

RESOLUTION NO. 3021

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, PIERCE COUNTY, WASHINGTON, AUTHORIZING THE MAYOR TO SIGN THE SUPPLEMENT WORK AGREEMENT WITH LDC, INC. FOR THE COMPREHENSIVE PLAN PERIODIC UPDATE POLICY GAP ANALYSIS.

WHEREAS, October 12, 2021 the Bonney Lake City Council passed Resolution 2985 authorizing the Mayor to sign a Professional Service Agreement with LDC, Inc. to provide on-call planning consulting services; and

WHEREAS, the City desires to have the LDC, Inc render additional services as authorized Section 5 of the Professional Service Agreement other than specifically expressed in the original scope of work;

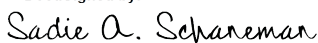
NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Bonney Lake, Washington, does hereby authorize the Mayor to sign the attached Supplement Work Agreement with LDC, Inc. in the amount of \$16,500.

PASSED by the City Council this 22nd day of March 2022.

DocuSigned by:

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Michael McCullough, Mayor

AUTHENTICATED:

DocuSigned by:

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Sadie Schaneman, CMC, City Clerk

City of Bonney Lake, Washington
City Council Agenda Bill (AB)

Department/Staff Contact: Public Services Department Jason Sullivan – Planning & Building Supervisor	Meeting/Workshop Date: March 22, 2022	Agenda Bill Number: AB22-28
Agenda Item Type: Resolution	Ordinance/Resolution Number: 3021	Sponsor:

Agenda Subject: Supplement Work Agreement – Comprehensive Plan Update Policy Gap Analysis

Full Title/Motion: A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Authorizing The Mayor To Sign The Supplement Work Agreement With LDC, Inc. For The Comprehensive Plan Periodic Update Policy Gap Analysis

Administrative Recommendation: Approve

Background Summary: On February 22, 2022, the City Council adopted Resolution 3009 amending the 2021 – 2022 Planning Commission Work Plan, which now includes completing a review of the City’s current comprehensive plan, *Bonney Lake 2035*, to identify all mandatory changes that will be necessary as part of the required periodic update. These mandatory changes are required in response to amended or new state laws adopted by the legislature, the adoption of *VISION 2050* by the Puget Sound Regional Council, the soon to be ratified Countywide Planning Policies for Pierce County. This gap analysis will identify areas of the comprehensive plan that will need to be updated a part of the periodic update and provide an estimated cost for making the required changes. The resultant gap analysis will not make any policy changes, it will only identify areas that must be addressed during the coming update process. This consultant support is needed due to current staffing levels.

Attachments: Resolution 3021 and Supplemental Work Agreement

BUDGET INFORMATION			
Budget Amount	Current Balance	Required Expenditure	Budget Balance
\$112,500	\$72,842.50	\$16,500	\$56,342.50

Budget Explanation:

COMMITTEE, BOARD & COMMISSION REVIEW			
Council Committee Review:	CDC	<i>Approvals:</i>	Yes No
	Date: March 15, 2022	Chair/Councilmember Dan Swatman	<input checked="" type="checkbox"/> <input type="checkbox"/>
		Councilmember Kelly McClimans	<input checked="" type="checkbox"/> <input type="checkbox"/>
		Councilmember Tom Watson	<input checked="" type="checkbox"/> <input type="checkbox"/>
	Forward to:	Consent Agenda:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Commission/Board Review:			
Hearing Examiner Review:			

COUNCIL ACTION	
Workshop Date(s):	Public Hearing Date(s):
Meeting Date(s): March 22, 2022	Tabled to Date:

APPROVALS		
Director: <i>Ryan Johnstone, P.E.</i>	Mayor: <i>Michael McCullough</i>	Date Reviewed by City Attorney: (if applicable):

**SUPPLEMENT FOR EXTRA WORK
ON-CALL CONTRACT WITH THE LDC, INC.**

THIS SUPPLEMENT FOR EXTRA WORK is made and entered into this 22nd day of March, 2022, by and between the City of Bonney Lake (“City”) and LDC, Inc. (“Consultant”), as authorized by the Professional Services Agreement for On Call Consulting Services (“Agreement”) dated October 12, 2021 authorized under Resolution 2985.

WHEREAS, the City desires to have the Consultant render additional services as authorized by the scope of work in the Agreement and Amendment; and

NOW THEREFORE, LDC shall complete the extra work described below as authorized in Section 5 of the Agreement:

Supplemental Scope of Extra Work:

Comprehensive Plan Periodic Update Policy Gap Analysis

Prepare gap analysis tables comparing the current City of Bonney Lake Comprehensive Plan with changes that have occurred to state laws, regional policies, and countywide policies. Tables will highlight areas where new or revised policy changes should be considered as part of the 2024-2044 Comprehensive Plan update. Work would include reviewing current comprehensive plan, centers plan, and watershed protection plan and identifying changes to these documents needed to meet the requirements of the GMA, Vision 2050, and the new CPPs (currently in ratification). A separate table will be prepared outlining new requirements from recent legislation which has been passed during the 2021 and 2022 legislative sessions. Many of these new amendments to existing statutes are not incorporated into regional or countywide policies but will need to be considered during the update. Work will be broken down by element/chapter and estimated cost to complete the work for the chapter/element.

Task:

This task will include the following:

- Review current comprehensive plan, centers plan, and watershed protection plan.
- Review new legislation from 2021/2022 sessions
- Prepare gap analysis table comparing the current City of Bonney Lake Comprehensive Plan with changes that have occurred to state laws, regional policies, and countywide policies.

- Prepare gap analysis table comparing the current City of Bonney Lake Comprehensive Plan with state law changes in 2021/2022 which have not been implemented into regional or countywide planning policies.
- Tables will highlight areas where new or revised policy changes should be considered as part of the 2024-2044 Comprehensive Plan update.
- Tables will be broken down by element/chapter and estimated cost to complete the work for the chapter/element will be developed
- Coordination and meetings with the client
- Meetings a with Planning Commission/City Council
- Preparation of materials for public meetings

Assumptions:

- Assumes one round of edits and changes based on feedback from client and additional changes based upon feedback from public meetings
- Assumes three Planning Commission/Council meetings

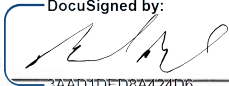
Rates and Budget:


- The hourly rates will be based on the rates included within attached Exhibit A – 2022 rate sheet
- The total cost of the project will not exceed \$16,500

IN WITNESS WHEREOF, the parties hereto have executed this Supplement as of the date and year written above.

CITY OF BONNEY LAKE

CONSULTANT

DocuSigned by:

By: _____
37AD1DED874724D6
Michael McCullough, Mayor

By:  _____
Mark Villwock, Vice President

2022 RATE SHEET | STANDARD FEE SCHEDULE

The below list contains a schedule of fees for services performed by Land Development Consultants, Inc.

STAFF TYPE	RATE
Principal/Director	\$220
Senior Project Manager	\$200
Project Manager	\$180
Project Engineer	\$165
Design Engineer	\$145
E.I.T.	\$125
Senior Designer	\$165
Planning Manager	\$195
Senior Planner	\$170
Planner	\$150
Associate Planner	\$130
Permit Technician	\$105
Senior Land Surveyor	\$185
Professional Land Surveyor	\$170
Project Surveyor	\$150
Senior Survey Technician	\$140
Chief of Parties	\$160
Survey Technician	\$125
Survey Crew Chief II	\$150
Survey Crew Chief I	\$125
Survey Assistant	\$90
Clerical	\$80
Senior CAD Technician	\$140
Cad Technician III	\$130
CAD Technician II	\$120
CAD Technician I	\$110
Project Administrator	\$105
REIMBURSABLE	RATE
Outside Services	Cost + 15%
Plotting Color (24" x 36")	\$15.00 each
Plotting Black and White (24" x 36")	\$2.00 each
Color (11" x 17")	\$2.00 each
PDF File Conversion	\$105.00 / hr

This standard fee schedule is subject to annual adjustment on January 1st of each year to reflect increased costs due to inflation.