

ORDINANCE NO. 1662

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, PIERCE COUNTY, WASHINGTON, ADOPTING THE MID-BIENNIAL BUDGET AMENDMENT FOR BUDGET YEARS 2021 AND 2022.

WHEREAS, the City Council approved Ordinance No.1645 which adopted a biennial budget for fiscal years 2021-2022; and

WHEREAS, Ch. 35A.34 RCW provides procedures for adopting, managing, and amending a biennial budget;

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. The biennial budget for the City of Bonney Lake for the period January 1, 2021 through December 31, 2022 as contained in the adopted 2021-2022 Biennial Budget for total revenues/sources and expenditures/uses as approved by the City Council, is hereby amended to include Total Revenues and Expenditures for each fund as shown on the attached Exhibit “A” 2021-2022 Biennium Budget Total including Fund Balance.

Section 2. The changes to biennial expenditures as shown on the attached Exhibit “B” are hereby adopted.

Section 3. The Interim City Clerk is directed to transmit a certified copy of the City of Bonney Lake adopted 2021-2022 Mid-Biennial Budget Amendment (Ordinance No. 21-137 and Exhibits “A”, and “B”) to the Office of the State Auditor and to the Association of Washington Cities.

Section 4. This Ordinance shall take effect and be in force five (5) days from and after its passage, approval and publication as required by law.

PASSED by the City Council of the City of Bonney Lake this 23rd day of November, 2021.

DocuSigned by:
Neil Johnson, Jr.
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NEIL JOHNSON, JR., Mayor

AUTHENTICATED:

DocuSigned by:
Sadie A. Sehaneman
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SADIE A. SEHANEMAN, Interim City Clerk

AB21-137
Passed: 11/23/21
Valid: 12/06/21
Published: 12/01/21
Effective Date: 12/06/21
This Ordinance totals 1 page

City of Bonney Lake, Washington
City Council Agenda Bill (AB)

Department/Staff Contact: Fin / Cherie Reiersen	Meeting/Workshop Date: 23 November 2021	Agenda Bill Number: AB21-137
Agenda Item Type: Ordinance	Ordinance/Resolution Number: AB21-137	Sponsor:

Agenda Subject: Biennial Budget Amendment 2021-2022

Full Title/Motion: An Ordinance Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Amending The Biennial Budget For Calendar Years 2021-2022.

Administrative Recommendation: Approve

Background Summary: Revised Code of Washington (RCW) 35A.34 provides procedures for adopting, managing and amending a biennial budget. Pursuant to this guidance, staff finds it necessary to make certain revisions to the 2021-2022 biennial budget that was adopted via Ordinance #1645. All requests are on Exhibit B with the request and explanation. Attached to the Ordinance are Exhibits A & B. As a reminder, the budget was previously adopted at Fund level to include fund balances.

Attachments:

BUDGET INFORMATION				
Budget Amount	Current Balance	Required Expenditure	Budget Balance	Fund Source
				<input type="checkbox"/> General <input type="checkbox"/> Utilities <input type="checkbox"/> Other
Budget Explanation: see exhibits				

COMMITTEE, BOARD & COMMISSION REVIEW			
Council Committee Review:	Finance Committee Date: 9 November 2021	<i>Approvals:</i> Chair/Councilmember Deputy Mayor Evans Councilmember Councilmember Watson Councilmember Councilmember Carter	Yes <input type="checkbox"/> No <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Forward to:		Consent Agenda: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Commission/Board Review:			
Hearing Examiner Review:			

COUNCIL ACTION	
Workshop Date(s): 11/16/2021	Public Hearing Date(s): 11/16/2021
Meeting Date(s): 11/23/2021	Tabled to Date:

APPROVALS		
Director: <i>Cherie Reiersen, CPA</i>	Mayor: <i>Neil Johnson Jr</i>	Date Reviewed by City Attorney: (if applicable)

EXHIBIT "A"

2021- 2022 BUDGET AMENDMENT

FUND	TITLE	REVENUES	EXPENDITURES
001	General Fund	54,936,028	54,936,028
120	Drug Investigation Fund	71,528	71,528
121	Fed Drug Inv Fund	59,235	59,235
125	Cumulative Res. Fund	3,709,262	3,709,262
126	Contingency Fund	1,227,539	1,227,539
130	Affordable Housing Fund	109,276	109,276
131	ARPA Fund	5,909,188	5,909,188
202	Debt Service	2,078,615	2,078,615
301	Street CIP	9,423,957	9,423,957
302	Parks CIP	11,259,925	11,259,925
303	PWC CIP	14,980,000	14,980,000
320	General Govt CIP Fund	1,321,022	1,321,022
401	Water Fund	36,216,390	36,216,390
402	Sewer Fund	29,735,544	29,735,544
415	Stormwater Fund	7,314,596	7,314,596
501	ERR Fund	7,720,716	7,720,716
	TOTAL	\$ 186,072,821	\$ 186,072,821

EXHIBIT B

GENERAL FUND (001)	2021		2022		2021/2022 Additional request		Original Budget 2021-2022		Total Request		Increase in Projected Revenue 2021/2022		Anticipated	
	Budget	Budget	Budget	Budget	request	request	2021-2022	Ending Fund	Request	Request	2021/2022	Anticipated		
LEGISLATIVE	133,075	133,075	133,075	436,000	266,150	702,150	263,000	21 revenue increase						
MUNICIPAL COURT/ PROB.	1,040,210	1,131,325	1,131,325		2,171,535	2,171,535	500,000	21 decrease expense						
EXECUTIVE	742,144	769,084	769,084		1,511,228	1,511,228	122,000	21/22 ARPA Funding						
FINANCE	1,579,093	1,660,621	1,660,621	40,000	3,239,714	3,279,714	500,000	22 revenue increase						
LEGAL	691,378	719,628	719,628	121,000	1,411,006	1,532,006								
INFORMATION SYSTEMS	586,107	559,699	559,699	132,000	1,145,806	1,277,806	100,000	22 Housing Grant						
ADMINISTRATIVE SERVICES	503,310	530,343	530,343		1,033,653	1,033,653	(144,000)	22 CJTC grant loss						
HUMAN RESOURCES	319,627	315,445	315,445	40,000	635,072	675,072								
POLICE	8,041,772	8,036,698	8,036,698	138,000	16,078,470	16,216,470								
ENGINEERING/PW ADMIN	1,515,047	1,619,179	1,619,179		3,134,226	3,134,226								
SENIOR CENTER	502,566	520,144	520,144		1,022,710	1,022,710								
COMMUNITY SERVICE	13,200	13,400	13,400		26,600	26,600								
BEAUTIFICATION PROGRAM	28,500	28,700	28,700		57,200	57,200								
COMMUNITY FOREST	43,276	44,307	44,307		87,583	87,583								
COMMUNITY EVENTS	82,250	82,750	82,750		165,000	165,000								
PLANNING & COMM. DEVELOP.	1,365,918	1,333,460	1,333,460	100,000	2,699,378	2,799,378								
FACILITIES	600,547	581,027	581,027		1,181,574	1,181,574								
RECREATION PROGRAM	1,432,406	1,494,890	1,494,890		2,927,296	2,927,296								
PARK FACILITIES	607,333	546,896	546,896		1,154,229	1,154,229								
NON DEPARTMENTAL	1,834,022	1,805,286	1,805,286		3,639,308	3,639,308								
TRANSFER OUT ENDING BAL	6,090,464	6,090,464	6,090,464		6,090,464	6,090,464								
TOTAL GENERAL FUND	25,752,245	19,925,957	19,925,957	1,007,000	8,250,826	54,936,028								

Department Additional request justification

Executive	Business grants \$314K Resolution 2888 (2021); Limited duration emergency mgmt FTE \$122K (2022)
Legal	Prosecutor resignation package per Council \$6K (2021); Contract with Ivar \$15K (2021); Deputy Prosecutor FTE \$100K (2022)
Information Systems	Avaya upgrade \$60K Resolution 2933 (2021); Microwave technology \$10K Resolution 2984 (2022); Netmotion \$22K ARPA (21/22)
	Laptops \$40K ARPA (2021/2022)
Police	CSO FTE \$110K (2022); Body cameras \$28K Resolution 2977 (2022)
Community Development	Affordable Housing Grant \$100K Resolution 2980 (2022);
Finance	Timesheet/payroll software upgrade \$40K (2022) to come back to Council in 2022 for approval
Human Resources	HR Generalist increase from .75 FTE to 1.0 FTE \$40K ARPA (21/22)

*Note this is a biennial budget. As such some of the planned expenditures for 2021 may not happen until 2022 for some of the projects. All to be approved by City Administrator and Chief Financial Officer

FUND	2021		2022		Additional request	Original Budget		Total Request
	Budget		Budget			2021-2022	Budgeted Ending Fund	
DRUG INV. FUND (120)	9,500		9,500			19,000	52,528	71,528
FED. DRUG INV FUND (121)							59,235	59,235
RESERVE FUND (125)							3,709,262	3,709,262
CONTINGENCY FUND (126)						-	1,227,539	1,227,539
AFFORD.HOUSING TAX(130)							109,276	109,276
ARPA FUND (131)					5,909,188			5,909,188
DEBT SERVICE FUND (202)	993,758		990,734			1,984,492	94,123	2,078,615
STREET CIP FUND (301)	874,000		1,699,000		22,000	2,573,000	6,828,957	9,423,957
PARKS CIP FUND (302)	9,321,262		1,783,960		72,500	11,105,222	82,203	11,259,925
PWC CIP FUND (303)	14,040,000		-		940,000	14,040,000	-	14,980,000
GEN GOVT CIP FUND (320)	140,000		40,000		22,500	180,000	1,118,522	1,321,022
WATER FUND (401)	17,459,690		10,644,344		920,000	28,104,034	7,192,356	36,216,390
SEWER FUND (402)	11,080,980		8,038,526			19,119,506	10,616,038	29,735,544
STORM FUND (415)	2,489,224		2,186,302			4,675,526	2,639,070	7,314,596
EQUIP REPL FUND (501)	1,792,122		2,035,895			3,828,017	3,892,699	7,720,716

Fund Additional request justification

Gen Govt CIP	Food Bank Demo \$22.5K Res. 2921 (2021)
Street CIP	Pavement Scoring \$22K Res.2947 (2021)
Water Fund	Tacoma Point \$880K Res 2950/2951 (2021); Neptune software upgrade for monthly billing \$40K (2021)
Park CIP	Elhi Hill Grant Staircase \$72.5K (2021)
PWC CIP	Unspent money from 2020

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