/> Yes |                                                     |
| Date:<br>Name:                                          | <input type="checkbox"/> Yes                 | <input type="checkbox"/> Yes       | <input type="checkbox"/> Yes | <input type="checkbox"/> Yes |                                                     |
| Date:<br>Name:                                          | <input type="checkbox"/> Yes                 | <input type="checkbox"/> Yes       | <input type="checkbox"/> Yes | <input type="checkbox"/> Yes |                                                     |

**Hearing Examiner Review:** \_\_\_\_\_

**COUNCIL ACTION**

Workshop Date(s):

Public Hearing Date(s):

Meeting Date(s): 10/22/2024,  
11/26/2024

Tabled To:

**APPROVALS**

**Department Director:**  
Chuck McEwen

**Mayor:**  
Terry Carter

**Date Reviewed By City Attorney:**

## ORDINANCE NO. D24-112

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, PIERCE COUNTY WASHINGTON, AMENDING SECTION 2.32.060 OF THE BONNEY LAKE MUNICIPAL CODE RELATING TO SHARED LEAVE; PROVIDING FOR SEVERABILITY AND CORRECTIONS; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, from time to time the City updates its policies relating to employees;  
and

**WHEREAS**, recently the City updated its shared leave policy making that policy not consistent with the Bonney Lake Municipal Code; and

**WHEREAS**, the Council deems it appropriate to update the code to add flexibility to BLMC 2.32.060 such that policies may be updated and authorized by the Mayor pertaining to Shared Leave.

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, WASHINGTON, DO ORDAIN AS FOLLOWS:**

**Section 1.** Section 2.32.060 of the Bonney Lake Municipal Code is hereby amended as follows:

### **2.32.060 Shared leave.**

A. Intent. The purpose of shared leave is to permit city employees, at no additional employee cost to the city other than the administrative costs of administering the program, to come to the aid of a fellow city employee who is suffering from or has an immediate family member suffering from an extraordinary or severe illness, injury, impairment, or physical or mental condition which has caused or is likely to cause the employee to take leave without pay or to terminate his or her employment.

B. The Mayor is authorized to adopt policy regarding the implementation of shared leave for the employees of the City of Bonney Lake.

~~A department director, with the approval of the mayor, may permit an employee to receive shared leave under this section if:~~

~~1. The employee suffers, or has an immediate family member suffering from, an illness, injury, impairment, or physical or mental condition which is of an extraordinary or severe nature and which has caused, or is likely to cause, the employee to go on leave without pay status or to terminate his or her employment with the city.~~

~~2. The employee has depleted or will shortly deplete his or her total accrued vacation, sick leave, compensatory time, holiday time, and/or paid leave.~~

~~3. Prior to the use of shared leave, the employee has abided by the city's sick leave policy.~~

~~4. The employee has diligently pursued and is found to be ineligible for state industrial insurance benefits.~~

~~5. The use of shared leave will not significantly increase the city's costs, except for those costs which would otherwise be incurred in the administration of this program or which would otherwise be incurred by the employee's department.~~

~~C. The department director and HR manager, with the approval of the mayor or designee, shall determine that amount of shared leave, if any, which an employee may receive under this section. The employee shall be required to provide appropriate medical justification and documentation both of the necessity for the leave and the time which the employee can reasonably be expected to be absent due to the condition. An employee shall not receive more than a total of nine months accrued leave, based upon monthly earned vacation, of shared leave throughout the employee's employment. To the extent possible, shared leave should be used on a consecutive basis.~~

~~D. Employees may request their department director to approve the transfer of a specified amount of accrued vacation or sick leave to an employee who is authorized to receive shared leave as provided herein. In order to be eligible to donate vacation leave, an employee must have a total of more than 10 days of accrued vacation leave, have taken at least 10 days of vacation leave within the calendar year or have a total of accrued and used vacation leave of greater than 10 days for the calendar year. In order to be eligible to donate sick leave, an employee must have a total of more than 30 days of accrued sick leave. Transfers shall be in increments of one day of leave. In no event shall a transfer of leave be approved which would result in an employee reducing his or her total vacation leave in a calendar year to less than 10 days or which would result in an employee reducing his or her total remaining sick leave to less than 30 days. The department director shall not transfer leave in excess of the amount specified in the request. All donations of leave shall be voluntary and include no donations as a result of duress. The department director shall determine that no significant increase in city costs will occur as a result of a donation of leave.~~

~~E. Leave may be transferred from employee(s) from one department to an employee of the same department, or, with the concurrence of both department directors, to an employee of another department.~~

~~F. While an employee is on shared leave, they will continue to be classified as a city employee and shall receive the same treatment, in respect to salary and benefits, as the employee would otherwise receive if using vacation leave.~~

~~1. All salary benefit payments made to the employee on a shared leave shall be made by the department employing the person using the shared leave.~~

~~2. The employee's salary rate shall not change as a result of being on shared leave nor, under any circumstances, shall the total of the employee's salary and other benefits, including but not limited to state industrial insurance or any other benefit received as a result of payment by the city to an insurer, health care provider, or pension system, exceed the total of salary and benefits which the employee would have received had they been in a regular pay status.~~

~~G. Leave shall be transferred on a dollar-for-dollar basis. The value of the leave shall be determined at the current hourly wage of the transferor and the leave available to the receiving employee shall be calculated at the receiving employee's wage.~~

~~H. The finance department shall be responsible for computing the values of donated leave and shared leave, and shall also be responsible for adjusting the accrued leave balances to show the transferred leave. The finance director shall determine the appropriate fund transfers and budget amendments as needed for city council action. Records of all leave time transferred shall be maintained in the event any unused time is returned at a later date.~~

~~I. The value of any leave transferred which remains unused shall be returned at its original value to the employee or employees who donated the leave. The department director shall determine when leave is no longer needed. To the extent administratively feasible, the unused leave shall be returned on a pro rata basis.~~

~~J. The chief finance officer and/or finance and payroll accountant shall monitor the use of shared leave to insure equivalent treatment for all employees of the city. Inappropriate use or treatment of the shared leave provision may result in the cancellation of the donated leave or use of shared leave. In no event shall any unused shared leave be paid to the donee employee in the event of leaving city service.~~

**Section 2. Severability.** If any section, sentence, clause, or phrase of this Ordinance should be held to be unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance.

**Section 3. Publication.** This Ordinance shall be published by an approved summary consisting of the title.

**Section 4. Corrections.** Upon the approval of the city attorney, the city clerk, and/or the code publisher is authorized to make any necessary technical corrections to this ordinance, including but not limited to the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers, and any reference thereto.

**Section 5. Effective Date.** This Ordinance concerns compensation and working conditions of city employees and is not subject to referendum. It shall take effect five (5) days after its passage, approval and publication as required by law.

**ADOPTED** by the City Council of the City of Bonney Lake and attested by the City Clerk in authentication of such passage on this 22<sup>nd</sup> day of October 2024.

**APPROVED** by the Mayor this 22<sup>nd</sup> day of October 2024.

AUTHENTICATED:

\_\_\_\_\_  
Terry Carter, Mayor

\_\_\_\_\_  
Sadie A. Schaneman, CMC, City Clerk

AB \_\_\_\_  
Passed:  
Valid:  
Published:  
Effective Date:  
This Ordinance totals \_\_\_\_ page(s)



City of Bonney Lake, Washington  
**City Council Agenda Bill (AB)**

|                                                           |                                                                                                     |                                                                   |
|-----------------------------------------------------------|-----------------------------------------------------------------------------------------------------|-------------------------------------------------------------------|
| <b>Agenda Item Type:</b><br>Ordinance                     | <b>Agenda Bill Number &amp; Ordinance/Resolution/Motion Number:</b><br>AB24-115 & Ordinance D24-115 |                                                                   |
| <b>Department/Division Submitting:</b><br>Public Services | <b>Presenter:</b><br>Jason Sullivan                                                                 | <b>City Strategic Goal Category:</b><br><b>DON'T FILL OUT YET</b> |

**Agenda Subject:** Sewer Pretreatment Regulations Amendments.

**Full Title/Motion:** An Ordinance Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Amending Sections 13.14.210, 13.14.330, 13.14.430, 13.14.500, 13.14.510, 13.14.530, 13.14.550, 13.14.650, 13.14.760, 13.14.840, 13.14.1180, 13.14.1500 Of The Bonney Lake Municipal Code To Incorporate The Department Of Ecology's Comments On Pretreatment Regulations And To Correct Typographical And Numerical Errors; Providing For Severability And Corrections; And Establishing An Effective Date.

**Administrative Recommendation:** Approve.

**Background Summary:** Ordinance D24-115 Will Make Changes To The Previously Adopted Pretreatment Regulations Codified In Chapter 13.14 Of The Bonney Lake Municipal Code (BLMC) In Response To The Comments Provide By The Department Of Ecology. The Updates Are Necessary For Maintaining Compliance With State And Federal Regulations, Protecting The Sumner Wastewater Treatment Facility, And Ensuring Environmentally Responsible Business Practices In Bonney Lake. See The Attached Briefing Memo For More Details.

**Attachments:** Ordinance D24-115 And Briefing Memo.

**BUDGET INFORMATION**

|                            |                        |                                  |                                    |
|----------------------------|------------------------|----------------------------------|------------------------------------|
| <b>Budgeted Amount</b>     | <b>Current Balance</b> | <b>Expenditure Amount Needed</b> | <b>Budgeted Balance Difference</b> |
| <b>Budget Explanation:</b> |                        |                                  |                                    |

**COMMITTEE, BOARD & COMMISSION REVIEW**

**Committee/Commission/Board:** Community Development Committee

**Public Hearing Date:**

|                  | <b>Return/To Committee/<br/>Commission/Board</b> | <b>Council Workshop<br/>Discussion</b> | <b>Consent Agenda</b>                   | <b>Committee/Council<br/>Full Issues</b> | <b>Chair Approval</b> |
|------------------|--------------------------------------------------|----------------------------------------|-----------------------------------------|------------------------------------------|-----------------------|
| Date: 11/19/2024 | <input type="checkbox"/> Yes                     | <input type="checkbox"/> Yes           | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> Yes             | GAF                   |
| Date:            | <input type="checkbox"/> Yes                     | <input type="checkbox"/> Yes           | <input type="checkbox"/> Yes            | <input type="checkbox"/> Yes             |                       |
| Date:            | <input type="checkbox"/> Yes                     | <input type="checkbox"/> Yes           | <input type="checkbox"/> Yes            | <input type="checkbox"/> Yes             |                       |
| Date:            | <input type="checkbox"/> Yes                     | <input type="checkbox"/> Yes           | <input type="checkbox"/> Yes            | <input type="checkbox"/> Yes             |                       |

**Hearing Examiner Review:**

**COUNCIL ACTION**

Workshop Date(s):

Public Hearing Date(s):

Meeting Date(s): 11/26/2024

Tabled To:

**APPROVALS**

**Department Director:**

Jason Sullivan

**Mayor:**

Terry Carter

**Date Reviewed By City Attorney (if applicable):**

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## **ORDINANCE NO. D24-115**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, PIERCE COUNTY, WASHINGTON, AMENDING SECTIONS 13.14.210, 13.14.330, 13.14.430, 13.14.500, 13.14.510, 13.14.530, 13.14.550, 13.14.650, 13.14.760, 13.14.840, 13.14.1180, 13.14.1500 OF THE BONNEY LAKE MUNICIPAL CODE TO INCORPORATE THE DEPARTMENT OF ECOLOGY'S COMMENTS ON PRETREATMENT REGULATIONS AND TO CORRECT TYPOGRAPHICAL AND NUMERICAL ERRORS; PROVIDING FOR SEVERABILITY AND CORRECTIONS; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, in 2021, the Washington Department of Ecology made Bonney Lake a co-permittee for the National Pollutant Discharge Elimination System (NPDES) Waste Discharge Permit No. WA-0023353 by listing them as a Contributing Jurisdiction in the reissued permit. The reissued permit required all jurisdictions that contribute wastewater to the Sumner WWTF to assume responsibility of the federally required Pretreatment Program from the State of Washington and to adopt pretreatment regulations consistent with federal and state laws, including the Washington Administrative Code Chapter 173-216, the Clean Water Act, 33 U.S.C. Section 1251 et seq., and the General Pretreatment Regulations, 40 C.F.R. Part 403; and

**WHEREAS**, in January 2024, Bonney Lake and Sumner entered into a new Interlocal Agreement for Coordination of Cooperative Wastewater Services to provide for continued treatment and disposal of regional sanitary sewage, within which Bonney Lake designated Sumner as its agent for implementing and enforcing the Sumner – Bonney Lake Joint Pretreatment Program (JPP) for nondomestic users within Bonney Lake's sewer service area; and

**WHEREAS**, the Bonney Lake City Council adopted Ordinance No. 1719 on May 28, 2024, adopting code required for the City to have the legal authority to implement and manage a pretreatment program that is compliant with state and federal pretreatment program requirements; and

**WHEREAS**, the Department of Ecology reviewed the Joint Sumner-Bonney Lake Pretreatment Program Request for Delegation, submitted on June 1, 2024, and provided comments requiring specific revisions to ensure compliance with both state and federal regulations; and

**WHEREAS**, program staff have identified certain clerical and typographical errors in the existing Sewer Ordinance that require correction to accurately reflect the original intent of the provisions; and

**WHEREAS**, the proposed revisions to Chapter 13.14 (Pretreatment Regulations) of the Bonney Lake Municipal Code address these administrative errors and incorporate the Department of Ecology's comments and requirements, ensuring the continued effectiveness and compliance of the City's program; and

**WHEREAS**, the proposed revisions also include updates to definitions and necessary modifications to align with current state regulatory standards; and

**WHEREAS**, the Bonney Lake City Council has determined that it is in the best interest of the City, and in the interest of public health, safety, and welfare, to adopt the revised Pretreatment Regulations consistent with the Joint Pretreatment Program Regulations.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, WASHINGTON, ORDAINS AS FOLLOWS:**

**Section 1.** Section 13.14.210 of the Bonney Lake Municipal Code is hereby amended to read as follows:

**13.14.210 Definitions**

Unless a provision explicitly states otherwise, the following terms and phrases, as used in these Pretreatment Regulations, shall have the meanings hereinafter designated.

Act or "the Act". The Federal Water Pollution Control Act, also known as the Clean Water Act, as amended, 33 U.S.C. Section 1251 et seq.

Accredited Laboratory. Any laboratory accredited under the provisions of, Accreditation of Environmental Laboratories, Chapter 173-50 Washington Administrative Code (WAC).

AKART. All known, available, and reasonable methods of prevention, control, and treatment. AKART represents the most current methodology that may reasonably be required for preventing, controlling, or abating the Pollutants associated with a Discharge. The concept of AKART applies to both point and nonpoint sources of pollution. The term Best Management Practices is a subset of the AKART requirement.

Ammonia (NH<sub>3</sub> or NH<sub>3</sub>-N). All the nitrogen in water, sewage, or other liquid waste present in the form of ammonia, ammonia ion or in the equilibrium NH + NH + H +, expressed as mg/L.

Approval Authority. Ecology's Water Quality Program Manager or designee.

Authorized Representative of the Nondomestic User.

1. If the nondomestic user is a corporation, regardless of form:
  - a. The president, secretary, treasurer, or a vice-president of the corporation in charge of a principal business function, or any other individual or Person who performs similar policy or decision-making functions for the corporation; or
  - b. The manager of one or more manufacturing, production, or operating facilities, provided the manager is authorized to make management decisions which govern the operation of the regulated facility including having the explicit or implicit duty of making major capital investment recommendations, and initiate and direct other comprehensive measures to assure long-term environmental compliance with environmental laws and regulations; can ensure that the necessary systems are established or actions taken to gather complete and accurate information for control mechanism requirements; and where authority to sign documents has been assigned or delegated to the manager in accordance with corporate procedures.
2. If the Nondomestic User is a partnership or sole proprietorship, regardless of form: a general partner or proprietor, or Person who performs similar policy or decision-making functions for the partnership or sole proprietorship.
3. If the Nondomestic User is a federal, state, or local governmental facility: a Director or highest official appointed or designated to oversee the operation and performance of the activities of the government facility, or their designee.

The individuals described above may designate another authorized representative if the authorization is in writing, the authorization specifies the individual or position responsible for the overall operation of the facility from which the Discharge originates or having overall responsibility for environmental matters for the company, and the written authorization is submitted to the Director.

**Auto Related Business (ARB).** Any commercial business conducting automobile and other vehicle repair, maintenance, washing, painting, salvaging services or selling automobiles or parts.

**Best Management Practices or BMPs.** Schedules of activities, prohibitions of practices, maintenance procedures, and other management practices to implement the prohibitions listed in Section 2.A(A) and (B) of these Pretreatment Regulations and 40 CFR Part 403.5(a)(1) and (b). BMPs may also include treatment requirements, operating procedures, and practices to control plant site

runoff, spillage or leaks, sludge or waste disposal, or drainage from raw materials storage.

Biochemical Oxygen Demand or BOD. The quantity of oxygen utilized in the biochemical oxidation of organic matter under standard laboratory procedures for five (5) days at 20 degrees centigrade, usually expressed as a concentration (e.g., mg/L).

Bypass. the intentional diversion of waste streams from any portion of a nondomestic user's pretreatment facility.

Categorical Pretreatment Standard. Any regulation containing pollutant discharge limits promulgated by the EPA in accordance with Sections 307(b) and (c) of the Act (33 U.S.C. Section 1317) which apply to a specific category of Nondomestic User and which appear in 40 CFR Chapter I, Subchapter N, Parts 405471.

Categorical Industrial User or CIU. A nondomestic user subject to a categorical pretreatment standard.

Contributing Jurisdiction. A county, city, town, water-sewer district, public utility district, other special purpose district, municipal corporation, or other unit of local government of this or another state and any Indian tribe recognized as such by the United States government authorized by law to provide a system of sewers for the collection, transmission, or treatment of Wastewater that has entered into an agreement with the Control Authority that provides for acceptance of some or all of that entity's Wastewater. The City is the Contributing Jurisdiction to the Sumner Wastewater Treatment Facility.

Control Authority. The city of Sumner, as the owner of the Sumner Wastewater Treatment Facility (WWTF) who administers and manages the overall affairs of the WWTF, including treatment operations and without limitation the administration of these Pretreatment Regulations.

Control Document. A wastewater discharge permit or any other formal written wastewater discharge authorization or prohibition issued by the director.

Composite Sample. A representative composite of samples of a waste stream taken throughout the period of a calendar day, or equivalent representative 24-hour period, when discharges are produced by a regulated activity. Composite samplers must interface with a flow metering device to produce a representative flow proportionate composite sample unless the director has determined that flow proportionate samples are not required or the analyte is not amenable to composite sampling (ph, temperature, oil, etc.).

**Daily Maximum Limit.** The maximum allowable discharge of a pollutant over a calendar day or equivalent representative 24-hour period. Where daily limits are expressed in units of mass, the daily discharge is calculated by multiplying the daily average concentration and total flow volumes in the same 24-hour period by a conversion factor to get the desired units. Where daily limits are expressed in terms of a concentration, the daily discharge is the composite sample value, or flow weighted average if more than one discrete sample was collected. Where flow weighting is infeasible, the daily average is the arithmetic average of all samples if analyzed separately, or the sample value if samples are composited prior to analysis.

**Dangerous Waste.** Solid wastes designated in Washington Dangerous Waste Regulations WAC 173-303-070 through 179-303-100 as dangerous, or extremely hazardous or mixed waste. The waste may be any of the following: characteristics hazardous waste (toxicity, corrosivity, ignitability, reactivity); listed hazardous waste; and/or state-only dangerous waste for toxicity or persistence.

**Dental Establishment.** A facility where the practice of dentistry is performed, including, but not limited to, institutions, permanent or temporary offices, clinics, home offices, and facilities owned and operated by federal, state or local governments, that discharges wastewater to a publicly owned treatment works (POTW).

**Director.** Public works director of the control authority, or the designee of the director, including without limitation any designated officer, employee or other representative of any contributing jurisdiction, who is delegated certain duties and responsibilities by this chapter.

**Discharge or Indirect Discharge.** The introduction of pollutants into the POTW from any nondomestic user or nondomestic source subject to this chapter or other state or federal regulations.

**Domestic User.** Any person who contributes, causes, or allows the contribution of wastewater to the POTW that the director determines is of similar volume and/or chemical make-up to that of a residential dwelling unit. Discharges from a residential dwelling unit typically include kitchen wastes, human wastes, and housekeeping cleaning materials in volumes and/or concentrations normally discharged from these classes of users and typically include up to 100 gallons per capita per day, 30 mg/L NH<sub>3</sub>, 300 mg/L of BOD, and 300 mg/L of TSS.

**Domestic Wastewater.** A source of waste or wastewater generated from activities at a residential dwelling unit.

**Ecology.** The Washington State Department of Ecology.

Engineering Report. A document that thoroughly examines the engineering and administrative aspects of a particular nondomestic wastewater facility. The report shall contain the appropriate information required in WAC 173-240-060 or 173-240-130.

EPA. The United States Environmental Protection Agency or, where appropriate, the Director of the Region 10 Water Division, or other duly authorized official.

Existing Source. Any source of discharges subject to categorical pretreatment standards and discharging prior to the promulgation of those standards or otherwise not meeting the definition of a new source.

Fats, Oils and Grease (FOG). Components of wastewater able to be measured by the methods described in the current edition of standard methods for the examination of water and wastewater, or methods identified in 40 CFR Part 136. The term “fats, oils and grease” shall include polar and nonpolar fats, oils, and grease and other components extracted from wastewater by these method.

Food Processing Establishment. Any establishment in which food is prepared, manufactured, or packaged, for consumption off site.

Food Service Establishment. Any establishment for the preparation and/or serving of food, or other edible products and/or are required to have a food business permit issued by the Tacoma-Pierce County health department. This term includes but is not limited to restaurants, coffee shops, cafeterias, breweries, wineries and distilleries, short order cafes, grocery store delis, luncheonettes, taverns, lunchrooms, places which manufacture retail sandwiches, church kitchens, childcare facility where food is prepared, adult care facility, institutional cafeterias, catering establishments, mobile food vending vehicles, food trucks, mobile vendor and operations connected therewith, and similar facilities by whatever name called.

Grab Sample. A sample which is taken from a wastestream without regard to the flow in the wastestream and over a period of time not to exceed 15 minutes.

Gravity Grease Interceptor. A grease interceptor of at least 1,000 gallons to serve one or more fixtures and which is remotely located underground and outside of a food service establishment. It is designed to collect, contain or remove food wastes and FOG from the wastestream while allowing the balance of the liquid waste (“gray water”) to discharge to the wastewater collection system by gravi.

Grease Interceptor. A pretreatment device designed to separate and collect fats, oils, grease, and solids and prevent these pollutants from entering the sanitary sewer. Grease interceptors may be either hydromechanical grease interceptors

(HGI) or gravity grease interceptors (GGIs) and shall meet the requirements of BLMC 13.14.400 and 13.14.410. Grease interceptors shall be located to allow access for inspection and maintenance.

**Grease Trap.** A device designed to retain FOG from one to a maximum of four fixtures, with a maximum capacity of 50 gpm/100 pounds, and a minimum of 20 gpm/40 pounds. Grease traps shall be located to allow access for inspection and maintenance.

**Hauled Waste.** A waste transported by haulers and discharged to a POTW through a conveyance system other than a pipe (e.g., by truck or rail). Hauled waste might be sewage or domestic waste, or it might include nondomestic waste, or a combination of both types of waste.

**Hazardous Waste.** Any waste designated as hazardous under the provisions of 40 CFR 261 or a dangerous waste under Chapter 173-303 WAC – State Waste Discharge Permit Program, Dangerous Waste Regulations.

**High Strength Waste or Wastewater.** Any waters or wastewater having concentrations of BOD or TSS in excess of 300 mg/L, having concentrations of NH<sub>3</sub> in excess 30 mg/L, or having concentrations of FOG in excess of 100 mg/L.

**Hydromechanical Grease Interceptor.** A device located inside a food service establishment designed to retain FOG from fixtures whose total capacity in gallons (gal) (L) shall not exceed two and one-half times the certified gallons per minute (gpm) (L/s) flow rate of the interceptor in accordance with the Uniform Plumbing Code. It is designed to collect, contain, or remove food wastes and FOG from the wastestream while allowing the balance of the liquid waste to discharge to the wastewater collection system by gravity or mechanical means.

**Industrial User.** See definition for nondomestic user.

**Industrial Waste.** Any nondomestic waste, including without limitation, solid, liquid, or gaseous waste resulting from any commercial, industrial, manufacturing, trade, health service, educational institution, business, laboratory, research establishment or facility, or from the development, recovery, or processing of natural resources.

**Industrial Wastewater.** Nondomestic wastewater, process wastewater or any liquid wastestream resulting from any commercial or industrial process; or from the development, recovery, or processing of natural resources.

**Instantaneous Limit.** The maximum concentration of a pollutant allowed to be discharged at any time, determined from the analysis of a discrete (wastestream) sample. For analytes for which nondomestic users must take a grab sample for

compliance purposes, this standard is the same as the daily maximum limit. For all other pollutants, the instantaneous limit shall be twice the daily maximum limit. For analytes for which nondomestic users must take a composite sample for compliance purposes, this standard is twice the daily maximum limit.

**Interference.** A discharge that alone or in conjunction with discharge(s) from other sources, either: (1) inhibits or disrupts the POTW, its treatment processes or operations; (2) inhibits or disrupts the WWTF's biosolids (sludge) processes, use or disposal; or (3) is a cause of a violation of the WWTF's NPDES permit or of the prevention of sewage biosolids use or disposal in compliance with statutory and/or regulatory provisions or permits issued thereunder, or any more stringent state or local regulations, including but not limited to the following: Section 405 of the Act; the Solid Waste Disposal Act (SWDA), including Title II commonly referred to as the Resource Conservation and Recovery Act (RCRA); any state regulations contained in any state sludge management plan prepared pursuant to Subtitle D of the SWDA; the Clean Air Act; the Toxic Substances Control Act. A discharge from a nondomestic user which causes a blockage resulting in a discharge at a point not authorized under the NPDES permit(s) is included in the definition of interference.

**Local Limits.** Effluent limitations developed for nondomestic users as stated in this chapter or as otherwise approved by the control authority to specifically protect the POTW from the potential for deleterious impacts including pass through, interference, and the beneficial use of biosolids. Such limits shall be based on the POTW's site-specific flow and loading capacities, receiving water considerations, and reasonable treatment expectations for nondomestic wastewater.

**Medical Waste.** Isolation wastes, infectious agents, human blood and blood products, pathological wastes, sharps, body parts, contaminated bedding, surgical wastes, potentially contaminated laboratory wastes, and dialysis wastes.

**Minor Industrial User or MIU.** Any nondomestic user or person that does not otherwise qualify as a significant industrial user of the POTW and is identified by the director as having the potential to discharge wastewater that, when taken into account with the wastewaters of other industrial users, may have a significant impact on the POTW.

**Monthly Average.** The arithmetic mean of the effluent sample results collected during a calendar month or specified 30-day period. Where composite samples are required, grab samples taken for process control or by the control authority are not to be included in a monthly average.

**New Source.**

1. Any building, structure, facility, or installation from which there is (or may be) a discharge of pollutants, the construction of which commenced after the publication of proposed categorical pretreatment standards under Section 307(c) of the Act, which will be applicable to such source if such standards are thereafter promulgated in accordance with that section; provided, that:
  - a. The building, structure, facility, or installation is constructed at a site at which no other source is located;
  - b. The building, structure, facility, or installation totally replaces the process or production equipment that causes the discharge of pollutants at an existing source; or
  - c. The production or wastewater generating processes of the building, structure, facility, or installation are substantially independent of an existing source at the same site. In determining whether these are substantially independent, factors such as the extent to which the new facility is integrated with the existing plant, and the extent to which the new facility is engaged in the same general type of activity as the existing source, should be considered.
2. Construction on a site at which an existing source is located results in a modification rather than a new source if the construction does not create a new building, structure, facility, or installation meeting the criteria of subsection (1)(a) or (c) of this definition but otherwise alters, replaces, or adds to existing process or production equipment.
3. Construction of a new source as defined under this paragraph has commenced if the owner or operator has:
  - a. Begun, or caused to begin, as part of a continuous onsite construction program:
    - i. Any placement, assembly, or installation of facilities or equipment; or
    - ii. Significant site preparation work including clearing, excavation, or removal of existing buildings, structures, or facilities that is necessary for the placement, assembly, or installation of New Source facilities or equipment; or
  - b. Entered into a binding contractual obligation for the purchase of facilities or equipment, which are intended to be used in its operation within a reasonable time. Options to purchase agreements or contracts, which can be terminated or modified without substantial loss, and contracts for

feasibility, engineering, and design studies do not constitute a contractual obligation under this subsection.

**Noncontact Cooling Water.** Water used for cooling which does not come into direct contact with any raw material, intermediate product, waste product, or finished product. Noncontact Cooling Water may contain protective additives which may be deleterious to the POTW.

**Non-Discharging Categorical Industrial User (NDCIU).** Any person that generates wastewater subject to a categorical pretreatment standard that does not discharge those wastewaters subject to the categorical pretreatment standard to the POTW. NDCIUs are considered a potential source of indirect discharge.

**Nondischarging Minor Industrial User (NDMIU).** Any person that stores, handles, or manages volumes of liquid or sludge that is not discharged to the POTW. NDMIUs are considered a potential source of indirect discharge.

**Nondomestic User.** Any person that does not qualify as a domestic user and is a source, or potential source, of discharge to the POTW. This includes but is not limited to food service establishments, auto-related businesses, medical facilities, commercial or industrial facilities, and warehouses.

**Nondomestic Wastewater.** Wastewater that is not domestic wastewater.

**Non-Polar FOG.** Fats, Oils or Grease (FOG) in water or waste from a petroleum or mineral source as measured using analytical procedures established in 40 CFR 136.

**Notice of Application.** A public notice of application filed in compliance with WAC 173-216-090.

**Oil/Water Separator (OWS).** A pretreatment device with a large capacity underground vault installed between a drain serving a nonpolar FOG discharger and the connecting sewer pipe. These vaults are designed with baffles or coalescing plates to trap sediments and retain floating oils. The large capacity of the vault slows down the wastewater, allowing oil to float to the surface and solid material to settle on the bottom. Any customer that is a potential discharger of petroleum-based and/or nonpolar FOG is required to have an OW.

**Operation and Maintenance Manual.** A detailed operation and maintenance manual is prepared for an industrial wastewater facility that includes mechanical components before completing the construction. The manual shall contain all components listed in WAC 173-240-150.

Plan Review Authority. The authority granted to the Control Authority to review and approve all engineering reports, plans, and specifications for the construction of nondomestic wastewater treatment facilities before construction thereof may begin. No approval shall be given until the Director is satisfied that said plans and specifications and the methods of operation and maintenance submitted are adequate to protect the quality of the state's waters as provided for in RCW 90.48.110.

Plans and Specifications. The detailed drawings and specifications used in the construction or modification of nondomestic wastewater facilities. Except as otherwise allowed, plans and specifications are preceded by an approved engineering report. For some industrial facilities final conceptual drawings for all or parts of the system may be substituted for plans and specifications with the permission of the Director.

Pass Through. A discharge which exits the POTW into waters of the United States in quantities or concentrations which, alone or in conjunction with discharge(s) from other sources, is a cause of a violation of any requirement of the WWTF's NPDES permit(s), including an increase in the magnitude or duration of a violation.

Person. Any individual, partnership, co-partnership, firm, company, corporation, association, joint stock company, trust, estate, governmental entity, or any other legal entity, regardless of form; or their legal representatives, agents, or assignees. This definition includes all federal, state, and local governmental entities.

pH. The logarithm (base 10) of the reciprocal of the concentration of hydrogen ions expressed in standard units. pH is an expression of the intensity of the alkaline or acid condition of a liquid. The pH may range from 0 to 14, where 0 is most acid and 14 most alkaline.

Pollutant. Any substance, either liquid, gaseous, solid or radioactive, discharged to the POTW which, if discharged directly, would alter the chemical, physical, thermal, biological or radiological properties of waters of the state. This includes any discharge likely to create a nuisance or render such waters harmful, detrimental or injurious to any beneficial uses, terrestrial or aquatic life, or to public health, safety or welfare, and includes any dredged spoil, solid waste, incinerator residue, filter backwash, sewage, garbage, sewage sludge, munitions, medical wastes, chemical wastes, biological materials, radioactive materials, heat, wrecked or discarded equipment, rock, sand, cellar dirt, municipal, agricultural and industrial wastes, and certain characteristics of wastewater (e.g., pH, temperature, TSS, turbidity, color, BOD, carbonaceous oxygen demand, toxicity, or odor).

**Pretreatment.** The reduction of the amount of pollutants, the elimination of pollutants, or the alteration of the nature of pollutant properties in wastewater prior to, or in lieu of, introducing such pollutants into the POTW. This reduction or alteration can be obtained by physical, chemical, or biological processes; by process changes; BMP or by other means, except not by diluting the concentration of the pollutants unless allowed by an applicable pretreatment standard.

**Pretreatment Facility.** Wastewater treatment equipment, unit, device, facility, or portions thereof designed for providing pretreatment of wastewater.

**Pretreatment Requirement.** Any substantive or procedural requirement related to pretreatment imposed on a nondomestic user, other than a pretreatment standard.

**Pretreatment Standard or Standard.** A discharge prohibition (BLMC 13.14.300), categorical pretreatment standard (BLMC 13.14.310), state pretreatment standard (BLMC 13.14.320), local limit (BLMC 13.14.330), and site-specific limit based on potential detrimental effects to the POTW, health and safety of staff and general public.

**Publicly Owned Treatment Works (POTW).** A treatment works, as defined by Section 212 of the Act (33 U.S.C. Section 1292), which is owned by the control authority, or a contributing jurisdiction. This definition includes any devices or systems used in the collection, storage, treatment, recycling, and reclamation of sewage or industrial wastes of a liquid nature and any conveyances which convey wastewater to a treatment plant.

**RV (Recreational Vehicle) Waste.** Liquid removed from waste holding tanks of recreational vehicles.

**Sampling Facility.** A structure or sampling installation for the purpose of accurately measuring the volume or flow and sampling of wastewater, the design, location and operation of which must be approved by the director.

**Septage.** Sewage and typically associated solids from domestic activities pumped from a septic tank serving one or more private residences, including wastes from chemical toilets, campers, or trailer.

**Sewage.** Human excrement and gray water from household showers, toilets, kitchens, clothes and dish washing, and related domestic user activities.

**Significant Industrial User or SIU:**

1. Except as provided in subsection (2) of this definition, a Significant Industrial User is:
  - a. A nondomestic user subject to categorical pretreatment standards; or
  - b. A nondomestic user that:
    - i. Discharges an average of twenty-five thousand (25,000) gpd or more of process wastewater to the POTW (excluding sanitary, noncontact cooling, and boiler blowdown wastewater);
    - ii. Contributes a process waste stream which makes up five (5) percent or more of the average dry weather hydraulic or organic capacity of the Treatment Plant; or
    - iii. Is designated as such by the director, on the basis that it has a reasonable potential for adversely affecting the POTW's operation or for violating any pretreatment standard or requirement.
2. Upon a finding that a nondomestic user meeting the above criteria for a significant industrial user is not a categorical industrial user, or is a nondischarging categorical industrial user, and has no reasonable potential for adversely affecting the POTW's operation or for violating any pretreatment standard or requirement, the director may at any time, on its own initiative or in response to a petition received from a nondomestic user, and in accordance with procedures in 40 CFR 403.8(f)(6), determine that such nondomestic user should not be considered a significant industrial user.

Significant Noncompliance. The term "significant noncompliance" means:

1. Any violation of a pretreatment standard or requirement including numerical limits, narrative standards, and prohibitions, that the director or the city determines has caused, alone or in combination with other discharges, interference or pass through, including endangering the health of POTW personnel or the general public.
2. Any discharge that has caused imminent endangerment to the public or to the environment or has resulted in the director's or the city's exercise of its emergency authority to halt or prevent such a discharge.
3. Any violation(s), including of best management practices, which the director or the city determines will adversely affect the operation or implementation of the local pretreatment program.

4. Chronic violations of wastewater discharge limits, defined here as those in which 66 percent or more of all of the measurements taken for the same pollutant parameter taken during a rolling six-month period exceed, by any magnitude, a numeric pretreatment standard or requirement, including instantaneous limits of BLMC 13.14.330.
5. Technical review criteria (TRC) violations, defined here as those in which 33 percent or more of wastewater measurements taken for each pollutant parameter during a rolling six-month period equal or exceed the product of the numeric pretreatment standard or requirement, including instantaneous limits, as defined by BLMC 13.14.330, multiplied by the applicable criteria. Applicable criteria are 1.4 for BOD, TSS, fats, oils and grease, and 1.2 for all other pollutants except ph. I
6. Failure to meet, within 90 days of the scheduled date, a compliance schedule milestone contained in a wastewater discharge permit or enforcement order for starting construction, completing construction, or attaining final compliance.
7. Failure to provide any required report within 45 days after the due date. This includes initial and periodic monitoring reports, and reports on initial compliance and on meeting compliance schedules.
8. Failure to accurately report noncompliance.

For purposes of this definition, the term “director” means the Sumner public works director or the Bonney Lake public services director.

Slug Load or Slug Discharge. Any discharge of a nonroutine, episodic nature, including but not limited to an accidental spill or a noncustomary batch discharge, which has a reasonable potential to cause interference or pass through, or in any other way violate the POTW’s regulations, local limits or permit conditions. This includes discharges at a flow rate or concentration which could cause a violation of the prohibited discharge standards of BLMC 13.14.300.

Standard. Is the same as pretreatment standard.

Standard Method. the current version of standard methods for examination of water and wastewater.

State. The state of Washington.

Storm Water. Any flow occurring during or following any form of natural precipitation, and resulting from such precipitation, including snowmelt.

Total Suspended Solids (TSS). The total suspended matter that floats on the surface of, or is suspended in, water, wastewater, or other liquid, and which is removable by laboratory filtering, as included in current EPA standard methods for the examination of water and wastewater.

Wastewater. Any combination of liquid and water-carried industrial wastes and sewage from residential dwellings, commercial buildings, industrial and manufacturing facilities, and institutions, whether treated or untreated, which are contributed to the POTW.

Wastewater Treatment Facility. That portion of the POTW which is designed to provide treatment of municipal sewage and industrial waste.

**Section 2.** Section 13.18.330.E of the Bonney Lake Municipal Code is hereby amended to read as follows:

**13.14.330 Local Limits**

- E. Significant industrial users and categorical industrial users shall also be subject to instantaneous limits (as determined by a grab sample) equal to twice the daily maximum concentration limit identified in Table 330-1 for any pollutant for which a composite sample is required in a permit. This provision is not applicable to SIUs and CIUs without the permit requirement to collect a composite sample for the analyte in question.

**Table 330-1: Initial ~~DRAFT~~ Local Limits (Subject to Director Modification)**

| Analyte             | Daily Maximum Concentration Limit (mg/L) | Instantaneous Concentration Limit (mg/L) |
|---------------------|------------------------------------------|------------------------------------------|
| Arsenic             | 0.14                                     | 0.28                                     |
| <del>Aluminum</del> | <del>TBD*</del>                          | <del>TBD*</del>                          |
| Cadmium             | 0.12                                     | 0.24                                     |
| Chromium            | 4.05                                     | 5.0                                      |
| Copper              | 1.42                                     | 2.84                                     |
| Cyanide             | 0.19                                     | 0.38                                     |
| Lead                | 0.80                                     | 1.60                                     |
| Mercury             | 0.030                                    | .060                                     |
| Molybdenum          | 0.17                                     | 0.34                                     |
| Nickel              | 0.83                                     | 1.66                                     |

|          |      |      |
|----------|------|------|
| Selenium | 0.21 | 0.42 |
| Silver   | 0.54 | 1.08 |
| Zinc     | 1.93 | 3.86 |

**Section 3.** Section 13.18.430.A of the Bonney Lake Municipal Code is hereby amended to read as follows:

**13.18.430 Hauled Wastewater**

- A. Certain nondomestic wastes may be introduced into the POTW at locations designated by the Director, and at such times as are established by the Control Authority. No Septage may be discharged to the POTW. The hauler of approved wastes shall be responsible for ensuring ~~such~~ that such wastes comply with all Discharge prohibitions in BLMC 13.14.2300 through SMC 13.14.24330 and other applicable Control Authority or Contributing Jurisdiction requirements. Waste Haulers are required to obtain Wastewater Discharge permits, other Control Documents, and/or provide a manifest at the time of Discharge identifying the customer name, address, volume, and other information from each customer.

**Section 4.** Section 13.14.500 of the Bonney Lake Municipal Code is hereby amended to read as follows:

**13.14.500 ~~Industrial~~ Nondomestic User ~~Survey~~ Screening Form**

The control authority is obligated under federal law to identify and locate all possible nondomestic users which might be subject to the pretreatment standards, and to identify the character and volume of pollutants discharged by such nondomestic users. To satisfy this requirement, any possible nondomestic user of the POTW must, upon request of the director, periodically complete an ~~industrial~~ nondomestic user ~~survey~~ screening form. Users of the POTW shall fully disclose the information requested and sign the completed form in accordance with BLMC 13.14.550. Proper completion of ~~survey~~ nondomestic user screening requirements is a condition of initial and continued discharge to the POTW. Nondomestic users failing to fully comply with ~~survey~~ screening requirements within a timeframe specified by the director shall be subject to all enforcement measures authorized under this chapter including termination of service. The director is authorized to prepare several forms for this purpose and require completion of the particular form which the director determines appropriate to provide the information needed to categorize each nondomestic user. The director shall be authorized to categorize each nondomestic user, provide written notice of a nondomestic user's categorization and what it means, and revise this categorization at any time.

**Section 5.** Section 13.14.510.C of the Bonney Lake Municipal Code is hereby amended to read as follows:

**13.14.510 Wastewater Discharge Permit Requirement**

- C. Any failure to complete the required ~~survey~~ nondomestic user screening form, apply for and obtain a required permit or other control document, or violate the terms and conditions of a wastewater discharge permit or control document shall be deemed a violation of this chapter and subject the nondomestic user to the sanctions set out in BLMC 13.14.1100 through 13.14.1360. Obtaining a wastewater discharge permit or other control document does not relieve a nondomestic user of its obligation to comply with all federal and state pretreatment standards or requirements or with any other requirements of federal, state, and local law

**Section 6.** Section 13.14.530 of the Bonney Lake Municipal Code is hereby amended to read as follows:

**13.14.530 Wastewater Discharge Permitting: New Connections**

Persons wishing to discharge industrial wastewater must first complete either a ~~survey~~ nondomestic user screening form (if they do not expect a permit is needed) or a permit application. Any nondomestic user identified by the control authority through the ~~survey~~ nondomestic user screening as potentially needing a permit must file a permit application. Applications for wastewater discharge permits, in accordance with BLMC 13.14.540, must be filed at least 120 days prior to the desired date of discharge, and the discharge permit obtained prior to commencing discharge.

**Section 7.** Section 13.14.550.B of the Bonney Lake Municipal Code is hereby amended to read as follows:

**13.14.550 Application and ~~Survey~~ Screening Form Signatories and Certifications**

- B. All ~~survey~~ nondomestic user screening forms shall be signed by an authorized representative of the nondomestic user and may contain the certification statement in BLMC 13.14.830(A).

**Section 8.** Section 13.14.650 of the Bonney Lake Municipal Code is hereby amended to read as follows:

**13.14.650 Wastewater Discharge Permit Revocation**

The director may terminate or revoke a wastewater discharge permit or other control document for good cause, including, but not limited to, when a nondomestic user has:

- A. Failed to notify the director of significant changes to the wastewater prior to the changed discharge;
- B. Failed to provide prior notification to the director of changed conditions pursuant to BLMC 13.14.740;
- C. Misrepresented or failed to fully disclose all relevant facts in the wastewater discharge permit application;
- D. Falsified self-monitoring reports or tampered with monitoring equipment;
- E. Refused to allow the control authority timely access to the facility premises and records;
- F. Failed to meet effluent limitations or permit conditions;
- G. Failed to pay applicable fines or sewer charges;
- H. Failed to meet compliance schedule deadline dates;
- I. Failed to complete a wastewater ~~survey~~ nondomestic screening form or wastewater discharge permit application;
- J. Failed to provide advance notice of the transfer of business ownership;
- K. Violated any pretreatment standard or requirement, or any terms of the wastewater discharge permit or this chapter;
- L. Ceased operations; or
- M. Transferred business ownership.

Prior wastewater discharge permits issued to a nondomestic user are void upon the effective date of the new wastewater discharge permit issued to that nondomestic user.

**Section 9.** Section 13.14.760 of the Bonney Lake Municipal Code is hereby amended to read as follows:

**13.14.760 Reports of Unpermitted Users**

All nondomestic users not required to obtain a wastewater discharge permit shall provide appropriate reports to the director as the director may require. this may include, but not be limited to, periodically completing, and signing ~~industrial~~ nondomestic user screening forms surveys, monitoring reports, and reports regarding compliance with best management practices.

**Section 10.** Section 13.14.840.C of the Bonney Lake Municipal Code is hereby amended to read as follows:

**13.14.840 Right of Entry: Inspection and Sampling**

C. Nondomestic Users shall provide full access to the City and the Director to use any monitoring facilities and utilities available or required in accordance with BLMC 13.14.4100 and BLMC 13.14.4210(E) through BLMC 13.14.4210(F) to confirm that the Standards or treatment required for Discharge to the POTW are being met.

**Section 11.** Section 13.14.1180.D of the Bonney Lake Municipal Code is hereby amended to read as follows:

**13.14.1180 Termination of Discharge**

D. Violation of the Pretreatment Standards and requirements in Section 3 of these Pretreatment Regulations, including failure to satisfy ~~industrial~~ nondomestic user screening survey form requirements.

**Section 12.** Section 13.14.1500 and of the Bonney Lake Municipal Code is hereby amended to read as follows:

**13.14.1500 Right to Administrative Hearing**

A. Any affected nondomestic user shall have the right to an administrative hearing to appeal the director's determination to take any of the following actions:

1. Issue or deny a nondomestic user's wastewater discharge permit or other control document;
2. Impose particular conditions or requirements in a nondomestic user's wastewater discharge permit or other control document;

3. Suspend a nondomestic user's wastewater services or wastewater discharge permit or other control document pursuant to BLMC 13.14.112070;
4. Terminate the nondomestic user's wastewater services or wastewater discharge permit or other control document pursuant to BLMC 13.14.112480;
5. Modify the nondomestic user's wastewater discharge permit or other control document pursuant to BLMC 13.14.630;
6. Issue a notice of violation pursuant to BLMC 13.14.1110;
7. Require annual publication pursuant to BLMC 13.14.1000;
8. Issue a compliance order pursuant to BLMC 13.14.1140;
9. Impose administrative penalties pursuant to BLMC 13.14.1160;
10. Impose civil penalties pursuant to BLMC 13.14.1230;
11. Assess damages and costs against the User pursuant to BLMC 13.14.1230;
12. Impose any other discretionary action upon the user, or deny any discretionary action requested of the director by the user, if such action or omission directly affects the nondomestic user; or
13. Take any other action with respect to the user which requires the opportunity for hearing by state law or constitutional right.

**Section 13. Severability.** If any section, sentence, clause, or phrase of this Ordinance should be held to be unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance.

**Section 14. Publication.** This Ordinance shall be published by an approved summary consisting of the title.

**Section 15. Corrections.** Upon the approval of the city attorney, the city clerk, and/or the code publisher is authorized to make any necessary technical corrections to this ordinance, including but not limited to the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers, and any reference thereto.

**Section 16. Effective Date.** This Ordinance shall be effective five days after publication as provided by law.

**ADOPTED** by the City Council of the City of Bonney Lake and attested by the City Clerk in authentication of such passage on this 26<sup>th</sup> day of November, 2024.

**APPROVED** by the Mayor this 26<sup>th</sup> day of November 2024.

\_\_\_\_\_  
Terry Carter, Mayor

AUTHENTICATED:

\_\_\_\_\_  
Sadie A. Schaneman, CMC, City Clerk

|                                                                                                       |
|-------------------------------------------------------------------------------------------------------|
| AB _____<br>Passed:<br>Valid:<br>Published:<br>Effective Date:<br>This Ordinance totals _____ page(s) |
|-------------------------------------------------------------------------------------------------------|

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## Public Services Briefing Memorandum

**Meeting Date:** November 19, 2024

**Memo Date:** November 7, 2024

**Staff Contact:** Jason Sullivan – Interim Public Services Director

**Prepared By:** Andria Hannegan, Pretreatment Coordinator for the Sumner - Bonney Lake Joint Pretreatment Program

**Agenda Title:** Sewer Pretreatment Regulations Amendments

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### **PURPOSE:**

The purpose of this item is to brief the City Council Ordinance D24-115, which will amend the City's Pretreatment Regulations.

### **EXECUTIVE SUMMARY:**

Ordinance D24-115 will make changes to the previously adopted Pretreatment Regulations codified in Chapter 13.14 of the Bonney Lake Municipal Code (BLMC) in response to the comments provide by the Department of Ecology. The updates are necessary for maintaining compliance with state and federal regulations, protecting the Sumner Wastewater Treatment Facility, and ensuring environmentally responsible business practices in Bonney Lake.

### **DISCUSSION:**

#### Background

As required by federal and state regulations, Bonney Lake adopted Chapter 13.14 BLMC to regulate nondomestic discharges to the publicly owned treatment works (POTW). The pretreatment program, a joint effort with the City of Sumner, ensures compliance with both EPA and Washington Department of Ecology (Ecology) standards.

The proposed amendments to Chapter 13.14 BLMC update the pretreatment regulations to reflect changes requested by Ecology and align with evolving state and federal standards. These modifications address clarifications in definitions, corrections of typographical errors, updates to reporting and compliance processes, and substantive changes to definitions and procedures.

## Summary of Changes

### 1) Corrections for Accuracy and Clarity:

- Numerical and Typographical Corrections: Several incorrect reference numbers and typographical errors have been corrected for accuracy and readability.
- Clarification of Definitions: Definitions such as "Oil/Water Separator" and "Sampling Facility" have been updated for clarity.

### 2) Substantive Changes to Definitions:

- New Definitions Added: The ordinance introduces new terms, such as “Accredited Laboratory,” “Engineering Report,” “Notice of Application,” and others. These definitions are derived from guidance provided by Ecology to ensure regulatory compliance.
- Text Replacement and Clarification: The definitions and provisions for “Nondischarging Categorical Industrial Users” (NDCIU) and other terms have been revised for better alignment with state and federal requirements.

### 3) Form and Terminology Updates:

- Form Name Change: The name of the "Non-Domestic Wastewater Survey" has been changed to "Non-Domestic Screening Form" to reflect updated terminology without altering the form’s function.

## Impact

These amendments are needed to ensure compliance with the Clean Water Act as administered through the Washington State Department of Ecology. The changes also provide clearer guidelines for businesses and more effective enforcement tools for the City.

## Recommendation

It is recommended that the City Council approve the proposed amendments to Chapter 13.14.

City of Bonney Lake, Washington  
**City Council Agenda Bill (AB)**

|                                                       |                                                                                                    |                                                                   |
|-------------------------------------------------------|----------------------------------------------------------------------------------------------------|-------------------------------------------------------------------|
| <b>Agenda Item Type:</b><br>Resolution                | <b>Agenda Bill Number &amp; Ordinance/Resolution/Motion Number:</b><br>AB24-67 - Resolution R24-67 |                                                                   |
| <b>Department/Division Submitting:</b><br>Engineering | <b>Presenter:</b><br>Ken Gill                                                                      | <b>City Strategic Goal Category:</b><br><b>DON'T FILL OUT YET</b> |

**Agenda Subject:** A Public Hearing By The City Council Of The City Of Bonney Lake, Pierce County, Washington, For The 2024-2029 Six Year Transportation Improvement Program.

**Full Title/Motion:** A Resolution By The City Council Of The City Of Bonney Lake, Pierce County, Washington, Adopting The 2024-2029 Six Year Transportation Improvement Program.

**Administrative Recommendation:** Approve.

**Short Background Summary (Use A Memo To Write A Full History):** The City Council Conducted A Public Hearing On November 12, 2024, For The 6- Year Transportation Program. RCW 35.77.010 Requires An Annual Public Hearing For Any Updates To Our 6 Year Transportation Improvement Program (TIP). Changes From The Last TIP Will Be Presented By Staff.

**Attachments:** Resolution R24-67, 2024-2029 Six Year Transportation Improvement Program.

**BUDGET INFORMATION**

|                               |                        |                                  |                                    |
|-------------------------------|------------------------|----------------------------------|------------------------------------|
| <b>Budgeted Amount</b><br>N/A | <b>Current Balance</b> | <b>Expenditure Amount Needed</b> | <b>Budgeted Balance Difference</b> |
|-------------------------------|------------------------|----------------------------------|------------------------------------|

**Budget Explanation:**

**COMMITTEE, BOARD & COMMISSION REVIEW**

**Public Hearing Date:** 11/12/2024 **Name Of Committee/Commission Public Hearing Was Done At:**

| <b>Date &amp; Name Of Committee/ Commission Meeting</b> | <b>Return To Committee/ Commission/Board</b> | <b>Council Workshop Discussion</b> | <b>Consent Agenda</b>                   | <b>Council Full Issues</b>   | <b>Chair's Signature For Approval Of Next Steps</b> |
|---------------------------------------------------------|----------------------------------------------|------------------------------------|-----------------------------------------|------------------------------|-----------------------------------------------------|
| Date: 10/15/2024<br>Name: Community Develop             | <input type="checkbox"/> Yes                 | <input type="checkbox"/> Yes       | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> Yes | GAF                                                 |
| Date:<br>Name:                                          | <input type="checkbox"/> Yes                 | <input type="checkbox"/> Yes       | <input type="checkbox"/> Yes            | <input type="checkbox"/> Yes |                                                     |
| Date:<br>Name:                                          | <input type="checkbox"/> Yes                 | <input type="checkbox"/> Yes       | <input type="checkbox"/> Yes            | <input type="checkbox"/> Yes |                                                     |
| Date:<br>Name:                                          | <input type="checkbox"/> Yes                 | <input type="checkbox"/> Yes       | <input type="checkbox"/> Yes            | <input type="checkbox"/> Yes |                                                     |

**Hearing Examiner Review:**

**COUNCIL ACTION**

|                             |                                    |
|-----------------------------|------------------------------------|
| Workshop Date(s):           | Public Hearing Date(s): 11/12/2024 |
| Meeting Date(s): 11/26/2024 | Tabled To:                         |

**APPROVALS**

|                                               |                               |                                                        |
|-----------------------------------------------|-------------------------------|--------------------------------------------------------|
| <b>Department Director:</b><br>Jason Sullivan | <b>Mayor:</b><br>Terry Carter | <b>Date Reviewed By City Attorney (if applicable):</b> |
|-----------------------------------------------|-------------------------------|--------------------------------------------------------|

**RESOLUTION NO. R24-67**

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, PIERCE COUNTY, WASHINGTON, ADOPTING THE 2024-2029 SIX YEAR TRANSPORTATION IMPROVEMENT PROGRAM.**

**WHEREAS**, City officials are directed by RCW 35.77.010 to adopt a 6-Year Transportation Program (TIP); and

**WHEREAS**, such a plan was prepared and submitted to the Mayor and City Council; and

**WHEREAS**, a public hearing was held on November 12, 2024, with subsequent City Council discussion and direction.

**NOW THEREFORE, BE IT RESOLVED** that the City Council of the City of Bonney Lake does hereby resolves as follows:

Adopts the Six-Year Transportation Improvement Program for the years 2024-2029 to be approved as a guide for the improvement of the streets of the City of Bonney Lake.

**PASSED** by the City Council this 26th day of November 2024.

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Terry Carter, Mayor

AUTHENTICATED:

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Sadie A. Schaneman, CMC, City Clerk

## **CITY OF BONNEY LAKE**

### **Six Year Transportation Improvement Program (2024-2029)**

#### **Category A – Intersection Improvements (\$12,777,764)**

Traffic signalization and channelization improvements at intersections. Category A improvements may be funded by Transportation Impact Fees (TIF), Real-estate Excise Taxes (REET), Gas Taxes, WSDOT, federal or state grants, loans, bonds, developer mitigation, and/or Capital Operating Revenue (COR) funds. In 2023 Bonney Lake was awarded a competitive federal grant (with a 13.5% match) through the Rural Town Centers and Transportation Corridors funding (RTCC).

#### **Category B - Roadway Major Improvements (\$27,662,089)**

Major roadway improvements, for Collector and Minor Arterial Classified roadways including right of way acquisition when required. These improvements may be funded by city TIF/REET/Gas Tax/COR funds, state or federal grant/loan funding, developer mitigation, and/or WSDOT participation. Projects often combine improvements for environmental compliance, storm drainage, domestic water and sanitary sewer system extensions, roadway widening, bridge, curb, gutter, sidewalks, traffic signalization, lane channelization, street lighting, landscaping, street trees, etc. Category B projects can share the same pool of funding sources as Category A projects.

#### **Category C - Road Reconstruction, Overlay, Chip Seal, Sidewalk (\$8,771,815)**

Roadway maintenance and/or reconstruction of existing pavement with minor drainage, shoulder improvements, signing and channelization, and new sidewalks. Category C projects may be funded by state/federal grant or loan funds, state-shared gas taxes, City operating revenues, developer contributions, SEPA mitigation, and in some cases traffic impact fees.

#### **Category D - Transportation Studies (\$315,000)**

Transportation or traffic studies include traffic modeling, comprehensive and subarea transportation planning. Category D projects may be funded by state/federal grant or loan funds, City operating revenues, developer contributions, or SEPA mitigation.

#### **Category E - Trail Projects (\$16,002,764)**

Non-motorized transportation facilities including walking trails, bicycle routes, and sidewalk facilities to enhance pedestrian and bicycle safety and mobility. Category E improvements may be funded by Park Impact Fees (PIF), Real-estate Excise Taxes (REET), federal or state grants/loans, bonds, developer mitigation, current operating revenues (COR), and in some cases traffic impact fees.

## Six Year Transportation Improvement Program

This is the current list of transportation improvements intended to satisfy the requirements of RCW 35.77. It is not necessarily an exclusive list of transportation-related projects contemplated by the City. Other transportation projects may be identified in additional planning or operating documents of the City, including the City's Comprehensive Plan (community mobility element), long range financial planning model, and adopted budgets of the City. Current revenues are available for very few projects on the list.

### Category "A" – Intersection Improvements

| No.                       | Project description                                                                                                               | Funding Source | Estimated Cost              |
|---------------------------|-----------------------------------------------------------------------------------------------------------------------------------|----------------|-----------------------------|
| A - 1                     | Veterans Memorial Drive at Angeline Rd E<br>(New roundabout and Fennel Creek Trail connection to Locust Avenue with project B-1.) | RTCC/TIF/REET  | \$ 6,002,764                |
| A - 2                     | Church Lake Rd at West Tapps HWY E<br>(Remove vertical curve in east leg of intersection and water main replacement.)             | TIF/REET       | \$ 1,750,000                |
| A - 3                     | SR 410 at 224 <sup>th</sup> Avenue<br>(New Roundabout-Peak 410.)                                                                  | Developer      | \$ 4,000,000                |
| A - 4                     | SR 410 at 214 <sup>th</sup> Ave<br>(New traffic counts and updated recommended improvement)                                       | COR            | \$25,000                    |
| A - 5                     | SR 410 at 198 <sup>th</sup> Ave.<br>(New signal head and channelization)                                                          | Developer/TIF  | \$1,000,000                 |
| <b>Category "A" Total</b> |                                                                                                                                   |                | <b><u>\$ 12,777,764</u></b> |

## Six Year Transportation Improvement Program

### Category "B" Roadway Major Improvements

| No.                       | Project Description                                                                                                                                                                                                                                     | Funding Sources | Estimated Cost             |
|---------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|----------------------------|
| <b>B - 1</b>              | Veterans Memorial Drive at Angeline Rd E<br>(Roundabout, sidewalk connection to Locust Ave.)                                                                                                                                                            | RTCC/TIF/REET   | \$6,002,764                |
| <b>B - 2</b>              | West Tapps Hwy E from AYP to Church Lake Road (Add sidewalk, install gravity sewer, underground power and services, and repave the road. Storm piping in west leg of the intersection and steel water replacement and sewer extension on the east leg.) | TIB/TIF/REET    | \$8,049,325                |
| <b>B - 3</b>              | 224th Ave E from SR410 to 97th St E                                                                                                                                                                                                                     | Developer       | \$750,000                  |
| <b>B - 4</b>              | Grind/Overlay 214th Ave E from SR410 to City limits (ADA ramp upgrades)                                                                                                                                                                                 | PSRC            | \$1,160,000                |
| <b>B - 5</b>              | 200th Ave E from So. Prairie to 104th St E (Widen to five lanes, add bike lanes, and complete sidewalk gaps)                                                                                                                                            | Dev/TIF/REET    | \$3,000,000                |
| <b>B - 6</b>              | 198th Ave E from SB Hwy to SR 410 (Realign to SR 410)                                                                                                                                                                                                   | Dev/TIF/REET    | \$3,500,000                |
| <b>B - 7</b>              | 221st Ave-100 <sup>th</sup> St to Entwhistle                                                                                                                                                                                                            | COR/REET/Dev    | \$500,000                  |
| <b>B - 8</b>              | 226th Avenue from 97 <sup>th</sup> St to 96 <sup>th</sup> St                                                                                                                                                                                            | COR/REET/Dev    | \$500,000                  |
| <b>B - 9</b>              | 229th/230th Ave. SR410 to 96 <sup>th</sup> St E                                                                                                                                                                                                         | Developer       | \$1,000,000                |
| <b>B - 10</b>             | Entwhistle-terminus to 214 <sup>th</sup> Ave E                                                                                                                                                                                                          | COR/REET/Dev    | \$1,700,000                |
| <b>B - 11</b>             | 97th St. – 224 <sup>th</sup> Ave E to 226 <sup>th</sup> Ave E                                                                                                                                                                                           | Developer       | \$500,000                  |
| <b>B - 12</b>             | 100 St. E –from 221 <sup>st</sup> to current terminus                                                                                                                                                                                                   | COR/REET/Dev    | \$1,000,000                |
| <b>Category “B” Total</b> |                                                                                                                                                                                                                                                         |                 | <b><u>\$27,662,089</u></b> |

**Six Year Transportation Improvement Program**  
Category "C" Roadway reconstruction, asphalt overlay, or chip seal

| Year                      | Project description           | Funding Source   | Estimated Cost (+/-)      |
|---------------------------|-------------------------------|------------------|---------------------------|
| <b>2024</b>               |                               |                  |                           |
|                           | Street Reconstruction Program | COR/Gas Tax/REET | \$400,000                 |
|                           | Street Overlay Program        | COR/Gas Tax/REET | \$136,000                 |
|                           | Street Chip Seal Program      | COR/Gas Tax/REET | \$280,000                 |
|                           | Sidewalk Improvements         | COR/Gas Tax/REET | \$250,000                 |
|                           | ADA Improvements              | COR              | \$250,000                 |
| <b>2025</b>               |                               |                  |                           |
|                           | Street Reconstruction Program | COR/Gas Tax/REET | \$350,000                 |
|                           | Street Overlay Program        | COR/Gas Tax/REET | \$275,000                 |
|                           | Street Chip Seal Program      | COR/Gas Tax/REET | \$300,000                 |
|                           | Sidewalk Improvements         | COR/Gas Tax/REET | \$275,000                 |
|                           | ADA Improvements              | COR              | \$275,000                 |
| <b>2026</b>               |                               |                  |                           |
|                           | Street Reconstruction Program | COR/Gas Tax/REET | \$350,000                 |
|                           | Street Overlay Program        | COR/Gas Tax/REET | \$275,000                 |
|                           | Street Chip Seal Program      | COR/Gas Tax/REET | \$300,000                 |
|                           | Sidewalk Improvements         | COR/Gas Tax/REET | \$275,000                 |
|                           | ADA Improvements              | COR              | \$275,000                 |
| <b>2027</b>               |                               |                  |                           |
|                           | Street Reconstruction Program | COR/Gas Tax/REET | \$353,500                 |
|                           | Street Overlay Program        | COR/Gas Tax/REET | \$277,750                 |
|                           | Street Chip Seal Program      | COR/Gas Tax/REET | \$303,000                 |
|                           | Sidewalk Improvements         | COR/Gas Tax/REET | \$275,000                 |
|                           | ADA Improvements              | COR              | \$275,000                 |
| <b>2028</b>               |                               |                  |                           |
|                           | Street Reconstruction Program | COR/Gas Tax/REET | \$357,035                 |
|                           | Street Overlay Program        | COR/Gas Tax/REET | \$277,750                 |
|                           | Street Chip Seal Program      | COR/Gas Tax/REET | \$306,030                 |
|                           | Sidewalk Improvements         | COR/Gas Tax/REET | \$280,528                 |
|                           | ADA Improvements              | COR              | \$280,528                 |
| <b>2029</b>               |                               |                  |                           |
|                           | Street Reconstruction Program | COR/Gas Tax/REET | \$360,605                 |
|                           | Street Overlay Program        | COR/Gas Tax/REET | \$283,333                 |
|                           | Street Chip Seal Program      | COR/Gas Tax/REET | \$309,090                 |
|                           | Sidewalk Improvements         | COR/Gas Tax/REET | \$283,333                 |
|                           | ADA Improvements              | COR              | \$283,333                 |
| <b>Category "C" Total</b> |                               |                  | <b><u>\$8,771,815</u></b> |

## Six Year Transportation Improvement Program

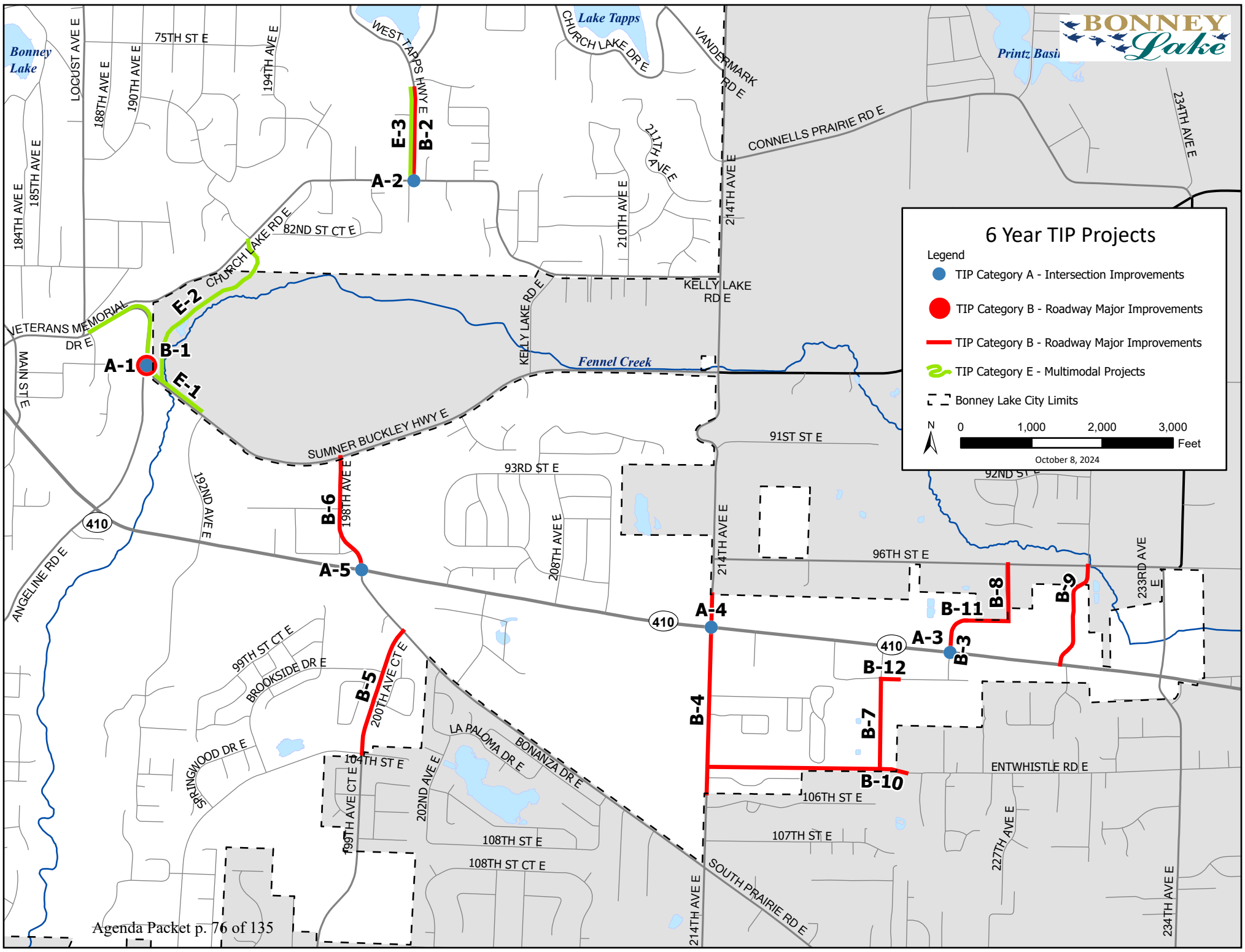
### Category "D" Transportation Studies

| Year                      | Project description                                                                                                                      | Funding Source | Estimated Cost          |
|---------------------------|------------------------------------------------------------------------------------------------------------------------------------------|----------------|-------------------------|
| 2024/2025                 | Update Mobility Plan<br>(Work in progress-update City wide demographics, Traffic counts, and Traffic Model)                              | COR            | \$120,000               |
| 2025                      | Safety Action Plan<br>(Work in progress-evaluate crash data, community vetting, and mitigation projects)                                 | PSRC Grant     | \$120,000               |
| 2025                      | Pavement Condition Index Rating<br>(Determining pavement condition by documenting rutting, alligator/longitudinal cracking and patching) | COR            | \$75,000                |
| <b>Category "D" Total</b> |                                                                                                                                          |                | <b><u>\$315,000</u></b> |

### Category "E" Multimodal Projects

| No.                       | Project Description                                            | Funding Source      | Estimated cost             |
|---------------------------|----------------------------------------------------------------|---------------------|----------------------------|
| E-1                       | Naches Memorial Trail<br>(Fennel Creek Trail to Locust Avenue) | RTCC/REET/TRCC      | \$6,002,764                |
| E-2                       | Fennel Creek Trail<br>(S-B Hwy to Church Lake Rd)              | TIF/REET/Grant/Bond | \$6,000,000                |
| E-3                       | Fennel Creek Trail<br>(Church Lake Rd to Allan Yorke Park)     | TIF/REET/Grant/Bond | \$4,000,000                |
| <b>Category "E" Total</b> |                                                                |                     | <b><u>\$16,002,764</u></b> |

|                           |                            |
|---------------------------|----------------------------|
| <b>TOTAL PROGRAM COST</b> | <b><u>\$65,529,432</u></b> |
|---------------------------|----------------------------|



City of Bonney Lake, Washington  
**City Council Agenda Bill (AB)**

|                                                 |                                                                                           |                                                                   |
|-------------------------------------------------|-------------------------------------------------------------------------------------------|-------------------------------------------------------------------|
| <b>Agenda Item Type:</b><br>Resolution          | <b>Agenda Bill Number &amp; Ordinance/Resolution/Motion Number:</b><br>AB24-111 / R24-111 |                                                                   |
| <b>Department/Division Submitting:</b><br>Court | <b>Presenter:</b><br>Geri Resch, Judicial Branch Administrator                            | <b>City Strategic Goal Category:</b><br><b>DON'T FILL OUT YET</b> |

**Agenda Subject:** The Foundation For Washington State Courts Grant To Purchase 3 Cameras With Installation.

**Full Title/Motion:** A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Authorizing Judicial Branch Administrator To Sign Authorization For Purchase Of Three Cameras With Secure Pacific, To Include Parts And Installation With Funds Awarded In The Grant From The Foundation For Washington State Courts.

**Administrative Recommendation:** Approve.

**Short Background Summary (Use a memo to write a full history):** The Foundation For Washington State Courts Awarded A Grant In The Amount Of \$3,213.00 To The Municipal Court For Additional Security Cameras. A Quote Was Acquired From Secure Pacific Corporation For Three Cameras Including Parts And Installation. The Monthly Maintenance Fee Will Be Added To The Ongoing Account Under 'Facilities' Which Cover The Other Cameras Currently At The Justice Center. Location Of These Three Cameras Will Be Adjacent To The Exterior Exit Door Of The Jury Room, At The Entry Door To The Extended Court Office Area That Includes The Hallway Adjacent To The Judge's Office, Court Support Services Office (Probation) And Community Court Case Managers' Workspace. The Public Services Director And Assistant Superintendent Have Acknowledged The \$33.00 Monthly Maintenance Fee Will Automatically Be Billed To Facilities On The Same Account As All The Other Cameras Previously Installed.

**Attachments:** E-Mail Notification From The Foundation For Washington State Courts, Copy Of Quote For Purchase And Installation And E-Mail Confirmation From Facilities On The Monthly Maintenance Fee.

| BUDGET INFORMATION         |                 |                           |                             |
|----------------------------|-----------------|---------------------------|-----------------------------|
| Budgeted Amount            | Current Balance | Expenditure Amount Needed | Budgeted Balance Difference |
| <b>Budget Explanation:</b> |                 |                           |                             |

| COMMITTEE, BOARD & COMMISSION REVIEW         |                                       |                                                                 |                                         |                              |                                                                                       |
|----------------------------------------------|---------------------------------------|-----------------------------------------------------------------|-----------------------------------------|------------------------------|---------------------------------------------------------------------------------------|
| <b>Public Hearing Date:</b>                  |                                       | <b>Name Of Committee/Commission Public Hearing Was Done At:</b> |                                         |                              |                                                                                       |
| Date & Name Of Committee/ Commission Meeting | Return To Committee/ Commission/Board | Council Workshop Discussion                                     | Consent Agenda                          | Council Full Issues          | Chair's Signature For Approval Of Next Steps                                          |
| Date: 11/12/ 2024<br>Name: Public Safety     | <input type="checkbox"/> Yes          | <input type="checkbox"/> Yes                                    | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> Yes |  |
| Date: 11/26/2024<br>Name: Council            | <input type="checkbox"/> Yes          | <input type="checkbox"/> Yes                                    | <input type="checkbox"/> Yes            | <input type="checkbox"/> Yes |                                                                                       |
| Date:<br>Name:                               | <input type="checkbox"/> Yes          | <input type="checkbox"/> Yes                                    | <input type="checkbox"/> Yes            | <input type="checkbox"/> Yes |                                                                                       |
| Date:<br>Name:                               | <input type="checkbox"/> Yes          | <input type="checkbox"/> Yes                                    | <input type="checkbox"/> Yes            | <input type="checkbox"/> Yes |                                                                                       |
| <b>Hearing Examiner Review:</b>              |                                       |                                                                 |                                         |                              |                                                                                       |

| COUNCIL ACTION                                      |                                       |
|-----------------------------------------------------|---------------------------------------|
| Workshop Date(s):<br>Meeting Date(s):<br>11/26/2024 | Public Hearing Date(s):<br>Tabled To: |

| APPROVALS                                           |                               |                                                        |
|-----------------------------------------------------|-------------------------------|--------------------------------------------------------|
| <b>Department Director:</b><br>Judge Joanna Daniels | <b>Mayor:</b><br>Terry Carter | <b>Date Reviewed By City Attorney (if applicable):</b> |

**RESOLUTION NO. R24-111**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, PIERCE COUNTY, WASHINGTON, AUTHORIZING JUDICIAL BRANCH ADMINISTRATOR TO SIGN AUTHORIZATION FOR PURCHASE OF THREE CAMERAS WITH SECURE PACIFIC, TO INCLUDE PARTS AND INSTALLATION WITH FUNDS AWARDED IN THE GRANT FROM THE FOUNDATION FOR WASHINGTON STATE COURTS.**

**WHEREAS,** The Bonney Lake Municipal Court has been awarded a grant from The Foundation for Washington State Courts for the purchase of three security cameras including installation in the amount of \$3,213; and

**WHEREAS,** Facilities department has confirmed the monthly maintenance fee for all three cameras will be billed to that department.

**NOW THEREFORE, THE CITY COUNCIL FOR THE CITY OF BONNEY LAKE, WASHINGTON DOES HEREBY RESOLVE AS FOLLOWS:**

The Bonney Lake Municipal Court's Judicial Branch Administrator is hereby authorized to sign a purchase and installation agreement with Secure Pacific.

**PASSED by the City Council this 26 day of November 2024.**

---

Terry Carter, Mayor

AUTHENTICATED:

---

Sadie A. Schaneman, CMC, City Clerk

## Gerri Resch

---

**From:** Wayne Fricke <Wayne@hesterlawgroup.com>  
**Sent:** Thursday, August 1, 2024 10:09 AM  
**To:** Geri Resch  
**Cc:** Terri Terry  
**Subject:** Fw: Grant Application to Foundation for Washington State Courts

---

**From:** Wayne Fricke <Wayne@hesterlawgroup.com>  
**Sent:** Thursday, August 1, 2024 7:39 AM  
**To:** seymourk@ci.bonney-lake.wa.us <seymourk@ci.bonney-lake.wa.us>  
**Subject:** Grant Application to Foundation for Washington State Courts

Dear Kathy,

The Foundation for Washington State Courts is pleased to notify you that your grant request for a security camera system in the amount of \$3213.00 has been approved by our Foundation. Please move forward with purchasing the system and we will send you a check upon receipt of your invoice/receipt. Please copy our Foundation Controller Rachel Herbst as she will be sending out the check. Once you get the system we would love to have you:

- Add our sticker to the system stating they were funded by our foundation: and
- Send photos and a testimonial re the value/impact of the grant that we could use on our website to help with future fundraising.

If you have any question, please do not hesitate to call me or email me at [wayne@hesterlawgroup.com](mailto:wayne@hesterlawgroup.com).

Wayne Fricke  
Washington State Court Foundation Board member  
253-272-2157

*Verified Peace of Mind<sup>®</sup>*



Intrusion | Video Surveillance | Managed Access Control | Fire Detection

# Systems Proposal

for

**City Of Bonney Lake**

**City of Bonney Lake - Municipal Court - addendum - camera upgrade**

***Prepared For:***

Geri Resch

City Of Bonney Lake

(253) 862-6606

reschg@ci.bonney-lake.wa.us

***Prepared By:***

Kelley Dummitt

Security Consultant

**Secure Pacific Corporation**

(253) 281-2373

k dummitt@securepacific.com



### Addendum

This Addendum to Client Agreement No. 35933-1-0 dated 9-21-2021 made this 4th day of September, 2024 by and between Secure Pacific Corporation and City Of Bonney Lake located at 9002 Main Street E Bonney Lake, WA, 98391 hereinafter referred to as "Client";

The Client Hereby requests and agrees to the following addendum:

#### City of Bonney Lake - Municipal Court - addendum - camera upgrade

| QTY | Description                      |
|-----|----------------------------------|
| 3   | 5MP 4mm Bullet Camera            |
| 3   | 3x Gen III & DMP Bullet Back Box |
| 3   | 3' Cable                         |
| 3   | Single IP Camera License         |

#### Investment Summary

Total System Investment: **\$2,952.95**  
Monthly Investment: **\$33.00**

**This proposal does not include sales tax, if applicable.**

*Client Owns all Equipment*

*All required permits will be billed separately*

**CLIENT: City Of Bonney Lake**

**SECURE PACIFIC CORPORATION:**

Signature \_\_\_\_\_

Signature \_\_\_\_\_  
Secure Pacific Corporation Security Consultant

Printed Name \_\_\_\_\_

Date \_\_\_\_\_

Date \_\_\_\_\_

Signature \_\_\_\_\_  
Secure Pacific Corporation Division Manager

Date \_\_\_\_\_

This agreement shall not be binding upon Secure Pacific Corporation unless approved in writing by a manager of Secure Pacific Corporation. In the event of non-approval, the sole liability of Secure Pacific Corporation shall be to refund to subscriber the amount that has been paid to Secure Pacific Corporation by the client upon the signing of this addendum.

**Secure Pacific Corporation**  
Federal Tax ID No. 20-8966510



## Scope Of Work

### Customer Details:

**Site:** 9002 Main Street E, Bonney Lake, WA, 98391

**Billing:** 21719 96th Street E, Buckley, WA, 98231

**Contact:** Geri Resch (253) 862-6606, reschg@ci.bonney-lake.wa.us

- **Materials** - Our security solution includes all labor, wire and miscellaneous materials necessary to install the proposed system in a workmanship like manner. The installation will be in accordance to industry standards, regulations and codes.
- **Electric** - The client will provide the company with access to necessary electric (120VAC) connections.
- **IP Communications** - The client will provide and maintain any required broadband public internet connection needed for monitoring or remote access to the system. The client will be responsible to provide a static IP address if required by the system. Secure Pacific Corporation will need to work with the client's IT professional to establish the needed IP addresses, subnet mask, default gateway and open ports as well as any firewall routing to enable the system communications. The client will make available the physical port connections to the network. Installation will begin after the needed connections and information is provided to the installing technician. Internet connection fees are the responsibility of the client.
- **Taxes** - All work and service are subject to sales tax unless client provides company with tax exemption form.
- **Electrical Permits** - Many jurisdictions require permits for the use of installation of an alarm system. Any permit fees are not included in proposal and will be billed separately if required.

Initials: \_\_\_\_\_



## **Peace of Mind Guarantee**

## Ger Resch

---

**From:** Lance Johnson  
**Sent:** Monday, October 28, 2024 12:51 PM  
**To:** Jason Sullivan; Geri Resch; Todd Bright  
**Cc:** John Vodopich; Cherie Reiersen  
**Subject:** RE: Cameras at the Justice Center

Todd and I discussed the cost, and we have no problem with it. However, if we start adding more in the future, we will need to revisit our budget

*Best regards,*

*Lance Johnson*  
Assistant Superintendent Parks/Sewer/Facilities  
City of Bonney Lake  
21719 96<sup>th</sup> St E Buckley, WA. 98321  
253-261-1129 | Fax 253-826-1921

**PLEASE NOTE:** We have moved and have a new mailing address.



Find us on [Facebook](#), [Twitter](#), and [www.citybonneylake.org](http://www.citybonneylake.org)

**From:** Jason Sullivan <sullivanj@ci.bonney-lake.wa.us>  
**Sent:** Monday, October 28, 2024 12:07 PM  
**To:** Geri Resch <reschg@ci.bonney-lake.wa.us>; Todd Bright <brightt@ci.bonney-lake.wa.us>; Lance Johnson <JohnsonL@ci.bonney-lake.wa.us>  
**Cc:** John Vodopich <vodopichj@ci.bonney-lake.wa.us>; Cherie Reiersen <reiersonc@ci.bonney-lake.wa.us>  
**Subject:** RE: Cameras at the Justice Center

Todd or Lance,

Do either of you have any concerns about the additional monthly cost?

Sincerely,

Jason Sullivan | Interim Public Services Director | City of Bonney Lake

21719 96<sup>th</sup> St. E. | Second Floor | Buckley, WA 98321

Phone: (253) 447-4355 | Fax: (253) 862-1116

<http://www.ci.bonney-lake.wa.us> | [SullivanJ@ci.bonney-lake.wa.us](mailto:SullivanJ@ci.bonney-lake.wa.us)

Find us on [Facebook](#) and at [www.citybonneylake.org](http://www.citybonneylake.org)

P Please consider the environment before printing this email.

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**From:** Geri Resch <[reschg@ci.bonney-lake.wa.us](mailto:reschg@ci.bonney-lake.wa.us)>

**Sent:** Monday, October 28, 2024 11:25 AM

**To:** Jason Sullivan <[sullivanj@ci.bonney-lake.wa.us](mailto:sullivanj@ci.bonney-lake.wa.us)>; Todd Bright <[brightt@ci.bonney-lake.wa.us](mailto:brightt@ci.bonney-lake.wa.us)>

**Cc:** John Vodopich <[vodopichj@ci.bonney-lake.wa.us](mailto:vodopichj@ci.bonney-lake.wa.us)>; Cherie Reiersen <[reiersenc@ci.bonney-lake.wa.us](mailto:reiersenc@ci.bonney-lake.wa.us)>

**Subject:** Cameras at the Justice Center

Jason and Todd:

The Court will be submitting an Agenda to the 11/12 Public Safety meeting regarding the installation of 3 security cameras in the Court Department. Kelley Dummitt, Security Consultant at Secure Pacific, confirmed that the quote of \$33 for the monthly maintenance on all three cameras would automatically be added to the current account in place covering all the cameras here in the Justice Center.

I was previously informed that Secure Pacific billing is attached to Facilities and since that budget has already been submitted for 2025/2026, I wanted to make this increase known in case an amendment to the budget is needed and/or allowed.

If the Public Safety approves the awarded grant to be utilized and the Council approves signatory approval on the Secure Pacific contract, installation would be 6-8 weeks from then.

I have attached the quote for your review. Please do not hesitate to contact me if anything more needs to be done on my end.

Respectfully,

Geri Resch, CCM

Judicial Branch Administrator

Municipal Courts:

Bonney Lake / Eatonville

South Prairie / Sumner

253-447-4306 Direct Line

253-862-6606 Business Line

253-862-3053 Fax Line

[reschg@ci.bonney-lake.wa.us](mailto:reschg@ci.bonney-lake.wa.us)



City of Bonney Lake, Washington  
**City Council Agenda Bill (AB)**

|                                                           |                                                                                                      |                                                                   |
|-----------------------------------------------------------|------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------|
| <b>Agenda Item Type:</b><br>Resolution                    | <b>Agenda Bill Number &amp; Ordinance/Resolution/Motion Number:</b><br>AB24-120 & Resolution R24-120 |                                                                   |
| <b>Department/Division Submitting:</b><br>Public Services | <b>Presenter:</b><br>Jason Sullivan                                                                  | <b>City Strategic Goal Category:</b><br><b>DON'T FILL OUT YET</b> |

**Agenda Subject:** Townzen And Associate On-Call Contract Renewal.

**Full Title/Motion:** A Resolution Of The City Council Of The City Of Bonney Lake, Peirce County, Washington, Authorizing The Mayor To Sign A Contract With Townzen And Associates To Provide On-Call Consulting Services.

**Administrative Recommendation:** Approve.

**Background Summary:** The City Entered Into An On-Call Contract With Townzen And Associates In September Of 2022 To Provide Building Plan Review And Inspection Service To Provide Coverage With The Building Staff Was Unavailable Due To Training, Vacations, And/Or Injury/Sickness. The City Has Also Used Townzen To Cover Plan Review During Peak Times To Ensure That Building Permits Are Reviewed In A Timely Manner. Finally, The Contract Provides The City With The Option To Have Structural Engineers Provide Support In The Review Of Structural Elements Of Larger More Complex Commercial Buildings. Based On Townzen's Efforts Over The Last Two Years, The Staff Is Requesting That The Contract Be Renewed For An Additional Two-Year Period.

**Attachments:** Resolution R24-120 And Townzen & Associate Contract.

**BUDGET INFORMATION**

|                            |                        |                                  |                                    |
|----------------------------|------------------------|----------------------------------|------------------------------------|
| <b>Budgeted Amount</b>     | <b>Current Balance</b> | <b>Expenditure Amount Needed</b> | <b>Budgeted Balance Difference</b> |
| <b>Budget Explanation:</b> |                        |                                  |                                    |

**COMMITTEE, BOARD & COMMISSION REVIEW**

**Committee/Commission/Board:** Community Development Committee

**Public Hearing Date:**

|                  | <b>Return/To Committee/<br/>Commission/Board</b> | <b>Council Workshop<br/>Discussion</b> | <b>Consent Agenda</b>                   | <b>Committee/Council<br/>Full Issues</b> | <b>Chair Approval</b> |
|------------------|--------------------------------------------------|----------------------------------------|-----------------------------------------|------------------------------------------|-----------------------|
| Date: 11/19/2024 | <input type="checkbox"/> Yes                     | <input type="checkbox"/> Yes           | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> Yes             | GAF                   |
| Date:            | <input type="checkbox"/> Yes                     | <input type="checkbox"/> Yes           | <input type="checkbox"/> Yes            | <input type="checkbox"/> Yes             |                       |
| Date:            | <input type="checkbox"/> Yes                     | <input type="checkbox"/> Yes           | <input type="checkbox"/> Yes            | <input type="checkbox"/> Yes             |                       |
| Date:            | <input type="checkbox"/> Yes                     | <input type="checkbox"/> Yes           | <input type="checkbox"/> Yes            | <input type="checkbox"/> Yes             |                       |

**Hearing Examiner Review:**

**COUNCIL ACTION**

Workshop Date(s):

Public Hearing Date(s):

Meeting Date(s): 11/26/2024

Tabled To:

**APPROVALS**

**Department Director:**  
Jason Sullivan

**Mayor:**  
Terry Carter

**Date Reviewed By City Attorney (if applicable):**

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**RESOLUTION NO. R24-120**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, PIERCE COUNTY, WASHINGTON, AUTHORIZING THE MAYOR TO SIGN A CONTRACT WITH TOWNZEN AND ASSOCIATES TO PROVIDE ON-CALL CONSULTING SERVICES.**

**WHEREAS**, the City entered into a contract with Townzen and Associates on September 13, 2022, for on-call building plan review and inspection services; and

**WHEREAS**, the City Council desires to have Townzen and Associates continue to provide on-call building plan review and inspections services to ensure continuity of governmental services when staff is unavailable and to cover temporary surges in building permit activity.

**NOW THEREFORE, BE IT RESOLVED**, that the City Council of the City of Bonney Lake, Washington, does hereby authorize the Mayor to sign the attached agreement with Townzen and Associates to provide on-call consulting services.

**PASSED by the City Council this 26<sup>th</sup> day of November 2024.**

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Terry Carter, Mayor

AUTHENTICATED:

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Sadie A. Schaneman, CMC, City Clerk

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**PROFESSIONAL SERVICES AGREEMENT BETWEEN  
THE CITY OF BONNEY LAKE AND TOWNZEN & ASSOCIATES, INC.**

**THIS PROFESSIONAL SERVICES AGREEMENT** is entered into by and between the City of Bonney Lake, Washington, a municipal corporation (“**City**”) and Townzen & Associates, Inc. organized under the laws of the State of Washington, located and doing business at 221 Kenyon St NW, Suite 102, Olympia Washington 98502 (hereinafter the “**Consultant**”).

**RECITALS:**

**WHEREAS**, the City desires to have on-call building permit review and inspection services performed; and

**WHEREAS**, the City has selected the Consultant to perform such services pursuant to certain terms and conditions; and

**NOW, THEREFORE**, in consideration of the mutual benefits and conditions set forth below, the Parties agree as follows:

**AGREEMENT:**

**1. Scope of Services to be Performed by Consultant.**

The Consultant shall perform the work as assigned by the City, which may include the services described in Exhibit “A” of this Agreement which is attached hereto and incorporated herein by this reference as if set forth in full. Additional work may be assigned by the City; however, this Agreement does not obligate the City to assign any specific work or any work to the Consultant. In performing the services, the Consultant shall comply with all federal, state, and local laws and regulations applicable to the services. The Consultant shall perform the services diligently and completely and in accordance with professional standards of conduct and performance.

**2. Compensation and Method of Payment.**

The City shall pay the Consultant for services rendered according to the rates set forth in Exhibit “B”. The City shall pay the Consultant for services within a reasonable amount of time once an invoice is received. However, if the City objects to all or any portion of an invoice, it shall notify Consultant and reserves the option to only pay that portion of the invoice not in dispute. In that event, the Parties will immediately make every effort to settle the disputed portion.

**3. Duration of Agreement.** This Agreement shall be in full force and effect for a period commencing on the date the last Party executes this Agreement and ending after two (2) years of the effective date of the Agreement unless sooner terminated under the provisions of this Agreement or extended by mutual agreement of the Parties. Time is of the essence of this Agreement in each and all of its provisions in which performance is required.

**4. Ownership and Use of Documents.**

A. *Ownership.* Any records, files, documents, drawings, specifications, data, or information, regardless of form or format, and all other materials produced by the Consultant in connection with the services provided to the City, shall be the property of the City whether the project for which they were created is executed or not. Reuse of materials produced by the Consultant other than as contemplated by this Agreement shall be without liability to the Consultant.

B. *Records preservation.* Consultant understands that this Agreement is with a government agency and thus all records created or used in the course of Consultant's work for the City are considered "public records" and may be subject to disclosure by the City under the Public Records Act, Chapter 42.56 RCW ("the Act"). Consultant agrees to safeguard and preserve records in accordance with the Act. The City may be required, upon request, to disclose the Agreement, and the documents and records submitted to the City by Consultant, unless an exemption under the Public Records Act applies. If the City receives a public records request and asks Consultant to search its files for responsive records, Consultant agrees to make a prompt and thorough search through its files for responsive records and to promptly turn over any responsive records to the City's public records officer at no cost to the City.

5. **Independent Consultant.** The Parties intend that an independent contractor-client relationship will be created by this Agreement. As the Consultant is customarily engaged in an independently established trade which encompasses the specific service provided to the City hereunder, no agent, employee, representative or sub-consultant of the Consultant shall be or shall be deemed to be the employee, agent, representative or sub-consultant of the City. In the performance of the work, the Consultant is an independent contractor with the ability to control and direct the performance and details of the work, the City being interested only in the results obtained under this Agreement. None of the benefits provided by the City to its employees, including, but not limited to, compensation, insurance, and unemployment insurance are available from the City to the employees, agents, representatives, or sub-consultants of the Consultant. The City shall not be responsible for withholding or otherwise deducting federal income tax or social security or contributing to the State Industrial Insurance Program, or otherwise assuming the duties of an employer with respect to the Consultant, or any employee of the Consultant. The Consultant will be solely and entirely responsible for its acts and for the acts of its agents, employees, representatives, and sub-consultants during the performance of this Agreement. The City may, during the term of this Agreement, engage other independent contractors to perform the same or similar work that the Consultant performs hereunder.

6. **Indemnification.** Consultant shall defend, indemnify, and hold the City, its officers, officials, employees, agents, and volunteers harmless from any and all claims, injuries, damages, losses or suits including reasonable attorneys' fees, to the extent arising out of or resulting from the negligent acts, errors or omissions of the Consultant in performance of this Agreement, except for injuries and damages caused by the sole negligence of the City.

Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or

damages to property caused by or resulting from the concurrent negligence of the Consultant and the City, its officers, officials, employees, and volunteers, the Consultant's liability, including the duty and cost to defend, hereunder shall be only to the extent of the Consultant's negligence.

It is further specifically and expressly understood that the indemnification provided herein constitutes the Consultant's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the Parties.

The provisions of this section shall survive the expiration or termination of this Agreement.

7. **Insurance.** The Consultant shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Consultant, its agents, representatives, or employees.

A. *Minimum Scope of Insurance.* Consultant shall obtain insurance of the types described below:

- i. Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage.
- ii. Commercial General Liability insurance shall be written on ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, independent Consultants and personal injury and advertising injury. The City shall be named as an insured under the Consultant's Commercial General Liability insurance policy with respect to the work performed for the City.
- iii. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.
- iv. Professional Liability insurance appropriate to the Consultant's profession.

B. *Minimum Amounts of Insurance.* Consultant shall maintain the following insurance limits:

- i. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
- ii. Commercial General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate.

- iii. Professional Liability insurance shall be written with limits no less than \$1,000,000 per claim and \$1,000,000 policy aggregate limit.

C. *Other Insurance Provision.* The Consultant's Automobile Liability and Commercial General Liability insurance policies are to contain, or be endorsed to contain, that they shall be primary insurance as respect the City. Any Insurance, self-insurance, or insurance pool coverage maintained by the City shall be excess of the Consultant's insurance and shall not contribute with it.

D. *Acceptability of Insurers.* Insurance is to be placed with insurers with a current A.M. Best rating of not less than A-VII.

E. *Verification of Coverage.* The Consultant shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Consultant before commencement of the work.

F. *Notice of Cancellation.* The Consultant shall provide the City with written notice of any policy cancellation, within two business days of their receipt of such notice.

G. *Failure to Maintain Insurance.* Failure on the part of the Consultant to maintain the insurance as required shall constitute a material breach of contract, upon which the City may, after giving five business days' notice to the Consultant to correct the breach, immediately terminate the contract or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the City on demand, or at the sole discretion of the City, offset against funds due the Consultant from the City.

H. *No Limitation.* Consultant's maintenance of insurance as required by the agreement shall not be construed to limit the liability of the Consultant to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.

## **8. Record Keeping and Reporting.**

A. The Consultant shall maintain accounts and records, including personnel, property, financial, and programmatic records, which sufficiently and properly reflect all direct and indirect costs of any nature expended and services performed pursuant to this Agreement. The Consultant shall also maintain such other records as may be deemed necessary by the City to ensure proper accounting of all funds contributed by the City to the performance of this Agreement.

B. The foregoing records shall be maintained for a period of seven (7) years after termination of this Agreement unless permission to destroy them is granted by the Office of the Archivist in accordance with Chapter 40.14 RCW and by the City.

**9. City's Right of Inspection and Audit.**

A. Even though the Consultant is an independent contractor with the authority to control and direct the performance and details of the work authorized under this Agreement, the work must meet the approval of the City and shall be subject to the City's general right of inspection to secure the satisfactory completion thereof. The Consultant agrees to comply with all federal, state, and municipal laws, rules, and regulations that are now effective or become applicable within the terms of this Agreement to the Consultant's business, equipment, and personnel engaged in operations covered by this Agreement or accruing out of the performance of such operations.

B. The records and documents with respect to all matters covered by this Agreement shall be subject at all times to inspection, review or audit by the City during the performance of this Agreement. All work products, data, studies, worksheets, models, reports, and other materials in support of the performance of the service, work products, or outcomes fulfilling the contractual obligations are the products of the City.

**10. Consultant to Maintain Records to Support Independent Contractor Status.** On the effective date of this Agreement (or shortly thereafter), the Consultant shall comply with all federal and state laws applicable to independent contractors including, but not limited to the maintenance of a separate set of books and records that reflect all items of income and expenses of the Consultant's business, pursuant to the Revised Code of Washington (RCW) Section 51.08.195, as required to show that the services performed by the Consultant under this Agreement shall not give rise to an employer-employee relationship between the Parties which is subject to RCW Title 51, Industrial Insurance.

**11. Work Performed at the Consultant's Risk.** The Consultant shall take all precautions necessary and shall be responsible for the safety of its employees, agents, and sub-consultants in the performance of the work hereunder and shall utilize all protection reasonably necessary for that purpose. All work shall be done at the Consultant's own risk, and the Consultant shall be responsible for any loss of or damage to materials, tools, or other articles used or held by the Consultant for use in connection with the work.

**12. Termination.**

A. The City reserves the right to terminate or suspend this Agreement at any time, with or without cause, upon seven (7) days' prior written notice. In the event of termination or suspension, all finished or unfinished documents, data, studies, worksheets, models, reports, or other materials prepared by the Consultant pursuant to this Agreement shall promptly be submitted to the City.

B. In the event this Agreement is terminated or suspended, the Consultant shall be entitled to payment for all services performed and reimbursable expenses incurred to the

date of termination.

C. This Agreement may be canceled immediately if the Consultant's insurance coverage is canceled for any reason, or if the Consultant is unable to perform the services called for by this Agreement.

D. The Consultant reserves the right to terminate this Agreement with not less than fourteen (14) days written notice, or in the event that outstanding invoices are not paid within sixty (60) days.

E. This provision shall not prevent the City from seeking any legal remedies it may otherwise have for the violation or nonperformance of any provisions of this Agreement.

**13. Force Majeure.** Notwithstanding anything to the contrary in this Agreement, any prevention, delay or stoppage due to strikes, lockouts, labor disputes, acts of God, acts of war, terrorist acts, inability to obtain services, labor, or materials or reasonable substitutes therefor, governmental actions, governmental laws, regulations or restrictions, civil commotions, Casualty, actual or threatened public health emergency (including, without limitation, epidemic, pandemic, famine, disease, plague, quarantine, and other significant public health risk), governmental edicts, actions, declarations or quarantines by a governmental entity or health organization, breaches in cybersecurity, and other causes beyond the reasonable control of the Party obligated to perform, regardless of whether such other causes are (i) foreseeable or unforeseeable or (ii) related to the specifically enumerated events in this paragraph (collectively, a "**Force Majeure**"), shall excuse the performance of such Party for a period equal to any such prevention, delay or stoppage. To the extent this Agreement specifies a time period for performance of an obligation of either Party, that time period shall be extended by the period of any delay in such Party's performance caused by a Force Majeure. Provided however, that the current COVID-19 pandemic shall not be considered a Force Majeure unless constraints on a Party's performance that result from the pandemic become substantially more onerous after the effective date of this Agreement. In order to claim Force Majeure, the Party claiming must provide notice to the other Party within fourteen (14) days of the event which constitutes Force Majeure or such claim shall be waived for any period in which notice was due.

**14. Discrimination Prohibited.** The Consultant shall not discriminate against any employee, applicant for employment, or any person seeking the services of the Consultant under this Agreement, on the basis of race, color, religion, creed, sex, sexual orientation, age, national origin, marital status, presence of any sensory, mental or physical disability, or other circumstance prohibited by federal, State or local law or ordinance, except for a bona fide occupational qualification.

**15. Assignment and Subcontract.** The Consultant shall not assign or subcontract any portion of the services contemplated by this Agreement without the prior written consent of the City. Any assignment made without the prior approval of the City is void.

**16. Conflict of Interest.** The Consultant represents to the City that it has no conflict of interest in performing any of the services set forth in Exhibit "A." In the event that the Consultant

is asked to perform services for a project with which it may have a conflict, Consultant will immediately disclose such conflict to the City.

**17. Confidentiality.** All information regarding the City obtained by the Consultant in performance of this Agreement shall be considered confidential. Consultant shall not disclose any such information to any third parties without (1) the prior written consent of the City or (2) legal process requiring disclosure, provided advance notice is provided to the City. Breach of confidentiality by the Consultant shall be grounds for immediate termination.

**18. Non-Appropriation of Funds.** If sufficient funds are not appropriated or allocated for payment under this Agreement for any future fiscal period, the City will so notify the Consultant and shall not be obligated to make payments for services or amounts incurred after the end of the current fiscal period. This Agreement will terminate upon the completion of all remaining services for which funds are allocated. No penalty or expense shall accrue to the City in the event that the terms of the provision are effectuated.

**19. Employment of State Retirees.** The City is a “DRS-covered employer” which is an organization that employs one or more members of any retirement system administered by the Washington State Department of Retirement Systems (DRS). Pursuant to RCW 41.50.139(1) and WAC 415-02-325(1), the City is required to elicit on a written form if any of the Consultant’s employees providing services to the City retired using the 2008 Early Retirement Factors (ERFs), or if the Consultant is owned by an individual who retired using the 2008 ERFs, and whether the nature of the service and compensation would result in a retirement benefit being suspended. Failure to make this determination exposes the City to significant liability for pension overpayments. As a result, before commencing work under this Agreement, Consultant shall determine whether any of its employees providing services to the City or any of the Consultant’s owners retired using the 2008 ERFs, and shall immediately notify the City and shall promptly complete the form provided by the City after this notification is made. This notification to DRS could impact the payment of retirement benefits to employees and owners of Consultant. Consultant shall indemnify, defend, and hold harmless the City from any and all claims, damages, or other liability, including attorneys’ fees and costs, relating to a claim by DRS of a pension overpayment caused by or resulting from Consultant’s failure to comply with the terms of this provision. This provision shall survive termination of this Agreement.

**20. Entire Agreement.** This Agreement contains the entire agreement between the Parties, and no other agreements, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or bind either of the Parties. If there is a conflict between the terms and conditions of this Agreement and the attached exhibit, then the terms and conditions of this Agreement shall prevail over the exhibit. Either Party may request changes to the Agreement. Changes which are mutually agreed upon shall be incorporated by written amendments to this Agreement.

**21. Notices.** All notices or other communications required or permitted under this Agreement shall be in writing and shall be (a) personally delivered, in which case the notice or communication shall be deemed given on the date of receipt at the office of the addressee; (b) sent by registered or certified mail, postage prepaid, return receipt requested, in which case the notice or

communication shall be deemed given three (3) business days after the date of deposit in the United States mail; or (c) sent by overnight delivery using a nationally recognized overnight courier service, in which case the notice or communication shall be deemed given one business day after the date of deposit with such courier. In addition, all notices shall also be emailed, however, email does not substitute for an official notice. Notices shall be sent to the following addresses:

Notices to the City of Bonney Lake shall be sent to the following address:

City Clerk  
City of Bonney Lake  
9002 Main Street E.  
Bonney Lake WA 98391

Notices to the Consultant shall be sent to the following address:

Townzen & Associates, Inc  
Attn: Les Townzen  
221 Kenyon St NW, Ste 102  
Olympia WA 98502  
les@townzen-consulting.com

22. **Applicable Law; Venue; Attorneys' Fees.** This Agreement shall be governed by and construed in accordance with the laws of the State of Washington. In the event any suit, arbitration or other proceeding is instituted to enforce any term of this Agreement, the Parties specifically understand and agree that venue shall be exclusively in Pierce County, Washington. The prevailing party in any such action shall be entitled to its reasonable attorneys' fees and costs of suit, which shall be fixed by the judge hearing the case and such fee shall be included in the judgment.

23. **Compliance with Laws.** The Consultant agrees to comply with all federal, state, and municipal laws, rules, and regulations that are now effective or in the future become applicable to Consultant's business, equipment, and personnel engaged in operations covered by this Agreement or accruing out of the performance of those operations.

24. **Counterparts.** This Agreement may be executed in any number of counterparts, each of which shall constitute an original, and all of which will together constitute this one Agreement.

25. **Severability.** Any provision or part of this Agreement held to be void or unenforceable under any law or regulation shall be deemed stricken and all remaining provisions shall continue to be valid and binding upon the City and the Consultant, who agree that the Agreement shall be reformed to replace such stricken provision or part with a valid and enforceable provision that comes as close as reasonably possible to expressing the intent of the stricken provision.

**IN WITNESS WHEREOF**, the City and the Consultant have executed this Agreement as of the dates listed below.

**CITY OF BONNEY LAKE**

**TOWNZEN & ASSOCIATES, INC**

\_\_\_\_\_  
Name: Terry Carter

Title: Mayor

Date: \_\_\_\_\_

\_\_\_\_\_  
Name: Les Townzen, CFPS

Title: President/CEO

Date: 10/17/2024

**ATTEST**

\_\_\_\_\_  
Sadie A. Schaneman, CMC  
City Clerk

**APPROVED AS TO FORM**

\_\_\_\_\_  
Jennifer S. Robertson, City Attorney

## **EXHIBIT A**

### **Scope of Services to be Provided by Consultant.**

The Consultant shall provide on-call building permit review and inspection services to ensure that development proposals comply with the requirements of Chapters 15.04, 15.08, 15.16 and 15.24 Bonney Lake Municipal Code (BLMC). Such work shall be performed using facilities, equipment and staff provided by the Consultant, and shall be performed in accordance with all applicable federal, state, and local laws, ordinances, and regulations. The Consultant shall exercise reasonable care and judgment in the performance of work pursuant to the Agreement. The Consultant shall make minor changes, amendments, or revisions in the detail of the work as may be required by the City; such work will not constitute Extra Work under this Agreement.

**EXHIBIT B**  
**Rates of Service**

**Services Based on a Portion of the Collected Plan Review Fees**

| Building Plan Review Services: | <u>Plan Review Fee Valuation</u>                                         | <u>W/Structural Review</u> | <u>WO/Structural Review</u> |
|--------------------------------|--------------------------------------------------------------------------|----------------------------|-----------------------------|
|                                | \$0-\$500,000                                                            | Per Hourly Rate*           | Per Hourly Rate*            |
|                                | \$500,001+                                                               | 60%                        | 35%                         |
| Residential Plan Review        | 50% (Residential plan review does not include a full structural review.) |                            |                             |

\*The hourly rate is charged for both disciplines. (90/Hr. for plan reviewer plus \$150/Hr. for the structural plan reviewer.)

The fees associated with the plan review will include one initial review and one re-submittal review. Any Additional reviews will be charged at the hourly rate listed in this proposal.

Deferred submittals or additional plan reviews required by changes, additions or revisions to plans will be an additional fee based on actual hours utilized at the appropriate hourly rate with a minimum of 1 hour.

**Services Based on Hourly Rates**

|                     |                              |
|---------------------|------------------------------|
| Plan Examiner       | \$90.00/Hour                 |
| Structural Engineer | \$150.00/Hour                |
| Inspector           | \$85.00/Hour of Inspection   |
| Travel Time         | 60% of Hourly Rate + Mileage |

The Fees associated with the plan review will include one initial review and re-submittal review. Any additional reviews will be charged at the hourly rate listed in the schedule.

Deferred submittals or additional plan reviews required by changes, additions, or revisions to the plans will be additional fee based on actual hours utilized at the appropriate hourly rate with a minimum of 1 hour.

**Expedited Review Fees:**

Our standard rate for an expedited review is a surcharge that equals 2x our fee.

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City of Bonney Lake, Washington  
**City Council Agenda Bill (AB)**

|                                                                |                                                                                                  |                                                                   |
|----------------------------------------------------------------|--------------------------------------------------------------------------------------------------|-------------------------------------------------------------------|
| <b>Agenda Item Type:</b><br>Motion                             | <b>Agenda Bill Number &amp; Ordinance/Resolution/Motion Number:</b><br>AB24-122 – Motion M24-122 |                                                                   |
| <b>Department/Division Submitting:</b><br>Development Services | <b>Presenter:</b><br>Jason Sullivan, Interim Public Services Director                            | <b>City Strategic Goal Category:</b><br><b>DON'T FILL OUT YET</b> |

**Agenda Subject:** Historic Preservation & Cultural Resources Element – Comprehensive Plan Update.

**Full Title/Motion:** A Motion Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Directing Staff To Submit The November 2024 Version Of The Historic Preservation & Cultural Resources Element To The Department Of Commerce And To Include It In The Final Version Of The Comprehensive Plan.

**Administrative Recommendation:** None.

**Short Background Summary (Use a memo to write a full history):** Staff Has Completed Drafting Updates To The Historic Preservation & Cultural Resources Element To Ensure Consistency With Washington State Law, Multi-County Planning Policies (MPP), Countywide Planning Policies (CPP). The Attached Briefing Memorandum Provides Additional Details. The Attached Consistency Matrix Provides A Crosswalk Between Existing And Proposed Policy And Identifies The State Law, MPP, Or CPP Necessitating The Policy.

**Attachments:** Briefing Memorandum, Final Draft Historic Preservation & Cultural Resources Element (Clean), RCW / MPP / CPP Consistency Matrix.

**BUDGET INFORMATION**

|                        |                        |                                  |                                    |
|------------------------|------------------------|----------------------------------|------------------------------------|
| <b>Budgeted Amount</b> | <b>Current Balance</b> | <b>Expenditure Amount Needed</b> | <b>Budgeted Balance Difference</b> |
|------------------------|------------------------|----------------------------------|------------------------------------|

**Budget Explanation:**

**COMMITTEE, BOARD & COMMISSION REVIEW**

|                             |                                                                 |
|-----------------------------|-----------------------------------------------------------------|
| <b>Public Hearing Date:</b> | <b>Name Of Committee/Commission Public Hearing Was Done At:</b> |
|-----------------------------|-----------------------------------------------------------------|

| <b>Date &amp; Name Of Committee/ Commission Meeting</b> | <b>Return To Committee/ Commission/Board</b> | <b>Council Workshop Discussion</b> | <b>Consent Agenda</b>        | <b>Council Full Issues</b>   | <b>Chair's Signature For Approval Of Next Steps</b> |
|---------------------------------------------------------|----------------------------------------------|------------------------------------|------------------------------|------------------------------|-----------------------------------------------------|
| Date:<br>Name:                                          | <input type="checkbox"/> Yes                 | <input type="checkbox"/> Yes       | <input type="checkbox"/> Yes | <input type="checkbox"/> Yes |                                                     |
| Date:<br>Name:                                          | <input type="checkbox"/> Yes                 | <input type="checkbox"/> Yes       | <input type="checkbox"/> Yes | <input type="checkbox"/> Yes |                                                     |
| Date:<br>Name:                                          | <input type="checkbox"/> Yes                 | <input type="checkbox"/> Yes       | <input type="checkbox"/> Yes | <input type="checkbox"/> Yes |                                                     |
| Date:<br>Name:                                          | <input type="checkbox"/> Yes                 | <input type="checkbox"/> Yes       | <input type="checkbox"/> Yes | <input type="checkbox"/> Yes |                                                     |

**Hearing Examiner Review:**

**COUNCIL ACTION**

|                              |                         |
|------------------------------|-------------------------|
| Workshop Date(s): 11/19/2024 | Public Hearing Date(s): |
| Meeting Date(s): 11/26/2024  | Tabled To:              |

**APPROVALS**

|                                               |                               |                                                        |
|-----------------------------------------------|-------------------------------|--------------------------------------------------------|
| <b>Department Director:</b><br>Jason Sullivan | <b>Mayor:</b><br>Terry Carter | <b>Date Reviewed By City Attorney (if applicable):</b> |
|-----------------------------------------------|-------------------------------|--------------------------------------------------------|



## Public Services Briefing Memorandum

**Meeting Date:** November 26, 2024

**Memo Date:** November 20, 2024

**Staff Contact:** Jason Sullivan – Interim Public Services Director

**Prepared By:** Lauren Balisky – Interim Planning Manager

**Action Type:** Discussion

**Agenda Title:** Periodic Update – Final Draft Historic Preservation & Cultural Resources Element

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### **PURPOSE:**

The purpose of this item is to brief the City Council on the final draft Historic Preservation & Cultural Resources Element.

### **EXECUTIVE SUMMARY:**

The City completed a final draft Historic Preservation & Cultural Resources Element for review. This chapter is presented as a “clean” copy due to the large amount of material removed as part of the recent Parks, Trails, Recreation, and Open Space (PTROS) Plan update completed in August 2024.

### **DISCUSSION:**

#### Background

Washington's Growth Management Act (GMA) adopted as Chapter 36.70A RCW mandates that the City adopt and regularly update a comprehensive plan. The City's comprehensive plan is intended to serve as the policy framework to effectively manage growth and development within the City, protect the property rights of the City's residents, facilitate economic development, and guide land use decisions and infrastructure investments.

This Historic Preservation and Cultural Resources Element provides a framework to guide decision making regarding the protection and restoration of Bonney Lake's historic and cultural resources. Minor updates were made to be more consistent with the GMA, the adopted multicounty planning policies (MPPs) established as part of the Puget Sound Regional Council's *VISION 2050*, and the adopted countywide planning policies (CPPs) established by Pierce County.

## Summary of Changes

The Element has been updated to ensure formatting consistent with the Community Development Element and update maps. The Cultural Arts section was incorporated into the Parks, Recreation, Trails, and Open Space Plan adopted in August 2024, and was removed from this element.

See the attached Consistency Matrix for a complete comparison of existing policies, proposed policies, applicable State law, MPPs, CPPs, and, if applicable, additional rationale for a change. Below is an example of the matrix.

| 2024 Proposed ( <i>Envision Bonney Lake</i> ) |                                                                                                                                                                                                                                  | 2015 Existing ( <i>Bonney Lake 2035</i> ) |                        | Requirement                                               |                                          |                | Notes |
|-----------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------|------------------------|-----------------------------------------------------------|------------------------------------------|----------------|-------|
| Goal / Policy #                               | Goal / Policy Language                                                                                                                                                                                                           | Goal / Policy #                           | Goal / Policy Language | MPP                                                       | CPP                                      | RCW/WAC        |       |
| Goal ES-1                                     | Enhance coordination among cities, counties, federally recognized tribes, federal and state agencies, utilities, and other partners to protect, preserve, and restore environmental resources for current and future population. |                                           |                        | MPP-RC-1<br>MPP-RC-4<br>MPP-EN-1<br>MPP-DP-7<br>MPP-EC-15 | HAC-1<br>HAC-2<br>TR-4.6<br>TC-1<br>TC-2 | RCW 36.70A.110 |       |

Council requested no changes at the November 19, 2024, work session.

## Planning Commission Review

The full draft Historic Preservation & Cultural Resources Element was provided to the Planning Commission for review at its November 7, 2024, meeting. The Planning Commission moved to forward the document to Council without changes.

## **ATTACHMENTS:**

- A. Final Review Draft Historic Preservation & Cultural Resources Element – Clean
- B. Historic Preservation & Cultural Resources Element – Goal – Policy Comparison Table

# Historic Preservation & Cultural Resources Element



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# 1. INTRODUCTION

Historic preservation is the protection and restoration of sites, buildings, structures, and objects significant in American and Washington state history, architecture, archaeology, or culture (Revised Code of Washington (RCW) 27.34.020). Cultural resources are physical locations and materials that have ceremonial, historical or other significant meaning to the community. As development pressure increases, these physical places and social traditions connect the past and present, helping to identify what is unique about Bonney Lake.

## 1.1 REGULATORY CONTEXT

### ***Growth Management Act***

Historic preservation has been a goal of the Growth Management Act (GMA) since adoption in 1990 (RCW 36.70A.020). The three (3) GMA goals that apply to historic preservation and cultural resources are:

- **Urban Growth:** Encourage development in urban areas where adequate public facilities and services exist or can be provided in an efficient manner.
- **Citizen Participation and Coordination:** Encourage the involvement of citizens in the planning process and ensure coordination between communities and jurisdictions to reconcile conflicts.
- **Historic Preservation:** Identify and encourage the preservation of lands, sites, and structures that have historical or archaeological significance.

While a separate Historic Preservation & Cultural Resources Element is not a mandatory element required by RCW 36.70A.070, it is necessary to ensure that the City considers and incorporates historic preservation as required under the goals of the GMA, and to ensures consistency with the adopted Multi-County Planning Policies (MPPs) and County-Wide Planning Policies (CPPs), as required by RCW 36.70A.100.

The Cultural Arts portion of this Element from the 2015 Comprehensive Plan was relocated into the **Parks, Trails, Recreation and Open Space Plan (Appendix TBD)**.

## ***Multi-County Planning Policies (MPPs)***

The Puget Sound Regional Council (PSRC) adopted MPPs in VISION 2050<sup>1</sup>. These policies encourage local jurisdictions to adopt coordinated strategies, policies, and actions to ensure the region's needs are met. This Element was prepared to be consistent with VISION 2050 in the following areas:

- **Historic Preservation:** Preserve significant regional historic, visual, and cultural resources, including public views, landmarks, archaeological sites, historic and cultural landscapes, and areas of special character.
- **Regional Coordination:** Coordinate with tribes in regional and local planning, recognizing the mutual benefits and potential for impacts between growth occurring within and outside tribal boundaries.
- **Impacts to Historic Resources:** Consider the potential impacts of development to culturally significant sites and tribal treaty fishing, hunting, and gathering grounds.

## ***County-Wide Planning Policies (CPPs)***

Pierce County adopted updated CPPs in 2022<sup>2</sup> that further refine how municipal comprehensive plans are drafted and adopted. This Element was prepared to be consistent with the CPPs in the following areas:

- **Historic Preservation:** Identification and preservation of historic, archaeological and cultural lands, sites, and structures.
- **Impacts to Tribal Sites:** Consider the potential impacts of development to culturally significant tribal sites.
- **Regional Coordination:** Work across jurisdictions to cooperatively identify and designate local historic, archaeological and cultural lands, sites, and structures of significance.
- **Development Regulations:** Use approaches to ensure that development preserves and enhances historic resources.

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<sup>1</sup> Available online at: <https://www.psrc.org/planning-2050/vision-2050>

<sup>2</sup> Available online at:  
[https://online.co.pierce.wa.us/cfapps/council/iview/proposal.cfm?proposal\\_num=2022-29](https://online.co.pierce.wa.us/cfapps/council/iview/proposal.cfm?proposal_num=2022-29)

## 1.2 ORGANIZATION

The Element is divided into the following sections :

- **Section 2: Regional Coordination** describes the relationship between local, regional and tribal coordination related to historic and cultural resources.
- **Section 3: Brief History of Bonney Lake** provides a summary history of Bonney Lake through incorporation.
- **Section 4: Planning for Historic Preservation** provides information on local, state, and federal historic planning and preservation tools..
- **Section 5: Historic Preservation Goals and Policies** contains goals and policies meant to guide day-to-day City decisions on preservation of historic and cultural resources.

## 2. REGIONAL COORDINATION

Historic preservation and cultural resources are regulated under a variety of federal, state, and local laws. Regional coordination among the various governmental entities is complicated by the relationship between local governments and tribal nations, whose rights as sovereign nations and rights granted by various treaties<sup>3</sup> with the federal government predate, supersede, and often overlap those of local governments.

Until recently, the relationship between tribal nations, local governments, and regional planning was not clearly described in the Growth Management Act (GMA). In 2022, the Washington State Legislature passed Substitute House Bill 1717<sup>4</sup> (HB 1717), adding provisions to support formal coordination between local governments and federally recognized tribes, in addition to existing coordination occurring between cities, counties, state and federal agencies, utilities, and other partners.

The City of Bonney Lake would like to acknowledge that it is located upon the ancestral lands and usual and accustomed grounds of the following federally recognized tribes, who were stewards of the areas between the Cascade Mountains and Puget Sound (also known as the Salish Sea):

- Muckleshoot Indian Tribe (*bəqəʃuʔabš* – people of the prairie between the rivers)
- Nisqually Indian Tribe (*dxʷsqʷaliʔabš* – people of the river, people of the grass)
- Puyallup Indian Tribe (*spuyaləpabš* – people from the bend at the bottom of the river)
- Snoqualmie Indian Tribe (*sdukʷalbixʷ* – people of the moon)
- Squaxin Island Tribe (*sqʷaxšədəbš* – people of the water)
- Suquamish Tribe (*suqʷabš* – people of the clear salt water)
- Yakama Nation

---

<sup>3</sup> See the Treaty of Medicine Creek (1854), Treaty of Point Elliott (1855), and Treaty with the Yakama (1855) for agreements made with sovereign tribes whose usual and accustomed grounds are located in or near Bonney Lake. These treaties are available on the Washington State Governor's Office of Indian Affairs website at: <https://goia.wa.gov/tribal-government/treaty-medicine-creek-1854>

<sup>4</sup> Available online at: <https://app.leg.wa.gov/bills/summary?billnumber=1717&year=2022>

### 3. BRIEF HISTORY OF BONNEY LAKE

#### ● ***Native Americans***

Tribal nations have been stewards of the land in and around Bonney Lake since time immemorial. While there are no known permanent settlements of people on the plateau, the area served as a critical trade, fishing, hunting, and gathering route for local tribes along the Naches Trail. This trail was the only route known between Puget Sound and Eastern Washington across the Cascade Mountains in the 1850s.

#### ● ***Early Expeditions***

In 1841, Lieutenant Robert Johnson crossed the Naches Trail as part of the United States Exploring Expedition of 1838–1842 (also known as the Wilkes Expedition), a worldwide project to map and explore the Pacific Ocean, Antarctica, and the northwest coast of the United States. A small cabin was built along the trail by fur traders.

Sherwood Bonney was the first known settler to arrive in the Bonney Lake area in 1850. He built a cabin on what is now known as Lake Bonney in 1853.

#### ● ***Naches Trail***

The first wagon train to cross the Cascades north of the Columbia River was the Longmire train in 1853. The group stopped at Connell's Prairie, crossing Fennel Creek where Kelley Farm is located, through Grainger Springs and down to the Puyallup River. Following that first crossing, the trail was relocated to run roughly along the same route as the Old Sumner-Buckley Highway.

That same year, Captain George B. McClellan was assigned the task of surveying the Naches Trail as a possible route for the Northern Pacific Railroad and to explore the Cascades. After failing to cross Naches pass due to deep snow, he recommended that emigrants cross the Cascades along the Columbia River instead of using the Naches Trail.

#### ● ***Treaties with the Native Americans***

Washington Territorial Governor Isaac I. Stevens wanted to make it easy for the emigrants from the United States to settle and populate the territory north of the Columbia River. In the mid-1850s, Governor Stevens signed a series of treaties

with tribes across Washington State, including the Treaty of Medicine Creek (1854) and the Treaty of Point Elliott (1855).

The treaties between the sovereign tribal nations and the United States guaranteed the tribes certain rights, including use of their usual and accustomed grounds for fishing, hunting, gathering roots and berries, gathering shellfish, and/or pasturing horses in exchange for certain lands.

The Treaty of Medicine Creek ceded land that makes up most of the current boundaries of Bonney Lake. The Treaty of Point Elliott ceded land associated with the northernmost portion of the City, along what is now Lake Tapps.

### Indian War

Armed conflict erupted between settlers arriving to file Donation Land Claims and Native Americans who continued to use their usual and accustomed grounds. The conflict resulted in lives lost on both sides, including during a series of skirmishes on Connell's Prairie in 1855.

In 1856, the U.S. Military and the Washington Territorial Volunteers built structures at Connell's Prairie to intercept Native Americans travelling along the Naches Trail. In November of that year, Nisqually Chief Leschi was charged with murder for deaths that occurred at Connell's Prairie. Leschi's brother, Quiemuth, was killed while in custody of Governor Stevens in Olympia; and Chief Leschi was convicted and executed based on withheld evidence.

These incidents resulted in a renegotiation of the Treaty of Medicine Creek and the expansion of reservation areas, influencing the development of Pierce County for decades to come. In 2004, Chief Leschi was exonerated by a unanimous vote by a Historical Court of Inquiry.

### Early Settlers

Following the Indian War, the return of settlers to the plateau was very slow until the Homestead Act of 1862. Settlers could pay a modest fee and claim 160 acres, or 320 acres if married. Notable settlers include:

- William Kelley and his family settled on the prairie and land adjacent to what is now known as Fennel Creek. William Kelley went on to serve in the Washington Territorial Legislature and as the Pierce County Auditor.
- The Vandermark family settled on what is now Lake Tapps. The family moved their house when the site was flooded by the construction of the White River dam.

- The Moriarty family, loggers who settled near Allan Yorke Park.
- Some others who settled in the area include the Orcutt, Wahl, Haase, and Angeline families, among many others.

### ● **Creation of Lake Tapps**

In the early 1900s, the Puget Sound Power & Light Company (now Puget Sound Energy) created the Lake Tapps reservoir by building dikes and berms around four (4) existing lakes: Lake Kirtley, Lake Crawford, Church Lake, and Lake Tapps (see **Exhibit 1**). A dam was built to divert water from the White (Stuck) River to the new reservoir and to generate hydroelectric power.

The reservoir was eventually sold to the Cascade Water Alliance (CWA), a collective of agencies that provide water to residents of King County. CWA maintains the reservoir for a variety of purposes, including:

- Public water supply;
- Use and recreation by adjacent homeowners;
- Adequate instream water flow for fish, consistent with treaty rights and agreements between CWA and the Muckleshoot and Puyallup tribes.

### ● **Great Depression**

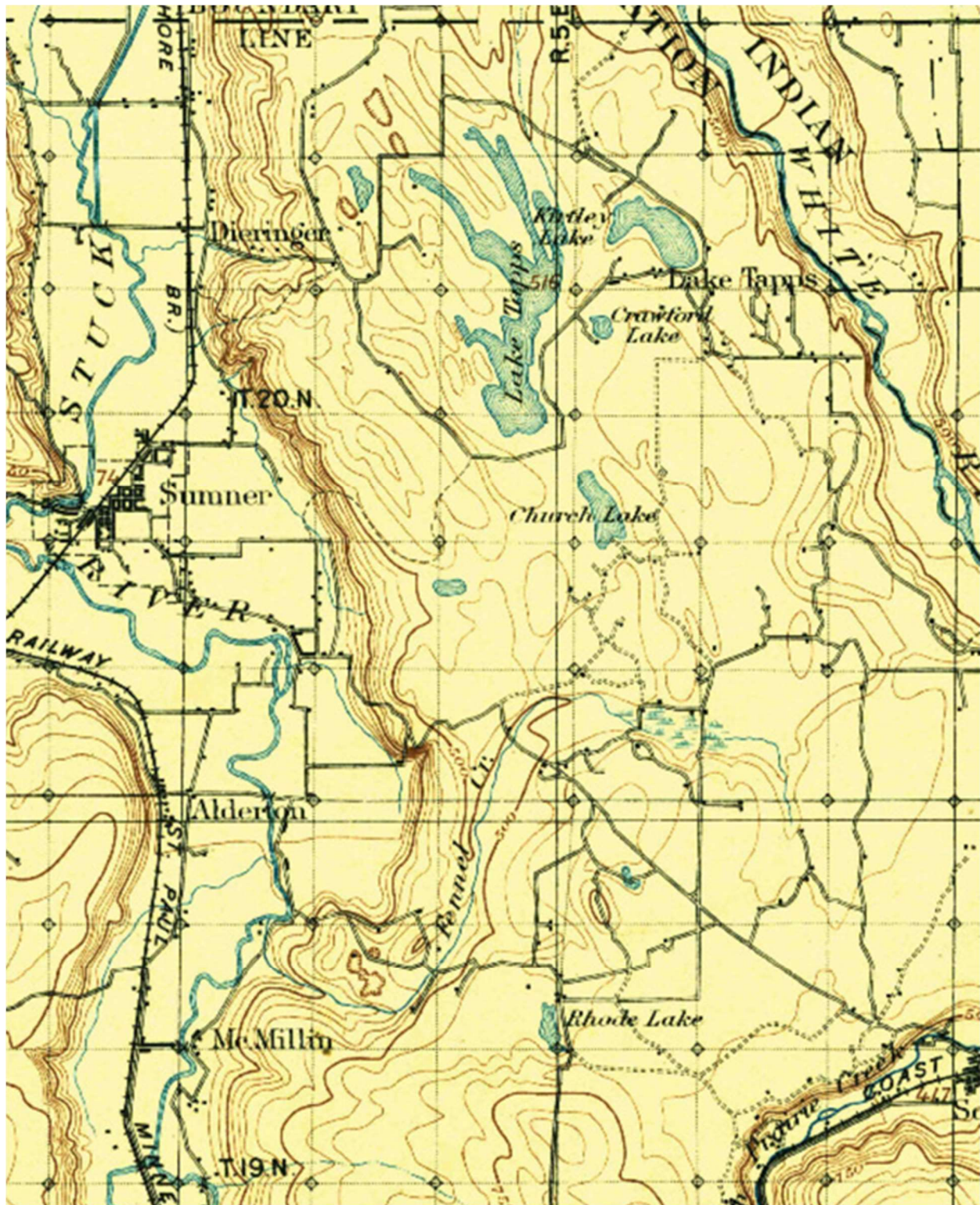
The Great Depression saw an increase of population on the plateau. Many people arrived from the ravaged “dust bowl” regions of the Midwest to begin again in Washington. The sparsely populated plateau where Bonney Lake sat offered inexpensive, available land.

### ● **Bonney Lake Incorporation**

When Ken Simmons visited the area in 1945, he and his wife saw the potential of developing the area as a recreational paradise. They bought approximately 1,000 acres and divided the property into lots for sale.

Despite being next to a major regional water and power supply, there was very little infrastructure to support residents. Simmons successfully convinced area residents to incorporate, and on February 28, 1949, the Town of Bonney Lake was established. The water system, roads, electric and telephone service were quickly installed. By 1957, there were at least 12 businesses located in the city.

In 1964, the Town adopted its first Comprehensive Plan. That planning emphasis remains today, as urban development continues to change the community and heighten demand on facilities and services.

*Exhibit 1: Excerpt from Map of Tacoma, 1897*

Source: Courtesy of United States Geological Survey (USGS), Map 2183, August 1897. Available online at: <https://ngmdb.usgs.gov/topoview/viewer>

## 4. PLANNING FOR HISTORIC PRESERVATION

Protection, recognition of sites, and educational programs will be the focus of preservation efforts in the City over the next 20 years, since many of its remaining historical resources are under development pressures. To achieve these ideas, the City needs to:

- Continue to identify archaeological and historic resources within Bonney Lake and develop appropriate protection measures;
- Provide incentives to private owners for preservation, restoration, and use of historic sites;
- Seek both public and private funding for restoration and enhancement of historical resources; and
- Recognize significant historical sites.

A community's identity and civic pride is rooted in the physical and cultural links to its past. To understand and appreciate Bonney Lake's history, the City is committed to recognizing, conserving and enhancing historic and cultural resources.

This Element sets the goals and policies for historic and cultural planning, which are to identify, recognize, protect, enhance and properly manage the City's historic and cultural resources. Because of the relative newness of the City and its buildings, most of the heritage of Bonney Lake relates to sites, landscapes and historical events, rather than buildings and structures. Accordingly, the emphasis of this Element is to promote a sense of time and place and to cultivate a genuine appreciation for local history.

The Washington Growth Management Act (GMA) does not require a Historic Preservation Element, but the GMA does include a goal which calls for jurisdictions to "identify and encourage the preservation of lands, sites, and structures that have historical or archaeological significance". This includes activities that embody historic preservation, historic presentations, collections of historic materials and/or structures, celebrations of historic events, oral histories, genealogy, etc.

Historic sites and areas are the physical evidence of our connective past. Bonney Lake can recognize the importance of its historic resources through the identification and recognition of historic resources, historic tours, festivals, and special events.

## 4.1 WHAT MAKES SOMETHING HISTORIC?

Due to the nature of the development of the Bonney Lake community, there are likely no current structures in Bonney Lake that would likely qualify to be included on the National Register of Historic Places (NRHP). However, the national NRHP guidelines can nonetheless be used to determine the relative value of a historic site to the local community. To be considered historically significant, a landmark or site should meet the following criteria:

- Its value as a significant reminder of the cultural or archaeological heritage of the city, state, or nation.
- Its location as a site of a significant local or regional event.
- Its identification with a person or persons who significantly contributed to the development of the city, state, or nation.
- Its identification as the work of a master builder, designer, or architect whose individual work has influenced the development of the City.

*Exhibit 2: Kelley Lake School, 1928*



## 4.2 PRESERVATION TOOLS AND RESOURCES

The following are of some of the tools, resources and activities commonly used in historic preservation:

- **Preservation Period:** Hold an annual "Preservation Week", which may include the identification of significant historic places, recognition of individuals who have contributed to the preservation of our Bonney Lake heritage, or education of residents about the benefits of the preservation and protection of cultural, historic, architectural, and archaeological resources.
- **Workshops:** Periodically participate in workshops with local and regional historic preservation groups and historical societies that advocate and educate participants about appropriate preservation technology and techniques.
- **Tours:** Sponsor, coordinate, and/or promote tours of the community that identify and interpret local cultural, historic, architectural, and archaeological resources.
- **Plaques:** Present plaques to owners of the City's cultural, historic, architectural, and archaeological resources, for public display, that recognize the significance of the resource(s).
- **Maps:** Provide a brochure that identifies the City's key historical sites and markers.
- **Educational Materials:** Use educational materials to:
  - Publicize the City's historic resources and local efforts to protect, preserve, and enhance Bonney Lake's heritage
  - Provide information to the public on methods of maintaining and rehabilitating historic properties.
  - This may take the form of pamphlets, newsletters, workshops or similar activities.
- **Construction Sales Tax Rebates:** Provide tax rebates for material purchased for historic preservation work.
- **Property Tax Rebates:** Provide tax rebates for the increase in assessed value resulting from improvements made to restore a locally designated historic property.
- **Reduction of Building Permit Fees:** Reduce fees for construction related activities to restore or preserve a state or locally designated historic property.
- **Recognition:** Officially recognize excellence in such areas as the rehabilitation of historic objects, buildings, structures, or sites, and encourage appropriate measures for such recognition.

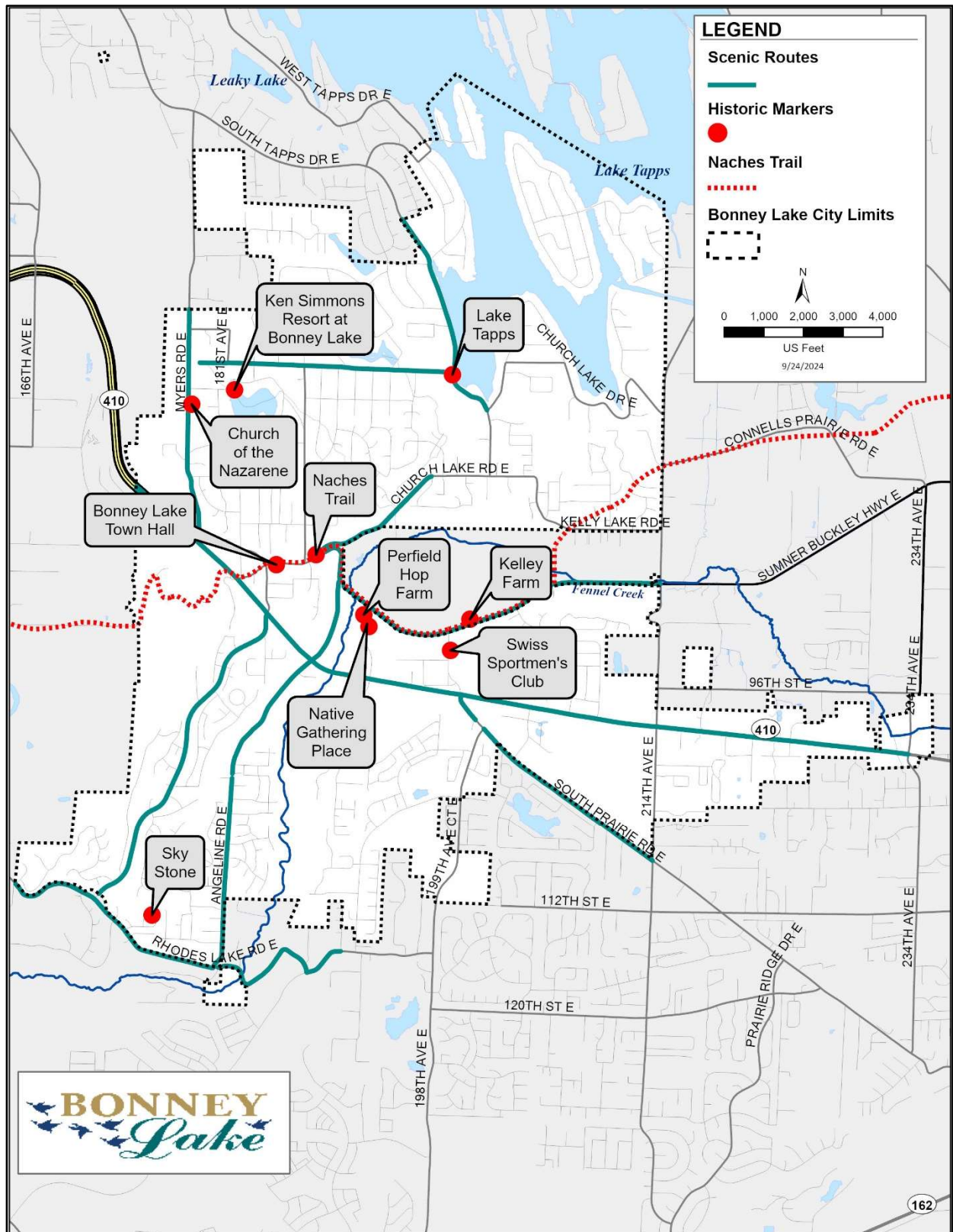
## 4.3 LOCAL PRESERVATION EFFORTS

### *Historic Markers*

In 2009, the City of Bonney Lake, Pierce County, and the Greater Bonney Lake Historical Society collaborated on a project identifying historical attractions within the Bonney Lake area. Plaques were installed at the following locations:

- **Bonney Lake Town Hall:** The original town hall located near the intersection of Main Street and Veterans Memorial Drive.
- **Church of the Nazarene:** In 1935, Oscar Bowen donated materials to construct the first church in Bonney Lake on Myers Road.
- **Kelley Farm:** After being abandoned by Reuben Finnell during the Indian War, William Kelley settled the property, eventually donating land for the Kelley Lake School.
- **Ken Simmons Resort:** Ken Simmons purchased the land surrounding Lake Bonney to develop a resort, complete with a clubhouse, boardwalk, and swimming area. The resort was a major draw when he began selling lots in the new Town of Bonney Lake.
- **Lake Tapps:** The location of a major public works project to install a dam and reservoir to provide water and hydroelectric power to the region.
- **Naches Trail:** The trail was the only known east-west route between Puget Sound and Eastern Washington used by Native Americans for trade, hunting, gathering, and visiting.
- **Native Gathering Place:** Located along Fennel Creek and the Naches Trail, this prairie provided enough space for large gatherings of Native Americans.
- **Perfield Hop Farm:** After an infestation of "hop lice" in the 1890s, many hop farms went out of business. By 1940, the Perfield farm was one of the last in Western Washington.
- **Sky Stone:** Situated at a location with exceptional views of the area, this unusually large rock deposited by glaciers was used by Native Americans for various purposes.
- **Swiss Sportsman's Club:** Originally 10 acres, this site hosted a variety of activities, including shooting competitions, wrestling, choir, and relief services.

### Exhibit 3: Bonney Lake Historic Monument Locations



## Historic Structures

Bonney Lake is still a relatively new city. At the time of incorporation in 1949, there were less than 100 homes within the original boundaries of the Town of Bonney Lake. Of these, 17 still exist (see **Exhibit 4**). This represents a loss of three (3) historic homes since the 2015 Comprehensive Plan was prepared. In the area annexed since incorporation, an additional 15 homes remain that were constructed in 1949 or earlier, which is four (4) less than when the 2015 Comprehensive Plan was prepared.

**Exhibit 4: Pre-1949 Homes in Bonney Lake, 2024**

| Address                                                                           | Year Built | Parcel No. |
|-----------------------------------------------------------------------------------|------------|------------|
| <b>Pre-1949 Homes Within the Original Incorporation Boundaries of Bonney Lake</b> |            |            |
| 19219 Church Lake Rd E                                                            | 1924       | 0520331010 |
| 7722 Myers Rd                                                                     | 1927       | 0520298069 |
| 18420 89th St E                                                                   | 1927       | 5640001470 |
| 7402 Myers Rd E                                                                   | 1928       | 0520294095 |
| 8709 188th Ave E                                                                  | 1930       | 5640001280 |
| 19003 Church Lake Rd E                                                            | 1940       | 0520331015 |
| 18512 84th St E                                                                   | 1940       | 5640000300 |
| 8409 183rd Ave E                                                                  | 1940       | 5640001042 |
| 18915 Veterans Memorial Dr E                                                      | 1940       | 5640001210 |
| 7406 Myers Rd E                                                                   | 1942       | 0520298039 |
| 8806 Main St E                                                                    | 1943       | 5640001592 |
| 7706 182nd Ave E                                                                  | 1944       | 0520298034 |
| 8804 Main St E                                                                    | 1944       | 5640001521 |
| 18814 84th St E                                                                   | 1945       | 5640000120 |
| 18702 84th St E                                                                   | 1945       | 5640000136 |
| 8016 Locust Ave E                                                                 | 1945       | 5640000175 |
| 8406 Locust Ave E                                                                 | 1945       | 5640000742 |

| Address                                                                               | Year Built | Parcel No. |
|---------------------------------------------------------------------------------------|------------|------------|
| <b>Pre-1949 Homes Outside of the Original Incorporation Boundaries of Bonney Lake</b> |            |            |
| 9714 to 9716 233rd Ave E                                                              | 1900       | 0519012035 |
| 7721 W Tapps Hwy E                                                                    | 1915       | 0520273003 |
| 10215 214th Ave E                                                                     | 1928       | 0519022000 |
| 11007 Angeline Rd E                                                                   | 1928       | 0519047006 |
| 7514 192nd Ave E                                                                      | 1929       | 7110000560 |
| 6408 S Vista Dr E                                                                     | 1930       | 4720001530 |
| 20808 95th St E                                                                       | 1940       | 2947002350 |
| 10318 Angeline Rd E                                                                   | 1940       | 0519051009 |
| 10404 Angeline Rd E                                                                   | 1940       | 0519054005 |
| 7608 W Tapps Hwy                                                                      | 1945       | 0520273022 |
| 9405 210th Ave E                                                                      | 1946       | 2947002310 |
| 6006 207th Ave E                                                                      | 1946       | 3050500020 |
| 11115 Angeline Rd E                                                                   | 1948       | 0519047007 |
| 11608 Angeline Rd E                                                                   | 1948       | 0519081078 |
| 9615 192nd Ave E                                                                      | 1948       | 4910000050 |

## Heritage Trees

In 2005, the City established a Heritage Tree program. For a tree to be designated as a Heritage Tree by the City Council, it must meet the following criteria:

- 1) The tree is historically significant by virtue of its association with or contribution to a historic structure or district, or its association with a noted person or historic event.
- 2) The tree has exceptional significance because of its age, size, form, or rarity.
- 3) The tree is a recognized Landmark of the City.

When a tree is designated as a heritage tree, a plaque is placed near the tree. It is the duty of property owners to maintain heritage trees to the best of their ability.

## 4.4 STATE AND FEDERAL PRESERVATION REGULATIONS

The following is a short list of state and federal preservation laws that directly or indirectly regulate historic preservation. A complete list can be found on the Washington State Department of Archaeological and Historic Preservation (DAHP) website at: <https://dahp.wa.gov/project-review/preservation-laws>:

### ***Washington State Environmental Policy Act (SEPA)***

Impacts to cultural resources must be considered during the public environmental review process. Under the Washington State Environmental Policy Act (SEPA), DAHP is the sole agency with technical expertise regarding cultural resources. DAHP provides formal opinions to government agencies on a site's significance and the impact of proposed projects upon such sites.

### ***Washington State Forest Practices Act***

This act requires notification to impacted tribes and a protection plan when a proposed timber harvest area may contain cultural resources.

### ***Washington State Governor's Advisory Council on Historic Preservation***

The Advisory Council on Historic Preservation (ACHP) is a seven-member panel of citizens with expertise and/or training in historic preservation and related fields. Members are appointed by the Governor to advise on policy matters affecting preservation of cultural resources. The ACHP primarily documents nominating Washington state properties for listing in the National Register of Historic Places.

### ***Washington State Historic Preservation Plan***

DAHP is responsible for preparing and updating a plan regarding preservation in Washington and providing goals, objectives, and specific tasks for strengthening communities by capitalizing on their cultural resources.

### ***Washington State Shoreline Management Act (SMA)***

Shoreline areas with archaeological sites require an inspection or evaluation by a professional archaeologist in coordination with affected tribes prior to issuing development permits.

### ***Section 4(f) of the Department of Transportation Act***

The Federal Highway Administration (FHWA) and Washington State Department of Transportation (WSDOT) cannot approve the use of land in a park, recreation area, wildlife or waterfowl refuge, or any significant historic site for a transportation project unless the following conditions apply:

- 1) There is no feasible and prudent alternative to the use of land, or
- 2) The action includes all possible planning to minimize harm to the property resulting from use.

### ***Section 106 of the National Historic Preservation Act of 1966***

The Act requires all federal agencies consider cultural resources as part of all licensing, permitting, and funding decisions. As part of that process, each agency must consult with DAHP to assure that cultural resources are identified, and to obtain the formal opinion on each site's significance and the impact of the proposal action upon the site.

### ***National Register of Historic Places***

Properties that have historic, architectural, archaeological, or cultural significance may be nominated for inclusion on the National Register of Historic Places. A property nominated to the National Register can attain significance at a national, state, or local level, but must meet defined criteria to be listed in the National Register.

## 4.5 LOCAL AND STATE HERITAGE ORGANIZATIONS

This subsection contains a short list of organizations that cover historic preservation in Bonney Lake. Additional organizations can be found on the Washington State Department of Archaeological and Historic Preservation (DAHP) website at: <https://dahp.wa.gov/historic-preservation/experience-history/find-heritage-organizations>.

### ***Greater Bonney Lake Historical Society***

The Greater Bonney Lake Historical Society is a collection of local residents that gather to research and share the history of Bonney Lake.

### ***Washington State Historical Society***

The Washington State Historical Society is a trustee agency created by state statute (RCW 27.34) . The Society is comprised of museums and research centers that offer a variety of services, including the Washington State History Museum in Tacoma.

### ***Washington Women's History Consortium***

The Washington Women's History Consortium, created by state statute (RCW 27.34.360) in 2005 as a Washington State Historical Society-led initiative, is dedicated to preserving and making available resources about Washington women's history.

### ***Washington Trust for Historic Preservation***

The Washington Trust for Historic Preservation is a statewide, non-profit organization founded in 1976 to safeguard Washington's historic places through advocacy, education, stewardship and collaboration.

### ***History Link***

HistoryLink.org is an evolving online encyclopedia of state and local history in Washington state. The organization provides a free, authoritative, and easily accessible history reference for the benefit of the public.

### ***National Trust for Historic Preservation***

The National Trust for Historic Preservation has worked for more than half a century to save the historic buildings, neighborhoods, and landscapes that form our communities

and enrich our lives. Formed by Congress in 1949, they also have an informative on-line newsletter that provides national news related to preservation issues.

## 5. HISTORIC PRESERVATION GOALS AND POLICIES

The policies in this section identify actions the City should consider over the upcoming planning period to achieve the stated goals.

**Goal HP-1:** It is the goal of the City of Bonney Lake to give its residents a better understanding and awareness of the historic sites within the community. This includes enhancing information about, and access to, various Bonney Lake area historic sites, and helping residents and visitors understand and appreciate local heritage.

|                  |               |                                                                                                                                                                                                                      |
|------------------|---------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Policies:</b> | <b>HP-1.1</b> | The City recognizes that Bonney Lake's history began before the arrival of settlers to the area and will recognize the significance of Native American sites and artifacts as well as those of the more recent past. |
|                  | <b>HP-1.2</b> | The City will encourage local activities, which promote the community's history.                                                                                                                                     |
|                  | <b>HP-1.3</b> | The City will work with the Greater Bonney Lake Historical Society and others to provide access to historic documentation to landowners, citizens, and interested parties.                                           |
|                  | <b>HP-1.4</b> | The City will work with organizations and business interests to promote Heritage Tourism opportunities as part of the City's economic development strategy.                                                          |
|                  | <b>HP-1.5</b> | The City will work with the community to provide information to interpret the history of Bonney Lake, including historical displays, programs, and interpretative signage.                                           |
|                  | <b>HP-1.6</b> | The City's historical resources inventory will be maintained and updated as needed.                                                                                                                                  |
|                  | <b>HP-1.7</b> | The City will collaborate with Sumner and White River School Districts on local history education.                                                                                                                   |
|                  | <b>HP-1.8</b> | The City will participate with other local, county, state and national historical organizations to educate the community about the value of local cultural and historical resources.                                 |
|                  | <b>HP-1.9</b> | The City will work closely with the Greater Bonney Lake Historical Society, the Pierce County Heritage League, and other heritage                                                                                    |

organizations in Pierce County to foster knowledge and appreciation of our historic resources.

- HP-1.10** The City will encourage the Greater Bonney Lake Historical Society to establish a volunteer program similar to Beautify Bonney Lake for volunteers to work on historically significant projects.

**Goal HP-2:** It is the goal of the City to identify, preserve and protect facilities, sites, buildings, structures, trees and artifacts that are deemed by the City or other governmental agency to be historically and culturally significant.

- Policies:**
- HP-2.1** The City will continue efforts to inventory historic structures, archeological sites, and other potential historic sites to add to the Inventory of Key Bonney Lake Historic Sites listed in this plan.
  - HP-2.2** The City will coordinate with community organizations, property owners and local citizens to protect and/or restore key historic sites.
  - HP-2.3** The City will encourage property owners and tenants to maintain the integrity and character of historic resources, and to restore and reuse historic resources in a manner compatible with their historic character.
  - HP-2.4** The City will strive to recognize and preserve architecturally, or historically significant structures built during the 19th Century. Specifically, the City will promote the preservation of the Kelley Farm house as a key Bonney Lake area historic structure.
  - HP-2.5** The City will consider the impacts of new development on historical resources as a part of its environmental review process and require appropriate mitigating measures. The City's use of State Environmental Policy Act (SEPA) requirements to evaluate the impacts of proposals on historical resources will include review of transportation projects and plans, utility projects, and other capital improvement projects to determine their impact to significant cultural and historical resources of the City.
  - HP-2.6** The City will coordinate with local tribes and the State Office of Archaeology and Historic Preservation on development issues related to potential archaeological sites.
  - HP-2.7** The City will seek both state/federal and private funding for restoration and enhancement of historical resources.

- HP-2.8** The City will assist in the identification of available spaces for the proper storage, preservation, and display of significant cultural and historical artifacts.
- HP-2.9** The City will provide appropriate means to recognize property owners who rehabilitate, restore, retain, or reproduce historical elements of their properties.
- HP-2.10** While promoting historic preservation, the City will adopt no policy or regulation which shall limit a site or structure from being used in an economically viable manner.
- HP-2.11** Efforts to preserve historical sites or structures should include incentives such as utilization of the state special property tax valuation, partial income tax write-off for restoration and relaxation of Zoning Code standards to encourage property owners to rehabilitate, restore, retain, or reproduce historical elements of their properties.

| Chapter 3 Historic Preservation and Cultural Resources - Bonney Lake Comprehensive Plan Goals and Policy Comparison |                                                                                                                                                                                                                                                                                                                                  |                                           |                                                                                                                                                                                                                                                                                                                                  |                           |       |         |                 |
|---------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|-------|---------|-----------------|
| 2024 Proposed ( <i>Envision Bonney Lake</i> )                                                                       |                                                                                                                                                                                                                                                                                                                                  | 2015 Existing ( <i>Bonney Lake 2035</i> ) |                                                                                                                                                                                                                                                                                                                                  | Requirement               |       |         | Notes           |
| Goal / Policy #                                                                                                     | Goal / Policy Language                                                                                                                                                                                                                                                                                                           | Goal / Policy #                           | Goal / Policy Language                                                                                                                                                                                                                                                                                                           | MPP                       | CPP   | RCW/WAC |                 |
| Goal HP-1                                                                                                           | It is the goal of the City of Bonney Lake to give its residents a better understanding and awareness of the historic sites within the community. This includes enhancing information about, and access to, various Bonney Lake area historic sites, and helping residents and visitors understand and appreciate local heritage. | Goal CAH-7                                | It is the goal of the City of Bonney Lake to give its residents a better understanding and awareness of the historic sites within the community. This includes enhancing information about, and access to, various Bonney Lake area historic sites, and helping residents and visitors understand and appreciate local heritage. | Development Patterns Goal | CD-4  |         |                 |
| HP-1.1                                                                                                              | The City recognizes that Bonney Lake's history began before the arrival of settlers to the area and will recognize the significance of Native American sites and artifacts as well as those of the more recent past.                                                                                                             | Policy CAH-7.1                            | The City recognizes that Bonney Lake's history began before the arrival of settlers to the area and will recognize the significance of Native American sites and artifacts as well as those of the more recent past.                                                                                                             | MPP-DP-7                  | TC-5  |         |                 |
| HP-1.2                                                                                                              | The City will encourage local activities, which promote the community's history.                                                                                                                                                                                                                                                 | Policy CAH-7.2                            | The City will encourage local activities, which promote the community's history.                                                                                                                                                                                                                                                 | MPP-DP-6<br>MPP-DP-9      | HAC-4 |         |                 |
| HP-1.3                                                                                                              | The City will work with the Greater Bonney Lake Historical Society and others to provide access to historic documentation to landowners, citizens, and interested parties.                                                                                                                                                       | Policy CAH-7.3                            | The City will work with the Greater Bonney Lake Historical Society and others to provide access to historic documentation to land owners, citizens, and interested parties.                                                                                                                                                      |                           | HAC-4 |         |                 |
| HP-1.4                                                                                                              | The City will work with organizations and business interests to promote Heritage Tourism opportunities as part of the City's economic development strategy.                                                                                                                                                                      | Policy CAH-7.4                            | The City will work with organizations and business interests to promote Heritage Tourism opportunities as part of the City's economic development strategy.                                                                                                                                                                      |                           |       |         | City Preference |
| HP-1.5                                                                                                              | The City will work with the community to provide information to interpret the history of Bonney Lake, including historical displays, programs, and interpretative signage.                                                                                                                                                       | Policy CAH-7.5                            | The City will work with the community to provide information to interpret the history of Bonney Lake, including historical displays, programs, and interpretative signage.                                                                                                                                                       |                           | HAC-4 |         |                 |
| HP-1.6                                                                                                              | The City's historical resources inventory will be maintained and updated as needed.                                                                                                                                                                                                                                              | Policy CAH-7.6                            | The City's historical resources inventory will be maintained and updated as needed.                                                                                                                                                                                                                                              |                           | HAC-4 |         |                 |
| HP-1.7                                                                                                              | The City will collaborate with Sumner and White River School Districts on local history education.                                                                                                                                                                                                                               | Policy CAH-7.7                            | The City will collaborate with Sumner and White River School Districts on local history education.                                                                                                                                                                                                                               |                           | HAC-4 |         |                 |
| HP-1.8                                                                                                              | The City will participate with other local, county, state and national historical organizations to educate the community about the value of local cultural and historical resources.                                                                                                                                             | Policy CAH-7.8                            | The City will participate with other local, county, state and national historical organizations to educate the community about the value of local cultural and historical resources.                                                                                                                                             |                           | HAC-4 |         |                 |

| Chapter 3 Historic Preservation and Cultural Resources - Bonney Lake Comprehensive Plan Goals and Policy Comparison |                                                                                                                                                                                                                                                                   |                                           |                                                                                                                                                                                                                                                                 |                      |       |         |                 |
|---------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|-------|---------|-----------------|
| 2024 Proposed ( <i>Envision Bonney Lake</i> )                                                                       |                                                                                                                                                                                                                                                                   | 2015 Existing ( <i>Bonney Lake 2035</i> ) |                                                                                                                                                                                                                                                                 | Requirement          |       |         | Notes           |
| Goal / Policy #                                                                                                     | Goal / Policy Language                                                                                                                                                                                                                                            | Goal / Policy #                           | Goal / Policy Language                                                                                                                                                                                                                                          | MPP                  | CPP   | RCW/WAC |                 |
| HP-1.9                                                                                                              | The City will work closely with the Greater Bonney Lake Historical Society, the Pierce County Heritage League, and other heritage organizations in Pierce County to foster knowledge and appreciation of our historic resources.                                  | Policy CAH-7.9                            | The City will work closely with the Greater Bonney Lake Historical Society, the Pierce County Heritage League, and other heritage organizations in Pierce County to foster knowledge and appreciation of our historic resources.                                |                      | HAC-4 |         |                 |
| HP-1.10                                                                                                             | The City will encourage the Greater Bonney Lake Historical Society to establish a volunteer program similar to Beautify Bonney Lake for volunteers to work on historically significant projects.                                                                  | Policy CAH-7.10                           | The City will encourage the Greater Bonney Lake Historical Society to establish a volunteer program similar to Beautify Bonney Lake for volunteers to work on historically significant projects.                                                                |                      |       |         | City Preference |
| Goal HP-2                                                                                                           | It is the goal of the City to identify, preserve and protect facilities, sites, buildings, structures, trees and artifacts that are deemed by the City or other governmental agency to be historically and culturally significant.                                | Goal CAH-8                                | It is the goal of the City to identify, preserve and protect facilities, sites, buildings, structures, trees and artifacts that are deemed by the City or other governmental agency to be historically and culturally significant.                              | MPP-DP-6<br>MPP-DP-9 | HAC-5 |         |                 |
| HP-2.1                                                                                                              | The City will continue efforts to inventory historic structures, archeological sites, and other potential historic sites to add to the Inventory of Key Bonney Lake Historic Sites listed in this plan.                                                           | Policy CAH-8.1                            | The City will continue efforts to inventory historic structures, archeological sites, and other potential historic sites to add to the Inventory of Key Bonney Lake Historic Sites listed in this plan.                                                         | MPP-DP-6             | HAC-4 |         |                 |
| HP-2.2                                                                                                              | The City will coordinate with community organizations, property owners and local citizens to protect and/or restore key historic sites.                                                                                                                           | Policy CAH-8.2                            | The City will coordinate with community organizations, property owners and local citizens to protect and/or restore key historic sites.                                                                                                                         | MPP-DP-6<br>MPP-DP-9 | HAC-4 |         |                 |
| HP-2.3                                                                                                              | The City will encourage property owners and tenants to maintain the integrity and character of historic resources, and to restore and reuse historic resources in a manner compatible with their historic character.                                              | Policy CAH-8.3                            | The City will encourage property owners and tenants to maintain the integrity and character of historic resources, and to restore and reuse historic resources in a manner compatible with their historic character.                                            | MPP-DP-6<br>MPP-DP-9 | HAC-5 |         |                 |
| HP-2.4                                                                                                              | The City will strive to recognize and preserve architecturally, or historically significant structures built during the 19th Century. Specifically, the City will promote the preservation of the Kelley Farm house as a key Bonney Lake area historic structure. | Policy CAH-8.4                            | The City will strive to recognize and preserve architecturally or historically significant structures built during the 19th Century. Specifically, the City will promote the preservation of the Kelly Farm house as a key Bonney Lake area historic structure. | MPP-DP-6<br>MPP-DP-9 | HAC-5 |         |                 |

| Chapter 3 Historic Preservation and Cultural Resources - Bonney Lake Comprehensive Plan Goals and Policy Comparison |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                      |                                         |         |                 |
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| 2024 Proposed ( <i>Envision Bonney Lake</i> )                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | 2015 Existing ( <i>Bonney Lake 2035</i> ) |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Requirement          |                                         |         | Notes           |
| Goal / Policy #                                                                                                     | Goal / Policy Language                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Goal / Policy #                           | Goal / Policy Language                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | MPP                  | CPP                                     | RCW/WAC |                 |
| HP-2.5                                                                                                              | The City will consider the impacts of new development on historical resources as a part of its environmental review process and require appropriate mitigating measures. The City's use of State Environmental Policy Act (SEPA) requirements to evaluate the impacts of proposals on historical resources will include review of transportation projects and plans, utility projects, and other capital improvement projects to determine their impact to significant cultural and historical resources of the City. | Policy CAH-8.5                            | The City will consider the impacts of new development on historical resources as a part of its environmental review process and require appropriate mitigating measures. The City's use of State Environmental Policy Act (SEPA) requirements to evaluate the impacts of proposals on historical resources will include review of transportation projects and plans, utility projects, and other capital improvement projects to determine their impact to significant cultural and historical resources of the City. | MPP-DP-6<br>MPP-DP-9 | HAC-5                                   |         |                 |
| HP-2.6                                                                                                              | The City will coordinate with local tribes and the State Office of Archaeology and Historic Preservation on development issues related to potential archaeological sites.                                                                                                                                                                                                                                                                                                                                             | Policy CAH-8.6                            | The City will coordinate with local tribes and the State Office of Archaeology and Historic Preservation on development issues related to potential archaeological sites.                                                                                                                                                                                                                                                                                                                                             | MPP-RC-1             | ENV-42<br>H-5<br>HAC-1<br>ENV-5<br>TC-1 |         |                 |
| HP-2.7                                                                                                              | The City will seek both state/federal and private funding for restoration and enhancement of historical resources.                                                                                                                                                                                                                                                                                                                                                                                                    | Policy CAH-8.7                            | The City will seek both state/federal and private funding for restoration and enhancement of historical resources.                                                                                                                                                                                                                                                                                                                                                                                                    | MPP-RC-1             | ENV-42<br>H-5<br>HAC-1<br>ENV-5         |         |                 |
| HP-2.8                                                                                                              | The City will assist in the identification of available spaces for the proper storage, preservation, and display of significant cultural and historical artifacts.                                                                                                                                                                                                                                                                                                                                                    | Policy CAH-8.8                            | The City will assist in the identification of available spaces for the proper storage, preservation and display of significant cultural and historical artifacts.                                                                                                                                                                                                                                                                                                                                                     |                      |                                         |         | City Preference |
| HP-2.9                                                                                                              | The City will provide appropriate means to recognize property owners who rehabilitate, restore, retain, or reproduce historical elements of their properties.                                                                                                                                                                                                                                                                                                                                                         | Policy CAH-8.9                            | The City will provide appropriate means to recognize property owners who rehabilitate, restore, retain or reproduce historical elements of their properties.                                                                                                                                                                                                                                                                                                                                                          |                      | HAC-4                                   |         |                 |
| HP-2.10                                                                                                             | While promoting historic preservation, the City will adopt no policy or regulation which shall limit a site or structure from being used in an economically viable manner.                                                                                                                                                                                                                                                                                                                                            | Policy CAH-8.10                           | While promoting historic preservation, the City will adopt no policy or regulation which shall limit a site or structure from being used in an economically viable manner.                                                                                                                                                                                                                                                                                                                                            |                      |                                         |         | City Preference |
| HP-2.11                                                                                                             | Efforts to preserve historical sites or structures should include incentives such as utilization of the state special property tax valuation, partial income tax write-off for restoration and relaxation of Zoning Code standards to encourage property owners to rehabilitate, restore, retain, or reproduce historical elements of their properties.                                                                                                                                                               | Policy CAH-8.11                           | Efforts to preserve historical sites or structures should include incentives such as utilization of the state special property tax valuation, partial income tax write-off for restoration and relaxation of Zoning Code standards to encourage property owners to rehabilitate, restore, retain or reproduce historical elements of their properties.                                                                                                                                                                | MPP-DP-6<br>MPP-DP-9 | HAC-5                                   |         |                 |

| Chapter 3 Historic Preservation and Cultural Resources - Bonney Lake Comprehensive Plan Goals and Policy Comparison |                        |                                           |                                                                                                                                                                                                                                                                                                                                                                                   |             |     |         |                                                                                                                |
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| 2024 Proposed ( <i>Envision Bonney Lake</i> )                                                                       |                        | 2015 Existing ( <i>Bonney Lake 2035</i> ) |                                                                                                                                                                                                                                                                                                                                                                                   | Requirement |     |         | Notes                                                                                                          |
| Goal / Policy #                                                                                                     | Goal / Policy Language | Goal / Policy #                           | Goal / Policy Language                                                                                                                                                                                                                                                                                                                                                            | MPP         | CPP | RCW/WAC |                                                                                                                |
|                                                                                                                     |                        | Goal CAH-1                                | Enhance and enrich Bonney Lake's community culture by promoting various forms and expressions of cultural arts.                                                                                                                                                                                                                                                                   |             |     |         | Deleted. This policy concept was incorporated into the Parks, Trails, Recreation, and Open Space (PTROS) Plan. |
|                                                                                                                     |                        | Policy CAH-1.1                            | Educate residents about different ethnic arts and cultural traditions, and for building multicultural understanding.                                                                                                                                                                                                                                                              |             |     |         | Deleted. Incorporated into the PTROS Plan.                                                                     |
|                                                                                                                     |                        | Policy CAH-1.2                            | Within the limits of available resources, support, enhance and/or maintain community events through the inclusion of arts related activities.                                                                                                                                                                                                                                     |             |     |         | Deleted. Incorporated into the PTROS Plan.                                                                     |
|                                                                                                                     |                        | Policy CAH-1.3                            | Periodically review and update the Community Culture and Heritage Element.                                                                                                                                                                                                                                                                                                        |             |     |         | Deleted. Incorporated into the PTROS Plan.                                                                     |
|                                                                                                                     |                        | Policy CAH-1.4                            | Pursue, where appropriate, county, state, and federal funding opportunities for cultural arts.                                                                                                                                                                                                                                                                                    |             |     |         | Deleted. Incorporated into the PTROS Plan.                                                                     |
|                                                                                                                     |                        | Policy CAH-1.5                            | Incorporate cultural arts as part of its overall economic development program, especially those that attract out-of-town visitors.                                                                                                                                                                                                                                                |             |     |         | Deleted. Incorporated into the PTROS Plan.                                                                     |
|                                                                                                                     |                        | Goal CAH-2                                | Facilitate partnerships and collaborations with other public agencies, community based groups, and the private sector to expand opportunities for cultural arts. This includes strengthening relationships with the White River and Sumner School Districts, neighboring cities, Pierce County Library System, local artists, businesses, and arts related community based groups |             |     |         | Deleted. Incorporated into the PTROS Plan.                                                                     |
|                                                                                                                     |                        | Policy CAH-2.1                            | Collaborate with the White River and Sumner School District, other jurisdictions, and the Bonney Lake Library to present quality arts programs and performances to the community.                                                                                                                                                                                                 |             |     |         | Deleted. Incorporated into the PTROS Plan.                                                                     |
|                                                                                                                     |                        | Policy CAH-2.2                            | Encourage the Sumner School District to construct a performing arts facility on the grounds that have been set aside for that purpose, and to make the facility available for community use.                                                                                                                                                                                      |             |     |         | Deleted. Incorporated into the PTROS Plan.                                                                     |

| Chapter 3 Historic Preservation and Cultural Resources - Bonney Lake Comprehensive Plan Goals and Policy Comparison |                        |                                           |                                                                                                                                                                                                                               |             |     |         |                                            |
|---------------------------------------------------------------------------------------------------------------------|------------------------|-------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|-----|---------|--------------------------------------------|
| 2024 Proposed ( <i>Envision Bonney Lake</i> )                                                                       |                        | 2015 Existing ( <i>Bonney Lake 2035</i> ) |                                                                                                                                                                                                                               | Requirement |     |         | Notes                                      |
| Goal / Policy #                                                                                                     | Goal / Policy Language | Goal / Policy #                           | Goal / Policy Language                                                                                                                                                                                                        | MPP         | CPP | RCW/WAC |                                            |
|                                                                                                                     |                        | Policy CAH-2.3                            | Promote partnerships among arts organizations, education institutions, and charitable foundations to enhance programming, funding, and facility development for community cultural activities.                                |             |     |         | Deleted. Incorporated into the PTROS Plan. |
|                                                                                                                     |                        | Policy CAH-2.4                            | Encourage partnerships with the private sector and organizations to encourage monetary and non-monetary support for community cultural activities.                                                                            |             |     |         | Deleted. Incorporated into the PTROS Plan. |
|                                                                                                                     |                        | Goal CAH-3                                | Develop facilities and programs for public art and cultural opportunities that create and enrich a strong sense of community identity and promote a high quality of life.                                                     |             |     |         | Deleted. Incorporated into the PTROS Plan. |
|                                                                                                                     |                        | Policy CAH-3.1                            | The City will advocate for visual and performing arts facilities to serve the needs of the community.                                                                                                                         |             |     |         | Deleted. Incorporated into the PTROS Plan. |
|                                                                                                                     |                        | Policy CAH-3.2                            |                                                                                                                                                                                                                               |             |     |         | Deleted. Incorporated into the PTROS Plan. |
|                                                                                                                     |                        | Policy CAH-3.3                            | The City will advocate for the development of a community center as central location for community cultural and leisure activities.                                                                                           |             |     |         | Deleted. Incorporated into the PTROS Plan. |
|                                                                                                                     |                        | Policy CAH-3.4                            | The City will establish development incentives to facilitate the construction of visual and performing arts facilities.                                                                                                       |             |     |         | Deleted. Incorporated into the PTROS Plan. |
|                                                                                                                     |                        | Policy CAH-3.5                            | Encourage performance and events in non-traditional venues.                                                                                                                                                                   |             |     |         | Deleted. Incorporated into the PTROS Plan. |
|                                                                                                                     |                        | Goal CAH-4                                | Increase public awareness of arts, cultural, and heritage organizations to facilitate audience development, community awareness, and public attendance.                                                                       |             |     |         | Deleted. Incorporated into the PTROS Plan. |
|                                                                                                                     |                        | Policy CAH-4.1                            | Use traditional and social media, new technology, City publications, community partnerships to increase awareness and participation in community cultural activities that distinguish Bonney Lake from other regional cities. |             |     |         | Deleted. Incorporated into the PTROS Plan. |
|                                                                                                                     |                        | Goal CAH-5                                | Incorporate public art into infrastructure projects, parks, and gathering spaces to develop a strong community identity and provide places with elements that facilitate the creation a strong sense space.                   |             |     |         | Deleted. Incorporated into the PTROS Plan. |

| Chapter 3 Historic Preservation and Cultural Resources - Bonney Lake Comprehensive Plan Goals and Policy Comparison |                        |                                           |                                                                                                                                                                                                                                                                                                                    |             |     |         |                                            |
|---------------------------------------------------------------------------------------------------------------------|------------------------|-------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|-----|---------|--------------------------------------------|
| 2024 Proposed ( <i>Envision Bonney Lake</i> )                                                                       |                        | 2015 Existing ( <i>Bonney Lake 2035</i> ) |                                                                                                                                                                                                                                                                                                                    | Requirement |     |         | Notes                                      |
| Goal / Policy #                                                                                                     | Goal / Policy Language | Goal / Policy #                           | Goal / Policy Language                                                                                                                                                                                                                                                                                             | MPP         | CPP | RCW/WAC |                                            |
|                                                                                                                     |                        | Policy CAH-5.1                            | The City will encourage participation from the private and business sectors to provide art for display in public places. This includes encouraging citizens and businesses to underwrite through individual donations, the creation of artist-made streetscape furnishings such as benches or flower basket poles. |             |     |         | Deleted. Incorporated into the PTROS Plan. |
|                                                                                                                     |                        | Policy CAH-5.2                            | The City will incorporate the arts into its downtown plan to enhance pedestrian connections and highlight cultural assets including public art and community history.                                                                                                                                              |             |     |         | Deleted. Incorporated into the PTROS Plan. |
|                                                                                                                     |                        | Policy CAH-5.3                            | Install public art in City-owned facilities, parks, and greenways and incorporate public art into the planning stages of publicly funded projects and projects on City-owned land.                                                                                                                                 |             |     |         | Deleted. Incorporated into the PTROS Plan. |
|                                                                                                                     |                        | Policy CAH-5.4                            | Support the temporary re-use of vacant and/or underutilized building facades for art exhibitions and murals.                                                                                                                                                                                                       |             |     |         | Deleted. Incorporated into the PTROS Plan. |
|                                                                                                                     |                        | Goal CAH-6                                | Maintain the Bonney Lake's community cultural activities to promoting the arts and enhance the City's reputation for events and festivals.                                                                                                                                                                         |             |     |         | Deleted. Incorporated into the PTROS Plan. |
|                                                                                                                     |                        | Policy CAH-6.1                            | Promote and market events that support and encourage cultural tourism.                                                                                                                                                                                                                                             |             |     |         | Deleted. Incorporated into the PTROS Plan. |
|                                                                                                                     |                        | Policy CAH-6.2                            | Engage the arts community in the planning of City festivals and other cultural activities.                                                                                                                                                                                                                         |             |     |         | Deleted. Incorporated into the PTROS Plan. |

# Bonney Lake WA

Clearing/Tree Removal Permit for the Gardenia Plat

Catherine Ford

408.348.5470

catherine.a.ford@gmail.com

Concerned citizen of Bonney Lake, WA

## Sir David Attenborough

We need more trees



On November 14<sup>th</sup> the City of Bonney Lake issued a decision to approve the Clearing/Tree Removal Permit for the Gardenia Plat. This decision approves clear cutting two parcels of land which are 630 feet from Lake Bonney, essentially destroying over four acres of dense forest, the greenbelt around the lake. In 2021, the city also approved a permit to clear cut parcel PLN-2020-02461, which is Lake Bonney waterfront property.

If the Gardenia Plat development goes through, a rich, beautiful, and vibrant forest will be destroyed. This flourishing diversified habitat of trees, plants, insects, birds, and animals, which also serves as a shelter for countless species of birds on their migratory path, will be replaced by 19 homes to accommodate an estimated 50 to 60 people. The conifers which absorb the rain, filter our air, and provide shade, sanctuary and habitat for thousand upon thousands of living creatures will be gone and replaced by concrete and asphalt.

Throughout the Gardenia Plat permitting process, the City of Bonney Lake discounted input from local of residents as they addressed the impact this development would have on the lake, wildlife, traffic, utilities, their neighborhood and surrounding community. Even though endangered or threatened species may well inhabit this forest, an Environmental Impact Assessment was never done. In both developments, the City was willing to overlook the deceptive, incomplete and inaccurate information provided by the developers and used the Washington Department of Fish and Wildlife (WDFW) Priority Species Habitat map as their authoritative data source to justify their response to the public. However, when an inquiry was made, the WDFW confirmed that a State biologist had never surveyed theses parcels or this area around Lake Bonney and could not confirm there were no endangered or threatened species on these parcels.

Cutting down the lake's greenbelt is a travesty. The City of Bonney Lake continues to promote city codes which favor developers and ignore the collective harmful environmental effects of their 'urban canopy' policies. The City prioritizes the interests and greed of developers above those of their residents and future generations whose clean air, water and land is at stake. At the current rate of development, canopy devastation, tree removal codes and disregard for our environment, all the trees will be gone.

A copy of the decision and supporting documents are here:

<https://bonneylake.box.com/s/x1wjksca6100fvuvp40xyoo0dmq6gg6>

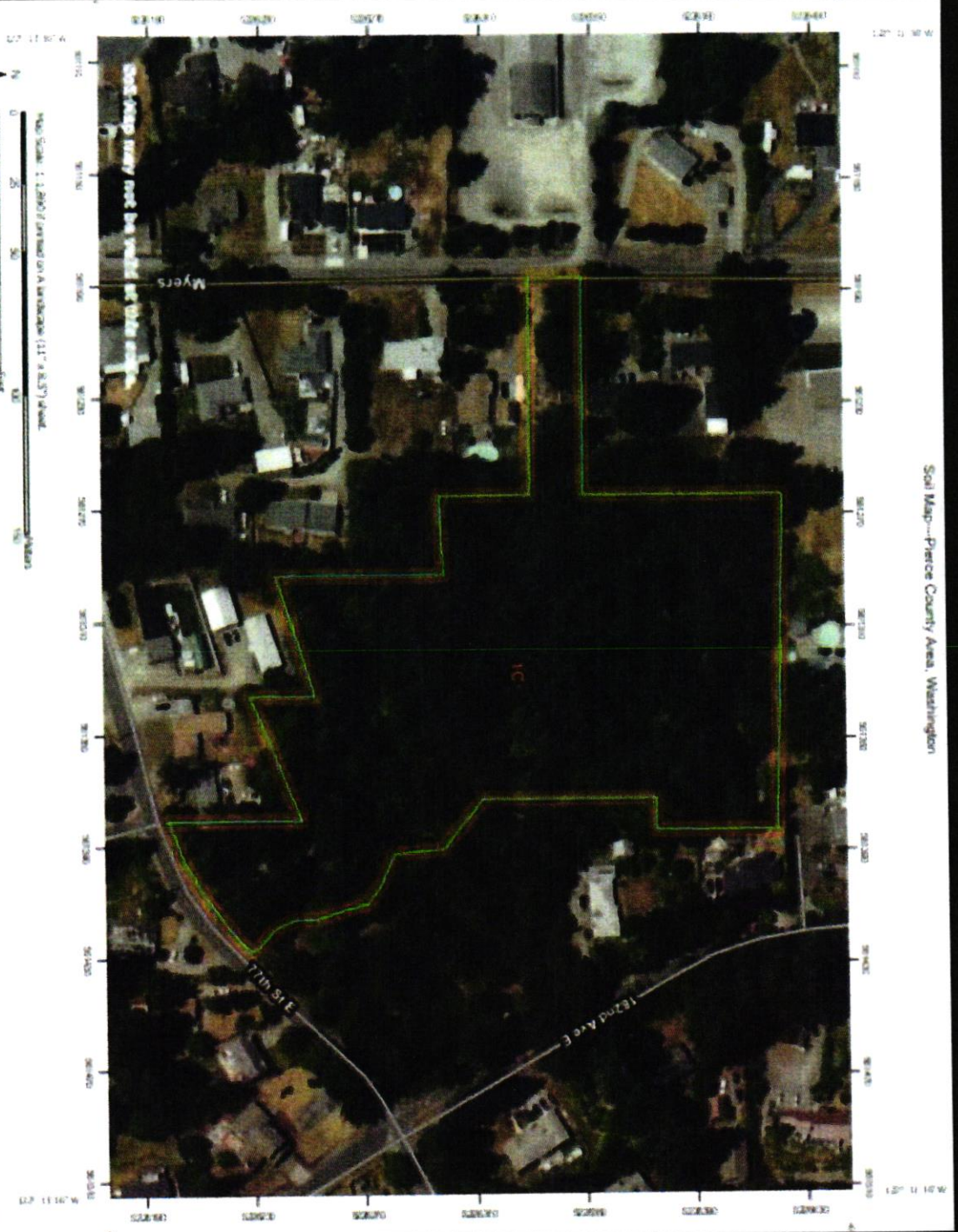
Applicant: Sheri Greene, AHBL

Owner: Caliber Company, Inc.

Tax Parcels: 0520294125 & 0520294126

The city has approved clear cutting Bonney Lake's greenbelt, four acres of dense forest only 630 feet away from the lake.





Gardenia Plat  
19 homes planned

4.99 acres dense forest  
4.09 acres will be cleared

Permit removes 312  
significant trees, all other  
trees and ground vegetation  
on the 4.99 acres

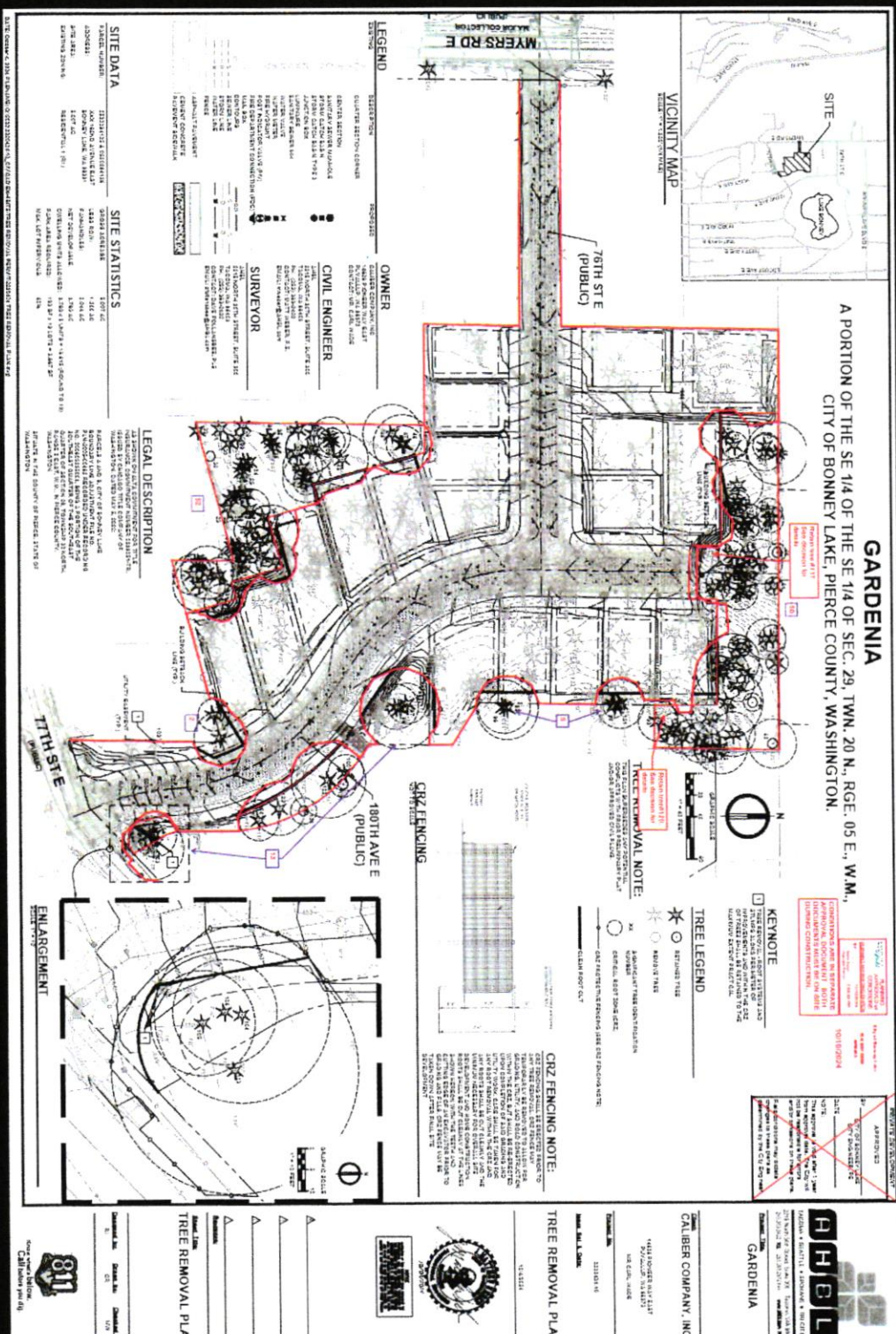
The development only  
retains 111 significant trees  
on the peripheral

The greenbelt around the  
lake is being decimated

**Bonney Lake Code  
Division IV. Urban Forestry Code  
Chapter 16.60  
URBAN FORESTRY CODE  
ADMINISTRATION**

H. Establish standards and procedures that will result in the retention and planting of urban trees within Bonney Lake;

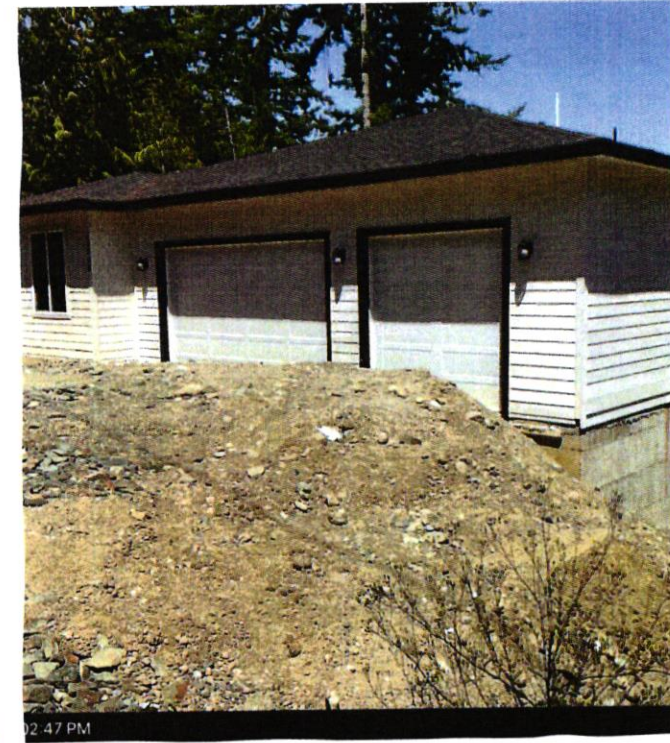
**Applicant:** Sheri Greene, AHBL  
**Owner:** Caliber Company, Inc.  
**Tax Parcel:** 0520294125 & 0520294126





## Before

18208 77<sup>th</sup> St E  
Bonney Lake



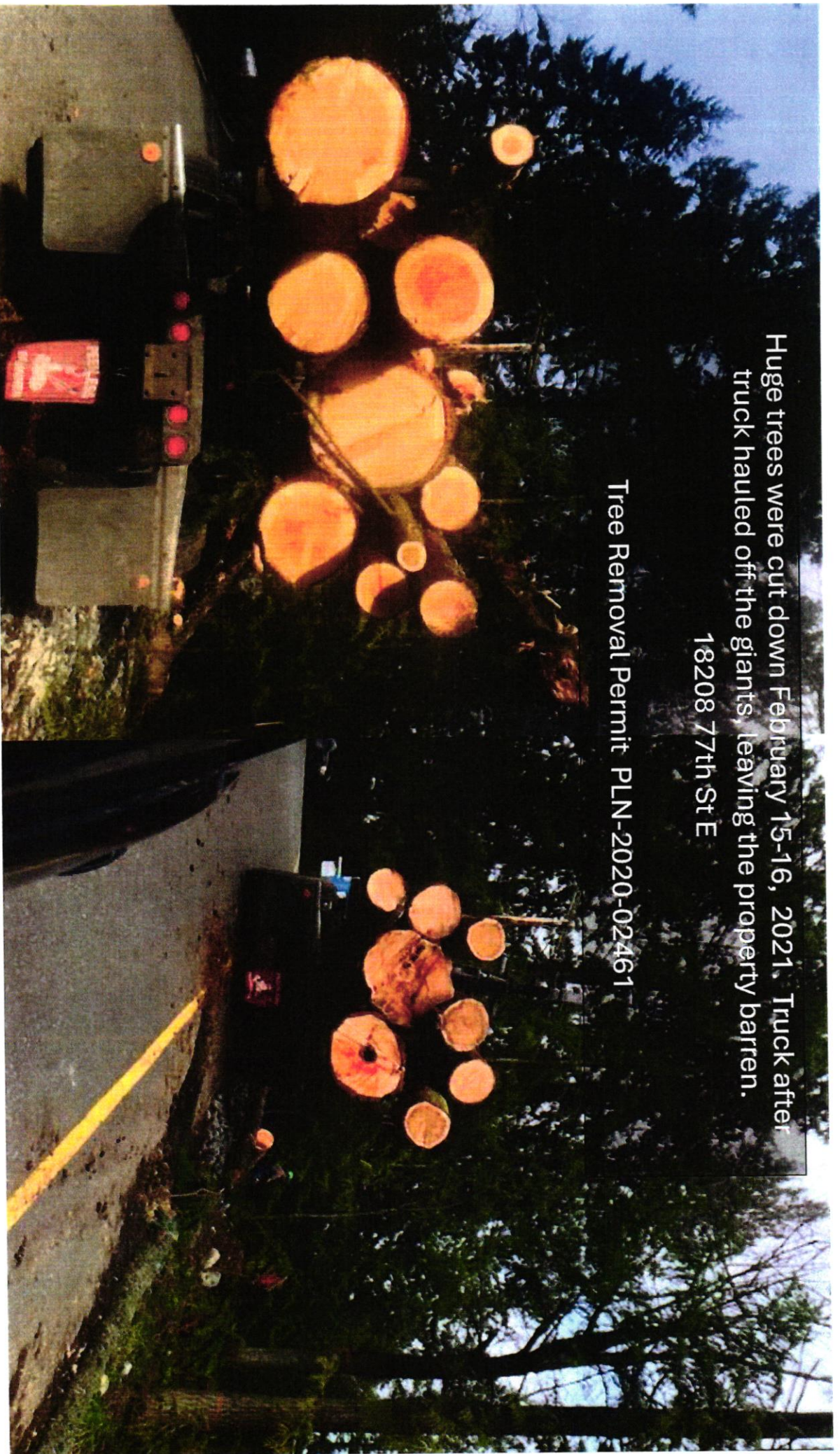
## After

In February 2021, the city of Bonney Lake approved a permit to clear cutting of this Lake Bonney waterfront property. What was once a beautiful rich dense forest which provided shade, wildlife habitat, clean air, environmental health for the lake, is now a desert with a treeless parcel and an uninhabitable house. Tree Removal Permit PLN-2020-02461

Huge trees were cut down February 15-16, 2021. Truck after truck hauled off the giants, leaving the property barren.

18208 77th St E

Tree Removal Permit PLN-2020-02461



## Endangered & Threatened Species

Neither of these two developers did thorough or exhaustive research to identify if any endangered or threatened species on the Federal, WA state and Pierce county lists were on their parcels.

Additionally, the city determined that these development projects were exempt from review under the State Environmental Policy Act (SEPA) and also used the WDFW Priority Species Habitat map to side with developers. This is unfortunate because this resource was technically invalid because the WDFW had not surveyed these parcels in Bonney Lake.

Fish and Wildlife (WDFW) Priority Species Habitat map

<https://wdfw.wa.gov/species-habitats/at-risk/phs/maps>

**Map limitations**

Although mapped PHS data is useful for determining the general extent of priority species or habitats, the department has not surveyed the entire state of Washington. PHS map data is meant to serve as a starting point to identify priority habitats and species. It is not meant to replace or preempt more detailed field-based, site-level mapping. Site-specific surveys are usually needed to rule out the presence of priority habitats or species. PHS maps do not provide an official agency determination of the potential impacts of a specific project to fish and wildlife.