

ORDINANCE NO. 1734

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, PIERCE COUNTY, WASHINGTON, AMENDING SECTION 12.12.051.D OF THE BONNEY LAKE MUNICIPAL MODIFYING PAID PARKING AT ALLAN YORKE PARK BY SHORTENING WHEN PAID PARKING IS REQUIRED, ESTABLISHING A SEASON PASS, AND WAIVING PAID PARKING FOR CITY SPONSORED EVENTS; PROVIDING FOR SEVERABILITY AND CORRECTIONS; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, in 2024, the City implemented paid parking at Allan Yorke Park (AYP) from May 1 until October 1 of each calendar to help manage crowd control and enhance security during the peak summer season; and

WHEREAS, the City Council desires to establish a season pass to reduce the cost for individuals that visit the park on a routine basis throughout the summer season;

WHEREAS, the City Council desires to have paid parking in effect at Allen Yorke Park from Memorial Day weekend to Labor Day to better correspond with the peak use period of the park; and

WHEREAS, the City Council desires to clarify that paid parking is not required during City sponsored events; and

WHEREAS, the proposed amendments were presented to the Planning Commission as required by Bonney Lake Municipal Code (BLMC) 2.26.020.B.5; and

WHEREAS, the Planning Commission recommended that the City Council adopt the proposed amendments to BLMC 12.12.051.D; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, WASHINGTON, ORDAINS AS FOLLOWS:

Section 1. Section 12.12.051.D of the Bonney Lake Municipal Code is hereby amended to read as follows:

12.12.051 Boat launch facilities and parking fees established.

D. ~~Between May 1st and October 1st~~ From Friday of Memorial Day Weekend through Labor Day of ~~the~~ each calendar year vehicle parking to include boat trailer parking shall pay fee for hourly or daily parking as set by resolution of the city council; ~~provided, however, that~~ subject to the following:

1. Vehicles with a boat trailer displaying a resident pass shall be exempt from this requirement.
2. An Allan Yorke Park Annual Season pass shall be available at a rate as set by resolution of the city council. The vehicle license plate associated with a season pass is exempt from this requirement.
3. The requirements of this section are waived for City sponsored events.

Section 2. Severability. If any section, sentence, clause, or phrase of this Ordinance should be held to be unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance.

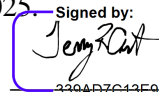
Section 3. Publication. This Ordinance shall be published by an approved summary consisting of the title.

Section 4. Corrections. Upon the approval of the city attorney, the city clerk, and/or the code publisher is authorized to make any necessary technical corrections to this ordinance, including but not limited to the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers, and any reference thereto. Provided, however, that nothing in this section allows the city attorney, the city clerk, and/or the code publisher to change the intent of this Ordinance.

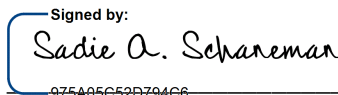
Section 5. Effective Date. This Ordinance shall be effective five days after publication as provided by law.

ADOPTED by the City Council of the City of Bonney Lake and attested by the City Clerk in authentication of such passage on this 13th day of May 2025.

APPROVED by the Mayor this 13th day of May, 2025.

Signed by:

339AD7C13E9E492...
Terry Carter, Mayor

AUTHENTICATED:

Signed by:

975A05C52D794C6...
Sadie A. Schaneman, MMC, City Clerk

AB 25-34 Passed: 5/13/2025 Valid: 5/27/2025 Published: 5/22/2025 Effective Date: 5/27/2025 This Ordinance totals __2__ page(s)

City of Bonney Lake, Washington
City Council Agenda Bill (AB)

Agenda Item Type: Ordinance	Agenda Bill Number & Ordinance/Resolution/Motion Number: AB24-34/Ord. D24-34		
Department/Division Submitting: Public Services	Presenter: Jason Sullivan	City Strategic Goal Category: Parks, Rec, & Green Space Vision	

Agenda Subject: Allan Yorke Park Paid Parking Modifications.

Full Title/Motion: An Ordinance Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Amending Section 12.12.051.D Of The Bonney Lake Municipal Modifying Paid Parking At Allan Yorke Park By Shortening When Paid Parking Is Required, Establishing A Season Pass, And Waiving Paid Parking For City Sponsored Events; Providing For Severability And Corrections; And Establishing An Effective Date.

Administrative Recommendation:

Short Background Summary (Use a memo to write a full history): The proposed ordinance would amend the regulations related to paid parking at Allan Yorke Park by establishing a season pass, shortening when paid parking is in effect, and waiving paid parking for City sponsored events. These changes are discussed in more detail in the attached briefing memorandum.

Attachments: Ordinance D25-34, Briefing Memorandum, and RCO Manual Appendix E

BUDGET INFORMATION

Budgeted Amount: \$0	Current Balance: \$3,882.54	Expenditure Amount Needed: \$1,200	Budgeted Balance Difference: \$2,692.54
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Budget Explanation: In order to adjust the dates when paid parking is in effect the City will need to purchase new signage. This expenditure was not accounted for in the reduced supply budget for parks. As the expenditure will utilize approximately a third of the remaining funds allocated to purchase needed supplies for the park system, a budget amendment may be needed to ensure that the City can continue to purchase supplies for the remainder of the year.

COMMITTEE, BOARD & COMMISSION REVIEW

Public Hearing Date: **Name Of Committee/Commission Public Hearing Was Done At:**

Date & Name Of Committee/ Commission Meeting	Return To Committee/ Commission/Board	Council Workshop Discussion	Consent Agenda	Council Full Issues
Date: 4/16/2025 Name: Planning Commission	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes
Date: Name:	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes
Date: Name:	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes

Hearing Examiner Review:

Preparer sent affected Department Director(s) copy of AB

☒ Administrative Services ☐ Court ☐ Executive
☒ Finance ☒ Police ☒ Public Services

COUNCIL ACTION

Workshop Date(s): 3/18/2025 and 5/6/2025
Meeting Date(s): 5/13/2025

Public Hearing Date(s):
Tabled To:

APPROVALS

Department Director:
Jason Sullivan

Mayor:
Terry Carter

Date Reviewed By City Attorney (if applicable):



Public Services Department Briefing Memorandum

Meeting Date: May 13, 2025

Memo Date: April 29, 2025 Updated May 7, 2025

Staff Contact: Jason Sullivan – Public Services Director

Topic: Allan Yorke Parking – Season Passes and Field Rental

PURPOSE:

The purpose of this briefing is to facilitate a discussion related to the potential implementation of a season pass for Allan Yorke Park and change the period that paid parking is in effect from the Friday of Memorial Day weekend to Labor Day.

ATTACHMENTS:

- RCO Manual 7 – Appendix E

DISCUSSION:

In 2024, the City implemented paid parking at Allan Yorke Park (AYP) from May 1st until October 1st of each calendar. The rates for paid parking in 2025 will remain unchanged from the 2024 rates; 2024 were \$4 for 4 hours or \$10 for all day. Paid parking starts at 10AM and remains in effect until the park closes.

In 2024, the City also purchased an additional service from Park Mobile, ParkMobile Event Reservation System. This additional service allows the City to create events within ParkMobile that had different parking rates for that event. Given the timing of the acquisition of this service the City was not able to fully roll it out last year.

Paid parking at AYP was implemented to help manage crowd control and enhance security during the peak summer season. The program proved successful, with the City observing a significant reduction in unsafe incidents requiring police response at AYP.

While the paid parking program achieved its intended goals, the City Council provided additional direction at the March 18, 2025, Council Workshop in preparation for the 2025 summer season. Specifically, Council directed staff to:

1. Establish a season parking pass; and
2. Include parking with sports field rentals.

As these changes will amend the City's Park Regulations adopted in Chapter 12.12 of the Bonney Lake Municipal Code (BLMC) the Planning Commission was required to review and make a recommendation to the City Council pursuant to BLMC 2.26.020.B.5. City staff presented proposals for a season pass and a sports field rental waiver to the Planning Commission on April 16, 2025. The Planning Commission recommended approval of both proposals. After this recommendation, staff received additional information from ParkMobile—outlined below—that affects the City's ability to move forward with the sports field waiver proposal. To align with the intent of the waiver, staff now propose modifying the pay parking season to run from Memorial Day weekend through Labor Day.

Each topic is outlined below to support the City Council's discussion

- **Season Passes**

When paid parking was implemented last year, there were questions regarding the City's ability to implement a season pass. At the time, the City opted to delay this decision, as paid parking was not fully implemented until July.

On March 18, 2025, the City Council directed staff to amend BLMC 12.12.051 to establish a season pass for AYP. The City Council direct staff to set the price of the season pass would be \$50.00 per year plus taxes and transaction fees, which is equivalent to the cost of approximately five (5) all-day visits. The cost is also similar to the cost of a Washington State Discovery Pass for parking at a Washington State Park facility. Passes would be available for purchase through the ParkMobile Event Reservation System and would be tied to a specific vehicle. Passes would not be transferable between vehicles within the same household.

Considerations for Season Pass Fee Structure

Due to funding received from the Recreation and Conservation Office (RCO) for the acquisition of AYP in 1972 and the grant for the construction of ballfield #5 in 2019, the City is subject to long-term obligations outlined in RCO Manual 7. Specifically, Appendix E of Manual 7 imposes restrictions on the establishment of user fees to include parking:

- If residents are not charged a fee, then non-residents cannot be charged either.
- Additionally, the fee for non-residents cannot exceed twice the amount charged to residents.

Because of these requirements and the administrative burden associated with verifying residency, staff recommended, and the City Council concurred with the implementation of a single season pass available to both City residents and non-residents at the same rate.

It is important to note that purchasing a season pass does not guarantee a parking space. Parking will remain available on a first-come, first-served basis. The season pass would simply eliminate the need for users to pay for each visit.

- **Sports Field Rentals**

While paid parking is in effect, organization and individuals may rent the City's sport fields between May 1 and June 30, and again after the Labor Day weekend. Currently, field rentals are not available starting the July 1 through Labor Day due to peak park season use.

In 2024, the issue of field rental and paid parking did not arise until August, as paid parking was not implemented until July due to technical issues. To address this, City Administration implemented a temporary policy allowing sports organizations with a field reservation exceeding \$5,000 within a single reservation window to have the required parking fee included in the reservation cost under the authority granted in BLMC 12.12.010.

On March 18, 2025, the City Council directed staff to amend BLMC 12.12.051 to formalize this approach. Under the March 18th proposed amendment, when a field reservation exceeds \$5,000 within a single reservation window:

- Parking fees for participants would be waived for the duration of the rental period, with a one-hour buffer before and after each reservation
- Organizations or individuals that would have qualified for this waiver would have received a single code that could be used 400 times per field that is rental.
- The City would not charge for this code, but a one-time transaction fee of \$0.25 would be assessed by the ParkMobile Event Reservation System when an individual secures their pass.
- The pass would be valid for all dates within the organization's rental block and would be linked to a specific vehicle. Passes would not be transferable between vehicles within the same household.

However, as the City continued working with ParkMobile to implement the sports field rental waiver program, new information emerged that significantly affected the City's ability to move forward with the proposal. Specifically, the ParkMobile Reservation System does not support creating single events that align only with the specific dates and times an organization has rented the field, as originally intended. Instead, any reservation made for a sports team would need to span the entire day, every day, between the designated start and end dates. In other words, rather than being able to set a recurring reservation—such as Monday through Friday from 5:00 PM to 8:00 PM, and Saturdays from 9:00 AM to 8:00 PM—the system would require a continuous, full-day reservation from May 1 to May 31, Monday through Sunday. Finally, the \$0.25 is not charged to the individuals registering for the pass but to the City. So, if the City issued code that could be used 2,000 times, the City will be billed \$500.

In light of these issues, staff are now proposing to roll back paid parking to start on Friday of Memorial Day weekend and end on Labor Day each year. The Bonney Lake – Sumner Little League's (BLSLL) main reservation period ends prior to Memorial Day weekend and MRFC typically does not start until after Labor Day.

BLSLL's Challenger Division does have three 2-hour blocks in the morning on the first three Saturdays of June. The plan to is create a smaller reservation window for each of the Saturday rentals to support the Challenger Program. Staff discussed this option with BLSLL and there was a consensus that this approach would work to address the concerns related to paid parking at AYP. The establishment of a reservation for BLSLL's Challenger Division would be implemented under the Mayor's authority to promulgate policies and procedures necessary for the implementation of paid parking under BLMC 12.12.051.F.

If paid parking went into effect from the Friday of Memorial Day weekend through Labor Day, the City should discontinue to rent fields when paid parking is in effect in order to lessen conflicts between paid parking and field rental. This change would reduce the current rental window by up to four to five weeks based on when Memorial Day is in May.

Appendix E:

Related Policies

Income

The source of any income generated in a funded project or project work site must be compatible with the funding source and the agreement. User and other fees may be charged in connection with land acquired or facilities developed with funding board grants if the fees are consistent with all the following:

- Value of any services furnished
- Value of any opportunities furnished
- Prevailing range of public fees in the state for the activity involved

Excepted are Firearms and Archery Range Recreation program safety classes (firearm or hunter) for which a facility/range fee must not be charged.³⁵

Fees Based on Residence³⁶

If different fees are charged for residents and nonresidents, the non-resident fee must not exceed twice that imposed on residents. If no resident fee is charged, then a non-resident fee must not be charged.

Use of Income

Regardless of whether income or fees in a project work site (including entrance, utility corridor permit, cattle grazing, timber harvesting, farming, etc.) are gained during or after the reimbursement period cited in the agreement, unless precluded by state or federal law, the revenue may be used only to offset the following:

³⁵Chapter 79A.25.210 Revised Code of Washington

³⁶Washington Administrative Code 286-13-115

- The sponsor's matching funds
- The project's total cost
- The expense of operation, maintenance, stewardship, monitoring, or repair of the facility or program assisted by the funding board grant
- The expense of operation, maintenance, stewardship, monitoring, or repair of other similar units in the sponsor's system
- Capital expenses for similar acquisition, development, or restoration

If the income exceeds the system's operation, maintenance, or monitoring costs, it must be deposited in a capital reserve fund.

This fund must meet the following criteria:

- Be identified in the sponsor's official annual budget for acquisition and/or development of lands or facilities
- Only be used to further the capital goals and objectives identified in the sponsor's park and recreation, habitat conservation, or salmon recovery plan
- Only be applied to other of the sponsor's Recreation and Conservation Funding Board projects in the same category (for example, revenue raised from an RCO Boating Facilities Program grant only may be used to assist other motorized boating projects)

Concessions and Leases

A project sponsor may provide for the operation of a Recreation and Conservation Funding Board-assisted facility by granting a concession agreement or lease to a private organization or individual under certain conditions. The project sponsor is responsible for assuring compliance with all applicable state and federal requirements. Delegation or transfer of certain management or operational responsibilities to concessionaires or lessees does not relieve the project sponsor of any compliance obligations, including those relating to conversion of an RCO-funded property.

All concession or lease documents for the operation of board-funded projects by private organizations or individuals must address the following:

- In order to protect the public interest, the project sponsor must have clear ability to periodically review the performance of the lessee or concessionaire and terminate the lease or agreement if its terms and the provisions of the grant

agreement, including standards of maintenance, public use, and accessibility, are not met.

- The document shall clearly indicate that the leased/concession area is to be operated by the lessee/concessionaire for public purposes in compliance with the provisions of the grant agreement and/or the Land and Water Conservation Fund Act and implementing guidelines.
- The document shall require that the area be identified as being publicly owned and operated for public outdoor recreation and/or habitat conservation purposes on all signs, literature, and advertising and that the lessee/concessionaire be identified as such so as not to mislead the public into believing that the area is private. Signs also should be posted identifying the facility as being open to the public (See RCO's terms and conditions in the grant agreement).
- The document shall require that all fees charged by the lessee/concessionaire to the public must be competitive with similar facilities.

Before execution of the lease/agreement between the sponsor and the lessee/concessionaire, the proposed lease/agreement must be reviewed and approved by RCO.