

ORDINANCE NO. 1726

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, PIERCE COUNTY, WASHINGTON, ADOPTING THE BIENNIAL BUDGET FOR CALENDAR YEARS 2025 AND 2026; PROVIDING FOR SEVERABILITY AND CORRECTIONS; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, Ch. 35A.34 RCW provides procedures for adopting, managing, and amending a biennial budget; and

WHEREAS, a preliminary biennial budget for fiscal years 2023 and 2024 has been prepared and filed as required by law; and

WHEREAS, the City Council held public hearings upon notice as prescribed by law, and met for the purpose of setting the final budget of the City for the 2025-2026 fiscal biennium; and

WHEREAS, the City Council has made adjustments and changes deemed necessary and proper and desires to adopt the 2025-2026 Budget, including the biennial Capital Improvement Program.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. The biennial budget for the City of Bonney Lake for the period January 1, 2025 through December 31, 2026 as contained in the 2025-2026 Biennial Budget for total revenues/sources (including use of fund balances) and expenditures/uses and as revised by the City Council, is hereby adopted by 'Total Biennial Budget' for each fund as shown on the attached Exhibit "A" 2025-2026 Biennial Budget as well as Exhibit "C".

Section 2. That the budget document attached hereto as Exhibit "B" is hereby provided as a summary per year for management purposes.

Section 3. The City Clerk is directed to transmit a certified copy of the City of Bonney Lake adopted 2025-2026 Biennial Budget to the Office of the WA State Auditor and to the Association of Washington Cities.

Section 4. Severability. If any section, sentence, clause, or phrase of this Ordinance should be held to be unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance.

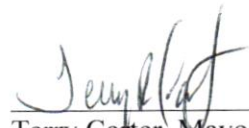
Section 5. Publication. This Ordinance shall be published by an approved summary consisting of the title.

Section 6. Corrections. Upon the approval of the city attorney, the city clerk, and/or the code publisher is authorized to make any necessary technical corrections to this ordinance, including but not limited to the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers, and any reference thereto.

Section 7. Effective Date. This Ordinance shall be effective five days after publication as provided by law.

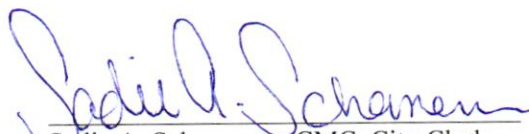
ADOPTED by the City Council of the City of Bonney Lake and attested by the City Clerk in authentication of such passage on this 10th day of December, 2024.

APPROVED by the Mayor this 10th day of December 2024.



Terry Carter, Mayor

AUTHENTICATED:



Sadie A. Schaneman, CMC, City Clerk

AB24-103
Passed: 12/10/2024
Valid: 12/15/2024
Published: 12/19/2024
Effective Date: 12/15/2024
This Ordinance totals <u>2</u> page(s)

City of Bonney Lake, Washington
City Council Agenda Bill (AB)

Agenda Item Type: Ordinance	Agenda Bill Number & Ordinance/Resolution/Motion Number: AB24-103/D24-103	
Department/Division Submitting: Finance	Presenter: Cherie Reiersen	City Strategic Goal Category: DON'T FILL OUT YET

Agenda Subject: 2025-2026 Biennial Budget.

Full Title/Motion: An Ordinance Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Adopting The Biennial Budget For Calendar Years 2025 And 2026; Providing For Severability And Corrections; And Establishing An Effective Date.

Administrative Recommendation: Approve.

Short Background Summary: Revised Code Of Washington (RCW) 35A.34 Provides Procedures For Adopting, Managing And Amending A Biennial Budget. Pursuant To This Guidance And Bonney Lake Municipal Code 3.96, A Biennial Budget For Fiscal Year 2025 And 2026 Has Been Prepared And Filed. A Recent Budget Change From Previous Discussions Will Authorize Paying Of The 2015 Bonds Of \$4.2M From Ending Fund Balance On Or About June, 2025. This Will Save The City Nearly \$1M In Interest Over The Balance Of The Bonds. It Will Further Save The General Fund About \$625K Per Year. Further, The Balance Will Be **Balanced** For 2025/2026 With The Exception Of The Council Approved Additional Decision Cards. Decision Cards For 2025 For The General Fund Amount To \$4,986,000 To Include A Community Survey (20K), Message Board Trailer (27K), Debris Blower & Groomer (46.3K), Additional Ammo Budget (17.5K), Microphone Upgrade (13K), Network Switch (95K), MDR (50K), Network Backup (30K), MIFI Packs (12.2K), Eden Software Transition (475K) As Well As The 2015 Bond Payoff (4.2M). Additional 2026 General Fund Expenses Of \$584,700 To Include Additional Legal Support For Human Resources (30K), MDR (50K), MIFI Packs (12.2K) Additional Ammo Budget (17.5K) And Eden Software Transition (475K). These Expenses Will Come Out Of The Ending Fund Balance For The General Fund. Other Fund Approved Expenses Include Keycard Access Additions, Demo Green Garage, Guillotine Pipe Saw, Peaking On Site Chlorine, Replacement Lift Station Pumps And Generator Maintenance For Lift Stations.

Attachments: Ordinance, Exhibit A, Exhibit B, Exhibit C, FTE Chart, Budgeted Transfers, Out Of State Travel, CIP Projects List, ER&R List.

BUDGET INFORMATION			
Budgeted Amount	Current Balance	Expenditure Amount Needed	Budgeted Balance Difference
Budget Explanation: The Biennial Budget Is Adopted At Fund Level And Is Detailed In The Attached Exhibits.			

COMMITTEE, BOARD & COMMISSION REVIEW					
Public Hearing Date:	Name Of Committee/Commission Public Hearing Was Done At:				
Date & Name Of Committee/ Commission Meeting	Return To Committee/ Commission/Board	Council Workshop Discussion	Consent Agenda	Council Full Issues	Chair's Signature For Approval Of Next Steps
Date: Name:	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	
Date: Name:	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	
Date: Name:	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	
Date: Name:	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	
Hearing Examiner Review:					

COUNCIL ACTION			
Workshop Date(s):	12/3	Public Hearing Date(s):	11/26
Meeting Date(s):	9/24, 10/8, 10/22, 11/26, 12/10	Tabled To:	

APPROVALS		
Department Director: <i>Cherie Reiersen, CPA</i>	Mayor: <i>Terry Carter</i>	Date Reviewed By City Attorney (if applicable):

2025-2026 BIENNIAL BUDGET
Exhibit "A"

	'001	'120	'121	'125	'126	'130	'131	'202	'301	'302	'320	'303	'401	'402	'415	'501
	General Fund	Drug Investigation Fund	Federal Drug Investigation Fund	Cummulative Reserve Fund	Contingency Fund	Affordable Housing Tax Fund	ARPA Fund	Debt Service Fund	Street CIP Fund	Park CIP Fund	General Govt CIP Fund	PWC Const Fund	Water Funds	Sewer Funds	Stormwater Funds	Equip Replacement Funds
PROJECTED BEGINNING BALANCE	\$ 23,190,334	\$ 73,460	\$ 169,254	\$ 4,556,695	\$ 1,357,621	\$ 229,058	\$ 2,011,349	\$ 154,338	\$ 9,057,446	\$ 4,874,694	\$ 2,041,819	\$ (0)	\$ 20,002,663	\$ 21,433,534	\$ 4,299,327	\$ 6,394,613
Operating Revenues & Other Sources	49,947,378	6,000	15,000	542,000	120,000	76,000	10,000	4,969,500	3,116,050	1,751,000	2,045,900	-	34,586,161	24,808,916	6,955,572	6,071,161
Expenditures & Uses	54,955,428	20,000	30,000	782,556	-	-	1,985,348	4,929,428	5,142,500	5,655,000	1,408,000	-	43,729,313	37,250,295	7,448,147	3,686,537
Total Change in Fund Balance for the Biennium Council approved decision cards	(5,008,050) 5,570,700	(14,000)	(15,000)	(240,556)	120,000	76,000	(1,975,348)	40,073	(2,026,450)	(3,904,000)	637,900	-	(9,143,153)	(12,441,379)	(492,574)	2,384,624
<u>ENDING BALANCE</u>	18,182,284	59,460	154,254	4,316,139	1,477,621	305,058	36,001	194,411	7,030,996	970,694	2,679,719	(0)	10,859,510	8,992,154	3,806,753	8,779,236
Total Biennial Budget	73,137,712	79,460	184,254	5,098,695	1,477,621	305,058	2,021,349	5,123,838	12,173,496	6,625,694	4,087,719	(0)	54,588,823	46,242,450	11,254,899	12,465,774

2026 BUDGET FOR MGMT

Exhibit B

	'001	'120	'121	'125	'126	'130	'131	'202	'301	'302	'320	'303	'401	'402	'415	'501
	General Fund	Drug Investigation Fund	Federal Drug Investigation Fund	Cumulative Reserve Fund	Contingency Fund	Affordable Housing Tax Fund	ARPA Fund	Debt Service Fund	Street CIP Fund	Park CIP Fund	General Govt CIP Fund	PWC Const Fund	Water Funds	Sewer Funds	Stormwater Funds	Equip Replacement Funds
RESOURCES																
Revenues																
Taxes	18,866,644					30,000			594,400	400,000	200,000					
Licenses and Permits	805,256														195,000	
Intergovernmental	1,640,842								-	-						
Charges for Goods and Services	1,782,317								200,000	200,000			11,649,343	11,455,180	2,654,894	3,045,283
Fines and Forfeitures	142,260	-	-													
Miscellaneous	1,278,700	3,000	7,500	200,000	60,000	8,000	-	20,000	480,000	200,000	257,700	-	1,188,500	1,131,868	185,000	225,000
Other Financing Sources	346,278	-	-	71,000	-	-	-	362,500	-	-	-	-	-	-	-	-
Total Revenues	24,862,297	3,000	7,500	271,000	60,000	38,000	-	382,500	1,274,400	800,000	457,700	-	12,837,843	12,587,048	3,034,894	3,270,283
Capital Restricted													525,000	550,000	65,000	
Unrestricted Revenue (Proprietary)													12,312,843	12,037,048	2,969,894	
USES																
General Fund																
Legislative	138,175															
Municipal Court & Probation	1,504,293															
Executive	1,129,551															
Emergency Mangement	269,231															
Finance	1,991,138															
Prosecutor	687,412															
Information Services	1,295,106	-			-				-	-	-		-	-	-	-
Administrative Services	659,485	-			-				-	-	-		-	-	-	-
Human Resources	449,578	-			-				-	-	-		-	-	-	-
Police	10,962,733	-			-				-	-	-		-	-	-	-
Public Works/Engineering Administration	1,762,334	-			-				-	-	-		-	-	-	-
Senior Center	684,946	-			-				-	-	-		-	-	-	-
Community Services	12,150	-			-				-	-	-		-	-	-	-
Beautification	21,715	-			-				-	-	-		-	-	-	-
Community Forest	76,432	-			-				-	-	-		-	-	-	-
Community Events	75,350	-			-				-	-	-		-	-	-	-
Community Development	1,558,663	-			-				-	-	-		-	-	-	-
Facilities	1,169,902	-			-				-	-	-		-	-	-	-
Recreation Program	848,883	-			-				-	-	-		-	-	-	-
Park Facilities	771,983	-			-				-	-	-		-	-	-	-
Non Departmental	1,339,606	-			-				-	-	-		-	-	-	-
Drug Investigation Fund		10,000	15,000													
Contingency Fund/Cumulative Reserve		-		101,278	-											
ARPA Fund							245,000									
Debt Service Fund								362,207								
Revenue Bond Fund																
Street CIP Fund									2,275,000							
Parks CIP Fund										915,000						
General Government CIP Fund																
PCW Construction Fund																
Water Fund													10,055,324			
Water CIP													11,867,000			
Sewer Fund														8,810,316		
Sewer CIP														9,892,824		
Storm Water Fund															2,542,421	
Storm Water CIP															1,020,000	
Equipment Replacement Fund																2,080,828
Total Expenses	27,408,666	10,000	15,000	101,278	-	-	245,000	362,207	2,275,000	915,000	-	-	21,922,324	18,703,140	3,562,421	2,080,828
Indirect Cost	(2,050,000)															
TOTAL	\$(496,370)	\$(7,000)	\$(7,500)	\$ 169,722	\$ 60,000	\$ 38,000	\$(245,000)	\$ 20,293	\$(1,000,600)	\$(115,000)	\$ 457,700	\$ -	\$(9,084,481)	\$(6,116,092)	\$(527,527)	\$ 1,189,455
Council approved	584,700															
Biennium TOTAL																
Estimated 2024 Ending Fund Balance	23,190,334	73,460	169,254	4,556,695	1,357,621	229,058	2,011,349	154,338	9,057,446	4,874,694	2,041,819	(0)	20,002,663	21,433,534	4,299,327	6,394,613
Estimated 2026 Ending Fund Balance	18,182,284	59,460	154,254	4,316,139	1,477,621	305,058	36,001	194,411	7,030,996	970,694	2,679,719	(0)	10,859,510	8,992,154	3,806,753	8,779,236

EXHIBIT "C"

2025- 2026 BUDGET

FUND	TITLE	REVENUES	EXPENDITURES
001	General Fund	73,137,712	73,137,712
120	Drug Investigation Fund	79,460	79,460
121	Federal Drug Inv. Fund	184,254	184,254
125	Cumulative Reserve Fund	5,098,695	5,098,695
126	Contingency Fund	1,477,621	1,477,621
130	Affordable Housing Tax	305,058	305,058
131	ARPA Fund	2,021,349	2,021,349
202	Debt Service Fund	5,123,838	5,123,838
301	Street CIP	12,173,496	12,173,496
302	Parks CIP	6,625,694	6,625,694
303	PWC CIP	(0)	(0)
320	General Govt CIP Fund	4,087,719	4,087,719
401	Water Fund	54,588,823	54,588,823
402	Sewer Fund	46,242,450	46,242,450
415	Stormwater Fund	11,254,899	11,254,899
501	ERR Fund	12,465,774	12,465,774
	TOTAL	234,866,842	234,866,842

STREET CIP

Project	Project ID	2025	2026
ADA Improvements	ADA Plan	275,000	275,000
Chip Seal Program	CW3	300,000	300,000
Sidewalks		275,000	275,000
Street Reconstruction	CW1	350,000	350,000
Street Overlay- (192nd-SR410 to Old Sumner Buckley) <i>Dependent upon option for Sewer Project ID: LS-04 -LS17 or LS24</i>	CW3	275,000	275,000
Pavement Condition Index (PCI) <i>Maintains Eligibility for Federal Funds</i>	CW1 and CW3	75,000	
Angeline & Veteran’s Memorial Drive Roundabout (RAB) 2025- Design & 2026- ROW	I4	600,000*\$	50,000*\$
214th Overlay- (City Limits to City Limits) 2025- Design & Row & 2026- Construction	CW3	217,500	750,000**
W Tapps Hwy & Church Lk Rd <i>Part of West Tapps Corridor Improvement Project</i> 2025- Design	R37 and I1	500,000\$	
	Totals	\$2,867,500	\$2,275,000

*RTCC Grant \$562,250 (City match of 13.5%)

**Applying for TCC Grant \$648,750 (City match of 13.5%)

\$ TIF Eligible Projects

PARK CIP

Project	Project ID	2025	2026
AYP Northwest Parking Lot Upgrades	AYP A	4,100,000	
AYP Tennis Court Upgrades- (With Pickleball Conversion) <i>New Covered Basketball Court Portion Delayed</i>	AYP H	75,000	
Bonney Lake Sports Complex (BLSC) Pickleball/Multi-Sport Courts, Restrooms, Parking 2025 & 2026- Design	BLSC A	150,000	500,000
Cedarview Park (CVP) Covered Sport Court, Playfield Improvements & 206th Parking 2026-Design	CVP A		240,000
Viking Dog Park (VDP) ADA Access Pathway <i>Not until tree work is complete</i>	VDP	165,000	25,000
Wayfinding & Interpretive Signage	System-wide		50,000
Minor ADA Access & Amenity Upgrades	System-wide		100,000
AYP Ballfield 5 Playground Installation**^		250,000	
	Totals	\$4,740,000	\$915,000

**State Legislature (DOC) Grant \$151,000

^Project carried over from 2024

GENERAL GOVERNMENT CIP

Project	Project ID	2025	2026
Senior Center Improvements^		750,000*	
PSB Generator-Construction^	ARPA	600,000**	
JMC stairwell and elevator key card		28,000	
Demolition		30,000	
	Totals	\$1,408,000	\$0

*State Legislature (DOC) Grant \$630,500

**Remaining ARPA Funds \$215,887

^Project carried over from 2024

WATER CIP

Project	Project ID	2025	2026
Grainger Springs Upgrades- Construction^	F5	3,000,000	500,000
Wholesale 800 to 748 Zones Connection <i>Public Services Building Control Valve Modifications</i>	PZ4	166,000	
Tacoma Point Water Reservoir Replacement^ <i>Old Tank Demolition</i>	ST2	100,000	
Replace Pressure Relief Valve (PRV) 1 & 2 With New PRV Station			327,000
Lakeridge 810 Zone Reservoir**^	ST3	3,000,000	4,000,000
Lakeridge 748 Zone Water Reservoir^	ST4	3,000,000	4,000,000
West Tapps Drive Water Main <i>Part of West Tapps Corridor Improvement Project</i> 2025-Design	WM10	25,000	
Fennel Creek Crossing Water Main	WM31	2,500,000	2,000,000
Wellhead Protection Program <i>Related to Victor Falls Issues</i>	P4		630,000
Cedarview Water Main Replacement Program	WM4		300,000
12" Water Main Replacement- (Myers Rd to City Limits) 2026- Design	WM7		110,000
Decant Facility Roofing+		150,000	
	Totals	\$11,941,000	\$11,867,000

*Drinking Water State Revolving Fund Loan (DWSRFL) (DOH) \$9,280,000

+Peak 410 Developer Agreement states Developer to build Decant Facility with City responsible for the roof portion. Decant Facility needs to be moved out of AYP park as it is in violation of RCO Agreement.

^Project carried over from 2024

SEWER CIP

Project	Project ID	2025	2026
LS-17 Capacity Upgrades (Pumps, Valves, Grates)	LS-02	375,000	
LS-17 Replacement Construction or LS-24 Diversion Design 2025- Study & 2026- Design	LS-04	50,000	300,000
SR 410 Sewer Main Improvements (East of LS-17) <i>Includes Riverside Dr Sewer Manhole Replacement</i> 2025- Design & 2026- Construction	C-02	750,000	1,000,000
I&I Reduction Program- Angeline @ LS-17, 77th St Ct E @ 195th Ave Ct E, and 205th @ Inlet Island^	C-04	500,000	3,500,000
Sewer Plan Update	G-03	100,000	200,000
West Tapps Hwy Extension* <i>Part of West Tapps Corridor Improvement Project</i> 2025-Design		110,000	
Cedarview Sewer “Dry Line” Installation (Septic Reduction) 2026- Design	Rate Study Project		600,000
Decant Facility Roofing+		150,000	
City of Bonney Lake Subtotal		\$2,035,000	\$5,600,000
SUMNER WWTF PROJECTS			
WWTF Improvements		146,016	522,387
WWTF Aeration Basins		246,780	40,500
WWTF Clarifiers			54,000
WWTF Disinfection & Discharge			889,880
WWTF Biosolids		54,000	86,057
WWTF Biosolids Modernization		7,290,000	2,700,000
Mach & Eq - Sewer		3,375	
Mach & Eq - WWTF		20,383	
Sumner WWTF Subtotal		7,760,554	4,292,824
Totals		\$9,795,554	\$9,892,824

* This project is being done as part of a corridor project while the road is being reconstructed and the water mains installed. The project is being done instead of Mt. Creek Force Main Replacement (C-03) estimated at \$120,000 for design and \$750,000 for replacement. The Mt. Creek Force Main Replacement is being constructed by the developer as part of the Peak410 Project.

+Peak 410 Developer Agreement states Developer to build Decant Facility with City responsible for the roof portion. Decant Facility needs to be moved out of AYP park as it is in violation of RCO Agreement.

^Project carried over from 2024

STORM CIP

Project	Project ID	2025	2026
Water Quality Swale Retrofit Program-Construction \$ 2025- 67th Ct E & 2026- 67th St E ^	4-1	633,000*	690,000
Fennel Creek TMDL (Total maximum Daily Load) ^	NPDES Requirement	50,000**	50,000
NPDES (National Pollutant Discharge Elimination System) Compliance	NPDES Requirement	50,000	50,000
Inlet Island – Lake Tapps- Construction \$^ S Island Rd Conveyance Improvements at S Island Dr E	1-8	230,000	
Stormwater Management Action Plan (SMAP)^		100,000**	
Stormwater Comprehensive Plan		100,000	200,000
Lake Tapps Allan Yorke Park/West Tapps Highway East Subbasin Retrofit \$ <i>Part of West Tapps Corridor Improvement Project</i> 2025-Design	3-3	170,000	
Fennel Creek Stream Gauge	5-1		30,000
Decant Facility Roofing+		150,000	
	Totals	\$1,483,000	\$1,020,000

*Remaining ARPA Funds \$160,902

**Remaining ARPA Funds \$150,000

\$Request Pierce County Flood Control Zone District Opportunity Funds. Bonney Lake fund balance as of 1/1/2024 is of \$352,801 and estimated at \$50,000 each year.

+Peak 410 Developer Agreement states Developer to build Decant Facility with City responsible for the roof portion. Decant Facility needs to be moved out of AYP park as it is in violation of RCO Agreement.

^Project carried over from 2024

ER&R Fund

<u>Asset #</u>	<u>Dept</u>	<u>Item</u>	<u>2025</u>	<u>2026</u>	<u>Overage</u>
RS214	Facilities -GF	Transit Van	88,720		47,037
RS213	Water	F250 extended cab 4x4	68,250		36,378
RS416	Sewer	Transit Van	88,720		88,720
PD086	Police-GF	F250 Super duty/F350 4x4	79,380		49,011
PD1407	Police-GF	Escape/Pathfinder	64,100		38,739
PD1406	Police-GF	Tahoe/F150 4x4		110,780	64,049
PD1702	Police-GF	Tacho/F150 4x4		110,780	54,220
EQ292	Multiple	Brush Chipper		100,100	62,638
RS274	Water	F250 Extended cab 4x4		71,500	35,308
RS222	ER&R	Mechanic service truck		249,000	238,091
NEW	Multiple	Caterpillar wheel loader		202,890	202,890

*Please note that replacement vehicles have some money set aside in ER&R Fund. Not all are covered at 100% which causes the individual fund to pick up the balance-overage column.

Year	2019	2020	2021	2022	2023	2024	2025	2026
	Adopted F.T.E.	Adopted F.T.E.	Adopted F.T.E.	Adopted F.T.E.	Adopted F.T.E.	Amended F.T.E.	Budget F.T.E.	Budget F.T.E.
City of Bonney Lake POSITION SUMMARY								
CITY CLERK & ADMINISTRATIVE SERVICES								
Administrative Services Director/IS Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
City Clerk				1.00	1.00	1.00	1.00	1.00
Deputy City Clerk	1.00	1.00	1.00					
Administrative Specialist I/II	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Records and Disclosure Specialist					1.00	1.00	1.00	1.00
Human Resources Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Human Resources Generalist	0.75	0.75	0.75	0.75	1.00	1.00	1.00	1.00
Information Services Manager	1.00	1.00	1.00	1.00				
PC/Network Technician	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Senior Center Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Cook	0.80	0.80	0.80	0.80	0.80	0.80		
Kitchen Asst	0.70	0.70	0.70	0.70	0.70	0.70		
Kitchen Aide	0.30	0.30	0.30	0.30	0.30	0.30	1.22	1.22
Limited term (grant) Senior Aide			0.75	0.75	0.75	0.75	0.75	0.75
Dishwasher		0.38	0.38	0.38	0.38	0.38	0.60	0.60
Senior Center Aide/Van Driver	2.20	2.20	2.20	2.20	2.20	2.20	3.00	3.00
TOTAL CITY CLERK & ADMINISTRATIVE SERVICES	12.75	13.13	13.88	13.88	14.13	14.13	14.57	14.57
POLICE								
Police Chief	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Assistant Police Chief	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Executive Asst to the Chief (title change 2024; was Admin. Assistant)	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Department Assistant								
Records Clerk	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
Police Sergeant	5.00	5.00	5.00	5.00	7.00	7.00	7.00	7.00
Patrol Officers	22.00	22.00	22.00	22.00	22.00	22.00	22.00	22.00
School Resource Officer		1.00	1.00	1.00	1.00	1.00	1.00	1.00
CJTC Officer			1.00					
Community Services Officer	2.50	2.50	2.50	3.00	3.00	3.00	3.00	3.00
Bailiff	0.45	0.45						
Child Passenger Safety Program Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
TOTAL POLICE	37.95	38.95	39.50	39.00	41.00	41.00	41.00	41.00

City of Bonney Lake
POSITION SUMMARY

Year	2019	2020	2021	2022	2023	2024	2025	2026
	Adopted F.T.E.	Adopted F.T.E.	Adopted F.T.E.	Adopted F.T.E.	Adopted F.T.E.	Amended F.T.E.	Budget F.T.E.	Budget F.T.E.

PUBLIC SERVICES

Department of Public Services Director	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0
Admin. Support Team								
Permit Center Lead								
Administrative Supervisor	1.0	1.0	1.0			1.0	1.0	1.0
Administrative Specialist III	1.0	1.0	1.0	1.0	1.0	2.0	2.0	2.0
GIS Assistant	1.0							
Infrastructure Development Team								
City Engineer	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0
Assistant City Engineer	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0
Development Review Engineer	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0
Engineering Assistant						1.0	1.0	1.0
GIS Analyst	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0
Project Manager								
Contract Administrator	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0
Construction Inspector	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0
Development Services Team								
Development Services Manager						1.0	1.0	1.0
Planning and Building Supervisor	1.0	1.0	1.0	1.0	1.0			
Plans Examiner/BO	1.0	1.0	1.0					
Senior Building Inspector/Plans Examiner				1.0	1.0	1.0	1.0	1.0
Building Inspector I	1.0	2.0	2.0	1.0	1.0	1.0	1.0	1.0
Plans Examiner				1.0				
Permit Coordinator				1.0	1.0	1.0	1.0	1.0
Permit Technician I/II	1.0	2.0	2.0	2.0	2.0	2.0	1.0	1.0
Associate/Assistant Planner	2.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0
Assistant/Senior Planner					1.0	1.0	1.0	1.0
Assistant Planner/Code Enforcement	1.0	1.0	1.0					
Code Enforcement				1.0	1.0	1.0	2.0	2.0
Public Works Team								
Superintendent of Public Works	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0
Administrative Supervisor	1.0	1.0	1.0	1.0	1.0			
Administrative Specialist IV								
Administrative Specialist I/II	2.0	2.0	2.0	1.0	1.0			
Administrative Specialist III				1.0	1.0			
Public Works Operations Engineer								
Assistant City Engineer	1.0	1.0	1.0	1.0	1.0			
Electrician	1.0	1.0	1.0	1.0	1.0			
Assistant Superintendent of Public Works	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0
Lead Worker***	5.0	5.0	5.0	5.0	5.0	5.0	6.0	6.0
Facility Maintenance Worker III				1.0	1.0	1.0		
Maintenance Worker III*	5.0	7.0	7.0	7.0	8.0	8.0	8.0	8.0
Limited Term MWI/II - Parks						2.0	2.0	2.0
Maintenance Worker I/II**	22.0	21.0	21.0	21.0	20.0	20.0	21.0	21.0
Meter Reader/ Meter Reader II	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0
Custodian					2.0	2.0	2.0	2.0
Fleet Manager						1.0	1.0	1.0
Mechanic I/II	1.0	1.0	2.0	2.0	2.0	2.0	2.0	2.0
Total Public Services Department	61.0	62.0	63.0	64.0	66.0	67.0	68.0	68.0

TOTAL STAFFING (excludes Councilmembers)	148.35	151.58	152.68	154.03	158.28	159.28	153.42	153.42
---	---------------	---------------	---------------	---------------	---------------	---------------	---------------	---------------

* MWIII breakdown Water-3, Sewer-2, Parks-1, Street/Storm-2
 **MW I/II breakdown Water-8, Sewer-5, Streets/Storm-7, Facilities-1
 ***Lead breakdown Water-2, Sewer-1, Parks-1, Street/Storm-1, Facilities-1

Out of State Travel

On February 26, 2008, the City Council adopted Resolution 1787 addressing out-of-state travel. As per Section 2C, below is a listing of requested out-of-state travel for the 2025-2026 biennium. Per the Mayor, only out of state travel authorized is grant funded for 2025-2026 unless authorized by the Council.

Department:	Court	
BARS Account #	001.000.012.512.50.43.xx (Travel Expenses)	\$2500
BARS Account #	001.000.012.512.50.49.xx (Registration)	\$ 600
Staff Position(s)	Judge, Court Case Manager, Deputy City Attorney	
Destination	FL	
Dates	2025	
Purpose of Travel	ALLRISE Conference (grant funded)	

Department:	Court	
BARS Account #	001.000.012.512.50.43.xx (Travel Expenses)	\$2500
BARS Account #	001.000.012.512.50.49.xx (Registration)	\$ 600
Staff Position(s)	Judge, Court Case Manager, Deputy City Attorney	
Destination	TBD	
Dates	2026	
Purpose of Travel	ALLRISE Conference (grant funded)	

Summary of Interfund Transfers

2025

Transfer Out: General Fund \$4,567,000
Transfer In: Debt Service Fund \$4,567,000
For general obligation debt including paying off 2015 bond issuance of \$4.2M

Transfer Out: General Fund \$71,000
Transfer In: Cumulative Reserve Fund \$71,000
Current year savings for computer replacement (\$26,000) and police laptop replacement (\$45,000)

Transfer Out: Cumulative Reserve Fund \$101,278
Transfer In: General Fund \$101,278
Radio replacement over the next five years (2025-2029); \$506,394 saved in Cumulative Reserve Fund

Transfer Out: Cumulative Reserve Fund \$280,000
Transfer In: General Fund \$280,000
Laptop replacement (PD/City) saved in Cumulative Reserve Fund

Transfer Out: Cumulative Reserve Fund \$300,000
Transfer In: General Fund \$300,000
Eden software upgrade saved in Cumulative Reserve Fund

2026

Transfer Out: General Fund \$362,500
Transfer In: Debt Service Fund \$362,500
For general obligation debt

Transfer Out: General Fund \$71,000
Transfer In: Cumulative Reserve Fund \$71,000
Current year savings for computer replacement (\$26,000) and police laptop replacement (\$45,000)

Transfer Out: Cumulative Reserve Fund \$101,278
Transfer In: General Fund \$101,278
Radio replacement over the next four years (2026-2029); \$405,116 saved in Cumulative Reserve Fund

Enumclaw Courier Herald

Affidavit of Publication

State of Washington }
County of King } ss

Amanda Kahlke being first duly sworn, upon oath deposes and says: that he/she is the legal representative of the Enumclaw Courier Herald a weekly newspaper. The said newspaper is a legal newspaper by order of the superior court in the county in which it is published and is now and has been for more than six months prior to the date of the first publication of the Notice hereinafter referred to, published in the English language continually as a weekly newspaper in King County, Washington and is and always has been printed in whole or part in the Enumclaw Courier Herald and is of general circulation in said County, and is a legal newspaper, in accordance with the Chapter 99 of the Laws of 1921, as amended by Chapter 213, Laws of 1941, and approved as a legal newspaper by order of the Superior Court of King County, State of Washington, by order dated June 16, 1941, and that the annexed is a true copy of ECH1002862 BUDGET/ TAX HEARING as it was published in the regular and entire issue of said paper and not as a supplement form thereof for a period of 2 issue(s), such publication commencing on 10/02/2024 and ending on 10/09/2024 and that said newspaper was regularly distributed to its subscribers during all of said period.

The amount of the fee for such publication is \$175.78.



Subscribed and sworn before me on this

9 day of October,
2024



Notary Public in and for the State of Washington.

City of Bonney Lake- LEGAL ADS | 51701648
SADIE SHANEMAN



Classified Proof

Client	3100013000 - City of Bonney Lake- LEGAL ADS	Phone	(253) 862-8602
Address	9002 Main St E, Suite 300	E-Mail	shanemans@ci.bonney-lake.wa.us
	Bonney Lake, WA, 98391	Fax	

Order#	1002862	Requested By	SADIE SHANEMAN	Order Price	\$175.78
Classification	3030 - Legal Notices	PO #	BUDGET/ TAX HEARING	Tax 1	\$0.00
Start Date	10/02/2024	Created By	0917	Tax 2	\$0.00
End Date	10/09/2024	Creation Date	09/23/2024, 03:50:35 pm	Total Net	\$175.78
Run Dates	2			Payment	\$0.00
Publication(s)	Enumclaw Courier Herald				

Sales Rep	0917 - Jennifer Tribbett	Phone	(360) 802-8212
		E-Mail	jennifer.tribbett@courierherald.com
		Fax	

**Notice of
Public Hearings
2025-2026 Biennial
Budget, Ad Valorem
Tax Levy and Revenue
Sources**

The Bonney Lake City Council will hold a public hearing at the Council Meeting of October 15, 2024, at 6:00 p.m. or as soon thereafter as the matter may be heard, to accept testimony regarding the preliminary 2025-2026 Biennial Budget (Ordinance D24-103). Any taxpayer may appear at this public hearing and be heard for or against any part of the proposed budget hearing.

The Bonney Lake City Council will also hold a public hearing at the Council Meeting of November 12, 2024, at 6:00 p.m. or as soon thereafter as the matter may be heard, to accept testimony regarding the Revenue Sources for the coming biennial and the proposed Ad Valorem Tax Levy (Ordinance D24-104). Any taxpayer may appear at this public hearing and be heard for or against any part of the proposed budget amendments.

The Bonney Lake City Council will also hold a public hearing at the Council Meeting of November 26, 2024, at 6:00 p.m. or as soon thereafter as the matter may be heard, to accept testimony regarding the final 2025-2026 Biennial Budget (Ordinance D24-103). Any taxpayer may appear at this public hearing and be heard for or against any part of the proposed budget

amendments.
The City Council meets at the Justice & Municipal Center, located at 9002 Main Street East, Bonney Lake. Written comments may be submitted prior to each of the hearings to the City Clerk's Office, 9002 Main St. E., Ste 300, Bonney Lake, WA 98391-0944. For citizens with disabilities who are requesting translators or adaptive equipment for communication purposes, the City requests notification as soon as possible as to the type of service or equipment needed.
Publish on October 02, 2024, and October 09, 2024.
ECH1002862
10/2/24, 10/9/24

Classified Proof

Client	3100013000 - City of Bonney Lake- LEGAL ADS	Phone	(253) 862-8602		
Address	9002 Main St E, Suite 300	E-Mail	besawk@ci.bonney-lake.wa.us		
	Bonney Lake, WA, 98391	Fax			
Order#	1006537	Requested By	KANDICE BESAW	Order Price	\$36.26
Classification	3030 - Legal Notices	PO #	ORDS 1726 & 1727	Tax 1	\$0.00
Start Date	12/18/2024	Created By	0917	Tax 2	\$0.00
End Date	12/18/2024	Creation Date	12/11/2024, 11:53:12 am	Total Net	\$36.26
Run Dates	1			Payment	\$0.00
Publication(s)	Enumclaw Courier Herald				
Sales Rep	9470 - Jennifer Tribbett	Phone	(360) 802-8212		
		E-Mail	jtribbett@courierherald.com		
		Fax			

**City of Bonney Lake
Ordinances adopted**

12/10/2024:

**AB24-103 - Ordinance
1726 [D24-103]**

An Ordinance Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Adopting The Biennial Budget For Calendar Years 2025 And 2026; Providing For Severability And Corrections; And Establishing An Effective Date.

**AB24-121 - Ordinance
1727 [D24-121]**

An Ordinance Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Vacating A Portion Of An Existing Water Easement And An Ingress, Egress & Utilities Easement Located On Gch Puget Sound, Inc. Properties In The City Of Bonney Lake.

ECH1006537
12/18/24