

CITY COUNCIL MEETING

June 13, 2023
6:00 P.M.

AGENDA



www.ci.bonney-lake.wa.us

Location: Bonney Lake Justice & Municipal Center, 9002 Main Street East, Bonney Lake, Washington.

The public is invited to attend Council Meetings and Workshops in person, via conference call or over the internet. The information for attending is provided below.

Council Meetings and Workshops attendance options:

In-Person: Bonney Lake Justice & Municipal Center at 9002 Main Street East in Bonney Lake

By phone: 408-740-7256 (Meeting ID: 215 767 540#)

By internet: Chrome- <https://bluejeans.com/215767540> **The City will be turning off all public cameras and microphones when attending online until the start of the citizen commenting section and will then turn them back off after the citizen commenting section is finished- Only staff and presenters will be visible and unmuted during the entire meeting.**

I. CALL TO ORDER – Mayor Michael McCullough

- A. Pledge of Allegiance
- B. Roll Call: Mayor Michael McCullough, Deputy Mayor Terry Carter, Councilmember Angela Baldwin, Councilmember Justin Evans, Councilmember Gwendolyn Fullerton, Councilmember J. Kelly McClimans, Councilmember Dan Swatman, and Councilmember Tom Watson.
- C. Agenda Modifications: None.
- D. Announcements, Appointments and Presentations: None.

II. PUBLIC HEARINGS, CITIZEN COMMENTS & CORRESPONDENCE:

- A. Public Hearing: None.
- B. Citizen Comments:
Citizen comments can be made in-person, by phone or virtually during this portion of the meeting. We ask that you please sign up to comment virtually by emailing clerk@cobl.us or by phone at 253-862-8602 by 5:00 pm. Comments are limited to 5 minutes. During the meeting, mics and video will be enabled-you will need to personally turn them on-during this section only. All who comment will be asked to state their name and address for the meeting record.
- C. Correspondence: None.

III. COUNCIL COMMITTEE REPORTS:

- A. Finance Committee
- B. Community Development Committee
- C. Public Safety Committee
- D. Other Reports

IV. CONSENT AGENDA:

The items listed below may be acted upon by a single motion and second of the City Council. By simple request to the Chair, any Councilmember may remove items from the Consent Agenda for separate consideration after the adoption of the remainder of the Consent Agenda items.

- Page 5 A. **Approval of Corrected Minutes:** May 16, 2023, Council Workshop and May 23, 2023, Council Meeting.
- B. **Approval of Accounts Payable and Utility Refund Checks/Vouchers:** Accounts Payable Check/Vouchers #94431 - #94547 And Wire Transfers #2023051001, #2023051002, #2023051201, And #2023051202, In The Amount Of \$2,831,578.16. Accounts Payable Wire Transfer #2023051701 In The Amount Of \$50,094.75. Accounts Payable Check/Vouchers #94548 - #94574 In The Amount Of \$4,506.23. Accounts Payable Check/Vouchers #94575 - #94646 And Wire Transfers #32848658, #33529223, And #2023032701, In The Amount Of \$437,772.31. Accounts Payable Check/Vouchers #94647, In The Amount Of \$7,550.00. Accounts Payable Check/Vouchers #94648 - #94725 In The Amount Of \$7,040.54 Voids: Multiple Checks Dated In July 2019 – June 2021 – Unclaimed Property (Multiple Vendors) – Reissued. Check #93748 – Check Not Received – Reissued Check #94348 – Check Damaged In Mail – Reissued Check #94355 – Wrong Vendor – Reissued Check #94428 – Request Withdrawn – Not Reissued Check #94432 – Printing Error – Reissued.
- C. **Approval of Payroll:** May 16 – 31, 2023 for checks #34812-34825 including Direct Deposits and Electronic Transfers totaling \$863,653.66. **Voids:** None.
- Page 17 D. **AB23-82 – Ordinance D23-82:** An Ordinance Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Amending Section 10.36.015 Of The Bonney Lake Municipal Code And The Corresponding Portion Of Ordinance No. 1638 Relating To Restricted Parking On Sky Island Drive.
- Page 21 E. **AB23-101 – Ordinance D23-101:** An Ordinance Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, An Ordinance Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Amending And Adding Sections To Chapters 2.08 Thru 2.70 Of The Bonney Lake Municipal Code Relating To Administration And Personnel, Amending Sections 2.08.010, 2.08.020, 2.08.030, 2.08.050, 2.08.060, 2.08.080, 2.12.010, 2.12.020, 2.12.030, 2.12.040, 2.12.050, 2.12.060, 2.12.070, 2.18.010, 2.18.020, 2.18.030, 2.18.040, 2.18.080, 2.18.180, 2.18.270, 2.18.280, 2.18.380, 2.24.060, 2.26.020, 2.26.030, 2.32.010, 2.32.030,

2.32.040, 2.32.060, 2.57.010, 2.70.070, 2.70.100 For Housekeeping Purposes, Deleting Section 2.08.040 For Housekeeping Purposes; Amending 2.18.010 To Add An Appellate Examiner To The Hearing Examiner Chapter And Adding New Section 2.18.370 To Set Forth The Duties Of The Appellate Examiner; Amending Chapter 2.64 Regarding Initiative And Referendum, Adding New Sections 2.64.020, 2.64.030, 2.64.040, 2.64.050 And 2.64.060 To Set Forth Applicable Standards And Procedures; Amending 2.70.060 To Increase Contract Amounts; Providing For Severability, Corrections And Implementation; And Establishing An Effective Date.

- Page 53 F. **AB23-106 – Ordinance D23-106:** An Ordinance Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Accepting A Donation Of A Trailer From The Pierce County Sheriff’s Department.
- Page 55 G. **AB23-73 – Resolution 3151:** A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Initiating The Periodic Update Of The Bonney Lake Comprehensive Plan And Approving The Project Charter And Public Participation Plan For The Periodic Update.
- Page 87 H. **AB23-97 – Resolution 3159:** A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Authorizing The Judge To Sign Interagency Agreement 1AA24050 Between Washington Administrative Office Of The Courts And Bonney Lake Municipal Court For Reimbursement Of Extraordinary Expenses Reimbursement Between July 1, 2023, And June 30, 2024.
- Page 93 I. **AB23-102 – Resolution 3163:** A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Authorizing The Mayor To Sign The Interlocal Agreement Between Pierce County, Cities Of Auburn, Bonney Lake, Edgewood, Fife, Gig Harbor, Lakewood, Puyallup, Sumner, Tacoma, And University Place, Forming The PCOAC.
- Page 165 J. **AB23-107 – Resolution 3167:** A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Authorizing The Professional Services Agreement With Gallgher Benefit Services, Inc. To Conduct An Engagement Survey And Provide Consulting Services.
- Page 185 K. **AB23-84 – Motion M23-84:** A Motion Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Authorizing The Use Of American Rescue Plan Act (ARPA) Funds To Hire Two Temporary Full Time Employees For The Parks Division Of Public Services For One Year.
- Page 187 L. **AB23-92 – Motion M23-92:** A Motion Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, To Accept As Complete The 2023 Leak Detection Survey With Hydrevo LLC.
- Page 191 M. **AB23-93 – Motion M23-93:** A Motion Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, To Accept As Complete The 2023 CLA–Valve Rebuilds With Cimco–GC Systems.

- Page 195 N. **AB23-94 – Motion M23-94:** A Motion Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, To Accept As Complete The Justice And Municipal Center Elevator Door Upgrade With TK Elevator.
- Page 199 O. **AB23-95 – Motion M23-95:** A Motion Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Ratifying The Mayor's Reappointment Of Melissa Deckman & Molly Sauro-Williams To The Arts Commission.
- Page 201 P. **AB23-96 – Motion M23-96:** A Motion Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, To Accept As Complete The Emergency Contract With Olympic Roofing For The Public Safety Building Roof Repair.

V. FINANCE COMMITTEE ISSUES: None.

VI. COMMUNITY DEVELOPMENT COMMITTEE ISSUES:

- Page 205 A. **AB23-89 – Resolution 3157:** A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, To Award A Professional Services Agreement To RH2 To Provide Design Services To Construct A New Lakeridge 810 Zone Tank.

VII. PUBLIC SAFETY COMMITTEE ISSUES: None.

VIII. FULL COUNCIL ISSUES:

- Page 209 A. **AB23-105 – Resolution 3165:** A Resolution of the City Council of the City Of Bonney Lake, Pierce County, Washington, Authorizing Staff To Negotiate An Agreement With Mount Rainier Futbol Club for a Public-Private Partnership for Development of Park and Recreation Facilities.

XI. EXECUTIVE/CLOSED SESSION: None.

IX. ADJOURNMENT

For citizens with disabilities requesting translators or adaptive equipment for communication purposes, the City requests notification as early as possible prior to the meeting regarding the type of service or equipment needed.

THE COUNCIL MAY ADD AND TAKE ACTION ON OTHER ITEMS NOT LISTED ON THIS AGENDA

CITY COUNCIL WORKSHOP

May 16, 2023
6:00 P.M.

MINUTES



www.ci.bonney-lake.wa.us

Location: Bonney Lake Justice & Municipal Center, 9002 Main Street East, Bonney Lake, Washington.

Audio starts at:
06:06

I. CALL TO ORDER: Deputy Mayor Terry Carter

A. Pledge of Allegiance

II. ROLL CALL: City Clerk Sadie Schaneman called the roll. In addition to Deputy Mayor Terry Carter, elected officials attending were Councilmember Angela Baldwin, Councilmember Justin Evans, Councilmember Gwendolyn Fullerton, Councilmember J. Kelly McClimans (Virtual), Councilmember Dan Swatman, and Councilmember Tom Watson. Mayor Michael McCullough was not in attendance.

Staff members in attendance at the physical location were City Administrator John Vodopich, Chief of Police Bryan Jeter, Public Services Director Ryan Johnstone, Administrative Services Director Chuck McEwen, Deputy City Attorney/Prosecutor Dena Burke, Planning and Building Supervisor Jason Sullivan, City Clerk Sadie Schaneman, Administrative Specialist II Debbie McDonald.

Staff members in virtual attendance using the City's BlueJeans conference line was Chief Finance Officer Cherie Reiersen, and City Attorney Rosemary Larson.

III. AGENDA ITEMS:

Audio starts at:
6:07

Agenda Modification- With state legislature having made and signed a decision for state laws on controlled substances, AB23-85 was no longer needed for tonight's discussion.

Councilmember Evans motioned to remove Discussion Item AB23-85 – Ordinance D23-85 from the agenda. Councilmember Watson seconded the motion.

Consent Agenda approved 7 - 0.

Deputy City Attorney/Prosecutor Burke explained the newly passed State Legislation and how it compared to the proposed City Ordinance.

Audio starts at:
6:10

A. Council Open Discussion: None.

Audio starts at:
6:10

B. Review of Council Minutes:

The draft minutes were forwarded with no corrections to the May 23, 2023, meeting for approval.

Audio starts at:
6:26

- C. **Discussion: AB23-65 – Ordinance D23-65:** An Ordinance Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Adopting A Revised City Council Policies And Procedures, Adding A New Chapter 2.02 To The Bonney Lake Municipal Code Entitled “City Council Policy And Procedures”; And Repealing Chapter 2.04 Of The Bonney Lake Municipal Code; Providing For Severability, Corrections And Implementation; And Establishing An Effective Date.

City Clerk Schaneman gave a brief overview of the changes that Council had decided on in July of 2022 to chapter BLMC 2.04 and the proposed changes after legal reviewed.

Council discussed and shared their ideas and concerns, including:

- Concerns with some wording changing the content.
- Insuring citizens have the opportunity to speak at Council meetings.
- Prefers it as a policy, will be easier to maintain.

Council agreed to move the agenda bill to Council Consent, with the proposed changes, for the next Council Meeting May 23, 2023.

- D. ~~**Discussion: AB23-85 – Ordinance D23-85:** An Ordinance Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Amending Bonney Lake Municipal Code No. 9.13 – Liquor And Controlled Substances And Corresponding Portions Of Ordinance 1444, Ordinance 1452, And Ordinance 1684. (Removed per Agenda Modification.)~~

Audio starts at:
7:03

- E. **Discussion: AB23-83 – Resolution 3155:** A Resolution of the City Council of the City Of Bonney Lake, Pierce County, Washington, Directing City Staff To Negotiate The Fourth Amendment To The WSU Development Agreement Related To The Properties Now Owned By Midtown Properties, LLC.

Planning and Building Supervisor Sullivan explained the reasons for the agreement and how the Council would have the final approval of the agreement once it was written and reviewed by both parties.

Council discussed and shared their ideas and concerns, including:

- Concerns with the number of units allowed.
- The type of units allowed.
- Would prefer the City to have some say, then to just let the agreement expire and have no say.

Council agreed to move the agenda bill to Full Council Issue at a later Council Meeting.

Audio starts at:
7:28

- F. **Discussion/Briefing:** Ballfield 4 Parking Lot Design.

Public Services Director Johnstone stated that project cost for the additional parking has increased by \$300,000.00. Cost per space would be approximately \$25,000.00 per space. He believes the investment is too high of a cost for the number of boat parking that would be added. He would like Council's direction for the project.

Chief Jeter stated the more parking spots that are created the bigger the crowd will be at Allan Yorke Park. Safety and security are already an issue, the park is already at compacity and to add more parking would be adding to what is already a safety concern.

Council discussed and shared their ideas and concerns, including:

- Residents asking to keep the field for softball games.
- The current safety and security concerns.
- Ideas for safety.

Councilmembers agreed to put the project on hold and wait to see what design options the consultants give as suggestions.

IV. EXECUTIVE/CLOSED SESSION: None.

V. ADJOURNMENT

At 7:53 p.m. the Meeting was adjourned by Deputy Mayor Carter with the common consent of the City Council.

Sadie A. Schaneman, CMC, City Clerk

Terry Carter, Deputy Mayor

Items presented to Council at the May 16, 2023, Workshop: None.

Note: Unless otherwise indicated, all documents submitted at City Council meetings and workshops are on file with the City Clerk. For detailed information on agenda items, please view the corresponding Agenda Packets, which are posted on the city website and on file with the City Clerk.

CITY COUNCIL MEETING

May 23, 2023
6:00 P.M.
MINUTES



www.ci.bonney-lake.wa.us

Location: The physical location of the Council Meeting was at the Bonney Lake Justice & Municipal Center, 9002 Main Street East, Bonney Lake, Washington. The public was also given the option to call in or attend virtually the Council Meeting.

Audio starts at:
06:00:00

I. CALL TO ORDER – Mayor Michael McCullough, called the meeting to order at 6:00 p.m.

- A. Pledge of Allegiance: Mayor McCullough led the audience in the Pledge of Allegiance.
- B. Roll Call: City Clerk Sadie Schaneman called the roll. In addition to Mayor McCullough, elected officials attending were Deputy Mayor Terry Carter, Councilmember Justin Evans, Councilmember Gwendolyn Fullerton, Councilmember J. Kelly McClimans, Councilmember Dan Swatman, and Councilmember Tom Watson. Councilmember Baldwin was not in attendance.

Deputy Mayor Carter moved to excuse the absence of Councilmember Baldwin. Councilmember Evans seconded the motion.

Motion approved 6-0.

Staff members in attendance at the physical location were City Administrator John Vodopich, Administrative Services Director Chuck McEwen, Public Services Director Ryan Johnstone, Human Resource Manager Brian Sandler, Building & Planning Supervisor Jason Sullivan, Recreation & Special Events Manager David Wells, Administrative Specialist II Debbie McDonald, City Clerk Sadie Schaneman, and City Attorney Jennifer Robertson.

Staff members in virtual attendance using the City's BlueJeans conference line were: Chief Finance Officer Cherie Reiersen, Deputy City Attorney/Prosecutor Dena Burke, and Administrative Specialist III Carol Paul.

- C. Agenda Modifications: None
- D. Announcements, Appointments and Presentations:

- 1. Certificate of Appreciation & Recognition for Caitlynn Wohlford.

Audio starts at:
6:01:00

Mayor McCullough read the certificate and congratulated Ms. Wohlford on winning the Regional Art Show and thanked her for all her work on the Arts Commission.

II. PUBLIC HEARINGS, CITIZEN COMMENTS & CORRESPONDENCE:

A. Public Hearing: None.

B. Citizen Comments: *For efficient use of city resources, comments will be a short summary and not verbatim. Video recordings will be uploaded to the city's YouTube channel and an audio recording to the state digital archives for review of all the comments.*

Audio starts at:
6:04:00

Annie Glugover, 7320 W. Tapps Hwy E, Bonney Lake: Spoke about the safety at Allan Yorke Park and youth games having to be cancelled due to people having guns out.

Douglas Glugover, 7320 W. Tapps Hwy E, Bonney Lake: asked about what the next steps were and how the City was going to try and solve the safety issue at Allan Yorke Park.

Chris Wohlford, 10422 Springwood Drive East, Bonney Lake: Spoke about the chaos at the boat trailer parking lot and how people are parking in that area without trailers and the staging area.

Graham Sanderwhite, 2100 South Prairie Rd, Bonney Lake: Thanked Council for considering the WSU Development Agreement and for the collaboration with staff so far on it.

Kari Davidson, 5119 W. Tapps Dr. E, Bonney Lake: Spoke about fights breaking out around her car while at Allan Yorke Park and how safety has become a big issue.

Randy Peckman, 18609 77th St. Ct. E, Bonney Lake: Spoke about parking in the staging area and cars parking at the ramp. He also witnessed racial slurs being said and how he did see that the Police did take care of the cars that were parked in the trailer area by Monday.

Scott Charbonneau, 7214 194th Ave. E., Bonney Lake: Spoke about how kayak people were parking at the docks and not having a permit to launch and how he is concerned about the expansion of the park.

Laurie Charbonneau, 7214 194th Ave. E., Bonney Lake: Thanked the cops that were at Allan Yorke Park and that they were doing their best and stopped things as soon as possible.

Dan Decker, 20401 70th St E, Bonney Lake: Spoke on the eighth amendment and the need for city employees to have training in RCW's and the Constitution.

Audio starts at:
6:25:00

C. Correspondence:

Received an email from Brett Wise and Joshua Naset in support to keep ballfield 4 as a softball field instead of a parking lot.

Received an email from Andrea Reay, President/CEO of the Tacoma-Pierce County Chamber in support of the Tarragon project.

City Clerk Sadie Schaneman noted all Councilmembers had received the letter prior to the Council Meeting

Audio starts at:
6:26:13

III. COUNCIL COMMITTEE REPORTS:

- A. Finance Committee: Deputy Mayor Carter reported the Finance Committee met in person and virtually today at 5:00 p.m. The Committee went thru personnel updates, discussed and forwarded AB23-88 to tonight's consent agenda and AB23-91 to Full Council Issues, and discussed AB23-84 on using ARPA Funds to hire two temporary fulltime employees for the parks division that will be brought to the June 13, 2023, Council Meeting and approved their minutes.
- B. Community Development Committee: Councilmember Swatman reported the Community Development Committee met in person and virtually on May 16, 2023. The Committee discussed and forwarded AB23-71 and AB23-90 to tonight's consent agenda and AB23-75 to Community Development Committee Issues. The Committee also discussed the ADA equipment requirements and maintenance for the playground at Allan York Park, approved minutes and the restrictive parking ideas for Allan Yorke Park.
- C. Public Safety Committee: Councilmember Evans reported the Public Safety Committee did not meet and is expected to have their next meeting in person and virtually at 3:30 p.m. on June 13, 2023.
- D. Other Reports: None.

Audio starts at:
6:31:00

IV. CONSENT AGENDA:

- A. **Approval of Corrected of Corrected Minutes:** May 02, 2023, Council Workshop and May 09, 2023, Council Meeting.
- B. **Approval of Accounts Payable and Utility Refund Checks/Vouchers:**
Accounts Payable check/vouchers #94354 - #94430 and wire transfers #157 and #2023050301, in the amount of \$769,679.23. Voids: Check #92690 – Check lost/missing – Reissued Check #94068 – Wrong Vendor – Reissued Check #94251 – Duplicate payment – Not reissued.

- C. **Approval of Payroll:** May 1 – 15, 2023 for checks #34810-34811 including Direct Deposits and Electronic Transfers totaling \$748,630.69. **Voids:** None.
- D. **AB23-65 – Ordinance D23-65:** An Ordinance Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Adopting A Revised City Council Policies And Procedures, Adding A New Chapter 2.02 To The Bonney Lake Municipal Code Entitled “City Council Policy And Procedures”; And Repealing Chapter 2.04 Of The Bonney Lake Municipal Code; Providing For Severability, Corrections And Implementation; And Establishing An Effective Date.
- E. **AB23-71 – Ordinance D23-71:** An Ordinance Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Amending Section 12.30.010 Of The Bonney Lake Municipal Code To Amend The Future Streets Map.
- F. **AB23-88 – Resolution 3156:** A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Authorizing A Contract Amendment For A Professional Services Agreement With Financial Consulting Services Group (FCS) To Continue System Development Charge (SDC) Study And Provide Excise Tax Support.
- G. **AB23-90 – Resolution 3158:** A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Authorizing The Mayor To Sign The Peak410 Access License Agreement.
- H. **AB23-69 – Motion M23-69:** A Motion Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Authorizing The Use Of American Rescue Plan Act Funds To Complete Stormwater Cip Projects And Fund Various Stormwater Programs.
- I. **AB23-80 – Motion M23-80:** A Motion Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Canceling The Council Workshop And The Community Development Committee Meetings On June 20, 2023, and August 1, 2023.

Councilmember Watson moved to approve the Consent Agenda. Deputy Mayor Carter seconded the motion.

Consent Agenda approved 6 - 0.

V. FINANCE COMMITTEE ISSUES:

Audio starts at:
6:32:00

- A. **AB23-91 – Motion M23-91:** A Motion Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Authorizing The Chief Financial Officer To Designate The Remaining \$2,985,374 Of The American Rescue Plan Act To Police And Emergency Management Salaries For The Period May 1, 2023, Through November 30, 2023, Or Until The Remaining Funds Are Spent.

Councilmember Watson moved to approve Motion M23-91. Deputy Mayor Carter seconded the motion.

Council discussed and shared their concerns, including:

- If the amount included the parks temporary hires being taken out.
- The ARPA funds being taken back by the government.

Motion D23-91 approved 6 – 0.

VI. COMMUNITY DEVELOPMENT COMMITTEE ISSUES:

Audio starts at:
6:34:00

- A. **AB23-75 – Resolution 3152:** A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Directing Staff To Prepare An Ordinance To Take Certain Actions To Increase Housing Availability, Diversity, And Affordability Through Regulatory Streamlining And Cost Reduction.

Councilmember Watson moved to approve Resolution 3152. Councilmember Evans seconded the motion.

There was no Council discussion.

**Resolution 3152 approved 5 – 1.
Councilmember Fullerton voted no.**

VII. PUBLIC SAFETY COMMITTEE ISSUES: None

VIII. FULL COUNCIL ISSUES:

Audio starts at:
6:35:00

- A. **AB23-86 – Ordinance D23-86:** An Ordinance Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Amending Chapter 13.04 Of The Bonney Lake Municipal Code (BLMC) Relating To Water Rate Amending Section 13.04.100 BLMC To Update Rates And Make Housekeeping Changes, Amending Section 13.04.105 BLMC To Update Annual Escalation Provisions; Providing For Severability, Corrections And Implementation; And Establishing An Effective Date.

Councilmember Watson moved to approve Ordinance D23-86. Deputy Mayor Carter seconded the motion.

There was no Council discussion.

**Ordinance D23-86 failed 3 – 3.
Councilmembers Fullerton, McClimans, and Swatman voted no.**

Fullerton stated that she wanted the FCS Group to answer some questions on how this was going to impact the residents, so she is not able to vote for this to pass. Chief Financial Officer explained that no Councilmember has asked to have FCS Group come to discuss items other than SDC rates and this Ordinance is on water rates.

Council discussed and shared their concerns, including:

- Loans and the amount and interest of them.
- Monthly billing.
- Lowering rates.

Councilmember Fullerton motioned to reconsider and approve Ordinance D23-86 for this evening. Councilmember Watson seconded the motion.

Councilmember Swatman explained that he does not feel that the rates are fair for everyone based on the higher usage residents increasing everyone's rates.

**Motion to reconsider passed 4 - 2.
Councilmembers McClimans and Swatman voted no.**

Councilmember Watson moved to approve Ordinance D23-86. Councilmember Evans seconded the motion.

Councilmember McClimans said he agrees with Councilmember Swatman on the higher usage residents increasing everyone's rates. Councilmember Fullerton said that she felt there were not that many high end users that would affect the rest of the residents. Deputy Mayor Carter said that moving to this rate is making it even for everyone by having a base amount straight across.

**Ordinance D23-86 adopted 4 - 2.
Councilmembers McClimans and Swatman voted no.**

Audio starts at:
6:51:00

- B. AB23-77 – Ordinance D23-77:** An Ordinance Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Regarding Parking Prohibitions, Amending Portions Of Chapter 10.36 Of The Bonney Lake Municipal Code (BLMC), Amending Sections 10.36.015, 10.36.020, 10.36.025, 10.36.030 And 10.36.050 Of The BLMC To Prohibit And Restrict Parking On Specific Streets And City Parking Lots Around Allan Yorke Park; Making The Parking Prohibition On Sky Island Permanent; Disallowing Vehicles Without Boat Trailers From Parking In Areas Provided For Boat Trailer Parking; Increasing The Penalty For Violations; Providing For Impoundment Of Vehicles; And Making Housekeeping Changes; Providing For Severability, Corrections And Implementation; Declaring An Emergency; And Establishing An Effective Date.

Councilmember Watson moved to approve Ordinance D23-77. Deputy Mayor Carter seconded the motion.

Councilmember McClimans motioned to have subsection C on the Sky Island restrictions removed and brought back separately. Councilmember Watson seconded the motion.

Council discussed and shared their concerns, including:

- The Sky Island HOA asking for the restriction to be permanent.
- The cost of signs.
- Call volumes.
- The road not being engineered for the parking.
- Date change.

**Motion to remove subsection C on the Sky Island restrictions passed 5 - 1.
Councilmember Evans voted no.**

Building & Planning Supervisor Sullivan explained that the Courts had commented that the language for late fees needed to be updated to reflect the current RCW.

Councilmember Evans motioned to amend Ordinance D23-77 to comply with RCW language. Deputy Mayor Carter seconded the motion.

Motion to amend Ordinance D23-86 passed 6 - 0.

Council discussed and shared their concerns, including:

- Field 5 parking lot opening.
- Higher fines helping with the parking issues.
- The overcrowding issues.
- Security help.

Ordinance D23-86 adopted 6 – 0.

Council informed administration to bring back a separate Ordinance for the Sky Island restriction parking to the June 6, 2023, Council Workshop for discussion.

Audio starts at:
6:51:00

C. **AB23-83 – Resolution 3155:** A Resolution of the City Council of the City Of Bonney Lake, Pierce County, Washington, Directing City Staff To Negotiate The Fourth Amendment To The WSU Development Agreement Related To The Properties Now Owned By Midtown Properties, LLC.

Building & Planning Supervisor Sullivan explained that he is looking for Council guidance on if they would like him to continue to negotiate an amendment with Midtown Properties, LLC.

Councilmember Watson moved to approve Ordinance Resolution 3155. Deputy Mayor Carter seconded the motion.

Council discussed and shared their concerns, including:

- How many units being proposed.
- Whether Council needs to approve this or just administration.

The Council believe that Planning & Building Supervisor Sullivan always has their best interest and will do a great job with negotiations.

**Resolution 3155 approved 4-2.
Councilmembers McClimans and Swatman voted no.**

IX. ADJOURNMENT:

At 7:36 p.m. the Meeting was adjourned by Mayor McCullough with the common consent of the City Council.

X. CLOSED SESSION:

After adjournment, Mayor McCullough reminded Council that they have a closed session to attend.

Sadie A. Schaneman, CMC, City Clerk

Michael McCullough, Mayor

Items presented to Council at the May 23, 2023, Meeting for the record: None.

Note: Unless otherwise indicated, all documents submitted at City Council meetings and workshops are on file with the City Clerk. For detailed information on agenda items, please view the corresponding Agenda Packets, which are posted on the city website and on file with the City Clerk.

City of Bonney Lake, Washington
City Council Agenda Bill (AB)

Department/Staff Contact: Sadie Schaneman / ASD	Meeting/Workshop Date: June 13, 2023	Agenda Bill Number: AB23-82
Agenda Item Type: Ordinance	Ordinance/Resolution Number: D23-82	Councilmember Sponsor:

Agenda Subject: Sky Island Drive Parking Restrictions.

Full Title/Motion: An Ordinance Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Amending Section 10.36.015 Of The Bonney Lake Municipal Code And The Corresponding Portion Of Ordinance No. 1638 Relating To Restricted Parking On Sky Island Drive.

Administrative Recommendation: Approve.

Background Summary: On July 21, 2020, Council passed an Ordinance to prohibit on-street parking on either side of Sky Island Drive East between 97th Street East and 104th Street East with an expiration date of May 1, 2023, unless Council extended or made permanent. Administration recommends making this a permanent restriction.

Attachments: Ordinance No. D23-82.

BUDGET INFORMATION

Budget Amount	Current Balance	Required Expenditure	Budget Balance
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Budget Explanation:

COMMITTEE, BOARD & COMMISSION REVIEW

Council Committee Review:	Public Safety	<i>Approvals:</i>	Yes	No
	Date: 9 May 2023	Chair/Councilmember Justin Evans	☒	☐
		Councilmember Angela Baldwin	☒	☐
		Councilmember Gwendolyn Fullerton	☒	☐
	Forward to:	Consent Agenda:	☒ Yes	☐ No

Commission/Board Review:

Hearing Examiner Review:

COUNCIL ACTION

Workshop Date(s):	June 6, 2023	Public Hearing Date(s):
Meeting Date(s):	May 23, 2023, June 13, 2023	Tabled to Date:

APPROVALS

Director: <i>Chuck McEwen</i>	Mayor: <i>Michael McCullough</i>	Date Reviewed by City Attorney: (if applicable):
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ORDINANCE NO. D23-82

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, PIERCE COUNTY, WASHINGTON, AMENDING SECTION 10.36.015 OF THE BONNEY LAKE MUNICIPAL CODE AND THE CORRESPONDING PORTION OF ORDINANCE NO. 1638 RELATING TO RESTRICTED PARKING ON SKY ISLAND DRIVE.

WHEREAS, on July 21, 2020, the City Council found it in the public interest to restrict parking on along Sky Island Drive East; and

WHEREAS, Ordinance 1638 was adopted with a sunset clause to repeal the Ordinance on May 1, 2023; and

WHEREAS, the City Council finds it in the public interest to continue to restrict parking on along Sky Island Drive East.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Chapter 10.36.015 of the Bonney Lake Municipal Code is hereby amended to read as follows:

10.36.015. Prohibited parking zones.

Parking shall be prohibited:

- A. On both the east and west sides of 186th Ave. E. between 90th St. East. and 88th St. E.
- B. In the triangular area north of 96th St. E., east of 198th Ave. Pl. E., and west of 198th Ave. E.
- C. On both the east and west sides of Sky Island Dr. E. between 97th St. E. and 104th St. E
- ~~C.-D.~~ On the south side of Bonney Lake Boulevard East between West Tapps Hwy. E. and 192nd Ave. E.
- ~~D.-E.~~ On the east side of West Tapps Hwy. E. between 67th St. E. and 76th St. Ct. E.
- ~~E.-F.~~ On both sides of West Tapps Hwy. E. between 76th St. Ct. E. to Church Lake Rd. E.
- ~~F.-G.~~ On both sides of 76th St. Ct. E from West Tapps Hwy. E. and the terminus.
- ~~G.-H.~~ On both sides of 100th St. E between 204th Avenue East and the terminus.

Section 2. The city clerk shall sign and file with the adopting ordinance a copy of the statutes and regulations referenced herein and shall also file and maintain the city clerk's office one copy of each of the adopted laws in the form in which they were adopted for use and examination by the public.

Section 3. Implementation. The Mayor is hereby authorized to implement such administrative procedures as may be necessary to carry out the directions of this legislation.

Section 4. Severability. If any section, sentence, clause, or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause, or phrase of this ordinance.

Section 5. Corrections. Upon the approval of the city attorney, the city clerk and/or code publisher is authorized to make any necessary technical corrections to this ordinance, including but not limited to the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers, and any reference thereto.

Section 6. This Ordinance shall take effect and be in force thirty (30) days from and after its passage, approval and publication, as required by law.

PASSED by the City Council and approved by the Mayor this 13th day of June 2023.

Michael McCullough, Mayor

AUTHENTICATED:

Sadie A. Schaneman, CMC, City Clerk

AB _____
Passed:
Valid:
Published:
Effective Date:
This Ordinance totals _____ page(s)

City of Bonney Lake, Washington
City Council Agenda Bill (AB)

Department/Staff Contact: Administrative Services/S. Schaneman	Meeting/Workshop Date: June 13, 2023	Agenda Bill Number: AB23-101
Agenda Item Type: Ordinance	Ordinance/Resolution/ Motion Number: D23-101	Sponsor:

Agenda Subject: Revisions to the Bonney Lake Municipal Code 2.08 thru 2.70 for better clarity and updating procedures.

Full Title/Motion: An Ordinance Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Amending And Adding Sections To Chapters 2.08 Thru 2.70 Of The Bonney Lake Municipal Code Relating To Administration And Personnel, Amending Sections 2.08.010, 2.08.020, 2.08.030, 2.08.050, 2.08.060, 2.08.080, 2.12.010, 2.12.020, 2.12.030, 2.12.040, 2.12.050, 2.12.060, 2.12.070, 2.18.010, 2.18.020, 2.18.030, 2.18.040, 2.18.080, 2.18.180, 2.18.270, 2.18.280, 2.18.380, 2.24.060, 2.26.020, 2.26.030, 2.32.010, 2.32.030, 2.32.040, 2.32.060, 2.57.010, 2.70.070, 2.70.100 For Housekeeping Purposes, Deleting Section 2.08.040 For Housekeeping Purposes; Amending 2.18.010 To Add An Appellate Examiner To The Hearing Examiner Chapter And Adding New Section 2.18.370 To Set Forth The Duties Of The Appellate Examiner; Amending Chapter 2.64 Regarding Initiative And Referendum, Adding New Sections 2.64.020, 2.64.030, 2.64.040, 2.64.050 And 2.64.060 To Set Forth Applicable Standards And Procedures; Amending 2.70.060 To Increase Contract Amounts; Providing For Severability, Corrections And Implementation; And Establishing An Effective Date.

Administrative Recommendation: Approve.

Background Summary: : On July 5, 2022, the City Clerk's Office brought forward revisions to sections 2.08 thru 2.70 of the BLMC to Council. Council reviewed and discussed revisions and asked for the changes to be made and brought back for approval. After discussing with the City Attorney, the City Clerk's Office has revised sections 2.08 thru 2.70. Proposed deletions are stricken. Proposed additions are underlined. The primary changes include:

1. Improving the referendum/initiative chapter so that there are procedures in it.
2. Updates language for clarity and procedures.
3. Adding an appellate examiner to the hearing examiner system to address appeals of unfit dwellings.

Attachments: Ordinance D23-101

BUDGET INFORMATION

Budget Amount	Current Balance	Required Expenditure	Budget Balance	Fund Source
				☐ General
				☐ Utilities
				☐ Other

Budget Explanation: No budget Impact

COMMITTEE, BOARD & COMMISSION REVIEW

Council Committee Review:	Approvals:	Yes	No
Date: / /	Chair/Councilmember]	☐	☐
	Councilmember	☐	☐
	Councilmember	☐	☐
Forward to:	Consent Agenda:	☒ Yes	☐ No
Commission/Board Review:			
Hearing Examiner Review:			

COUNCIL ACTION

Workshop Date(s):	7/5/2022; 6/6/2023	Public Hearing Date(s):
Meeting Date(s):	6/13/2023	Tabled to Date:

APPROVALS

Director: Chuck McEwen	Mayor: Michael McCullough	Date Reviewed by City Attorney: 4/21/2023 (if applicable)
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ORDINANCE NO. D23-101

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, PIERCE COUNTY, WASHINGTON, AMENDING AND ADDING SECTIONS TO CHAPTERS 2.08 THRU 2.70 OF THE BONNEY LAKE MUNICIPAL CODE RELATING TO ADMINISTRATION AND PERSONNEL, AMENDING SECTIONS 2.08.010, 2.08.020, 2.08.030, 2.08.050, 2.08.060, 2.08.080, 2.12.010, 2.12.020, 2.12.030, 2.12.040, 2.12.050, 2.12.060, 2.12.070, 2.18.010, 2.18.020, 2.18.030, 2.18.040, 2.18.080, 2.18.180, 2.18.270, 2.18.280, 2.18.380, 2.24.060, 2.26.020, 2.26.030, 2.32.010, 2.32.030, 2.32.040, 2.32.060, 2.57.010, 2.70.070, 2.70.100 FOR HOUSEKEEPING PURPOSES, DELETING SECTION 2.08.040 FOR HOUSEKEEPING PURPOSES; AMENDING 2.18.010 TO ADD AN APPELLATE EXAMINER TO THE HEARING EXAMINER CHAPTER AND ADDING NEW SECTION 2.18.370 TO SET FORTH THE DUTIES OF THE APPELLATE EXAMINER; AMENDING CHAPTER 2.64 REGARDING INITIATIVE AND REFERENDUM, ADDING NEW SECTIONS 2.64.020, 2.64.030, 2.64.040, 2.64.050 AND 2.64.060 TO SET FORTH APPLICABLE STANDARDS AND PROCEDURES; AMENDING 2.70.060 TO INCREASE CONTRACT AMOUNTS; PROVIDING FOR SEVERABILITY, CORRECTIONS AND IMPLEMENTATION; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City Council has completed a review of BLMC Chapters 2.08 thru 2.70, Relating to Administration and Personnel, and desires to make certain changes; and;

WHEREAS, several housekeeping changes are needed to update the code and make it consistent with current practices; and

WHEREAS, the Public Services Director recommends addition of an appellate hearing examiner to handle appeals under the unfit dwelling section of chapter 14.130 BLMC which requires amendment of Chapter 2.18 BLMC; and

WHEREAS, Chapter 2.64 BLMC adopted initiative and referendum powers in Bonney Lake and the City Attorney recommends adding more detail on applicable standards and procedures consistent with State law.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Chapter 2.08 of the Bonney Lake Municipal Code is hereby amended to read as follows:

Chapter 2.08 CITY OFFICES

2.08.010 City appointive officers.

A. Pursuant to [RCW 35A.12.020](#), the following shall be appointive officers of the city: city administrator, administrative services director, city clerk, police chief, city attorney, public services director, chief financial officer, and prosecuting attorney.

B. The general functions, powers and duties of appointive officers shall be as provided in this chapter; provided, ~~however~~, that the general functions, powers and duties of the municipal court judge shall be as provided in [Chapter 2.16 BLMC](#).

C. Persons appointed by the mayor to an appointive office described in this section shall be subject to confirmation by a majority vote of the city council. In the ~~case-event~~ of vacancies, the mayor is authorized to employ an interim or acting officer for up to ~~12~~twelve months without council confirmation. Thereafter, any continued or new interim appointment shall be subject to council approval.

D. All appointive officers shall serve at the pleasure of the mayor as per the provisions of [RCW 35A.12.090](#).

E. The city council may adopt procedures for the recruitment, evaluation, and selection of candidates for appointive office.

2.08.020 City departments and offices created.

There is hereby created in the ~~C~~city of Bonney Lake the following offices and departments of city government: executive department, ~~office of the city attorney~~, department of finance, department of administrative services, department of public services, police department, and municipal court

2.08.030 Executive department.

A. The executive department shall consist of the offices of the mayor, city administrator, city attorney, ~~facilities and recreational and special projects and events~~, and prosecuting attorney.

B. Salary. The salary for the mayor shall be established by ordinance of the city council.

C. Mayoral Powers and Duties.

1. The mayor is the chief executive officer of the city. All departments of the city are under the supervision and control of the mayor.

2. Oath, Affidavit and Signature Powers. The mayor and the deputy mayor shall have power to administer oaths and affirmations, take affidavits and certify them. The mayor, or the deputy mayor when acting as mayor, shall sign all conveyances made by the city and all instruments which require the city seal.

D. City Administrator. The city administrator shall be responsible to the mayor for the general coordination and supervision of the activities of the various city departments and offices, subject to the directives of the mayor. The city administrator shall be generally responsible for promoting efficient and effective service delivery and to see that departments are coordinating their activities.

E. Office of the Prosecuting Attorney. The office of the prosecuting attorney shall be under the general supervision of the mayor and city administrator. The prosecuting attorney shall be responsible for managing and prosecuting all misdemeanor criminal cases coming before the Bonney Lake municipal court, such as domestic violence, DUI, sexual assault, and child abuse cases; representing the city in bench and jury trials, arraignments, pre-trial hearings, sentencing

hearings, appeals, forfeitures, and other court hearings; and coordinating with the public defender and city attorney as needed.

F. Office of ~~Facilities-Recreation~~ and Special ~~Projects and Events~~. The office of ~~facilities recreation~~ and special ~~projects and events~~ shall be under the general supervision of a ~~facilities and special projects and events manager~~ the city administrator. Said office may be organized into distinct sections including but not necessarily limited to recreation ~~the following: facilities, special projects, and special events~~. The general functions of the office are to coordinate and/or sponsor recreation programs and to: plan municipal parks, trails, and open spaces; maintain the buildings and grounds of the city; plan and coordinate community events and festivals; manage the solid waste contract of the city, and undertake special projects as assigned.

2.08.040 — G. Office of the city attorney. ~~A. Duties and Responsibilities.~~ The office of city attorney shall be the legal advisor to the mayor, and council, and ~~of all of the officers, commissions and boards of the city in relation to matters pertaining to their operations in a governmental capacity. The city attorney shall represent the city in litigation, as assigned, in all courts in which the city is a party or directly interested and shall act generally as attorney for the city and the several departments of the city government, together with such additional duties as the council may prescribe by ordinance from time to time. In addition to the duties prescribed by the laws of the state of Washington, as hereinabove set forth, the city attorney shall: attend all regular meetings of the council; review and approve, as to form, when required, all proposed ordinances, resolutions, leases, instruments of conveyances, contracts and agreements, and such other and similar instruments as may be required by the business of the city when requested to do so by the council, mayor, city administrator, or department head; advise the council, boards, commissions, department heads and other city officials and officers including the rendering of formal opinions when so requested, or when it appears to the city attorney advisable to do so; coordinate with the prosecuting attorney as required, consult with and participate with other city officials or representatives of the city concerning settlement of claims against the city or its officials, officers and employees while acting in their official, governmental capacities; and attend, when requested to do so, official meetings of any board or commission in connection with the proposed drafting of any ordinances, resolutions or contracts.~~

~~B. Outside Legal Counsel.~~ Nothing contained in this section shall be construed as to limit the authority of the mayor and city council to retain outside legal counsel when in the judgment of both the mayor and city council such counsel is needed or desirable, subject only to the availability of budgeted funds for such purposes, and subject to the limitations of state law for dealing with conflicts of interest

2.08.040 — ~~Office of the city attorney.~~

2.08.0450 Department of finance.

The department of finance shall be under the general supervision of a chief financial officer who shall assist the mayor and city administrator in the preparation of the annual budget and all work incidental thereto and shall have all duties assigned by state law to a city treasurer; supervise and be responsible for the disbursement of all monies; monitor expenditures to ensure that budget appropriations are not exceeded and as otherwise provided by law and the rules and regulations of the State Auditor's Office relating to municipal corporations; maintain a general accounting system for the city government and each of its offices and departments; administer the payroll

system of the city; prepare and distribute to the city council and all department heads a monthly statement of all receipts and disbursements in sufficient detail to show the exact financial condition of the city; prepare, as of the end of each fiscal year, a complete financial statement and report; supervise the collection of all taxes, special assessments, license fees and other revenues of the city; supervise investment of city funds; and assist with, and facilitate, the purchase of supplies, materials, equipment and other articles used by any office or department of the city government.

2.08.0560 Department of public services.

A. The department of public services shall be under the general supervision of a public services director. The public services director may serve as the supervisor of one or more divisions or offices of the department as needed or assigned. The mayor may organize said department into different divisions or sections including but not necessarily limited to the following: an engineering and infrastructure development division headed by the city engineer, a public works division headed by a superintendent of public works, a permitting division, an administration support division, and a planning and building division. Wherever the Bonney Lake Municipal Code refers to the position of public works director, director of public works, or planning and community development director, it shall mean public services director until amended hereafter.

B. The duties and responsibilities of the department of public services shall include, but are not necessarily limited to:

1. Transportation. The construction, operation and maintenance of all public streets, sidewalks, alleys, bridges, viaducts, street lights, signals, signs, highways and rights-of-way under jurisdiction of the city.

2. Fleet. The acquisition, maintenance, and disposition of the city's equipment fleet as established in the equipment rental and replacement fund.

3. Parks Maintenance. To operate and maintain the city's parks, trails, and open spaces; and to administer and maintain the community forestry program of the city.

4. Water Supply and Distribution. The construction, operation and maintenance of the city's water supply, storage and distribution facilities, including water mains, pumping stations, reservoirs, springs, and wells.

5. Sewer Collection. The construction, operation and maintenance of all sanitary sewers, sewer facilities and appurtenances, including sanitary sewers and pumping stations.

6. Stormwater. The construction and maintenance of all city stormwater facilities and appurtenances, including storm sewers, drains, ditches, ponds, culverts and streams and watercourses under jurisdiction of the city.

7. Planning and Building. To generally plan the physical development of the city; prepare the comprehensive and coordinated plans therefor; plan municipal parks, trails, open spaces; investigate code violations; inspect projects; administer, inspect, and enforce SEPA and all platting, zoning, building, environmental, and land use ordinances and regulations.

8. Engineering. To ensure compliance with adopted public works standards and codes, and to undertake, administer and/or monitor the engineering and construction of public and private infrastructure and development within the city, including the city's capital improvement programs and other public works related engineering projects.

9. Permitting. To assist potential applicants in obtaining the appropriate permits as set forth in this code, in order to complete both private and commercial development projects within the city, and ensure businesses obtain a city-issued business license.

2.08.0670 Police department.

A. The police department shall be under the supervision of the police chief, who shall serve as the chief law enforcement officer of the city as provided in [RCW 35A.12.020](#). The mayor may organize the police department into different divisions including but not necessarily limited to the following: administration managed by a lieutenant or similar command position, and operations managed by a lieutenant or similar command position. The police chief may serve as the manager of one or more divisions or offices of the department as needed.

B. Police Positions Exempted from Civil Service – Existing Employees May Retain For-Cause Protection. The positions of chief of police, assistant police chief (or similar command position title denoting the second-in-command), and department assistant shall be excluded from civil service and the Bonney Lake civil service commission rules and regulations pursuant to [RCW 41.12.050](#); provided, however, that any current Bonney Lake civil service employee who is promoted to a civil service-exempt position may elect to retain his or her right to discipline or dismissal only for cause and related rights under RCW [41.12.080](#) and [41.12.090](#) and the corresponding provisions of the commission rules and regulations.

C. The duties and responsibilities of the police department shall include all duties and responsibilities prescribed by city ordinance or resolution, as well as the provisions of state and federal law. The police department has all such authority, responsibility, and duties as are normal to municipal police departments, including, but not limited to, maintenance of the peace, issuance of citations, arrest and detention of persons committing criminal offenses or who are mentally ill, investigation of criminal activity, establishment and maintenance of intelligence files, production of scientific evidence, crime prevention, animal control, and such other duties as are set by ordinance of the city or by the laws of the state.

D. Operations Division. The operations division shall be under the supervision of an assistant chief, police lieutenant or similar command position. The general purpose of the operations division shall be to carry out the patrol, traffic, school resource, crime prevention, and related operational programs of the police department.

E. Administrative Division. The administrative division shall be under the supervision of an assistant chief, police lieutenant or similar command position. The general purpose of the administrative division shall be to carry out the investigations, records, property, evidence, training, and support services activities of the police department.

2.08.0780 Department of administrative services.

The department of administrative services shall be under the supervision of an administrative services director. The administrative services director shall supervise the divisions and offices of

the department, shall provide administrative assistance to the mayor as needed, and provide legislative support to the council as requested. The mayor may organize the department of administrative services into various offices and divisions including but not necessarily limited to the following: office of the city clerk headed by a city clerk which may be the administrative services director, office of human resources headed by a human resources manager, office of information services headed by an information services manager, and senior services division, headed by a senior services manager. The department director may serve as the manager of one or more divisions or offices of the department as required. If so designated by the mayor, the administrative services director shall also serve as the city's designated risk manager. The powers, duties and responsibilities of the department of administrative services and its various divisions and offices shall include, but are not necessarily limited to, the following:

A. Office of the City Clerk. The city clerk shall be responsible for supervision of all city records, whether printed or electronic, and will coordinate with city departments and the mayor to maintain city policies. The city clerk will also respond to all public disclosure requests. The duties of the city clerk shall include the performance of all duties as set forth in [RCW 35A.42.040](#) and other statutes and ordinances applicable to the office of the city clerk.

B. Office of Human Resources. The office of human resources shall be under the supervision of a human resources manager. It shall be the duty and responsibility of the human resources office to recommend and administer the city's human resources policies and programs; ensure compliance with statutory requirements and city policies and procedures relative to employment law, collective bargaining, and safety issues; develop, maintain, and administer a comprehensive benefits program for the employees of the city; maintain and update the city's classification system; maintain the city's salary schedules; develop recruiting plans and administer the selection and hiring processes for all city employment; coordinate with departments on the use of contract employees and employment agencies; represent the city in all collective bargaining and grievance issues; investigate and resolve employee relations issues; develop and administer the city's safety programs; administer the city's equal employment opportunities programs; and maintain the data in the city's human resources information system.

C. Office of Information Services. The office of information services shall be under the supervision of the information services manager. It shall be the duty and responsibility of the information services manager to manage the city-wide information technology/systems and telecommunications systems and activities; lead and develop technology strategic plans and implementation strategies; provide IT/IS information technology and information systems leadership in integrating and aligning technology with city plans, goals and objectives; organize, manage and evaluate the information services office and its operations to ensure effective support for organizational objectives and efficient and effective implementation of initiatives.

D. Office of Senior Services ~~Division~~. The office of senior services ~~division~~ shall be under the supervision of the senior services manager, who shall have the duty and responsibility to plan, organize and administer a variety of services for senior citizens; manage the Bonney Lake Senior Center; coordinate with the Bonney Lake area senior citizens nonprofit corporation and other groups who have a close relationship with the Senior Center; develop, schedule and oversee the programs and services which are offered at the Senior Center; work with community agencies and resources on the provision of senior services; work with private and public funding sources on continued funding, and develop fund raising ideas for the Senior Center; assist in writing

grants for specific programs or capital expenditures; provide information and make appropriate referrals for Bonney Lake senior adults needing assistance; and supervise the activities, programs, and classes offered through the Senior Center.

2.08.0890 Municipal court.

A. The municipal court shall be organized and operate in accordance with the provisions contained in [Chapter 2.16 BLMC](#) and the general rules prescribed by the Washington State Courts System.

B. The municipal court shall be under the general direction of the municipal court judge and day-to-day supervision of the court administrator, who shall manage and oversee all court functions, other than judicial functions.

2.08.1090 Auditing officer.

Pursuant to the provisions of [RCW 42.24.080](#), the position of auditing officer for the city is hereby established. The city administrator or his/her designee is hereby designated as the auditing officer.

2.08.1010 Job descriptions.

Under the direction of the administrative services director, the human resources manager is authorized and directed to establish and maintain job descriptions for all regular full-time and part-time positions in the city. Said job descriptions shall include, at a minimum, the essential duties and responsibilities of the position and the desired minimum qualifications as may be described in this chapter

2.08.1120 Appointment of department heads, officers and employees.

All department heads, officers and employees of the city shall be appointed on the basis of their knowledge, ability, and skill to perform the essential duties and responsibilities of the position, as required by [RCW 35A.12.090](#).

2.08.1230 Limitations.

This chapter expresses the general organizational structure for the administration of the city only, and is not intended to create any employment right or benefit for an individual employee or appointive officer.

Section 2. ~~BLMC Section Chapter 2.12 and Ordinance No. 1378 § 2 of the Bonney Lake Municipal Code~~ are hereby amended to read as follows:

Chapter 2.12 RESERVE POLICE FORCE

2.12.010 Created – Membership.

There is created and established a reserve police force ~~consisting of members of up to five members. Each member shall be appointed by the Bonney Lake chief of police, of the city.~~ The reserve police force shall function as a unit of the city and shall be under the supervision of the chief of police, ~~of the city.~~

2.12.020 Duties.

The duties of the reserve police force are to supplement the regular police force; to aid in the control of traffic and maintenance of order ~~at parades~~ and general policing of large assemblies of

people; to assist the regular police in the protection of life, property and preservation of peace and order, and to perform such other duties as may from time to time be assigned to them by the chief of police ~~of the city~~.

2.12.030 Membership – Application – Qualifications.

A. To be eligible for membership in the reserve police force each applicant must file application with the chief of police ~~of the city~~ and indicate ~~his~~their willingness to serve an average minimum of ~~46~~20 hours per month in the public service.

B. A member of the reserve police force shall:

1. Be a citizen of the United States;
2. Be 21 years of age;
3. Be trustworthy and of good moral character;
4. Not have been convicted of a felony or any offense involving moral turpitude;
5. Meet the requirements of a Bonney Lake police officer;
6. Successfully complete a comprehensive background investigation, to include a polygraph and psychological exam as well as medical screening pursuant to RCW 43.101.095;
57. Furnish his/her own uniform.

C. The chief of police is authorized to furnish each member of the reserve police force with a membership identification card and police badge. The membership identification card is to be carried by such member ~~at all times~~ while on duty, and the police badge is to be worn only when the reserve member is authorized to wear the prescribed uniform while on duty as a reserve police officer.

D. Membership of any person in the reserve police force may be revoked with or without cause at any time by the chief of police. Any member of the reserve police force may resign upon written notification to the chief of police. Upon separation from the organization, all equipment issued to ~~him~~ the reserve police officer by the city must be surrendered to the chief of police within five days.

2.12.040 Chief of police.

The chief of police is the commanding officer of the reserve police force. ~~He~~ The chief shall be responsible for establishing a training program, promulgating rules and regulations for ~~their~~ police-officer conduct, prescribing ~~their~~ police officer uniforms, and supervising ~~their~~ police officer performance of duty. ~~He~~ The chief shall, at ~~his~~ their option, select and appoint ~~men~~ candidates to the civilian reserve police force and may appoint such subordinate officers as ~~he~~ they deems suitable and necessary.

No member of the reserve police shall be regarded as a city employee for any purpose.

2.12.050 Powers.

Members of the reserve police force shall have all those powers vested in them by the chief of police while on duty and in the performance of officially authorized duties, but under no circumstances shall a reserve police officer exercise any power while not in the performance of duties ordered by the chief of police or by a regular police officer.

2.12.060 Compensation.

Members of the reserve police force shall serve without compensation, but the city council may, in its discretion, pay all or part of the cost of furnishing uniforms and equipment when the appropriation therefor has been indicated as an item in the city ~~civil defense or~~ police budget, as it may choose.

2.12.070 ~~Liability~~ Volunteer Firefighters' and Reserve Police Officers' Relief and Pension Fund.

The city may ~~register-enroll~~ all regular members of the reserve police force ~~as civil defense workers with the volunteer firefighters' and reserve police officers' relief and pension fund in accordance with RCW 41.24~~ so that, in the event of injury or death in the performance of duty, such reserve police officer will be eligible for compensation available for this purpose as established by the State Legislature and administered by the ~~State Department of Civil Defense~~ board of trustees.

Pursuant to the provisions of RCW 42.24.080, the position of auditing officer for the city is hereby established. The city administrator or his/her designee is hereby designated as the auditing officer.

Section 3. ~~BLMC Section Chapter 2.18 and Ordinance No. 1660 § 1 of the Bonney Lake Municipal Code~~ are ~~is~~ hereby amended to read as follows:

Chapter 2.18 HEARING EXAMINER

2.18.010 Office created.

A. Pursuant to [RCW 35A.63.170](#) and [58.17.330](#), the office of land use hearing examiner, hereinafter referred to as “examiner,” is created. The examiner shall interpret, review and implement land use regulations as provided in this chapter or by other ordinances. Unless the context requires otherwise, the term “examiner,” as used in this chapter, shall include “examiner(s) pro tem.”

B. Pursuant to [RCW 35A.63.170](#) and [58.17.330](#), the office of appellate hearing examiner, hereinafter “appellate examiner”, is created. The appellate examiner shall be the appellate body for the administrative appeals as set forth in BLMC 2.18.180(B). Solely for matters which have no administrative appeal from the examiner, the appellate examiner may serve as an examiner pro tem when needed.

2.18.020 Appointment – Term.

The hearing examiner, appellate examiner, and hearing examiner pro tem shall be appointed by the mayor for an initial one-year term with the consent of the city council. The examiners serve at the will of the mayor’s discretion. Subsequent terms shall be for a period of four years.

2.18.030 Qualifications.

The examiner and appellate examiner shall be appointed solely with regard to their qualifications for the duties of the office which shall include a Juris Doctor degree and a license to practice law in the state of Washington and a minimum of five years of experience as a land use hearing examiner or as a land use attorney representing clients before administrative decision makers.

2.18.040 Compensation.

The city may contract with the examiner, appellate examiner and examiner pro tem for the performance of duties described in this chapter.

2.18.050 Examiner(s) pro tem – Qualifications and duties.

The examiner pro tem shall be subject to the same qualifications as the hearing examiner, and shall have all the duties and powers of the hearing examiner.

2.18.060 Freedom from improper influence.

No person, including city or county officials, elective or appointive, shall attempt to influence an examiner in any matter pending before the examiner, except at a public hearing duly called for such purpose, or to interfere with an examiner in the performance of the examiner's duties in any other way; provided, that this section shall not prohibit the city attorney from rendering legal services to the examiner upon request.

2.18.070 Conflict of interest.

No examiner shall conduct or participate in any hearing, decision or recommendation in which the examiner has a direct or indirect substantial financial or familial interest, or concerning which the examiner has had substantial prehearing contacts with proponents or opponents. No member of city council who has such an interest or has had such contacts shall participate in the consideration of an appeal from or a review of an examiner's decision.

2.18.080 Meetings – Frequency.

Meetings of the hearing examiner shall convene once a month, if necessary, or more frequently as need requires. Meetings of the appellate examiner shall convene as needed to hear appeals.

2.18.090 Powers of the hearing examiner.

A. The hearing examiner shall receive and examine all available information, conduct public hearings, prepare a record thereof, consider the applicable permit criteria, and enter decisions or recommendations for the following matters in accordance with the procedural chapters here cited:

1. Issue final decision on all Type 3A and 3B permits as defined in [BLMC 14.30.010](#);
2. Conduct the public hearing for all Type 4 permits as defined in [BLMC 14.30.010](#) and provide a recommendation to the city council, who then makes the final decision;
3. Hear appeals of actions of the director(s) in accordance with [Chapter 14.120 BLMC](#);
4. Hear appeals of notices of violation and civil penalties in accordance with [Chapter 14.130 BLMC](#);

5. Issue determination regarding a dwelling, building, structure, or premises is unfit for human habitat as provided in [BLMC 14.130.160](#); and

6. Other quasi-judicial matters as may be assigned or delegated to the examiner by the city council or the municipal code.

B. The hearing examiner's decision on permit applications may be to grant or deny the application, or the examiner may require of the applicant such conditions, modifications and restrictions as the examiner finds necessary to make the application compatible with its environment and carry out the objectives and goals of the comprehensive plan, the development code, and other codes and ordinances of the city of Bonney Lake and applicable state and federal laws.

C. The hearing examiner shall have no role in legislative actions, including comprehensive plan amendments, municipal code amendments, and associated SEPA determinations, unless specifically delegated such authority by the city council.

2.18.120 Report of the public services department.

The public services department shall coordinate and assemble the reviews of other city or county departments and governmental agencies having an interest in the subject application and shall prepare a report summarizing the factors involved and the department's findings and recommendations. At least five working days prior to the scheduled hearing the report shall be filed with the examiner.

2.18.180 Appeal from examiner's decision.

A. The decision of the examiner on Type 3A and 3B permit applications and appeals of administrative decisions, notice of violations, and civil penalties shall be final. Appeal of a hearing examiner's decision shall be through the [Land Use Petition Act \(LUPA\), Chapter 36.70C RCW](#).

B. The hearing examiner's decision related to the fitness of buildings, structures, dwellings, and premises under [BLMC 14.130.160](#) shall be final unless appealed to ~~Bonney Lake city council~~ the appellate examiner.

2.18.240 Examiner's report to public services department.

The examiner shall report in writing to and meet with the public services department at least annually for the purpose of reviewing the administration of the land use policies and regulatory ordinances. Such report shall include a summary of the examiner's decisions and costs since the last report.

2.18.250 Examiner's public services department coordination.

The examiner may at any time, on the examiner's own motion, request advice and counsel of the public services department staff regarding interpretation of city codes, policies, and regulations.

2.18.270 Rules.

The examiner and appellate examiner shall have the power to prescribe rules for the conduct of hearings and other procedural matters related to the duties of the office. Such rules may provide for cross-examination of witnesses.

2.18.280 Public hearing – Record keeping.

All hearings shall be public. Records of the examiner and appellate examiner shall be kept by the city and shall be made available to the public upon request. The city shall record the hearings and the examiner shall provide the clerk to facilitate the hearing.

2.18.360 Continuances.

Once legal notice has been given, no matter shall be postponed over the objection of any interested party, except for good cause shown. Continuances may be granted at the discretion of the examiner or appellate examiner; provided, the interested parties in attendance shall be given an opportunity to testify prior to the continuance. The applicant shall pay the actual cost for any hearing postponed or continued by request of the applicants after legal notice has been given; provided, that an applicant is not required to pay the continuance fee if the continuance is warranted by new information presented by the city or third parties not including the applicant or other proponents of the application.

2.18.370 Appellate examiner review.

A. Upon receipt of a valid petition for review, transcript and all other material pertaining to the hearing examiner record on the project, the appellate examiner shall conduct a closed record review of the decision. Such review shall be upon the record established and made at the hearing held by the hearing examiner.

B. If the appellate examiner, after conducting this review, finds that: (1) the examiner's finding or decision contains substantial error; (2) the examiner's proceedings were materially affected by irregularities in procedure; (3) the examiner's recommendation was unsupported by substantial evidence in view of the entire record as submitted; or (4) the examiner's decision is in conflict with the city's adopted plans, policies and ordinances, the appellate examiner may remand for further hearing before the hearing examiner, or may make findings based upon the record and conclusions therefrom and reverse the hearing examiner's decision. In addition, the appellate examiner may make findings based upon the record and conclusions therefrom and choose to modify the examiner's decision based on the above criteria. Further, any proposal may be continued to a time certain for additional city staff analysis and/or communication from the examiner if desired by the appellate examiner, before a final determination by the appellate examiner; provided, that final action should occur within 60 calendar days of the date the petition for review was filed; provided, however, that in the event new factual information is brought forward and the appellate hearing examiner concludes that such evidence was not available, nor could have been reasonably made available, at the hearing examiner hearing, the appellate hearing examiner may remand to hearing examiner for a re-opening of the record on that limited issue.

C. If the appellate examiner determines that there is no basis for the alleged errors set forth in the appeal, he/she shall affirm the decision of the hearing examiner. The decision of the appellate examiner shall be final unless within 21 days of the decision of the appellate examiner a valid land use petition is filed with the Superior Court of Washington for Pierce County seeking judicial review of the action taken, pursuant to the requirements of state law. If the court orders a copy of the record to be submitted, the petitioner shall prepare at the petitioners' expense and submit a verbatim transcript of any hearings held on the matter.

Section 4. ~~BLMC Section Chapter 2.24 and Ordinance No. 283 § 6 of the Bonney Lake Municipal Code is~~ are hereby amended to read as follows:

Chapter 2.24_CIVIL SERVICE COMMISSION

2.24.060 Election of chairman.

Immediately after appointment, the commission shall organize by electing one of its members chairman, and hold regular meetings at least once a month and such additional meetings as may be required for the proper discharge of their duties.

Section 5. ~~BLMC Section Chapter 2.26 and Ordinance No. 1688 § 2 of the Bonney Lake Municipal Code is~~ are hereby amended to read as follows:

Chapter 2.26 PLANNING COMMISSION

2.26.010 Appointment and terms.

A. Pursuant to the authority conferred by the laws of the state, [Chapter 35A.63 RCW](#), there is created a city planning commission consisting of seven members who shall be appointed by the mayor, with consent of the city council. The planning commission shall be deemed a planning agency pursuant to [Chapter 35A.63 RCW](#).

B. The term of office of the planning commission members shall be three years each, with initial terms staggered so that not more than three terms expire in any given year.

C. Vacancies occurring otherwise than through the expiration of terms shall be filled for the unexpired terms.

D. Members may be removed, after public hearing, by the mayor with the approval of the city council for inefficiency, neglect of duty or malfeasance in office. Any planning commission member's unexcused absence from three consecutive meetings shall be conclusively deemed cause for removal due to neglect of duty.

E. Planning commission members shall be selected without respect to political affiliations. All planning commission members shall be residents of the city of Bonney Lake; provided, that one member may reside outside of the city but within the city's potential annexation area; and provided further, that one additional member may reside outside of the city, if the individual owns a business located within the city.

F. Prior to reappointing a planning commission member, the following shall be completed:

1. Public notice of the expiring term shall be provided to public giving members of the public 30 days to apply for the next term; and

2. The mayor shall review the applications submitted and determine to either reappoint the existing commission member or a new commission member. Both the reappointment and new appointment shall require consent of the city council.

2.26.020 Powers and duties.

The planning commission shall be an advisory body to the city council responsible for providing advice and recommendation for Bonney Lake's future growth. Duties and powers of the planning commission shall include:

- A. Adoption of bylaws to govern planning commission meetings;
- B. The planning commission shall review and make recommendations to the city council on the following:
 - 1. Amendments to the comprehensive plan, subarea plans, and development regulations;
 - 2. Special planning studies assigned to the planning commission;
 - 3. Area-wide zoning changes, including zoning related to annexation;
 - 4. Planning for city park, trail, and open space to include acquisition of land and development, design, and operation of these facilities and spaces;
 - 5. City regulations adopted for the use of city parks, trails, and open space by the public;
- C. The planning commission shall meet as provided in BLMC 2.26.040 and may conduct special meetings in accordance with RCW 42.30. All meetings shall be open to the public and shall be governed by the rules and operating procedures as established by the commission.
- D. Serving as an advisory community tree board to advise the public services department, mayor, and city council on the community forestry plan, heritage trees, and related community tree issues;
- ~~E.~~ Such other and future duties as assigned by the city council.

2.26.030 Recommendations to council.

A. The city council may refer to the planning commission, for its recommendation and report, any proposed ordinance, resolution or other proposal, and the commission shall promptly report to the council thereon, making such recommendations and giving such counsel as it may deem proper in the premises either in person or in writing. The city council may, upon a finding of necessity, decide to process any of the items on BLMC 2.26.020(B) itself if deemed expedient by the council.

B. In addition to making recommendations to the council on the matters set forth in BLMC 2.26.020(B), The planning commission may ask the city council to initiate action on the following matters:

- 1. Amendments to the comprehensive plan, subarea plans, and development regulations;
- 2. Special planning studies assigned to the planning commission;

3. Planning fees, policies, and procedures; and

4. Area-wide zoning changes, including zoning related to annexations

C. In exercising the foregoing responsibilities, the planning commission shall consider as appropriate any associated environmental or other administrative determination.

2.26.040 Meetings.

A. In consultation with assigned city staff, the commission shall establish a fixed meeting date, time, and location for its regular meetings and will meet at least monthly; provided, that meetings may be canceled for lack of business upon advance notice.

B. Special meetings may be held in accordance with the Open Public Meetings Act, RCW 42.30.

C. All meetings of the commission shall be open to the public and shall be governed by the bylaws as established by the commission.

2.26.050 Quorum and majority for adoption of action.

A majority of the membership of the planning commission shall constitute a quorum for the transaction of business. Any action taken by a majority of the membership of the planning commission at any regular or special meeting of the planning commission shall be deemed and taken as an action of the commission.

2.26.060 Compensation.

Each member of the planning commission shall be compensated in the amount of \$100.00 per planning commission meeting attended, including joint meetings of the planning commission and the city council; provided, that no planning commission member shall be compensated for attendance at more than two planning commission meetings per calendar month, including attendance at any joint meetings of the planning commission and the city council; and provided further, that the chair or designee of the planning commission shall, in addition, be compensated \$50.00 for attendance at a council meeting where such attendance is required by BLMC 2.26.030.

Section 6. ~~BLMC Section Chapter 2.32 and Ordinance Nos. 1693 § 1, 3, 4 and 1214 § 2 are of the Bonney Lake Municipal Code is~~ hereby amended to read as follows:

Chapter 2.32 VACATIONS, HOLIDAYS AND SICK LEAVE

2.32.010 Holidays.

A. Each non-represented, regular full-time employee shall be entitled to eight hours' salary on each of the following days which are declared to be official holidays. Full-time employees working approved alternate shifts shall receive the equivalent salary based on the average hours they work. Regular part-time employees shall be entitled to a pro-rata share of holiday pay when the employee's regular schedule falls on an official holiday:

1. New Year's Day (first day of January);

2. Martin Luther King, Jr.'s Birthday (third Monday in January);
3. Presidents' Day (third Monday in February);
4. Memorial Day (last Monday in May);
5. Juneteenth (June 19th);
6. Independence Day;
7. Labor Day;
8. Veterans Day;
9. Thanksgiving Day;
10. Friday following Thanksgiving Day;
11. Christmas Eve Day;
12. Christmas Day; and
13. Two floating holidays.

B. Any declared holiday falling on Sunday shall be observed the following Monday. Any holiday falling on Saturday shall be observed on the preceding Friday.

C. Any day in addition to the days listed in subsection A of this section may be designated as a holiday by the city council.

D. Each non-represented employee shall be given time off with full pay on one other day for each holiday worked. Such time off shall be taken in a manner that does not disrupt the efficient and orderly operations of the city, in the sole discretion of the employee's supervisor. Time off in lieu of holidays shall be used in the same calendar year as the holidays worked, and shall not roll over from year to year.

E. Employees shall receive the holiday with pay only if the employee is in a paid status the day before and the full work day after the holiday; provided, however, that if the employee is not in a paid status before or after the holiday due to a furlough or because of a previously approved leave of absence without pay where holiday pay was authorized as part of the leave approval, then the holiday shall be with pay.

F. Floating Holidays. Existing employees shall be eligible for two floating holidays beginning January 1st each year. New employees hired prior to July 1st shall be eligible for the two floating holidays in the year they are hired. New employees hired on or after

July 1st and prior to December 1st shall receive one floating holiday in the year they are hired. The employee shall request use of floating holidays at least 10 days in advance. All requests shall be made prior to December 1st of each year. Permission to use floating holidays shall not be unreasonably withheld. No unused floating holiday may be carried forward to the next year. The assistant police chief shall have additional floating holidays annually pursuant to guild agreement.

G. Unpaid Holidays. Regular full-time and part-time employees are entitled up to two unpaid holidays per calendar year for a reason of faith or conscience or an organized activity conducted under the auspices of a religious denomination, church, or religious organization. The employee may select the days on which the employee desires to take the two unpaid holidays after consultation with the supervisor. A minimum of 14 calendar days' advance notice is required and the city may deny the request if it imposes an undue hardship on the city or is necessary to maintain public safety.

2.32.030 Sick leave.

A. Regular full-time employees shall accrue the following amount of sick leave at the rate of eight hours for each calendar month of employment to a maximum of 720 hours. Regular part-time employees shall accrue a pro-rata share of sick leave for each calendar month of service up to a maximum of 360 hours.

B. Day labor, temporary part-time or temporary employees shall not accrue sick leave.

C. Payoff shall be based on an accumulation of unused sick leave to a maximum of 720 hours. Employees shall be compensated at their regular base rate of pay in effect when permanently separated from employment in accordance with the following schedule:

1. Resignation or layoff (five years' service minimum): 25 percent;
2. Disability, death or retirement: 100 percent.

D. An employee eligible for sick leave with pay shall be granted such leave for the following reasons:

1. Personal illness or physical incapacity resulting from cause beyond employee's control;
2. Forced quarantine of the employee in accordance with community health requirements;
3. The illness of a member of the employee's immediate family which shall include husband, wife, son, daughter, spouse or spouse equivalent, child or other dependent or parent of the employee, the length of time of leave to be determined by the department head.

E. An employee on sick leave shall inform the department head, in writing, of the fact and the reason therefor as soon as possible, and shall complete a sick leave report upon return to work.

F. When the sick leave continues for three or more working days, the department head may require the employee to file a physician's certificate with the department head stating the cause of the absence and the nature of the illness.

G. Any failure to give notice, file a physician's certificate upon request, or complete a sick leave report as required in this section may be cause for denial of such leave with pay for the period of absence.

H. An employee receiving sick leave with pay who simultaneously receives compensation under the Workmen's Compensation Law, or other insurance plan paid for by the city, shall receive for the duration of such compensation only the portion of regular salary which, together with said compensation, will equal regular salary, except this provision shall not apply to compensation received for benefits other than salary compensation.

2.32.040 Bereavement leave.

At the request of the employee, up to three days' bereavement leave with pay shall be granted to the employee upon the death of a member of the employee's immediate family. This shall include: spouse or spouse equivalent, ~~mother, father~~parent, current ~~mother-in-law, current father~~parent-in-law, ~~brother, sister~~sibling, child, stepchild, ~~stepmother, stepfather~~stepparent, legally adopted child or grandparent of the employee and live-in dependent, or someone who has an expectation to rely on ~~you~~the employee for care, whether living together or not.

2.32.060 Shared leave.

A. Intent. The purpose of shared leave is to permit city employees, at no additional employee cost to the city other than the administrative costs of administering the program, to come to the aid of a fellow city employee who is suffering from or has an immediate family member suffering from an extraordinary or severe illness, injury, impairment, or physical or mental condition which has caused or is likely to cause the employee to take leave without pay or to terminate his or her employment.

B. A department director, with the approval of the mayor, may permit an employee to receive shared leave under this section if:

1. The employee suffers, or has an immediate family member suffering from, an illness, injury, impairment, or physical or mental condition which is of an extraordinary or severe nature and which has caused, or is likely to cause, the employee to go on leave without pay status or to terminate his or her employment with the city.
2. The employee has depleted or will shortly deplete his or her total accrued vacation, sick leave, compensatory time, holiday time, and/or paid leave.
3. Prior to the use of shared leave, the employee has abided by the city's sick leave policy.
4. The employee has diligently pursued and is found to be ineligible for state industrial insurance benefits.

5. The use of shared leave will not significantly increase the city's costs, except for those costs which would otherwise be incurred in the administration of this program or which would otherwise be incurred by the employee's department.

C. The department director and HR manager, with the approval of the mayor or designee, shall determine that amount of shared leave, if any, which an employee may receive under this section. The employee shall be required to provide appropriate medical justification and documentation both of the necessity for the leave and the time which the employee can reasonably be expected to be absent due to the condition. An employee shall not receive more than a total of nine months accrued leave, based upon monthly earned vacation, of shared leave throughout the employee's employment. To the extent possible, shared leave should be used on a consecutive basis.

D. Employees may request their department director to approve the transfer of a specified amount of accrued vacation or sick leave to an employee who is authorized to receive shared leave as provided herein. In order to be eligible to donate vacation leave, an employee must have a total of more than 10 days of accrued vacation leave, have taken at least 10 days of vacation leave within the calendar year or have a total of accrued and used vacation leave of greater than 10 days for the calendar year. In order to be eligible to donate sick leave, an employee must have a total of more than 30 days of accrued sick leave. Transfers shall be in increments of one day of leave. In no event shall a transfer of leave be approved which would result in an employee reducing his or her total vacation leave in a calendar year to less than 10 days or which would result in an employee reducing his or her total remaining sick leave to less than 30 days. The department director shall not transfer leave in excess of the amount specified in the request. All donations of leave shall be voluntary and include no donations as a result of duress. The department director shall determine that no significant increase in city costs will occur as a result of a donation of leave.

E. Leave may be transferred from employee(s) from one department to an employee of the same department, or, with the concurrence of both department directors, to an employee of another department.

F. While an employee is on shared leave, ~~he or she~~ they will continue to be classified as a city employee and shall receive the same treatment, in respect to salary and benefits, as the employee would otherwise receive if using vacation leave.

1. All salary benefit payments made to the employee on a shared leave shall be made by the department employing the person using the shared leave.

2. The employee's salary rate shall not change as a result of being on shared leave nor, under any circumstances, shall the total of the employee's salary and other benefits, including but not limited to state industrial insurance or any other benefit received as a result of payment by the city to an insurer, health care provider, or pension system, exceed the total of salary and benefits which the employee would have received had ~~he or she~~ they been in a regular pay status.

G. Leave shall be transferred on a dollar-for-dollar basis. The value of the leave shall be determined at the current hourly wage of the transferor and the leave available to the receiving employee shall be calculated at the receiving employee's wage.

H. The finance department shall be responsible for computing the values of donated leave and shared leave, and shall also be responsible for adjusting the accrued leave balances to show the transferred leave. The finance director shall determine the appropriate fund transfers and budget amendments as needed for city council action. Records of all leave time transferred shall be maintained in the event any unused time is returned at a later date.

I. The value of any leave transferred which remains unused shall be returned at its original value to the employee or employees who donated the leave. The department director shall determine when leave is no longer needed. To the extent administratively feasible, the unused leave shall be returned on a pro rata basis.

J. The chief finance officer and/or finance and payroll accountant shall monitor the use of shared leave to insure equivalent treatment for all employees of the city. Inappropriate use or treatment of the shared leave provision may result in the cancellation of the donated leave or use of shared leave. In no event shall any unused shared leave be paid to the donee employee in the event of leaving city service.

Section 7. ~~BLMC Section Chapter 2.52 of the Bonney Lake Municipal Code~~
~~is and Ordinance No. 741 § 4~~ are hereby amended to read as follows:

Chapter 2.52 LEGAL ACTIONS AGAINST CITY OFFICIALS AND EMPLOYEES

2.52.040 Defense and indemnification.

A. Upon request or motion made pursuant to [BLMC 2.52.030](#), the city council shall determine whether the acts or omissions of the city official or employee against whom an action for damages has been brought were ~~or~~ in good faith purported to be within the scope of his or her official duties, and whether such acts or omissions were dishonest, fraudulent, criminal or malicious. In making such determination, the city council may consult any authority deemed necessary.

B. If the city council determines that the acts or omissions of the city official or employee were ~~or~~ in good faith purported to be within the scope of his or her official duties, and that such acts or omissions were not dishonest, fraudulent, criminal or malicious, the city council shall, by resolution, provide for the city's payment of the necessary expenses of defending the action or proceeding.

C. If any such action or proceeding results in any monetary judgment against such city official or employee, the city council shall, by resolution, provide for the city's payment in full of such judgment. Upon consideration the particular facts of the case, the city council may also provide for the city's payment of any punitive damages included in such judgment; provided, however, that this provision for payment by the city of punitive

damages on behalf of a city official or employee under this chapter shall not be construed as a waiver of the city's immunity to punitive damages.

Section 8. ~~BLMC Section Chapter 2.57 of the Bonney Lake Municipal Code is and Ordinance No. 945 § 1 are hereby amended to read as follows:~~

Chapter 2.57 EMPLOYMENT AND HIRING

2.57.010 Posting of city job openings~~Recruitment selection.~~

~~All city job openings,~~ The recruitment and selection of city employees will be conducted according to the appropriate and applicable procedures, including current Guild, AFSCME Collective Bargaining Agreements, Civil Service Rules, policy(ies), or resolution(s). However, if no specific procedures apply, then recruitment and selection shall be conducted as determined by the Human Resources Manager, not including temporary employees, shall be posted for at least five working days before an employee is hired to fill the vacancy. Notification of job reclassifications will also be posted using the procedures as applicable herein.

Section 9. ~~BLMC Section Chapter 2.64 of the Bonney Lake Municipal Code is and Ordinance No. 969 § 1 are hereby amended and sections added to read as follows:~~

Chapter 2.64 INITIATIVE AND REFERENDUM

2.64.010 Powers of initiative and referendum adopted~~Initiative and referendum.~~

~~The city of Bonney Lake hereby council adopts the power of initiative and referendum for the qualified electors of the city as provided pursuant to RCW 35A.11.080 through 35A.11.100. Such powers are to be exercised as provided in the above referenced sections of the Revised Code of Washington as they now exist or may be amended from time to time and said sections are hereby incorporated in full by this reference.~~

2.64.020 Statutory procedures.

The powers of initiative and referendum adopted in BLMC 2.64.010 are to be exercised as set forth in RCW 35A.11.080 through RCW 35A.11.100 as they now exist or may be amended from time to time, and which are incorporated by reference as if set forth in full.

2.64.030 General ordinance defined.

For the purposes of this chapter and this chapter only, a general ordinance is defined as an ordinance of general application throughout the city.

2.64.040 Effective date of general ordinances.

General ordinances of the city shall not go into effect before 30 days from the time of final passage and are subject to referendum during that period. This clause shall not apply to ordinances exempted by BLMC 2.64.040.

2.64.050 Ordinances not subject to initiative and referendum.

A. Ordinances of the city which shall not be subject to the powers of initiative and

referendum and which shall become effective five days following their passage and legal publication are as follows:

1. Ordinances initiated by petition;
2. Ordinances providing for local improvement districts;
3. Ordinances appropriating money;
4. Ordinances providing for or approving collective bargaining;
5. Ordinances providing for the compensation of or working conditions of city employees;
6. Ordinances authorizing or repealing the levy of taxes; and
7. Ordinances exempted now or hereafter by the Washington Legislature or Washington Courts from the powers of initiative and referendum, including, but not limited to:
 - a. Ordinances which are administrative in nature; and
 - b. Ordinances adopted under power(s) granted by the Washington Legislature and Washington Court to the city council, as the legislative body for the city, including but not limited to:
 - i. Zoning regulations, critical areas regulations, and comprehensive plan amendments adopted pursuant to the Growth Management Act, Chapter 36.7A RCW;
 - ii. Ordinances adopting the use and operation of automated traffic safety cameras;
 - iii. Ordinances adopting annexations;
 - iv. Ordinances issuing revenue bonds; and
 - v. Ordinances establishing a transportation benefit district;

B. Ordinances of the city which shall not be subject to the powers of initiative and referendum and which shall become effective immediately upon their passage are as follows:

1. Emergency Ordinances. Ordinances necessary for immediate preservation of public peace, health, and safety or for the support of city government and its existing public institutions which contain a statement of urgency and are passed by unanimous vote of the council.

2.64.060 Restriction of or abandonment of powers.

A. The exercise of initiative and referendum powers may be restricted or abandoned as set forth in RCW 35A.11.080, which is incorporated by reference as if set forth in full.

Section 10. ~~BLMC Section Chapter 2.70 and Ordinance Nos. 1345 § 1 and 1251 § 1 are of the Bonney Lake Municipal Code~~ is hereby amended to read as follows:

Chapter 2.70 PROCUREMENT AND DISPOSITION OF GOODS AND SERVICES

2.70.010 General provisions – Applicability and exemptions.

A. This chapter applies to every expenditure of public moneys by this city irrespective of its source, including federal assistance moneys, except that this chapter does not apply to grants or intergovernmental cooperative purchasing agreements between this city and other governments. This chapter also applies to the disposal of city property, including equipment and real property. Nothing in this chapter shall prevent the city from complying with the terms and conditions of any grant, gift, bequest or cooperative agreement.

B. The provisions of this chapter are not applicable to contracts for professional witnesses if the purpose of such contracts is to provide for services or testimony relating to an existing or probable judicial proceeding in which this city is or may become a party or to contracts for special investigative services for law enforcement purposes.

C. Agreements negotiated by the city attorney in settlement of litigation or threatened litigation are exempt from the provisions of this chapter.

D. The purchases of materials for resale in a concession operation are exempt from the provisions of this chapter. However, such purchases shall be in accordance with procedures prescribed by the mayor.

E. The award of financial participation agreements, master operating agreements, memoranda of understanding, and community development block grants are exempt from this chapter. Such contracts shall be awarded in accordance with the applicable requirements of those agreements or programs.

F. The provisions of this chapter are not applicable to contracts for various local improvement districts and related formations. Such contracts shall be awarded in accordance with applicable state law governing the district.

2.70.020 Authority of the mayor.

Except as otherwise provided in this chapter, the mayor is hereby authorized to adopt and implement administrative policies, procedures, and forms, consistent with this chapter and state and federal laws, governing the procurement and management of all materials, services and construction to be procured by the city and the disposal of personal and real property. The mayor shall designate an exempt employee of the city to serve as the chief contract officer (CCO) of the city.

2.70.030 Sole source procurement.

A contract may be awarded without competition when the CCO determines in writing, after conducting a good faith review of available sources, that there is only one source for the required material, service, or construction item. The using department requesting sole source procurement shall provide written evidence to support a sole source determination. The CCO may require that negotiations are conducted as to price, delivery, and terms. The CCO may require the submission of cost or pricing data in connection with an award under this section. Sole source procurement shall be avoided, except when no reasonable

alternative sources exist. A record of sole source procurements shall be maintained as a public record.

2.70.040 Emergency procurements.

Notwithstanding any other provisions of this chapter, the CCO may make or authorize others to make emergency procurements of materials, services, or construction items when there exists a threat to public health, welfare, or safety or if a situation exists which makes compliance with this chapter contrary to the public interest; provided, that such emergency procurements shall be made with such competition as is practicable under the circumstances. An emergency procurement shall be limited to those materials, services, or construction necessary to satisfy the emergency need. A written determination of the basis for the emergency and for the selection of the particular contractor shall be included in the contract file. All waivers of competitive bidding under this section shall be in accordance with RCW 39.04.280.

2.70.050 Special procurements.

A. Notwithstanding any other provisions of this chapter, the CCO or his designee may make procurements when, due to unusual or special circumstances, it would be in the best interest of the city to accomplish the procurement without compliance with the provisions of this chapter. Any special procurement under this section shall be limited to those materials, services, or construction necessary to satisfy the city's need and shall be made with sound fiscal discretion, and shall be in compliance with all state and federal laws. A written determination by the CCO of the basis for the special procurement and for the selection of the particular contractor shall be included in the contract file. The determination and the award shall be made in accordance with internal procedures ensuring that the procurement is in the public interest, fair, honest, prudent and a wise exercise of discretion.

B. Auction, Closeout, and Bankruptcy Sales. If the CCO or designee determines that supplies, material, or equipment can be purchased by any public auction, closeout sale, bankruptcy sale or other similar sale, and makes a finding that a purchase at any such auction or sale will be made at a cost below the market cost, the CCO may authorize said purchases.

C. Real Property. The acquisition of real property is exempt from competitive bidding. Upon approval of the city council, the mayor may proceed to acquire real property through negotiation. Such negotiations shall be based upon an independent fee appraisal of the property when the negotiated price will exceed \$500,000. The mayor shall not agree to pay more than fair market value for any real property without prior council approval. If the property is acquired in part or in whole with federal funds, such acquisition shall additionally comply with the Uniform Real Property Acquisition and Relocation Assistance Act of 1970, as amended.

2.70.060 Contract award and approval authorization.

~~When a good, service, or project has been included and specifically itemized in the adopted budget of the city, the contract award may be made administratively by the mayor or CCO when the contract amount does not exceed \$10,000 for goods and~~

services, or \$20,000 for construction. With advance notice to the city council, the limit shall be \$20,000 for goods and services, and \$30,000 for construction, provided all state or federal bid laws have been met. All other contract awards shall be made by resolution of the city council.

A. The city council authorizes the mayor or designee (including CCO) to enter into and execute on behalf of the city certain types of contracts without individual approval of each contract by the city council. This authority is granted only if the contract is consistent with the approved annual budget for the city, and the city's liability under the contract does not exceed available fund balances. All contracts must be reviewed and "approved as to form" by the City Attorney in order to be approved by this process. The contract types authorized under this section include:

<u>Contract Type</u>	<u>Maximum Annual Contract Amount*</u>	<u>Mayor (or designee) with Review of City Attorney</u>
<u>Leases for city property for fair market value when the leased space is less than 2,500 square feet and the term is less than ten years</u>	<u>N/A</u>	<u>Yes</u>
<u>Goods, services, supplies, materials, or equipment, including capital equipment</u>	<u>\$25,000 or \$50,000 with prior notice to council</u>	<u>Yes</u>
<u>Maintenance Contracts</u>	<u>\$50,000</u>	<u>Yes</u>
<u>Public Works Contracts</u>	<u>\$100,000 or \$250,00 with prior notice to council</u>	<u>Yes</u>
<u>Professional service or consultant agreements</u>	<u>\$50,000</u>	<u>Yes</u>
<u>Lease agreements for materials, supplies or equipment</u>	<u>\$25,000</u>	<u>Yes</u>
<u>Routine contract extensions for contracts that have been approved by the city council when such extensions are under substantially similar terms and are within the adopted budget</u>	<u>N/A</u>	<u>Yes</u>
<u>Contract which carries out or implements a provision of this code or established city policy, e.g., maintenance or performance bonds for plat improvements</u>	<u>N/A</u>	<u>Yes</u>
<u>Any project or purchase that is specifically listed or described with specificity in the approved budget</u>	<u>N/A</u>	<u>Yes</u>

* Not including sales or use tax - if applicable.

1. Contracts not consistent with the above table, or are to be paid with unappropriated funds, must be preapproved by the city council.
2. The breaking down of any purchase or contract into units or phases for the purpose of avoiding the maximum dollar amounts is prohibited. The amount of the contract includes all amendments, however, amendments that do not exceed in total 10 percent of the contract amount up or \$25,000, whichever is larger, may be entered into without prior city council approval.

B. All contracts presented for signature by the mayor or designed shall be signed by the city attorney as to form and legality.

C. The mayor or designee in his or her discretion may present any contract to the city council for prior approval, even if the contract is allowed to be approved without prior city council approval.

D. Interlocal agreements shall be presented to the city council for prior approval.

E. For the purpose of this chapter, "contract" means any agreement creating a legal relationship between the city and another person or entity, or any amendment thereto.

2.70.070 Prohibited practices.

The following types of procurement practices are hereby prohibited:

A. Collusion Among Bidders. Any agreement or collusion among bidders or prospective bidders to either buy or sell, in restraint of freedom of competition, be it agreement to bid a fixed price, or otherwise, shall render the bids of such bidders void. Such bidders may be subject to possible exclusion from future bidding with the city when determined by the CCO to be in the best interest of the city.

B. Disclosure of Formal Bid Contents. Any disclosure in advance of the opening bids, of any information contained in the sealed or formal bid, made or permitted by a city officer or employee may render each bid void either by the city or the parties submitting bids. Appropriate disciplinary action shall be taken against both the persons revealing the information and the persons using the information. Notwithstanding anything herein to the contrary, all bids submitted by bidders taking advantage of any information revealed contrary to this section shall at once become null and void.

C. Gratuities. With the exception of normal business and social courtesies, or donations publicly given and accepted, the acceptance of any gift or gratuity in the form of cash, merchandise or any other thing of significant value by an official or employee of the city from any vendor or contractor, or prospective vendor or contractor, shall be prohibited.

D. Employee-Owned Businesses. City goods or services shall not be obtained from businesses in which city officials, employees or their immediate family members have a majority ownership interest, except where such purchase is the result of an open and

competitive procurement process in which the business is determined by the CCO to be the lowest responsible bidder.

E. Sale of Materials and Supplies. The city shall not use its purchasing power or lend its credit to acquire goods or services for any private party, nor shall the city sell its materials or supplies to city officials, employees, or the public except when said materials have been declared surplus and are properly disposed of as provided by law.

2.70.080 Petty cash and change funds.

The office of financial services may maintain petty cash and/or change funds of up to \$1,000 each for general government, the police department, and the court, to help eliminate the issuance of purchase orders and claims vouchers for small items needed immediately from vendors not having open purchase orders, and for travel. No single petty cash purchase shall exceed \$100.00, except in emergencies. All requests for petty cash funds or reimbursement of petty expenditures shall be reconciled by a receipt or paid invoice along with a completed petty cash form. Reimbursements and reconciliations of petty cash funds shall be made within 30 days of the transaction. No personal checks shall be cashed out of any petty cash or change fund. (Ord. 1251 § 1, 2007).

2.70.090 Credit cards.

A. Pursuant to [RCW 43.09.2855](#), the following policies shall govern the distribution, authorization, use and control of credit cards by city officials and employees:

1. Unless otherwise authorized by resolution of the city council, the city will maintain only one general credit card account, one purchasing card account, and one credit card account for fleet services. Said accounts shall not be used for cash advances.

- a. For purposes of this section, a “purchasing card” is a “credit card” as defined in [RCW 43.09.2855\(4\)](#).

2. Credit cards and/or purchasing cards may be temporarily distributed to those city officials and employees who, in the opinion of the mayor, have job responsibilities which would be facilitated by the use of such a card and that use would benefit the city.

3. The CCO, in cooperation with the chief financial officer, shall develop and implement guidelines and accounting controls to ensure the proper usage of credit and purchasing cards, and the payment of all credit and/or purchasing card bills.

4. The ~~mayor~~ CCO shall set reasonable spending limits on each credit and/or purchasing card issued. The credit limit on each of the credit card or purchasing card accounts shall not exceed \$15,000 without approval of the city council.

5. Any employee using a city-issued credit or purchasing card for noncity business shall be billed for all charges on the credit or purchasing card, and the mayor or his/her designee is directed and authorized to take all necessary legal actions to recover any unauthorized charges.

B. Corporate Cards. In lieu of an open purchase order with vendors with which the city does frequent business, the mayor or CCO may authorize the use of a vendor's corporate card. Cards may be issued only to those city employees who have purchasing responsibilities which would be facilitated by the use of a corporate card, and the use would benefit the city. The CCO, in cooperation with the chief financial officer, shall develop and implement guidelines and accounting controls to ensure the proper usage of corporate cards.

2.70.100 Disposition of city property.

A. Definition. "City property" shall mean any property or equity interest in real or personal property held or owned by the city except for mortgages taken or released to secure the installation of development improvements.

B. Surplus Property Disposal. Upon recommendation of the department head, the ~~CCO~~ chief financial officer may declare property surplus upon a finding of one or more of the following criteria:

1. The city has or soon will have no practical, efficient, or appropriate use for the property, nor will it have such a use for the property in the near future.
2. The purpose served by the property can be accomplished by use of a better, less costly, or more efficient alternative.
3. The purpose served by the property or its use no longer exists as determined by a change of policy evidenced by an ordinance or resolution of the city council.
4. The property is damaged, worn out or otherwise inoperable and the cost of repairing the same is unwise or impractical.

C. Sale of Surplus Property Not Belonging to City Utility. The CCO is authorized to sell surplus property not belonging to a city utility in the following manner:

1. If a department head has city property under his or her control or supervision which is deemed surplus to use, said employee shall notify the CCO, who shall in turn notify interested department heads, supervisors or other city representatives and give them an opportunity to review their need for the same. If any of such persons desire to acquire and use the proposed surplus property, unless the CCO disagrees, the property may be transferred to the requesting department head or other authorized representative.
2. If no request for use of a piece of proposed surplus property is received, and the value of the proposed item to be surplussed is less than \$1,000, the CCO may then proceed to direct the disposal of the same by public auction, bid, or other method of sale on terms the CCO deems to be in the best interest of the city. If the value of the item exceeds \$1,000, the item shall be declared surplus by resolution of the city council; provided, however, if the value of said surplus property is estimated to exceed \$50,000, a hearing shall be held prior to disposal in accordance with [RCW 39.33.020](#). Public auctions may be conducted on site or electronically. Unless otherwise provided, all proceeds from sale or auction of surplus property will be

deposited into the city's general fund. Proceeds from sale of utility, grant or other special designation property will be reimbursed, less pro-rated selling expenses, to the appropriate fund, after completion of each sale.

3. Surplus personal property which has only nominal value because of obsolescence, wear and tear, or other reasons may be dismantled, if necessary, and sold as scrap. Surplus personal property which has no marketable value or use may be discarded as refuse.

4. If the proposed surplus property is real property, notice of the proposal to declare the same surplus shall additionally be given to all city council members. The decision to declare surplus real property shall rest solely with the city council. If the value of said surplus property is estimated to exceed \$50,000, a hearing shall be held prior to disposal in accordance with [RCW 39.33.020](#). If, following a public hearing, the city council votes to declare the real property as surplus, the CCO shall secure an independent fee appraisal of the property and proceed to sell the same by public auction or through the formal bidding procedures set forth herein as the CCO deems to be in the best interest of the city.

D. Special Requirements for City Utility Property. As required by [RCW 35.94.040](#), whenever the city council shall determine, by resolution, that any lands, property, or equipment originally acquired for public utility purposes is surplus to the city's needs and is not required for providing continued public utility service, then the city council by resolution and after a public hearing may cause such lands, property, or equipment to be leased, sold, or conveyed. Such resolution shall state the fair market value or the rent or consideration to be paid and such other terms and conditions for such disposition as the council deems to be in the best public interest.

E. Trade of Real Property. Real estate may be traded under the following conditions:

1. If the CCO determines that the real property declared surplus under this section could be sold for a greater consideration or benefit to the city if something other than cash were taken as consideration, then the CCO may invite prospective purchasers to tender consideration, either cash or in kind or a combination of both. Upon receipt of a bid tendering consideration in kind, and if the CCO considers such bid to be the best offer made, prior to accepting such a bid the CCO shall make a report setting forth reasons for thinking the in-kind bid has the most value to the city. This report shall be made to the city council at a regular council meeting and the report shall remain open to public inspection.

2. Before accepting any bid containing in-kind consideration, an adequate appraisal must have been made by a qualified independent appraiser.

3. If the city council finds that the bid containing the in-kind consideration has more value or benefit to the city than any other bid submitted, the CCO may accept the bid containing in-kind consideration.

F. Lease of Public Property. When specifically provided for in the adopted city budget, the mayor may authorize the lease or sublease of any property, including real property, under such terms and conditions as the mayor may deem desirable, fair and appropriate, either by use of negotiations or bidding in the best interest of the city. Leases of real property shall not be granted for a period of more than five years.

2.70.110 Disposition of unclaimed or lost property.

The city, through the police department, shall dispose of unclaimed or lost property as outlined in [Chapter 63.32 RCW](#).

Section 11. Implementation. The Mayor is hereby authorized to implement such administrative procedures as may be necessary to carry out the directions of this legislation.

Section 12. Corrections. Upon the approval of the city attorney, the city clerk and/or code publisher is authorized to make any necessary technical corrections to this ordinance, including but not limited to the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers, and any reference thereto.

Section 13. Severability. If any sentence, section, provision, or clause of this Ordinance or its application to any person, entity or circumstance is for any reason held invalid or unconstitutional, the remainder of the Ordinance, or the application of the provision to other persons, entities, or circumstances is not affected.

Section 14. Publication and Effective Date. This Ordinance shall take effect and be in force five (5) days from and after its passage, approval and publication, as required by law.

PASSED by the City Council and approved by the Mayor this 13th day of June, 2023.

Michael McCullough, Mayor

AUTHENTICATED:

Sadie A. Schaneman, CMC, City Clerk

AB ____
Passed:
Valid:
Published:
Effective Date:
This Ordinance totals ____ page(s)

City of Bonney Lake, Washington
City Council Agenda Bill (AB)

Department/Staff Contact: Executive / Raejean Kreel	Meeting/Workshop Date: 13 June 2023	Agenda Bill Number: AB23-106
Agenda Item Type: Ordinance	Ordinance/Resolution/Motion Number: D23-106	Sponsor:

Agenda Subject: Accepting A Donation Of A Trailer From The Pierce County Sheriff's Department.

Full Title/Motion: An Ordinance Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Accepting A Donation Of A Trailer From The Pierce County Sheriff's Department.

Administrative Recommendation: Approve.

Background Summary: An Ordinance to accept the donation of a trailer from the Pierce county Sheriff's Department for emergency management purposes, in accordance with the requirements of BLMC 3.93.010, which reads: 3.93.010 Donations of money or other property.

A. Monetary Donations up to \$10,000. Monetary donations of up to \$10,000 may be accepted by the city administrator. However, if the donation results in a budget modification, the city administrator shall add the donation to the year-end budget amendment.

B. Donations Over \$10,000 or Other Donations. The city council may, by ordinance, accept any money or other property donated, devised, or bequeathed to it. If a bequest of property to the city is made contingent on the city's compliance with terms contained in the bequest, the city may comply with those terms, provided such compliance is within the powers granted the city by law. Once a donation of property has been accepted in accordance with this chapter, such property may be used by the city for any municipal purpose.

Attachments: Ordinance D23-106.

BUDGET INFORMATION

Budget Amount	Current Balance	Required Expenditure	Budget Balance	Fund Source
				☐ General
				☐ Utilities
				☐ Other

Budget Explanation:

COMMITTEE, BOARD & COMMISSION REVIEW

Council Committee Review:	Public Safety	<i>Approvals:</i>	Yes	No
	Date: 13 June 2023	Chair/Councilmember Justin Evans	☒	☐
		Councilmember Angela Baldwin	☒	☐
		Councilmember Gwendolyn Fullerton	☒	☐
	Forward to: City Council 6/13/2023	Consent Agenda:	☒ Yes	☐ No

Commission/Board Review:

Hearing Examiner Review:

COUNCIL ACTION

Workshop Date(s):	Public Hearing Date(s):
Meeting Date(s): 6/13/2023	Tabled to Date:

APPROVALS

Director: JPV	Mayor: Michael McCullough	Date Reviewed by City Attorney: (if applicable)
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ORDINANCE NO. D23-106

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, PIERCE COUNTY, WASHINGTON, ACCEPTING A DONATION OF A TRAILER FROM THE PIERCE COUNTY SHERIFF'S DEPARTMENT FOR EMERGENCY MANAGEMENT.

WHEREAS, the Pierce County Sheriff's Department has voluntarily donated to the City of Bonney Lake a trailer for emergency management use; and

WHEREAS, the City Council of the City of Bonney Lake wishes to accept this item by ordinance, in accordance with the requirements of BLMC 3.93.010;

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. The City of Bonney Lake, through its City Council, hereby accepts the donation of the property described above.

Section 2. **Severability.** If any section, sentence, clause, or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause, or phrase of this ordinance.

Section 3. **Corrections.** Upon the approval of the city attorney, the city clerk and/or code publisher is authorized to make any necessary technical corrections to this ordinance, including but not limited to the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers, and any reference thereto.

Section 4. This Ordinance shall take effect and be in force five (5) days from and after its passage, approval and publication, as required by law.

PASSED by the City Council and approved by the Mayor this 13th day of June, 2023

Michael McCullough, Mayor

AUTHENTICATED:

Sadie A. Schaneman, CMC, City Clerk

AB _____
Passed:
Valid:
Published:
Effective Date:
This Ordinance totals _____ page(s)

City of Bonney Lake, Washington
City Council Agenda Bill (AB)

Department/Staff Contact: Jason Sullivan – Planning & Building Supervisor	Meeting/Workshop Date: June 13, 2023	Agenda Bill Number: AB23-73
Agenda Item Type: Resolution	Ordinance/Resolution Number: 3151	Sponsor:

Agenda Subject: Initiating the City’s Periodic Comprehensive Plan Update and Approving the Project Charter and Public Participation Plan.

Full Title/Motion: A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Initiating The Periodic Update Of The Bonney Lake Comprehensive Plan And Approving The Project Charter And Public Participation Plan For The Periodic Update.

Administrative Recommendation: Approve

Background Summary: On May 3rd, 2023, the Planning Commission recommended that City Council initiate the Comprehensive Plan Periodic Update and approve Project Charter and the Public Participation Plan. The Project Charter and Public Participation Plan (PPP) provides a strategy to complete the required updated and is the direction for the involvement of residents, property owners, business owners, and other stakeholders within the update of the Comprehensive Plan. The PPP looks to inform the residents of Bonney Lake about the City’s Comprehensive Plan, provide opportunities for input from the public, and create understanding in the role that the Comprehensive Plan has in the future of the city. This recommendation initiates the process of updating the City’s Comprehensive Plan to ensure compliance with the Washington State Growth Management Act (GMA), Chapter 36.70A RCW, by December 31, 2024, pursuant to RCW 36.70A.130.

Attachments: Resolution 3151, Draft Project Charter and Public Participation Plan, and Planning Commission Recommendation Memo.

BUDGET INFORMATION

Budget Amount	Current Balance	Required Expenditure	Budget Balance
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Budget Explanation:

COMMITTEE, BOARD & COMMISSION REVIEW

Council Committee Review:	CDC Date: June 6, 2023	Approvals:	Yes	No
		Chair/Councilmember Dan Swatman	X	
		Councilmember Tom Watson	X	
		Councilmember Kelly McClimans	X	
	Forward to:	Consent Agenda:	☒ Yes	☐ No
Commission/Board Review:	Planning Commission – March 22, 20023 and May 3, 2023			
Hearing Examiner Review:				

COUNCIL ACTION

Workshop Date(s):	Public Hearing Date(s):
Meeting Date(s): 6/13/2023	Tabled to Date:

APPROVALS

Director: <i>Ryan Johnstone, P.E.</i>	Mayor: <i>Michael McCullough</i>	Date Reviewed by City Attorney: (if applicable):
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RESOLUTION NO. 3151

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, PIERCE COUNTY, WASHINGTON, INITIATING THE PERIODIC UPDATE OF THE BONNEY LAKE COMPREHENSIVE PLAN AND APPROVING THE PROJECT CHARTER AND PUBLIC PARTICIPATION PLAN FOR THE PERIODIC UPDATE.

WHEREAS, RCW 36.70A.130(4) requires the City of Bonney Lake to review and revises, if needed, its Comprehensive Plan and development regulations by December 31, 2024 to ensure compliance with the Growth Management Act (GMA) – Chapter 36.70A RCW; and

WHEREAS, the last periodic update of the City’s Comprehensive Plan was completed in 2015; and

WHEREAS, RCW 36.70A.140 requires that each jurisdiction establish a public participation plan providing for early, broad, and continuous public participation during the periodic update process; and

WHEREAS, BLMC 14.140.010 provides that the City of Bonney Lake encourages early and continuous public participation; and

WHEREAS, the Project Charter provides a strategy for accomplishing the periodic update of the Comprehensive Plan;

WHEREAS, the Bonney Lake Planning Commission has reviewed the Project Charter and Public Participation Plan and recommended that the document be adopted by the City Council;

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, WASHINGTON DOES HEREBY RESOLVE AS FOLLOWS: the City Council of the City of Bonney Lake adopts the Project Charter and Public Participation Plan (Attachment A).

PASSED by the City Council this 13 day of June, 2023.

Michael McCullough, Mayor

AUTHENTICATED:

Sadie A. Schaneman, CMC, City Clerk

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Envision BONNEY LAKE

— Celebrating 100 Years —

2024 Comprehensive Plan Update Project Charter and Public Participation Plan May 30, 2023



BONNEY LAKE 2024 COMPREHENSIVE PLAN UPDATE **PROJECT CHARTER AND PUBLIC PARTICIPATION PLAN**

CHARTER PURPOSE

A project charter is a communication and project management document to help ensure project objectives and timelines are met. This project charter has been developed for the Bonney Lake 2024 Comprehensive Plan Update and outlines the:

- ✓ Background and framework for the project
- ✓ High-level project approach, outcomes, and deliverables
- ✓ Project organization and internal communications
- ✓ Project schedule
- ✓ Roles and responsibilities
- ✓ Project coordination/decision making process
- ✓ Expectations and keys to success
- ✓ Potential project risks and strategies to address those risks

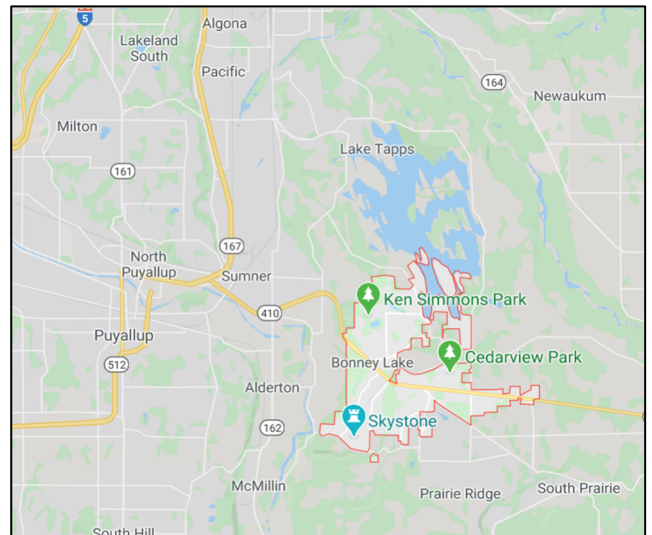
Having a project charter is especially vital for a project that involves:

- ✓ Multiple departments, working groups, and agencies
- ✓ Multi-layer recommendation and approval process

COMMUNITY PROFILE

Bonney Lake is a small city of about 22,900 in northern Pierce County with the cities of Sumner Puyallup to the west and Auburn to the north. In 2021, the median household income in Bonney Lake was higher than the median income in Pierce County. The median home price in Pierce County rose to \$369,998 in 2019, notably higher than the median home price in Bonney Lake. Most Bonney Lake residents, 92.6%, speak only English, while 7.4% speak other languages. The most common non-English language spoken in Bonney Lake is Spanish, spoken by 4.42% of the population.

Following is a preliminary snapshot of demographics from the U.S. Census Bureau QuickFacts with estimates from July 1, 2021.



- ✓ 11.0% percent of the population is older than 65 years of age.
- ✓ 5.9% of all people under 65 years of age have a disability.
- ✓ 95.1% of the population has a high school diploma or higher education.
- ✓ 27.7% of the population have a bachelor's degree or higher.
- ✓ 4.42% of the total population speak Spanish.

- ✓ 5.1% of the total population have incomes at or below the Federal Poverty Guidelines.
- ✓ The average travel time to work is 39 minutes.
- ✓ 96.8% of households have a computer.
- ✓ 95% of households have a broadband internet subscription.
- ✓ \$108,705 is Bonney Lake's median income, compared to \$82,574 median income for Pierce County.

Race and ethnicity

- ✓ 84.3% of the population identifies as white alone.
- ✓ 4.0% of the population identifies as Asian alone.
- ✓ 10.8% of the population identifies as Hispanic or Latino.
- ✓ 7.0% of the population identifies as being two or more races.
- ✓ 1% of the population identifies as Black or African American alone.
- ✓ 0.2% of the population identifies as Native Hawaiian alone or Other Pacific Islander alone.
- ✓ 1.3% of the population identifies as American Indian and Alaska Native alone

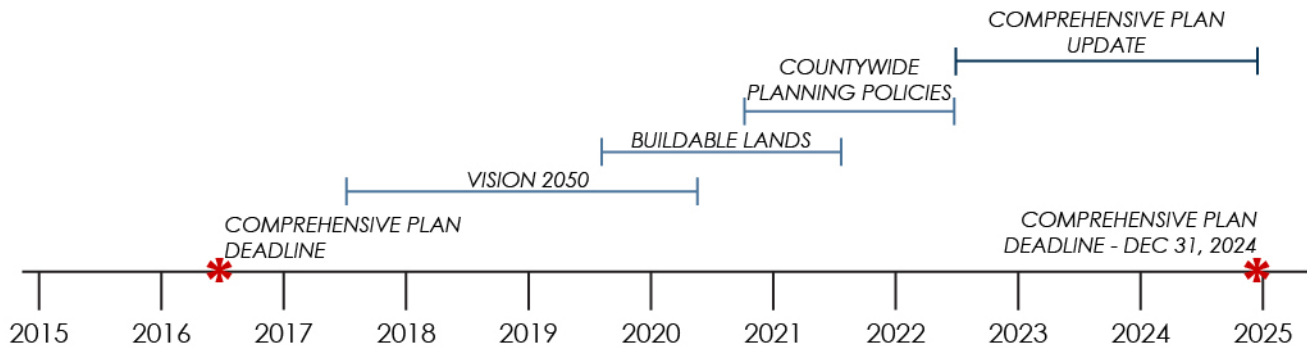
Project Team

The City has assembled a highly skilled and technical team to facilitate and complete the required periodic update. In addition to City staff, consultants from LDC, PRR, SCJ Alliance, and the FCS Group will support and contribute to the update. A complete breakdown of roles is provided on pages 9 to 11.



PROJECT BACKGROUND AND FRAMEWORK

The Washington State Growth Management Act (GMA) requires cities and counties to create, and update Comprehensive Plans and implementing development regulations every 10 years ([RCW 36.70A.130](#)). Comprehensive Plans are 20-year policy documents that guide and plan for growth (population and employment), housing, transportation, capital facilities and utilities, parks, recreation and open space, rural areas, and protection of natural resource lands ([RCW 36.70A.070](#)). The planning window for this update is 2024-2044. However, the City has chosen a planning window ending in 2049, which is the centennial of the City. The recently completed 2021 [Buildable Lands Report](#) will provide foundational information for growth planning. In addition to meeting GMA requirements, Bonney Lake must align with regional planning requirements through [Vision 2050](#) (Vision). Vision's multicounty planning policies and regional growth strategy guides growth planning for the county and cities within the county and is implemented through the recently amended [Countywide Planning Policies](#).



The figure above provides a visual representation of how the Comprehensive Plan Update is developed in relation to other planning efforts. There is a lot of work which preceded this project that guides the update process. However, while work leading up to the update provides strong guidance, GMA is designed as a bottom-up planning process which will incorporate the local circumstances that make Bonney Lake unique and the City Council’s adopted vision:

The City of Bonney Lake is a balanced community with a residential character that conserves natural amenities while supporting a diverse mix of economic activities. The community provides places for children and residents to meet and socialize, and is a center for diverse cultural and social opportunities such as theater, art, service and social organization meetings and celebrations. The City promotes a safe, attractive and healthful living environment for residents’ various physical, educational, economic and social activities while maintaining an adequate tax base to provide a high level of accountable, accessible, and efficient local government services. The City is an active participant in interlocal and regional services and planning organizations.

APPROACH, OUTCOMES, AND DELIVERABLES

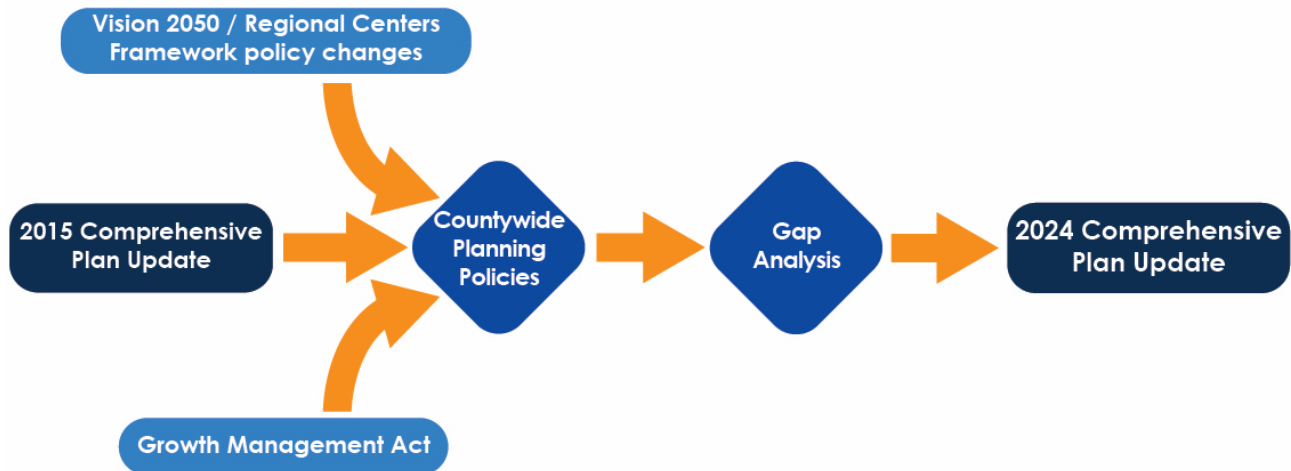
Defining the project approach along with outcomes and deliverables ensures all City departments and the consulting team are on the same page throughout the project about the overall project goals. How the project is viewed, what must be accomplished, and the steps and timeframes to get the project completed on time are all important factors that will help define project success.

Project Approach

The GMA requires that “Each comprehensive land use plan and development regulations shall be subject to continuing review and evaluation by the county or city that adopted them.” (RCW 36.70A.130(1)(a)). Plan updates are not intended to be a wholesale re-write of the existing Plan. It is an update to extend the planning horizon and recognize changes to:

- State laws/case law since the last update
- Best Available Science (BAS) for incorporation into critical areas regulations

The Plan update is also focused on achieving consistency with multicounty planning policies and the regional growth strategy contained in *VISION 2050*. Countywide Planning Policies (CPPs) have been updated to implement *VISION 2050* and many of the changes to the GMA since the last update. The CPPs also contain preliminary population and employment targets which will be utilized for at least one of the alternatives studied as part of the Comprehensive Plan update. The growth targets adopted within the CPPs are consistent with the regional growth strategy. A gap analysis will be completed to review all these requirements. Identified gaps between the existing 2015 comprehensive plan and updates to state laws as well as regional and countywide policy documents since 2015 will help inform the approach for this project.



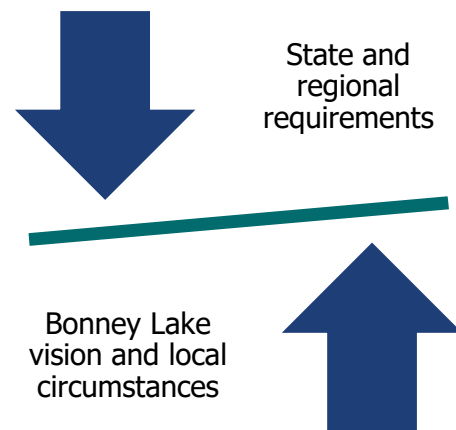
There are several bills that passed the legislature after the CPP update. Therefore, there may be topics the City must take up that are not reflected within the updated CPPs.

The following represents some of the state law changes which occurred during the 2021-2022 Legislative Session. Each of these are identified within the Department of Commerce periodic update checklist which is discussed below.

- [HB 1220](#) substantially amends housing-related provisions of the GMA, [RCW 36.70A.070\(2\)](#). Please refer to the following Commerce housing webpages for further information about the new requirements: [Updating GMA Housing Elements](#) and [Planning for Housing](#).
- [HB 1241](#) changes the periodic update cycle to a 10-year cycle. This is outlined in RCW 36.70A.130. Jurisdictions required to complete their update in 2024 now have until December 31, 2024 to finalize their review and submit to Commerce. Jurisdictions required to complete their updates in 2025-2027 are still required to submit prior to June 30th of their respective year. Additionally, jurisdictions that meet the new criteria will be required to submit an implementation progress report five years after the review and revision of their comprehensive plan.
- [HB 1717](#) adds new requirements to RCW 36.70A.040 regarding tribal participation in planning efforts with local and regional jurisdictions (codification pending).

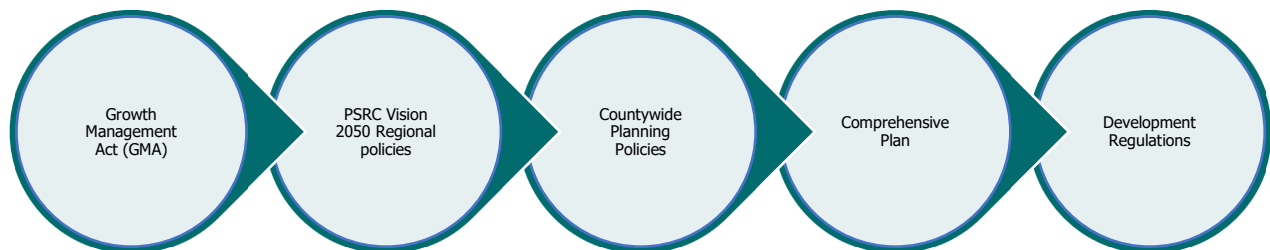
Outside of state, regional, and countywide plans and policies which will guide the comprehensive plan update, it is important to note that the Growth Management Act (GMA) was created as a bottom-up planning process. Requirements are balanced by the vision of the community and local circumstances. Planning in Washington State is not a one size fits all process. Therefore, in addition to the requirements discussed above, the following will guide the approach to this project:

- Public outreach using multiple methods including virtual and in-person engagement
- Close coordination with local Tribes
- Acknowledging local circumstances as they relate to state requirements and emergent issues.
- A review of new initiatives and revisions impacts on housing affordability.



Project Outcomes

Desired project outcomes will be further refined as we engage with Tribes, the public, elected officials, special districts, cities, and federal, state, and local agencies. A Public Participation Plan has been created for this project and is included in this Charter. As the project moves forward, this will shape the final outcomes of this planning process. High level outcomes set at this point to help direct the project team and to ensure the work program, timelines, and individual and group responsibilities are aligned.



This project is important. The outcomes of this project direct how the City will grow out to 2049. The Comprehensive Plan sets the policies for how growth (population and employment), housing, transportation, the environment, capital facilities and utilities, parks, recreation, and open space, rural areas, and protection of natural resource lands will occur. The policies are then implemented into development regulations or other plans or programs.

The desired project outcomes which will drive this project include both meeting state and regional requirements while ensuring the updated plan reflects local circumstances and the vision of our community. They include:

State and regional outcomes:

1. Meet Growth Management Act (GMA) requirements for the Plan update as outlined in [RCW 36.70A.130](#), [WAC 365-196](#) and the [Department of Commerce Periodic Update Checklist for Fully-Planning Counties](#); and
2. Consistency with Puget Sound Regional Council's (PSRC) Vision 2050/Centers Framework and the [PSRC Plan Review Manual](#); and
3. Consistency with the [Pierce Countywide Planning Policies](#); and
4. Update the Bonney Lake Critical Areas Ordinance (CAO) consistent with updated Best Available Science (BAS); and
5. Update development regulations to ensure consistency with updated policies

Local outcomes:

1. Create a user-friendly easy to navigate, yet comprehensive document
2. A robust public engagement program that uses multiple virtual and in-person methods
3. Policies that are easy to navigate
4. Policies that meet state and regional requirements through the lens of local circumstances and emergent issues (e.g. housing affordability)
5. Adopted growth targets that reflect planned growth during the planning period
6. Goals and plans that are aspirational yet rooted in fiscal responsibility.
7. Protection of the environment and taking reasonable steps to address climate change
8. Housing for all community income levels.
9. Develop strategies or action items that guide City initiatives, programs, and development regulations
10. Create a vision that guides and leverages public and private investment

Project Team Workplan Objectives/High Level Schedule

A detailed project schedule is provided in Appendix A of this Charter and is intended to provide additional direction and specificity for upcoming project tasks. However, we want to remain flexible and to adjust as the project moves forward. The following are high-level work plan objectives the project team will work to adhere to as the project moves forward. The goal is to accept that there may be changes to the schedule but outline upfront how we will work through them together so they can be mitigated. The following is agreed to.

1. The project team will work together to ensure the project is to be completed no later than September 30, 2024.
2. Modifications to the project scope, especially those which could impact the project schedule, may only be approved by the Project Manager.
3. Those leading tasks will review the project charter and agree to the project schedule. Schedule changes should be made upfront for issues that we should be able to anticipate now.
4. Personnel changes for task assignments will be communicated to the Project Manager.
5. Discussion and decisions on important project tasks and deliverables will be made at designated project meetings. Those responsible for project tasks agree that prioritizing project meetings is important and that if attendance does not occur, decisions on agenda items will be made in their absence.

6. Project risks and mitigation for those risks have been identified. When unanticipated issues arise that could impact the project schedule, they will be brought forward to the Project Manager immediately.

PROJECT ORGANIZATION/INTERNAL COMMUNICATION

Successful projects are often built on a strong communication plan. The primary contacts for the City and consulting firms are identified in the tables on pages 10 and 11. These individuals will be primarily responsible for communication and coordination on behalf of the City and consultant team. It is important to identify the way work will be completed by team, checked for quality assurance, and shared with others.

The following methods will be utilized for coordination between the City departments and consulting team to ensure coordination between deliverables.

- **Project update meeting** – Update meeting will be held every two weeks (unless deemed unnecessary). It will include designees from the City and consulting firms. Other members of the project team will join depending on the meeting topic. These will be held by video conference (Teams).
- **Internal Review Team meeting** – The Project Manager, relevant consultant team members, and deliverable leads from City departments will meet monthly. This meeting will focus on:
 - Reviewing the project schedule
 - Receiving updates as necessary on project tasks
 - Reviewing project deliverables, where appropriate
 - Discussing upcoming deliverable and project tasks
- **Individual coordination** – City and consultant team members will meet individually on tasks as needed to coordinate on deliverable development. The primary contacts for each deliverable are identified in the tables on pages 10 and 11 and within the project schedule in Appendix A.

It is also important that coordination takes place as documents are reviewed by the City.

- **Draft document sharing** – Documents between the consulting firms and City will be sent via email. An FTP link may be used for larger files. Shared files may also be used so groups can work jointly on deliverables.
- **Project Task Tracker** - A short task tracker will be developed and updated bi-weekly by the project leads so that the Project Manager is continually updated on the status of each deliverable. This will provide status updates on current tasks.

PROJECT SCHEDULE

The following is a general outline of project actions, timeframes, and deliverables. A more detailed project schedule is in Appendix A. The full scope of work for this project is contained within Appendix B.

Actions	General Timeframe	Deliverables
Project Initiation & Coordination	January 2023 – April 2023	✓ Project Kick-off Meeting ✓ Review background information ✓ Project charter and kickoff
Review & Update Comprehensive Plan (Discovery)	April 2023 – August 2023	✓ Prepare updated policy gap analysis (including HB 1717, Tribal Collaboration) ✓ Commerce checklist review ✓ Public Participation Plan ✓ Racial Equity Analysis Report ✓ Existing conditions for Chapter 5 (Community Mobility) ✓ Existing Conditions/HNA Update
Plan Development	June 2023 – May 2024	✓ Prepare draft comprehensive plan ✓ Prepare text changes, goal and policy changes for sets of elements ✓ Comment periods for sets of elements ✓ Engagement for draft Comprehensive Plan ✓ Prepare final comprehensive plan ✓ Mapp for draft/final Comprehensive Plan
Environmental Impact Statement	July 2023 – July 2024	✓ Development of alternatives ✓ EIS scoping and comment period ✓ Scoping notice issued ✓ Scoping comment period ✓ Scoping meeting ✓ Scoping engagement ✓ Mapping for EIS (draft and final) ✓ Develop draft EIS ✓ Engagement for draft EIS ✓ Draft EIS comment period ✓ Develop final EIS
Final EIS and Final Comp Plan Engagement		✓ Public hearing flyer, social media content, and up to 4 graphics, and newsletter and email copy (English and Spanish) ✓ Website copy ✓ Digital and final project summary
Outreach & Engagement	Ongoing	✓ Outreach Platform & Project Website ✓ Public Meetings ✓ Legislative Meetings

PUBLIC PARTICIPATION PLAN

Principles

The City of Bonney Lake values public participation. The City believes that Comprehensive Plan is the community's plan, and the City is here to support that.

The City believes the involvement of residents, property owners, business owners, and other stakeholders in updating the Comprehensive Plan is critically important. Input from all residents to include historically disadvantaged groups is a special focus for the City. The City is committed to engagement that benefits the community and includes community as part of the process.

To demonstrate this, this plan is grounded in these public participation principles:

1. **Inclusivity** - centering the priorities of historically marginalized communities,
2. **Sustainability** - building and nurturing new and existing community relationships for long-term success, and
3. **Transparency** - clearly articulating the City's expectations to the community and using accessible language.

Goal

The City's goal for public participation is:

The residents of Bonney Lake are informed about the City's comprehensive planning; have ample opportunities to provide their input; and understand the role the plan plays in the future of the city.

Objectives

OBJECTIVE 1 Increase awareness about the comprehensive plan update, including the process and the importance of the plan for future housing, transportation, and land use projects in the city.

Provide context for conversations about the comprehensive plan update and broaden the understanding of the process and the elements included that affect planning for the future.

OBJECTIVE 2: Identify the housing and land use needs and interests of community members.

Engage the community to provide the City of Bonney Lake with a broad and deep understanding of the public's values, needs, priorities, and perspectives to develop a plan that reflects the community's interests.

OBJECTIVE 3: Build public trust through early, transparent, timely, and objective communications.

Provide the public with balanced and timely information to communicate the elements the City is updating in the comprehensive plan and ways to provide input.

OBJECTIVE 4: Create ample opportunities for public engagement through the update process.

Provide the public opportunities to learn about the project and provide input at key milestones while communicating clearly what the City is asking them to weigh in on and how their input is being used. Ensure that opportunities are accessible by all community members whether in-person and online.

OBJECTIVE 5: The City will reach residents, businesses, and community-based organizations, while taking actions to engage harder to reach audiences in the community, such as people who are older, people who use Spanish, and people with low incomes.

Ensure all community members are engaged throughout the update process to reflect the input of everyone in the City of Bonney Lake.

Engagement methods

The City will inform and engage community members in different ways and on different levels. In general, the City will work to reach residents, businesses, and organizations whose members are or could be interested in the comprehensive plan update. The City will communicate the schedule at the outset and update it at each phase of the project.

To effectively engage people in Bonney Lake who use Spanish, the City will provide materials including flyers, fact sheet, social media posts, emails, newsletters, PowerPoint slide deck, and the mini-surveys in Spanish and provide Spanish interpreters during scoping meeting and the public hearing.

Method	Description	Timing
Community-based organization (CBO) interviews	Interview key community members to get input on the comprehensive plan and engagement plan.	Spring 2023 and Fall 2023
Presentation to City Council of racial equity report	The City will present the report of current housing and land use policies with recommendations for the comprehensive plan update.	Summer 2023
Mini-surveys	Develop mini-surveys in English and Spanish for the community members to share brief responses to focused questions.	Summer 2023

Method	Description	Timing
Tabling and community events	Attend tabling events throughout the city to inform community members about the comprehensive plan update and solicit community input.	Summer 2023 and Spring 2024
Scoping meeting	The City's planning commission will lead the planning for the scoping hearing.	Fall 2023 (week of September 11)
Public hearings	The City's planning commission will lead the planning for the scoping hearing.	Spring and Fall 2024

Tribal collaboration

Tribal governments are sovereign nations. Therefore, tribal engagement necessitates a government-to-government relationship. The approach to working with Tribal governments will be responsive, flexible, and transparent. The City will introduce the comprehensive plan update process and collaborate with them on how to best engage with through the process. The City will communicate directly with tribal leaders of Muckleshoot Indian Tribe and Puyallup Tribe of Indians in specific and limited ways, to inform and gather input on the comprehensive plan update.

The consultant team will collaborate with the City's tribal liaison on any specific engagement with tribal members and will be in communication with the Department of Commerce's Tribal liaison to ensure the City engages in tribal collaboration in a way that is consistent with RCW 36.70A.040, 36.70A.085, 36.70A.106, 36.70A.110, 36.70A.190, and 36.70A.210 as amended in 2022. In general, the City and the consultant team will meet tribal leaders and members where they want to meet, physically and topically.

Preliminary partners and community contacts

We will inform and engage community members in different ways. In general, the City will work to reach residents, businesses, and organizations whose members are or could be interested in the comprehensive plan update. We will take actions to engage harder to reach audiences in the community such as people who are older, people who use Spanish, and people with low incomes.

Internal

- City Council
- City Departments
- Planning Commission

Business

- The Chamber Collective
- South Sound Chambers of Commerce Legislative Coalition

Legislative

- Washington State Legislative District 31
 - Senator Phil Fortunato

- Representative Drew Stokesbary
 - Representative Eric Robertson
- Pierce County Council District 1
 - Councilmember [Dave Morell](#)

Agency partners

- Pierce County, Community Services Programs
- Pierce County Housing Authority
- Pierce County, Human Services
- Pierce County, Planning and Public Works, Director Dennis Hanberg
- Pierce Transit
- Puget Sound Regional Council
- Sound Transit
- Sumner-Bonney Lake School District
- White River School District
- Tacoma-Pierce County Health Department
- Washington State Department of Transportation (WSDOT)
- Pierce County Library
- East Pierce Fire & Rescue

Community organizations and partners

- Homeowner Association (HOA)
- Bonney Lake Food Bank
- Communities for Families Coalition (CFF)
- Exodus Housing
- HOAs
- Metropolitan Development Center
- Multicultural Self-Sufficiency Movement
- Shared Housing Services
- Tacoma/Pierce Affordable Housing Consortium
- YMCA
- Service organizations such as Rotary, Kiwanis, Lions
- Greater Bonney Lake Historical Society
- Beautify Bonney Lake
- Those who serve people who use Spanish
- Multifamily apartment complexes
- Senior assisted living facilities
- Senior adult organizations
- Faith based organizations

Materials and notifications

The project team will provide information about the project and notify community members about opportunities to participate. The materials and their uses are described below.

Material	Description	Uses
Fact sheet and maps	Provides information on the update process.	Tabling events
Flyers	Provides a project description and schedule, as well as information about opportunities for community input.	Promotional material for public meetings, tabling events, and mini-surveys
Social media content	Prepare content for distribution via the City's social media platforms.	Promotional material for public meetings, tabling events, and mini-surveys
Newsletter content	Prepare content for distribution via the City's electronic newsletter.	Promotional material for public meetings, tabling events, and mini-surveys
Email content	Prepare content for distribution via the City's listserv.	Promotional material for public meetings, tabling events, and mini-surveys
Comment cards	Develop a comment card for the public meeting.	Public meeting
Website content	Prepare content for a project webpage on the City's website to describe the project, promote the survey and open houses, allow access to project materials, and give transparency to the process.	Provide an overview of the project and a home base for information sharing

Documentation

To ensure the City has a record of public participation during the update process, including methods used, who participated, and inputs, interactions will be documented in reports and summaries.

Method	Description	Timing
Racial Equity Analysis final report	The report includes current housing and land use policies with recommendations for the comprehensive plan update.	Summer 2023
Scoping meeting summary	A summary of the scoping planning meeting.	Fall 2023
Public hearing meeting notes	Meeting notes that highlight key feedback from the public on the comprehensive plan update.	Spring 2024

Public participation schedule

Task	Responsible
February- June 2023: Planning	
Prepare Public Participation Plan	PRR
Prepare interview guide for CBO interviews	PRR
Develop 4 mini-surveys	Project team
Summer 2023: SEIS Scoping	
Develop website content	PRR, City of Bonney Lake
Prepare for tabling events and develop materials (fact sheet and map)	Project team
Fall 2023- Spring 2024: SDEIS/ Comp Plan draft + comment period	
Conduct CBO interviews	PRR, City of Bonney Lake
Prepare for public meeting and develop notifications - Comment card - Flyer - Social media content - Email and newsletter	Project team
Prepare for tabling events and develop materials (fact sheet and map)	Project team
Develop website content	PRR, City of Bonney Lake
Fall- Winter 2024: SFEIS/ Final Comp Plan	
Prepare for public meeting and develop notifications - Flyer - Social media content - Email and newsletter	Project team
Develop website content	PRR, City of Bonney Lake

ROLES AND RESPONSIBILITIES

Clear expectations about project roles and responsibilities is a key component for project success. This is especially important for a large project team where each step in the project is dependent on other tasks being completed.

The following tables outline key project personnel, contact information, and high-level roles and responsibilities. The responsibilities listed relate to the project schedule.

The project schedule in **Appendix A** goes further into due dates for each task. The schedule also provides key information so project team members can easily understand who is responsible for the task. Project team members can then consult tables below for contact information. This will help ensure coordination is strong. This is especially important where the City and consultant teams are working together on key tasks, such as the land use and transportation elements update. **Appendix B** provides the consultant team task list with the detailed scope for each task. This can be utilized as quick reference guide by the project team.

Consultant Team

Name	Group	Contact Information	High Level Roles & Responsibilities
Clay White	LDC, Inc.	Director of Planning Primary Contact 425-892-9572 cwhite@ldccorp.com	Policy and Land Capacity Analysis. Draft and Final Comprehensive Plan. Draft and Final EIS.
Matt Covert	LDC, Inc.	Senior Planner 425-892-9574 mcovert@ldccorp.com	
Dane Jepsen	LDC, Inc.	Permit Technician djepsen@ldccorp.com	
Brett Houghton	PRR	Director of Facilitation bhoughton@prrbiz.com	Racial Equity Analysis and Public Participation Plan
Kiyana Wheeler	PRR	Senior Director of Diversity, Equity, & Inclusion kwheeler@prrbiz.com	
Laurence 'LauLau' Idos	PRR	Community Engagement Specialist ldos@prrbiz.com	
Lori Sharp	PRR	Senior Consultant lsharp@prrbiz.com	
Ryan Shea	SCJ	ryan.shea@scjalliance.com	Mobility Element
Anne Sylvester	SCJ	anne.sylvester@scjalliance.com	
Doug Gabbard	FSC	dougG@fcsgroup.com	Transportation Impact Fee Analysis
John Ghilarducci	FSC	johng@fcsgroup.com	

Bonney Lake Staff

Name	Department	Contact Information	
Jason Sullivan	Public Services	Planning and Building Supervisor Project Manager (253) 447-4355 sullivanj@cobl.us	Policy, Demographics, City Data, Editing and Project Management, Public Engagement Support
Mettie Brasel	Public Services	Associate Planner braselm@cobl.us	
Kennedy Spietz	Public Services	Assistant Planner spietzk@cobl.us	
Leslie Harris	Administration	Management Analyst harrisl@cobl.us	City Public Engagement and Participation Lead
Deon Payne	Public Services	Contract Administrator payned@cobl.us	Contract Administration
Brandy Lamberson	Public Services	Administrative Specialist III lambersonb@cobl.us	Administrative Support

PROJECT COORDINATION/DECISION MAKING PROCESS

It is anticipated that the leads for individual deliverables will lead and be responsible for coordination on their tasks. This includes coordination between departments and between the City and consultant team.

A project task tracker will be developed and updated bi-weekly by the project leads so that the Project Manager is continually updated on the status of each deliverable.

The project team will meet bi-weekly on Mondays. These meetings will be utilized for:

- Reviewing the project schedule
- Receiving updates as necessary on project tasks
- Reviewing project deliverables, where appropriate
- Discussing upcoming deliverable and project tasks

All draft deliverables must be reviewed and approved by the Project Manager, or the designee assigned by the Project Manager before being finalized. Draft stamps should remain on all documents until reviewed. The bi-weekly team meetings will be an appropriate venue to review draft documents and deliverables, especially where there are multiple groups involved. However, it is anticipated that individual meetings will be set up by the deliverable lead and include those working on the deliverable and the Project Manager to ensure work is reviewed and approved.



EXPECTATIONS AND KEYS TO SUCCESS

The City of Bonney Lake will communicate with community members throughout each phase of the comprehensive plan update. The key messages are intended to provide guidance with oral and written communications to support project team members communicating with a consistent voice to support community members' clear understanding.

- The City of Bonney Lake is updating the Comprehensive Plan to reflect how the residents of the community want the City to grow and develop, thinking about where the community wants to be in 25 years.
- The Comprehensive Plan guides citywide policies on topics that affect our daily lives including housing, transportation, economic development, the natural environment, land use, and parks.
- When the community updates the Comprehensive Plan, it is a chance to create policies that affect where we as a community want to be in 2049. We think about our shared values and goals and create policies that benefit the entire community of Bonney Lake.
- The City of Bonney Lake believes that a fully involved community better understands how and why the City adopts policies. To support this, the City will offer a wide range of public input opportunities during the update process.
- The City expects to complete the Comprehensive Plan update in October 2024.

PROJECT RISKS AND MITIGATION

The identification of project risks upfront provides recognition of issues that could delay a project from meeting goals and timelines. It also allows the development of mitigation to help ensure possible barriers do not lead to project delays.

The potential risks that have been identified for this project include: adhering to the project schedule, implementation of State Law changes/state guidance, and communication challenges related to COVID-19. The potential risks and approaches to address them are outlined below in further detail.

Adhering to Project Schedule

One challenge that comes from a large-scale project such as a Comprehensive Plan update, is the ability to lose track of when tasks and deliverables are due. Changes to one deliverable timeline can

have a cascading impact on the total project schedule. To mitigate this, we have developed a detailed project schedule and identified project leads for deliverables. In addition, the charter outlines communication processes, regular check in meetings, and how draft documents will get approved to help ensure deliverables are prepared within the project schedule.

Implementation of State Law changes/state guidance

Several state law changes have been made over the past two years that will need to be implemented during the update. These include:

- [HB 1220](#) substantially amended housing-related provisions of the GMA, [RCW 36.70A.070\(2\)](#). Please refer to the following Commerce housing webpages for further information about the new requirements: [Updating GMA Housing Elements](#) and [Planning for Housing](#).
- [HB 1717](#) added new requirements to RCW 36.70A.040 regarding tribal participation in planning efforts with local and regional jurisdictions.

For both above bills, Commerce is preparing guidance to assist with the implementation of new requirements. If the state is late with guidance, it could impact the project schedule OR the project team would need to move forward without the guidance. This could also have an impact if the guidance ends up conflicting with steps taken. To mitigate this, we are staying in close contact with Commerce on the status of the guidance and will continue to work with them until guidance is received. We will also work to incorporate these amendments into the work program to ensure each of these bills is addressed.

COVID-19 Communication Challenges

Both internal and external communication were more difficult during the COVID-19 pandemic as in-person meetings and hearings were limited. Connecting via Teams, GoToMeeting, or Zoom may provide some conveniences, but it also limits some of the connectivity that happens when we meet in person. Internally, it can be more difficult to go through large sets of policy documents when you are all not in the same room. While some meetings have gone back to fully in person, it is unclear what will occur in the future and people also have an expectation to be able to connect remotely.

As the project moves forward, we will want to make sure documents are readily available online, are easy to understand, and that opportunities to participate are visible. To mitigate this project risk, we propose to:

- ✓ Prepare clear and easy to follow meeting materials to help facilitate meeting objectives
- ✓ Ensure project documents are easy to find and read. Provide opportunities for written and verbal commenting via electronic media if in person meetings are not available.

Legislative Changes

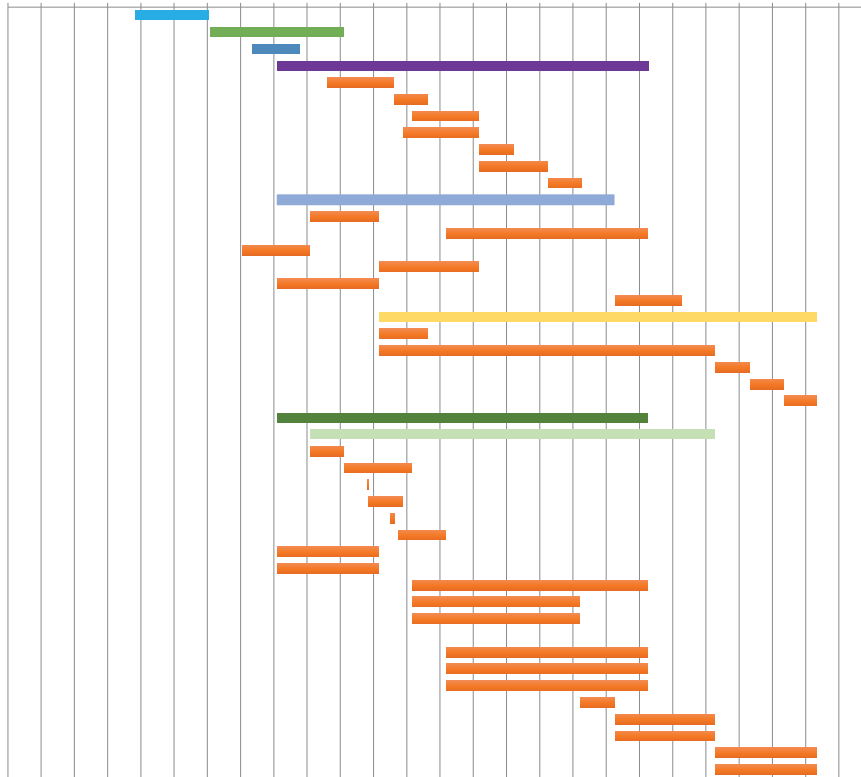
The 2023 legislative session resulted in a number of changes to state law that will affect the Comprehensive Plan update and development regulations update. Some of these changes are required to be implemented within 6 months of the adoption of the periodic update to the plan, and many will also need changes or additions to the comprehensive plan to provide policy support for these changes so the development regulations and comprehensive plan are consistent.

The project team will mitigate this project risk by:

- Tracking and surfacing relevant bills/statute as it is signed by the governor
- Discussing potential impacts on the scope of plan changes early in the process
- Operating on the basis of “no surprises” in communicating these changes to elected and appointed officials.

APPENDIX A – PROJECT SCHEDULE

O-22 O-22 N-22 D-22 J-23 F-23 M-23 A-23 M-23 J-23 J-23 A-23 S-23 O-23 N-23 D-23 J-24 F-24 M-24 A-24 M-24 J-24 J-24 A-24 S-24 O-24 N-24



- Project Initiation & Coordination ("Initiation")
- Review & Update Comprehensive Plan ("Discovery")
- Final Racial Equity Analysis Report
- Plan Development
- Prepare text changes, goal and policy changes to Chapters 4 and 7
- Draft Chapters 4 and 7 comment period
- Prepare text changes, goal and policy changes to Chapters 2 and 5
- Traffic modeling for Chapter 5
- Draft Chapters 2 and 5 comment period
- Prepare text changes, goal and policy changes to Chapter 6
- Draft Chapter 6 comment period
- Engagement for draft Comprehensive Plan
- Mini-survey (link to draft EIS)
- Public meetings on draft EIS and draft comp plan
- Interviews with CBOs for plan input - Spring
- Interviews with CBOs for plan input - Fall
- Tabling events - Summer 2023
- Tabling events - Spring 2024
- Prepare final comprehensive plan
- Prepare text changes, goal and policy changes to Chapter 9 (Implementation Element)
- Develop final plan document inc. Appendices
- Take final plan to City Council
- Make final changes
- Take final plan with changes and resolutions to City Council
- Mapping for draft/final Comprehensive Plan
- Environmental Impact Statement (EIS)
- Development of Alternatives
- EIS scoping & comment period
- Scoping notice issued
- Scoping comment period
- Scoping meeting
- Scoping meeting summary
- Scoping engagement - tabling
- Scoping engagement - website
- Mapping for EIS (draft and final)
- Develop Draft EIS
- Engagement for draft EIS (link to draft Comp Plan)
- Mini-survey (link to draft EIS)
- CBO Interviews (draft EIS and draft Comp Plan)
- Public meetings on draft EIS and draft comp plan
- Tabling
- Draft EIS Comment Period
- Develop Final EIS
- Final EIS and Final Comp Plan Engagement
- Public Hearing flyer, social media content, and up to 4 graphics, and newsletter and email copy...
- Draft and final project summary

APPENDIX B – SCOPE OF WORK

Component	Last Updated	Summary of Primary Update Topics	Lead
General		• Amendments required because of changes to the Growth Management Act. • Amendments required to be consistent with Vision 2050, the Multi-County Planning Policies and other regional planning documents. • Amendments required to extend the planning horizon to the year 2049. • Amendments required to be consistent with the County-Wide Planning Policies. • All elements will be reviewed and updated as needed for basic internal and external consistency. • Each chapter will be reformatted so that there is a unifying theme for the entire comprehensive plan and consistent layout for each chapter. • Redundant policies will be removed to streamline the comprehensive plan.	
Introduction Element	2015		
Community Development Element	2017	• Update land use designation map as needed • Update policy language	LDC, PRR and City Staff
Cultural Arts and Heritage	2015	• This element will be updated to address cultural resources and implement HB 1717.	City Staff
Economic Vitality	2015	• Updated statistical data • Update language related to industrial development and Eastown as a result of the Peak410 Business Park Project. • Update graphics as needed	City Staff
Community Mobility	2015	• Update traffic modeling and transportation project improvement projects • Update pedestrian priority matrix and project list • Update ADA Section to reflect new ADA Transition Plan.	SCJ and City Staff
Community Facilities and Services Element	2021	• Prepare new Capital Improvement Plan • Update sections related to other service and utility providers as necessary. • Update maps and graphics as needed.	City Staff

Environmental Stewardship	2021		LDC and City Staff
Shoreline	2021	No changes. Will be reviewed during the required Shoreline Management Update that will be completed by June of 2027.	N/A
Implementation	2015	- Update strategies that will be used to achieve the goals and implement the policies of the comprehensive plan. - Update performance measures that will be used to determine if the implementation strategies are successful.	LDC, PRR, SCJ, and City Staff
Development Regulations	2022	As need to comply with current state law	City staff.

Other tasks include:

Racial Equity Report

In 2021, the Washington State Legislature changed the way local governments are required to plan for housing. House Bill 1220 (HB 1220) amended the GMA and mandates that local governments:

- Plan and accommodate for housing affordable to all economic segments, shifting from the original requirement to encourage the availability of affordable housing to all economic segments.
- Document barriers to housing availability such as gaps in local funding, development regulations, etc.

To meet this requirement, the City will include a report on its current housing and land use policies with recommendations for the comprehensive plan update. By using an intersectional and racially equitable approach, the report will center the most vulnerable population, include previous analysis of equity issues, use an asset-based strength approach, and follow Commerce requirements. The final report will be ready by June 30, 2023.



Planning Commission Memo

Date: May 3, 2023
To: Mayor and City Council
From: Grant Sulham, Planning Commission Chair
Re: **Resolution 3151 – Initiating the 2024 Periodic Update**

The City of Bonney Lake is required to review and, if needed, update its comprehensive plan and development regulations to ensure compliance with the Washington State Growth Management Act (GMA), Chapter 36.70A RCW, by December 31, 2024, pursuant to RCW 36.70A.130. The comprehensive plan includes planning for people and jobs, housing, transportation, capital facilities and utilities, and parks and open space. Policies contained in the comprehensive plan are implemented through development regulations and other plans and programs.

The comprehensive plan is required to be updated every ten years. The last major update occurred in 2015. This update must be completed by December 2024. This periodic review and update of the City's comprehensive plan and development regulations is necessary to ensure that the City's comprehensive plan and development regulations reflect current laws, local needs and goals, and new data. The GMA does not exempt any portion of a comprehensive plan or development regulation from being subject to review and evaluation as part of the required period update. Annual amendments made to a Comprehensive Plan typically focus on specific sections or changes, but the periodic update is required to assess the plan as a whole.

In order to commence with this required periodic update, City staff prepared Resolution 3151 to officially initiate the review process. Staff also prepared the *2024 Comprehensive Plan Periodic Project Charter and Public Participation Plan* (Project Charter and PPP) to guide the work that will be completed as part of the update process and establish the public participation plan to ensure early and continuous public participation during the update of the comprehensive plans and development regulations as required by RCW 36.70A.140.

On March 22, 2023, the Planning Commission received a briefing on the periodic update and the City's public participation strategy. At the May 3, 2023 meeting, the Planning Commission voted 7-0-0 to recommend that the City Council adopt Resolution 3151 initiating the periodic update of the City's Comprehensive Plan and adopting the Project Charter and PPP for the periodic update process.

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City of Bonney Lake, Washington
City Council Agenda Bill (AB)

Department/Staff Contact: Court / Joanna Daniels, Judge	Meeting/Workshop Date: 06/13/2023	Agenda Bill Number: AB23-97
Agenda Item Type: Resolution	Ordinance/Resolution Number: 3159	Sponsor:

Agenda Subject: Interagency Agreement Between Washington State Administrative Office Of The Courts and Bonney Lake Municipal Court.

Full Title/Motion: A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Authorizing The Judge To Sign Interagency Agreement 1AA24050 Between Washington Administrative Office Of The Courts And Bonney Lake Municipal Court For Reimbursement Of Extraordinary Expenses Reimbursement Between July 1, 2023, And June 30, 2024.

Administrative Recommendation: Approve

Background Summary: The purpose of the agreement allows City of Bonney Lake Municipal Court to continue requesting reimbursement for the extraordinary judicial, prosecutorial, and/or defense-related costs up to \$181,394.00 of resentencing and vacating the sentences of individuals whose convictions and/or sentences of individuals whose convictions and/or sentences are affected by the Blake decision. Expenses must be incurred between July 1, 2023 and June 30, 2024.

Attachments: Interagency Agreement 1AA24050 between Washington State Administrative Office of The Courts and Bonney Lake Municipal Court and Resolution 3159.

BUDGET INFORMATION

Budget Amount	Current Balance	Required Expenditure	Budget Balance	Fund Source
				☐ General
				☐ Utilities
				☐ Other

Budget Explanation:

COMMITTEE, BOARD & COMMISSION REVIEW

Council Committee Review:	Public Safety	Approvals:	Yes	No
	Date: 06/13/2023	Chair/Councilmember	Terry Carter	☒ ☐
		Councilmember	Tom Watson	☒ ☐
		Councilmember	Justin Evans	☒ ☐
	Forward to:	Consent Agenda:	☒ Yes	☐ No

Commission/Board Review:

Hearing Examiner Review:

COUNCIL ACTION

Workshop Date(s):	Public Hearing Date(s):
Meeting Date(s): 06/13/2023	Tabled to Date:

APPROVALS

Director: Judge Joanna Daniels	Mayor: Michael McCullough	Date Reviewed by City Attorney: (if applicable)
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RESOLUTION NO. 3051

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, PIERCE COUNTY, WASHINGTON, AUTHORIZING THE JUDGE TO SIGN INTERAGENCY AGREEMENT 1AA24050 BETWEEN WASHINGTON ADMINISTRATIVE OFFICE OF THE COURTS AND BONNEY LAKE MUNICIPAL COURT FOR REIMBURSEMENT OF EXTRAORDINARY EXPENSES REIMBURSEMENT BETWEEN JULY 1, 2023 AND JUNE 30, 2024.

WHEREAS, The Administrative Office of the Courts received funds from to reimburse City of Bonney Lake Municipal Court for the extraordinary expenses incurred when it vacates criminal convictions that fall under the State v. Blake decision. .

WHEREAS, The Administrative Office of the Courts will reimburse a maximum of \$181,394.00 for reimbursement for extraordinary Judicial, prosecutorial, and/or defense-related costs of resentencing and vacating the sentences of individuals whose convictions and/or sentences are affected by the Blake decision. Costs must be incurred between July 1, 2023 to June 30, 2024.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Bonney Lake does hereby authorize the Judge to sign the Interagency Agreement 1AA24050 for Reimbursement for State v. Blake Costs. .

PASSED by the City Council this 13th day of June, 2023

Michael McCullough, Mayor

AUTHENTICATED:

Sadie A. Schaneman, CMC, City Clerk

**INTERAGENCY REIMBURSEMENT AGREEMENT IAA24050
BETWEEN
WASHINGTON STATE ADMINISTRATIVE OFFICE OF THE COURTS
AND
BONNEY LAKE MUNICIPAL COURT**

THIS REIMBURSEMENT AGREEMENT ("Agreement") is entered into by and between the Administrative Office of the Courts ("AOC") and BONNEY LAKE MUNICIPAL COURT ("Jurisdiction") to reimburse BONNEY LAKE MUNICIPAL COURT for the extraordinary costs of resentencing and vacating sentences as required by *State v. Blake* ("Blake").

I. PURPOSE

The purpose of this Agreement is to reimburse Jurisdiction for the extraordinary judicial, prosecutorial, and/or defense-related costs of resentencing and vacating the sentences of individuals whose convictions or sentences are affected by the *Blake* decision. For municipalities, this will include language from Engrossed Substitute Senate Bill 5187, Section 114(13) passed by the 2023 Legislature, which includes simple drug possession, to include cannabis and possession of paraphernalia.

II. REIMBURSEMENT

Extraordinary Expenses Reimbursement. AOC shall reimburse Jurisdiction up to a maximum of \$ \$181,394.00 for the extraordinary judicial, prosecutorial, and/or defense-related costs (collectively, "Costs") of resentencing and vacating the sentences of individuals whose convictions and/or sentences are affected by the *Blake* decision. Municipalities should be advised, the Washington Legislature passed Engrossed Substitute Senate Bill 5187, Section 114(13), which requires vacating of cannabis and possession of paraphernalia.

A. To be eligible for reimbursement, the Costs must be incurred between July 1, 2023 and June 30, 2024. AOC will not reimburse Jurisdiction for Costs incurred after June 30, 2024. AOC may, at its sole discretion, deny reimbursement requests in excess of the amount awarded. If additional funding is or becomes available for these purposes, AOC and Jurisdiction may mutually agree to increase the amount awarded under this Agreement.

B. General. AOC shall reimburse Jurisdiction for approved and completed reimbursements by warrant or electronic funds transfer within 30 days of receiving a properly completed A-19 invoice and the necessary backup documentation.

III. PERIOD OF PERFORMANCE

Performance under this Agreement begins **July 1, 2023**, regardless of the date of execution, and ends on **June 30, 2024**. The period of performance may be amended by mutual agreement of the Parties.

IV. TERMS OF REIMBURSEMENT

A. Jurisdiction shall electronically submit, once per month, its A-19 invoices to Payables@courts.wa.gov.

B. Jurisdiction's A-19 invoices must include:

1. Payment documents from Jurisdiction indicating the amounts expended, the recipients, and the date of expenditure;
2. A list of any case numbers associated with the services provided;
3. A breakdown of expenses by judicial, prosecutorial, and defense-related costs;
4. Any employee positions supported by Blake related funds, broken down by judicial, prosecutorial, and defense-related positions, including name of employee, title, hourly wage of the individual, time spent on *Blake*-related cases and a list of corresponding cause numbers;
5. The unique three-digit court code for the Jurisdiction the work was completed on behalf of must be provided on the A-19. If a Jurisdiction contracts with another jurisdiction to provide court services, then the unique court code for the jurisdiction for which the work was completed must be provided; and
6. Data, including case numbers and aggregate data on the number and type of cases:
 - a. Vacated under *Blake*;
 - b. Resentenced under *Blake*; and
 - c. Being worked on under *Blake*.

V. AGREEMENT ALTERATIONS AND AMENDMENTS

This Agreement may be amended by agreement of the Parties. Such amendments are not binding unless they are in writing and signed by personnel authorized to bind each of the Parties.

VI. GOVERNANCE

A. This Agreement is entered into pursuant to and under the authority

granted by the laws of the state of Washington and any applicable federal laws. The provisions of this Agreement must be construed to conform to those laws.

B. In the event of an inconsistency in the terms of this Agreement, or between its terms and any applicable statute or rule, the inconsistency will be resolved by giving precedence in the following order:

1. Applicable state and federal statutes and rules;
2. This Agreement; and then
3. Any other provisions of the Agreement, including materials incorporated by reference.

VII. WAIVER

A failure by either Party to exercise its rights under this Agreement does not preclude that Party from subsequent exercise of such rights and is not a waiver of any other rights under this Agreement unless stated to be such in a writing signed by an authorized representative of the Party and attached to the original Agreement.

VIII. SEVERABILITY

If any provision of this Agreement, or any provision of any document incorporated by reference is held invalid, such invalidity does not affect the other provisions of this Agreement that can be given effect without the invalid provision and to this end the provisions of this Agreement are declared to be severable.

IX. AGREEMENT MANAGEMENT

The Program Managers/Point of Contacts noted below are responsible for and are the contact people for all communications and billings regarding the performance of this Agreement:

AOC Program Manager	Jurisdiction Program Manager/Point of Contact
Sharon Swanson Blake Implementation Manager PO Box 41170 Olympia, WA 98504-1170 Sharon.Swanson@courts.wa.gov (360) 890-2549	Kathy Seymour Court Administrator 9002 Main St E, Ste 100 Bonney Lake, WA 98391 seymourk@ci.bonney-lake.wa.us 253-447-4303

X. ENTIRE AGREEMENT

This Agreement contains all the terms and conditions agreed upon by the Parties. No other understandings, oral or otherwise, regarding the subject matter of this Agreement are considered to exist or to bind any of the Parties to this agreement unless otherwise stated in this Agreement.

AGREED:

Administrative Office of the Courts

<u>Signature</u>	<u>Date</u>	<u>Signature</u>	<u>6/13/2023</u> <u>Date</u>
<u>Christopher Stanley</u>		<u>Joanna Daniels</u>	
<u>Name</u>		<u>Name</u>	
<u>Chief Financial and Management Officer</u>		<u>Judge</u>	
<u>Title</u>		<u>Title</u>	

ATTESTATION:

Sadie A. Schaneman, CMC, City Clerk

City of Bonney Lake, Washington
City Council Agenda Bill (AB)

Department/Staff Contact: Executive / Dena Burke	Meeting/Workshop Date: June 13, 2023	Agenda Bill Number: AB23-102
Agenda Item Type: Resolution	Ordinance/Resolution Number: Res.3163	Councilmember Sponsor:

Agenda Subject: PCOAC ILA

Full Title/Motion: A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Authorizing The Mayor To Sign The Interlocal Agreement Between Pierce County, Cities Of Auburn, Bonney Lake, Edgewood, Fife, Gig Harbor, Lakewood, Puyallup, Sumner, Tacoma, And University Place, Forming The PCOAC.

Administrative Recommendation: Approve

Background Summary: This Resolution would permit the Mayor to sign the Interlocal Agreement for the City to participate in the Pierce County Opioid Abatement Council (PCOAC). The City has already signed participation forms for two settlement agreements that the State Attorney General negotiated on behalf of local governments regarding the opioid crisis. The City will receive approximately \$479,000 combined from both settlements over a 15-year period. To participate in the settlements, the City also signed the One Washington Memorandum, which requires the City participate in an Opioid Abatement Council. The PCOAC satisfies this requirement. The PCOAC is established to ensure funds are spent consistent with the settlement agreements. Funds may be used on opioid abatement strategies, such as the following: treatment, supporting people in treatment and recovery, connecting people to care, addressing the needs of criminal justice involved persons, helping the needs of pregnant or parenting women and babies with neonatal abstinence syndrome, and first responder training. The deadline is June 23, 2023 to sign and return the ILA.

Attachments: (1) ILA; (2) One Washington Memorandum Resolution 3040; (3) Opioid Settlements Estimated Payments by Year.

BUDGET INFORMATION

Budget Amount	Current Balance	Required Expenditure	Budget Balance
+\$479,000		\$0	

Budget Explanation: No costs associated; City will receive money.

COMMITTEE, BOARD & COMMISSION REVIEW

Council Committee Review:	Finance Committee	<i>Approvals:</i>	Yes	No
	Date: 13 June 2023	Chair/Councilmember Terry Carter	☒	☐
		Councilmember Justin Evans	☒	☐
		Councilmember Tom Watson	☒	☐
Forward to:		Consent Agenda:	☒ Yes	☐ No
Commission/Board Review:				
Hearing Examiner Review:				

COUNCIL ACTION

Workshop Date(s):	Public Hearing Date(s):
Meeting Date(s): 6/13/2023	Tabled to Date:

APPROVALS

Director: JPV	Mayor: Michael McCullough	Date Reviewed by City Attorney: (if applicable):
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RESOLUTION NO. 3163

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, PIERCE COUNTY, WASHINGTON, AUTHORIZING THE MAYOR TO SIGN THE INTERLOCAL AGREEMENT BETWEEN PIERCE COUNTY, CITIES OF AUBURN, BONNEY LAKE, EDGEWOOD, FIFE, GIG HARBOR, LAKEWOOD, PUYALLUP, SUMNER, TACOMA, AND UNIVERSITY PLACE, FORMING THE PCOAC.

WHEREAS, the Attorney General of Washington has negotiated settlement agreements with the major companies involved in the opioid crisis; and

WHEREAS, in April 2022, the City Council approved and the Mayor signed the One Washington Memorandum, which established the framework for distributing and sharing settlement proceeds throughout Washington; and

WHEREAS, in August 2022, the City Council approved and the Mayor signed the Participation Form for the Distributors Washington Settlement, which enabled the City to participate in the settlement against the opioid manufacturers and distributors Johnson & Johnson, McKesson, Cardinal Health, and AmerisourceBergen; and

WHEREAS, in March 2023, the City Council approved and the Mayor signed the Settlement Participation Forms regarding companies Teva, Allergan, CVS, Walgreens, and Wal-Mart; and

WHEREAS, the One Washington Memorandum requires the formation of and participation in an Opioid Abatement Council (OAC) in order for participants to receive and spend funds to serve their respective communities; and

WHEREAS, the Pierce County Opioid Abatement Council (PCOAC) will satisfy the requirements laid out in the One Washington Memorandum of participating in an OAC;

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, WASHINGTON DOES HEREBY RESOLVE AS FOLLOWS: that the City Council of the City of Bonney Lake, Washington, does hereby resolve that the Mayor is authorized to sign Interlocal Agreement Between Pierce County, Cities of Auburn, Bonney Lake, Edgewood, Fife, Gig Harbor, Lakewood, Puyallup, Sumner, Tacoma, and University Place, Forming the PCOAC attached hereto and incorporated herein by this reference.

PASSED by the City Council this 13th day of June, 2023.

Michael McCullough, Mayor

AUTHENTICATED:

Sadie A. Schaneman, CMC, City Clerk

**INTERLOCAL AGREEMENT BETWEEN PIERCE COUNTY, CITIES OF AUBURN, BONNEY LAKE,
EDGEWOOD, FIFE, GIG HARBOR, LAKEWOOD, PUYALLUP, SUMNER,
TACOMA, AND UNIVERSITY PLACE, FORMING PCOAC**

This Agreement is made and entered into among Pierce County, a political subdivision of the state of Washington, and the municipal corporations of Auburn, Bonney Lake, Edgewood, Fife, Gig Harbor, Lakewood, Puyallup, Sumner, Tacoma, and University Place each a “Party” and collectively “Parties.”

SECTION 1. RECITALS

WHEREAS, the State of Washington and 33 of its local political subdivisions, including counties and cities and towns with a population of over 10,000, are engaged in litigation with opioid Distributors and Pharmaceutical Supply Chain Participants (“Opioid Litigation”); and

WHEREAS, the Opioid Litigation is expected to result in settlements and/or judgments with direct money payments to the state and its political subdivisions and this Agreement will apply to all Opioid Funds received pursuant to the Allocation Agreement and as a result of future settlements as defined in the One WA MOU; and

WHEREAS, to comply with the One Washington Memorandum of Understanding between Washington Municipalities (“MOU”), attached hereto with Exhibits A and B, and incorporated by reference, which has been previously approved and executed by the Parties and requires the formation of an Opioid Abatement Council (“OAC”); and

WHEREAS, each Party will receive direct distribution of funds from the Opioid Litigation (“Opioid Funds”), based upon the default methodology set forth at Section C.4 of the MOU, for purposes of future opioid remediation, training, and treatment efforts; and

WHEREAS, because each Party has a greater understanding of its own local impacts and local needs for such future opioid remediation, training, and treatment efforts, the undersigned Parties do hereby adopt and implement this Agreement for the creation of the Pierce County OAC (PCOAC), which is bound by the terms of the Agreement herein, as well as the MOU and exhibits thereto, the settlement Agreement provisions, and any applicable state statute(s); and

WHEREAS, each Party shall select a representative to serve as a Council Member to the PCOAC; and

NOW, THEREFORE, it is hereby agreed by the Parties:

SECTION 2. DEFINITIONS

1. "Opioid Litigation" shall mean the litigation between local Parties and Opioid Distributors and Pharmaceutical Supply Chain Participants, and any other settlements entered pursuant to the MOU.
2. "Approved Purpose(s)" shall mean the strategies specified and set forth in the Opioid Abatement Strategies attached as Exhibit A of the MOU.
3. "Council" or "Council Member" as used throughout this Agreement refers to the body or members to the PCOAC.

SECTION 3. PARTICIPATING ENTITIES

The Parties to this Agreement consist of the political subdivisions entitled to payment of the Opioid Funds derived from the Opioid Litigation conducted by the attorneys identified in the MOU. The Pierce County Parties are Pierce County, and the municipalities of Auburn, Bonney Lake, Edgewood, Fife, Gig Harbor, Lakewood, Puyallup, Sumner, Tacoma, and University Place.

SECTION 4. CREATION OF PIERCE COUNTY OPIOID ABATEMENT COUNCIL

The PCOAC shall be comprised of one member from each Party; each appointed by the governing body. Qualified members may be elected officials or duly appointed employees with experience in the subject matter, subject matter experts or community members. The PCOAC may call upon subject matter experts and/or outside bodies or organizations for advice and input as needed.

A. Selection and Meetings

1. **Selection and Terms** – Each Party shall select their representative to the PCOAC from qualified persons and the representative shall be appointed by the Party's governing body. A Party may choose to leave its positions vacant; however, the Council must have a minimum of five filled positions. Using the same process as the primary member selection process, each Party's governing body may also appoint an alternate to serve where the primary appointment is not available to serve. The term shall be for a period of three years. The terms of each Council Member shall be staggered. The selection of the initial panel will identify the term for each initial Council Member in consultation with the other Parties to ensure a staggering of terms. Nothing prohibits a Council Member from serving multiple terms.
2. **Chair** – The PCOAC Members shall select one person to serve as Chair of the PCOAC whose responsibilities will include the right to conduct meetings as well as act as the representative for the PCOAC in other matters. The Chair shall serve for a term of one year. Nothing prohibits a person from serving multiple consecutive terms as the Chair.

3. **Meetings** - Meetings shall be properly noticed to all Council Members and in compliance with RCW 42.30, the Open Public Meetings Act (OPMA). A quorum consists of a majority of members who may attend either virtually or in person. Actions of the Council may be approved by a simple majority of such quorum. While Council Members are not required to attend or participate in meetings, each Council Member shall be responsible for meeting the annual obligations of MOU Section C.4.j.ii to account for proper expenditure of all distributed Opioid Funds.

The first meeting shall occur within 120 days of the recording of this Agreement. At the first meeting the Council shall (1) elect a Chair, (2) adopt a date for a regular annual meeting, (3) assign tasks to the Administrator. The Council may adopt rules of procedures governing meetings of the Council, including deciding the total number of meetings held annually.

4. **Structure of Council** - The PCOAC created in this Agreement is not a separate legal or administrative entity within the meaning of RCW 39.34.030(3).

B. Duties of PCOAC

1. **Oversight:** Overseeing distribution of funds from Parties for Approved Purposes.
2. **Annual Review:** Annual review of expenditure reports from Parties for compliance with Approved Purposes and the terms of the settlement.
3. **Publicly Available Reports** - Reporting and making publicly available all decisions on Opioid Fund allocation applications, distributions and expenditures by the PCOAC or directly by Parties.
4. **Public Dashboard:** Developing and maintaining a centralized public dashboard or other repository for the publication of expenditure data from the Parties and for expenditures by PCOAC, which it shall update at least annually.
5. **Data Collection & Guidelines:** Adopt data collection guidelines regarding how Parties share allocation and expenditure data, including the type of data, method, and timing of sharing of data to conduct the annual review. Receive such data to be used for annual report, public dashboard, and if determined to be necessary, report outcomes.
6. **Complaints:** Hearing complaints by Parties regarding alleged failure to (1) use Opioid Funds for Approved Purposes or (2) comply with reporting requirements. If the PCOAC concludes that a Party's expenditure of its allocation of Opioid Funds did not comply with the Approved Purposes listed in Exhibit A, or the terms of this MOU, or that the Party otherwise misused its allocation of Opioid Funds, the PCOAC may take remedial action against the alleged offending Party. Such remedial action is left to the discretion of the PCOAC and may include withholding future Opioid Funds owed to the offending Party or requiring the offending Party to reimburse improperly

expended Opioid Funds back to the PCOAC to be re-allocated to the remaining Parties.

- 7. Ending of Agreement** – Within the last five years of this Agreement, the PCOAC shall determine the final reporting cycle and ensure that there are sufficient funds to pay any remaining invoices of the Administrator.

C. Duties of Parties

The Parties are expected to conduct required activities in the method best suited to the needs of their respective Parties. It is not anticipated that the PCOAC dictate methods to member Parties. Each Party is responsible for:

1. Developing a methodology for obtaining proposals for use of Opioid Funds.
2. Ensuring there is opportunity for community-based input on priorities for Opioid Fund programs and services.
3. Receiving and reviewing proposals for use of Opioid Funds for Approved Purposes.
4. Approving or denying proposals for use of Opioid Funds for Approved Purposes.
5. Receiving funds from the Trustee according to the allocation amounts listed in the MOU, for Approved Purposes and expending such funds in accordance with Exhibit A. Nothing in this Agreement prohibits the pooling of funds for designated purposes as outlined in Exhibit A. If a Party chooses to pool funds with another Party or Parties, the pooling agreement shall state which Party is responsible for providing expenditure data to the PCOAC, and the pooling Agreement shall be shared with PCOAC Administrator.
6. Reporting to the PCOAC, in accordance with data reporting guidelines, all decisions on Opioid Fund allocation applications, distributions, and expenditures.
7. If a Party elects neither to retain or pool its settlement allocation, its allocation will be reallocated to the other Parties to this Agreement according to the MOU allocation method.
8. Parties shall maintain all records related to the receipt and expenditure of Opioid Funds in accordance with Washington State retention laws, but for no less than five (5) years and shall make such records available for review by other Parties, the PCOAC, or the public.

9. Public Records Requests: Each party to this Agreement shall be responsible for retaining and producing the records it creates, owns or uses, in accordance with applicable public records access and retention laws and regulations. Nothing in this section is intended to require a Party to collect or produce records that are not prepared, owned, used, or retained by that agency as defined by the Public Records Act (RCW 42.56), other than as provided for herein. Each party shall designate a Records Coordinator. The Administrator shall be responsible for maintaining and storing, in compliance with the state Public Records Act (Chapter 42.56 RCW), those records of the PCOAC that are owned, used, created or obtained by the PCOAC. Upon receipt of a request for PCOAC records, the PCOAC Administrator shall timely share the request with the Parties' Records Coordinator. In the event that the Administrator shares a request for PCOAC records with the Records Coordinator, each Records Coordinator notified by the Administrator shall cooperate with the Administrator as requested to fulfill the request, including contacting their respective Council Members to gather records. Parties who receive requests for PCOAC or records related to PCOAC are also encouraged, but not required, to share those with the Administrator.

SECTION 5. ADMINISTRATION OF PCOAC AND EXPENSES

Pierce County agrees to provide for the administration of the PCOAC through the Pierce County Auditor's Office as outlined in this Agreement. The Pierce County Auditor's Office (Administrator) will serve as the administrator for PCOAC and shall perform all administrative functions, including scheduling of meetings, making reports publicly available, maintaining a public dashboard, preparing a report for consideration of the PCOAC at its annual meeting, and other such tasks as assigned by the Chair.

A. Administrative Expenses

10% of the Opioid Funds received by the Parties will be reserved by each Party, on an annual basis, for administrative costs related to the PCOAC. Administrative costs are limited to 10% and every effort shall be made to keep administrative costs below 10%.

The Administrator shall provide itemized invoices for all administrative expenses to each of the Parties before the end of each fiscal year. Each Party will be billed by the Administrator a pro-rated amount based on the overall percentage each Party annually receives in direct allocation from the Trustee. Any reserved funds that exceed a party's pro-rated share of the administrative costs will be reallocated to each Party for Approved Purposes under the MOU.

B. PCOAC Records Retention

The PCOAC Administrator shall maintain PCOAC records according to Washington State

retention laws, but for no less than five (5) years and shall make such records available for review by other Parties or the public. Records requested by the public shall be produced in accordance with the Washington Public Records Act, chapter 42.56 RCW. Nothing in this section supplants any Party's obligations to retain and produce its own records as provided in this Agreement.

SECTION 6. CHAPTER 39.34 REQUIREMENTS

- A. Duration** – This Agreement shall be effective for the time-period that the Parties receive allocations of Opioid Funds under any of the current Opioid Litigation claims and shall continue to be effective until 36 months after the final distribution of such funds.
- B. Structure** – The organizational structure of the PCOAC is set forth above.
- C. Powers** – Each Party shall have the power to allocate, distribute, and manage all funds apportioned to their respective political subdivisions under any and every Agreement to settlement, judgment, or any other method of Opioid Fund allocation provided for in the underlying Opioid Litigation as set forth by the MOU.
- D. Purpose** – The purpose of the PCOAC herein shall be to ensure future remediation of the opioid abuse epidemic and the distribution and management of the funds identified herein.
- E. Financing** – The financing of the PCOAC shall be through the Opioid Funds received as a result of the Opioid Litigation identified herein.
- F. Termination** – This Agreement shall be self-terminating 36 months after the final distribution of funds through or by the Parties to the MOU.
- G. Joint Council** – The PCOAC shall be responsible for ensuring compliance with MOU, applicable state and federal law, and applicable regulations.
- H. Real Property and Personal Property** – This Agreement does not contemplate the joint acquisition of property by the Parties.

SECTION 7. INDEMNIFICATION

Parties agree to fully indemnify all other Parties, for all court awarded penalties, costs, and attorneys' fees incurred by another Party resulting from any claims, including under the Public Records Act, brought against a Party/Parties, where the liability is premised upon the sole acts or omissions by the Party or its appointed Council Member. The PCOAC only acts through the Parties and is not a separate legal entity for purposes of any claim. If more than one Party is held to be at fault, the obligation to indemnify and to pay costs and attorney's fees, will be only to the extent of the percent of fault allocated to each respective Party by a final judgment of the court.

SECTION 8. MODIFICATIONS OR AMENDMENTS

This Agreement may be modified or amended upon written agreement by all Parties. Any modifications or amendments must be consistent with the terms of the MOU and Exhibit A.

SECTION 9. HEADINGS

The article headings in this Agreement have been inserted solely for the purpose of convenience and ready reference. In no way do they purport to, and shall not be deemed to, define, limit, or extend the scope or intent of the articles to which they appertain.

SECTION 10. ENTIRE AGREEMENT

This Agreement may be executed in any number of counterparts, each of which, when so executed and delivered, shall be an original, but such counterparts shall together constitute but one and the same.

This Agreement sets forth the entire Agreement between the Parties with respect to the subject matter hereof and supersedes all previous discussions and agreements. Understandings, representations, or warranties not contained in this Agreement, or a written amendment hereto shall not be binding on any Party.

SECTION 11. SEVERABILITY

In the event any term or condition of this Agreement or application thereof to any person or circumstances is held invalid, such invalidity shall not affect other terms, conditions, or applications of this Agreement which can be given effect without the invalid term, condition, or application. To this end the terms and conditions of this Agreement are declared severable.

In the event any portion of this Agreement should become invalid or unenforceable, the remainder of the Agreement shall remain in full force and effect.

SECTION 12. NON-DISCRIMINATION

The Parties, their employees, and agents shall not discriminate against any person based on any reason prohibited by Washington state or federal law as adopted or subsequently amended.

SECTION 13. COMPLIANCE WITH LAWS

The Parties shall observe all federal, state, and local laws, ordinances, and regulations, to the extent that they may be applicable to the terms of this Agreement.

SECTION 14. GOVERNING LAW; VENUE

This Agreement has been and shall be construed as having been made and delivered within the State of Washington and it is mutually understood and agreed by each Party that this Agreement shall be governed by the laws of the State of Washington both as to interpretation and performance. Any action at law, suit in equity, or other judicial proceeding for the enforcement of this Agreement, or any provision hereto, shall be instituted only in courts of competent jurisdiction within Pierce County, Washington.

SECTION 15. RECORDING

Pursuant to RCW 39.34.040, copies of this Agreement shall be filed with the Pierce County Auditor.

SECTION 16. APPROVAL BY LOCAL POLITICAL SUBDIVISION

Adoption of this Agreement by each Party shall be by resolution and by signature below.

WHEREFORE, the undersigned authorities do hereby approve and adopt the Agreement on the Pierce County OAC (PCOAC) as set forth herein.

Done on this ____ day of _____, 2023.

City of Bonney Lake, Washington
City Council Agenda Bill (AB)

Department/Staff Contact: Dena Burke / Executive	Meeting/Workshop Date: April 26, 2022	Agenda Bill Number: AB22-62
Agenda Item Type: Resolution	Ordinance/Resolution Number: 3040	Councilmember Sponsor:

Agenda Subject: Opioid Settlement MOU

Full Title/Motion: A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Authorizing The Mayor To Sign The One Washington Memorandum Of Understanding Between Washington Municipalities.

Administrative Recommendation: Approve

Background Summary: This Resolution would permit the Mayor to sign the One Washington Memorandum Of Understanding Between Washington Municipalities. Bonney Lake will receive approximately 0.12% of any future settlement in the lawsuit against the "big three" opioid distributors and manufacturers.

Attachments: MOU; Presentation of Washington MOU; WA Local Govt MOU Exhibit A Abatement Strategies; WA Local Govt MOU Exhibit B Intracounty Allocation

BUDGET INFORMATION

Budget Amount	Current Balance	Required Expenditure	Budget Balance
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Budget Explanation: No costs associated; City will receive money.

COMMITTEE, BOARD & COMMISSION REVIEW

Council Committee Review:	Finance Committee Date: 12 April 2022	Approvals:	Yes No
		Chair/Councilmember Terry Carter	☒ ☐
		Councilmember Justin Evans	☒ ☐
		Councilmember Tom Watson	☒ ☐
	Forward to:	Consent Agenda:	☒ Yes ☐ No
Commission/Board Review:			
Hearing Examiner Review:			

COUNCIL ACTION

Workshop Date(s): April 12, 2022	Public Hearing Date(s):
Meeting Date(s): April 26, 2022	Tabled to Date:

APPROVALS

Director: JPV	Mayor: MM	Date Reviewed by City Attorney: 06 April 2022 (if applicable):
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RESOLUTION NO. 3040

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
BONNEY LAKE, PIERCE COUNTY, WASHINGTON,
RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
BONNEY LAKE, PIERCE COUNTY, WASHINGTON,
AUTHORIZING THE MAYOR TO SIGN THE ONE WASHINGTON
MEMORANDUM OF UNDERSTANDING BETWEEN
WASHINGTON MUNICIPALITIES**

WHEREAS, a settlement may be reached in the ongoing lawsuit against the opioid distributors McKesson, Cardinal Health, AmerisourceBergen, and Johnson & Johnson to resolve claims by Washington local governments that these companies contributed to the opioid epidemic; and

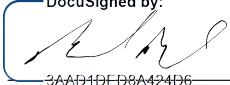
WHEREAS, the One Washington Memorandum of Understanding establishes the framework for distributing and sharing these settlement proceeds throughout Washington; and

WHEREAS, the One Washington Memorandum of Understanding prioritizes regionalism, collaboration, and abatement.

WHEREAS, in order to receive the full settlement payments for all of Washington, all litigating local governments must participate and strong participation by remaining local governments is necessary.

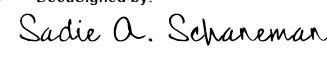
NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Bonney Lake, Washington, does hereby resolve that the Mayor is authorized to sign the Memorandum of Understanding attached hereto and incorporated herein by this reference.

PASSED by the City Council this 26th day of April 2022.

DocuSigned by:

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Michael McCullough, Mayor

AUTHENTICATED:

DocuSigned by:

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Sadie A. Schaneman, CMC, City Clerk

ONE WASHINGTON MEMORANDUM OF UNDERSTANDING BETWEEN WASHINGTON MUNICIPALITIES

Whereas, the people of the State of Washington and its communities have been harmed by entities within the Pharmaceutical Supply Chain who manufacture, distribute, and dispense prescription opioids;

Whereas, certain Local Governments, through their elected representatives and counsel, are engaged in litigation seeking to hold these entities within the Pharmaceutical Supply Chain of prescription opioids accountable for the damage they have caused to the Local Governments;

Whereas, Local Governments and elected officials share a common desire to abate and alleviate the impacts of harms caused by these entities within the Pharmaceutical Supply Chain throughout the State of Washington, and strive to ensure that principals of equity and equitable service delivery are factors considered in the allocation and use of Opioid Funds; and

Whereas, certain Local Governments engaged in litigation and the other cities and counties in Washington desire to agree on a form of allocation for Opioid Funds they receive from entities within the Pharmaceutical Supply Chain.

Now therefore, the Local Governments enter into this Memorandum of Understanding (“MOU”) relating to the allocation and use of the proceeds of Settlements described.

A. Definitions

As used in this MOU:

1. “Allocation Regions” are the same geographic areas as the existing nine (9) Washington State Accountable Community of Health (ACH) Regions and have the purpose described in Section C below.
2. “Approved Purpose(s)” shall mean the strategies specified and set forth in the Opioid Abatement Strategies attached as Exhibit A.
3. “Effective Date” shall mean the date on which a court of competent jurisdiction enters the first Settlement by order or consent decree. The Parties anticipate that more than one Settlement will be administered according to the terms of this MOU, but that the first entered Settlement will trigger allocation of Opioid Funds in accordance with Section B herein, and the formation of the Opioid Abatement Councils in Section C.
4. “Litigating Local Government(s)” shall mean Local Governments that filed suit against any Pharmaceutical Supply Chain Participant pertaining to the Opioid epidemic prior to September 1, 2020.

5. “Local Government(s)” shall mean all counties, cities, and towns within the geographic boundaries of the State of Washington.

6. “National Settlement Agreements” means the national opioid settlement agreements dated July 21, 2021 involving Johnson & Johnson, and distributors AmerisourceBergen, Cardinal Health and McKesson as well as their subsidiaries, affiliates, officers, and directors named in the National Settlement Agreements, including all amendments thereto.

7. “Opioid Funds” shall mean monetary amounts obtained through a Settlement as defined in this MOU.

8. “Opioid Abatement Council” shall have the meaning described in Section C below.

9. “Participating Local Government(s)” shall mean all counties, cities, and towns within the geographic boundaries of the State that have chosen to sign on to this MOU. The Participating Local Governments may be referred to separately in this MOU as “Participating Counties” and “Participating Cities and Towns” (or “Participating Cities or Towns,” as appropriate) or “Parties.”

10. “Pharmaceutical Supply Chain” shall mean the process and channels through which controlled substances are manufactured, marketed, promoted, distributed, and/or dispensed, including prescription opioids.

11. “Pharmaceutical Supply Chain Participant” shall mean any entity that engages in or has engaged in the manufacture, marketing, promotion, distribution, and/or dispensing of a prescription opioid, including any entity that has assisted in any of the above.

12. “Qualified Settlement Fund Account,” or “QSF Account,” shall mean an account set up as a qualified settlement fund, 468b fund, as authorized by Treasury Regulations 1.468B-1(c) (26 CFR §1.468B-1).

13. “Regional Agreements” shall mean the understanding reached by the Participating Local Counties and Cities within an Allocation Region governing the allocation, management, distribution of Opioid Funds within that Allocation Region.

14. “Settlement” shall mean the future negotiated resolution of legal or equitable claims against a Pharmaceutical Supply Chain Participant when that resolution has been jointly entered into by the Participating Local Governments. “Settlement” expressly does not include a plan of reorganization confirmed under Title 11 of the United States Code, irrespective of the extent to which Participating Local Governments vote in favor of or otherwise support such plan of reorganization.

15. “Trustee” shall mean an independent trustee who shall be responsible for the ministerial task of releasing Opioid Funds from a QSF account to Participating Local Governments as authorized herein and accounting for all payments into or out of the trust.

16. The “Washington State Accountable Communities of Health” or “ACH” shall mean the nine (9) regions described in Section C below.

B. Allocation of Settlement Proceeds for Approved Purposes

1. All Opioid Funds shall be held in a QSF and distributed by the Trustee, for the benefit of the Participating Local Governments, only in a manner consistent with this MOU. Distribution of Opioid Funds will be subject to the mechanisms for auditing and reporting set forth below to provide public accountability and transparency.

2. All Opioid Funds, regardless of allocation, shall be utilized pursuant to Approved Purposes as defined herein and set forth in Exhibit A. Compliance with this requirement shall be verified through reporting, as set out in this MOU.

3. The division of Opioid Funds shall first be allocated to Participating Counties based on the methodology utilized for the Negotiation Class in *In Re: National Prescription Opiate Litigation*, United States District Court for the Northern District of Ohio, Case No. 1:17-md-02804-DAP. The allocation model uses three equally weighted factors: (1) the amount of opioids shipped to the county; (2) the number of opioid deaths that occurred in that county; and (3) the number of people who suffer opioid use disorder in that county. The allocation percentages that result from application of this methodology are set forth in the “County Total” line item in Exhibit B. In the event any county does not participate in this MOU, that county’s percentage share shall be reallocated proportionally amongst the Participating Counties by applying this same methodology to only the Participating Counties.

4. Allocation and distribution of Opioid Funds within each Participating County will be based on regional agreements as described in Section C.

C. Regional Agreements

1. For the purpose of this MOU, the regional structure for decision-making related to opioid fund allocation will be based upon the nine (9) pre-defined Washington State Accountable Community of Health Regions (Allocation Regions). Reference to these pre-defined regions is solely for the purpose of

drawing geographic boundaries to facilitate regional agreements for use of Opioid Funds. The Allocation Regions are as follows:

- King County (Single County Region)
- Pierce County (Single County Region)
- Olympic Community of Health Region (Clallam, Jefferson, and Kitsap Counties)
- Cascade Pacific Action Alliance Region (Cowlitz, Grays Harbor, Lewis, Mason, Pacific, Thurston, Lewis, and Wahkiakum Counties)
- North Sound Region (Island, San Juan, Skagit, Snohomish, and Whatcom Counties)
- SouthWest Region (Clark, Klickitat, and Skamania Counties)
- Greater Columbia Region (Asotin, Benton, Columbia, Franklin, Garfield, Kittitas, Walla Walla, Whitman, and Yakima Counties)
- Spokane Region (Adams, Ferry, Lincoln, Pend Oreille, Spokane, and Stevens Counties)
- North Central Region (Chelan, Douglas, Grant, and Okanogan Counties)

2. Opioid Funds will be allocated, distributed and managed within each Allocation Region, as determined by its Regional Agreement as set forth below. If an Allocation Region does not have a Regional Agreement enumerated in this MOU, and does not subsequently adopt a Regional Agreement per Section C.5, the default mechanism for allocation, distribution and management of Opioid Funds described in Section C.4.a will apply. Each Allocation Region must have an OAC whose composition and responsibilities shall be defined by Regional Agreement or as set forth in Section C.4.

3. King County's Regional Agreement is reflected in Exhibit C to this MOU.

4. All other Allocation Regions that have not specified a Regional Agreement for allocating, distributing and managing Opioid Funds, will apply the following default methodology:

- a. Opioid Funds shall be allocated within each Allocation Region by taking the allocation for a Participating County from Exhibit B and apportioning those funds between that Participating County and its Participating Cities and Towns. Exhibit B also sets forth the allocation to the Participating Counties and the Participating Cities or Towns within the Counties based on a default allocation formula. As set forth above in Section B.3, to determine the allocation to a county, this formula utilizes: (1) the amount of opioids shipped to the county; (2) the number of opioid deaths that occurred in that county; and (3) the number of people who suffer opioid use disorder in that county. To determine the allocation within a county, the formula utilizes historical federal data showing how the specific Counties and the Cities and Towns within the Counties have

made opioids epidemic-related expenditures in the past. This is the same methodology used in the National Settlement Agreements for county and intra-county allocations. A Participating County, and the Cities and Towns within it may enter into a separate intra-county allocation agreement to modify how the Opioid Funds are allocated amongst themselves, provided the modification is in writing and agreed to by all Participating Local Governments in the County. Such an agreement shall not modify any of the other terms or requirements of this MOU.

b. 10% of the Opioid Funds received by the Region will be reserved, on an annual basis, for administrative costs related to the OAC. The OAC will provide an annual accounting for actual costs and any reserved funds that exceed actual costs will be reallocated to Participating Local Governments within the Region.

c. Cities and towns with a population of less than 10,000 shall be excluded from the allocation, with the exception of cities and towns that are Litigating Participating Local Governments. The portion of the Opioid Funds that would have been allocated to a city or town with a population of less than 10,000 that is not a Litigating Participating Local Government shall be redistributed to Participating Counties in the manner directed in C.4.a above.

d. Each Participating County, City, or Town may elect to have its share re-allocated to the OAC in which it is located. The OAC will then utilize this share for the benefit of Participating Local Governments within that Allocation Region, consistent with the Approved Purposes set forth in Exhibit A. A Participating Local Government's election to forego its allocation of Opioid Funds shall apply to all future allocations unless the Participating Local Government notifies its respective OAC otherwise. If a Participating Local Government elects to forego its allocation of the Opioid Funds, the Participating Local Government shall be excused from the reporting requirements set forth in this Agreement.

e. Participating Local Governments that receive a direct payment maintain full discretion over the use and distribution of their allocation of Opioid Funds, provided the Opioid Funds are used solely for Approved Purposes. Reasonable administrative costs for a Participating Local Government to administer its allocation of Opioid Funds shall not exceed actual costs or 10% of the Participating Local Government's allocation of Opioid Funds, whichever is less.

f. A Local Government that chooses not to become a Participating Local Government will not receive a direct allocation of Opioid Funds. The portion of the Opioid Funds that would have been allocated to a Local Government that is not a Participating Local Government shall be

redistributed to Participating Counties in the manner directed in C.4.a above.

g. As a condition of receiving a direct payment, each Participating Local Government that receives a direct payment agrees to undertake the following actions:

- i. Developing a methodology for obtaining proposals for use of Opioid Funds.
- ii. Ensuring there is opportunity for community-based input on priorities for Opioid Fund programs and services.
- iii. Receiving and reviewing proposals for use of Opioid Funds for Approved Purposes.
- iv. Approving or denying proposals for use of Opioid Funds for Approved Purposes.
- v. Receiving funds from the Trustee for approved proposals and distributing the Opioid Funds to the recipient.
- vi. Reporting to the OAC and making publicly available all decisions on Opioid Fund allocation applications, distributions and expenditures.

h. Prior to any distribution of Opioid Funds within the Allocation Region, The Participating Local Governments must establish an Opioid Abatement Council (OAC) to oversee Opioid Fund allocation, distribution, expenditures and dispute resolution. The OAC may be a preexisting regional body or may be a new body created for purposes of executing the obligations of this MOU.

i. The OAC for each Allocation Region shall be composed of representation from both Participating Counties and Participating Towns or Cities within the Region. The method of selecting members, and the terms for which they will serve will be determined by the Allocation Region's Participating Local Governments. All persons who serve on the OAC must have work or educational experience pertaining to one or more Approved Uses.

j. The Regional OAC will be responsible for the following actions:

- i. Overseeing distribution of Opioid Funds from Participating Local Governments to programs and services within the Allocation Region for Approved Purposes.

- ii. Annual review of expenditure reports from Participating Local Jurisdictions within the Allocation Region for compliance with Approved Purposes and the terms of this MOU and any Settlement.
- iii. In the case where Participating Local Governments chose to forego their allocation of Opioid Funds:
 - (i) Approving or denying proposals by Participating Local Governments or community groups to the OAC for use of Opioid Funds within the Allocation Region.
 - (ii) Directing the Trustee to distribute Opioid Funds for use by Participating Local Governments or community groups whose proposals are approved by the OAC.
 - (iii) Administrating and maintaining records of all OAC decisions and distributions of Opioid Funds.
- iv. Reporting and making publicly available all decisions on Opioid Fund allocation applications, distributions and expenditures by the OAC or directly by Participating Local Governments.
- v. Developing and maintaining a centralized public dashboard or other repository for the publication of expenditure data from any Participating Local Government that receives Opioid Funds, and for expenditures by the OAC in that Allocation Region, which it shall update at least annually.
- vi. If necessary, requiring and collecting additional outcome-related data from Participating Local Governments to evaluate the use of Opioid Funds, and all Participating Local Governments shall comply with such requirements.
- vii. Hearing complaints by Participating Local Governments within the Allocation Region regarding alleged failure to (1) use Opioid Funds for Approved Purposes or (2) comply with reporting requirements.

5. Participating Local Governments may agree and elect to share, pool, or collaborate with their respective allocation of Opioid Funds in any manner they choose by adopting a Regional Agreement, so long as such sharing, pooling, or collaboration is used for Approved Purposes and complies with the terms of this MOU and any Settlement.

6. Nothing in this MOU should alter or change any Participating Local Government's rights to pursue its own claim. Rather, the intent of this MOU is to join all parties who wish to be Participating Local Governments to agree upon an allocation formula for any Opioid Funds from any future binding Settlement with one or more Pharmaceutical Supply Chain Participants for all Local Governments in the State of Washington.

7. If any Participating Local Government disputes the amount it receives from its allocation of Opioid Funds, the Participating Local Government shall alert its respective OAC within sixty (60) days of discovering the information underlying the dispute. Failure to alert its OAC within this time frame shall not constitute a waiver of the Participating Local Government's right to seek recoupment of any deficiency in its allocation of Opioid Funds.

8. If any OAC concludes that a Participating Local Government's expenditure of its allocation of Opioid Funds did not comply with the Approved Purposes listed in Exhibit A, or the terms of this MOU, or that the Participating Local Government otherwise misused its allocation of Opioid Funds, the OAC may take remedial action against the alleged offending Participating Local Government. Such remedial action is left to the discretion of the OAC and may include withholding future Opioid Funds owed to the offending Participating Local Government or requiring the offending Participating Local Government to reimburse improperly expended Opioid Funds back to the OAC to be re-allocated to the remaining Participating Local Governments within that Region.

9. All Participating Local Governments and OAC shall maintain all records related to the receipt and expenditure of Opioid Funds for no less than five (5) years and shall make such records available for review by any other Participating Local Government or OAC, or the public. Records requested by the public shall be produced in accordance with Washington's Public Records Act RCW 42.56.001 *et seq.* Records requested by another Participating Local Government or an OAC shall be produced within twenty-one (21) days of the date the record request was received. This requirement does not supplant any Participating Local Government or OAC's obligations under Washington's Public Records Act RCW 42.56.001 *et seq.*

D. Payment of Counsel and Litigation Expenses

1. The Litigating Local Governments have incurred attorneys' fees and litigation expenses relating to their prosecution of claims against the Pharmaceutical Supply Chain Participants, and this prosecution has inured to the benefit of all Participating Local Governments. Accordingly, a Washington

Government Fee Fund (“GFF”) shall be established that ensures that all Parties that receive Opioid Funds contribute to the payment of fees and expenses incurred to prosecute the claims against the Pharmaceutical Supply Chain Participants, regardless of whether they are litigating or non-litigating entities.

2. The amount of the GFF shall be based as follows: the funds to be deposited in the GFF shall be equal to 15% of the total cash value of the Opioid Funds.

3. The maximum percentage of any contingency fee agreement permitted for compensation shall be 15% of the portion of the Opioid Funds allocated to the Litigating Local Government that is a party to the contingency fee agreement, plus expenses attributable to that Litigating Local Government. Under no circumstances may counsel collect more for its work on behalf of a Litigating Local Government than it would under its contingency agreement with that Litigating Local Government.

4. Payments from the GFF shall be overseen by a committee (the “Opioid Fee and Expense Committee”) consisting of one representative of the following law firms: (a) Keller Rohrback L.L.P.; (b) Hagens Berman Sobol Shapiro LLP; (c) Goldfarb & Huck Roth Riojas, PLLC; and (d) Napoli Shkolnik PLLC. The role of the Opioid Fee and Expense Committee shall be limited to ensuring that the GFF is administered in accordance with this Section.

5. In the event that settling Pharmaceutical Supply Chain Participants do not pay the fees and expenses of the Participating Local Governments directly at the time settlement is achieved, payments to counsel for Participating Local Governments shall be made from the GFF over not more than three years, with 50% paid within 12 months of the date of Settlement and 25% paid in each subsequent year, or at the time the total Settlement amount is paid to the Trustee by the Defendants, whichever is sooner.

6. Any funds remaining in the GFF in excess of: (i) the amounts needed to cover Litigating Local Governments’ private counsel’s representation agreements, and (ii) the amounts needed to cover the common benefit tax discussed in Section C.8 below (if not paid directly by the Defendants in connection with future settlement(s), shall revert to the Participating Local Governments *pro rata* according to the percentages set forth in Exhibits B, to be used for Approved Purposes as set forth herein and in Exhibit A.

7. In the event that funds in the GFF are not sufficient to pay all fees and expenses owed under this Section, payments to counsel for all Litigating Local Governments shall be reduced on a *pro rata* basis. The Litigating Local Governments will not be responsible for any of these reduced amounts.

8. The Parties anticipate that any Opioid Funds they receive will be subject to a common benefit “tax” imposed by the court in *In Re: National Prescription Opiate Litigation*, United States District Court for the Northern District of Ohio, Case No. 1:17-md-02804-DAP (“Common Benefit Tax”). If this occurs, the Participating Local Governments shall first seek to have the settling defendants pay the Common Benefit Tax. If the settling defendants do not agree to pay the Common Benefit Tax, then the Common Benefit Tax shall be paid from the Opioid Funds and by both litigating and non-litigating Local Governments. This payment shall occur prior to allocation and distribution of funds to the Participating Local Governments. In the event that GFF is not fully exhausted to pay the Litigating Local Governments’ private counsel’s representation agreements, excess funds in the GFF shall be applied to pay the Common Benefit Tax (if any).

E. General Terms

1. If any Participating Local Government believes another Participating Local Government, not including the Regional Abatement Advisory Councils, violated the terms of this MOU, the alleging Participating Local Government may seek to enforce the terms of this MOU in the court in which any applicable Settlement(s) was entered, provided the alleging Participating Local Government first provides the alleged offending Participating Local Government notice of the alleged violation(s) and a reasonable opportunity to cure the alleged violation(s). In such an enforcement action, any alleging Participating Local Government or alleged offending Participating Local Government may be represented by their respective public entity in accordance with Washington law.

2. Nothing in this MOU shall be interpreted to waive the right of any Participating Local Government to seek judicial relief for conduct occurring outside the scope of this MOU that violates any Washington law. In such an action, the alleged offending Participating Local Government, including the Regional Abatement Advisory Councils, may be represented by their respective public entities in accordance with Washington law. In the event of a conflict, any Participating Local Government, including the Regional Abatement Advisory Councils and its Members, may seek outside representation to defend itself against such an action.

3. Venue for any legal action related to this MOU shall be in the court in which the Participating Local Government is located or in accordance with the court rules on venue in that jurisdiction. This provision is not intended to expand the court rules on venue.

4. This MOU may be executed in two or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same instrument. The Participating Local Governments approve the use of electronic signatures for execution of this MOU. All use of electronic signatures

shall be governed by the Uniform Electronic Transactions Act, C.R.S. §§ 24-71.3-101, *et seq.* The Parties agree not to deny the legal effect or enforceability of the MOU solely because it is in electronic form or because an electronic record was used in its formation. The Participating Local Government agree not to object to the admissibility of the MOU in the form of an electronic record, or a paper copy of an electronic document, or a paper copy of a document bearing an electronic signature, on the grounds that it is an electronic record or electronic signature or that it is not in its original form or is not an original.

5. Each Participating Local Government represents that all procedures necessary to authorize such Participating Local Government's execution of this MOU have been performed and that the person signing for such Party has been authorized to execute the MOU.

[Remainder of Page Intentionally Left Blank – Signature Pages Follow]

This One Washington Memorandum of Understanding Between Washington Municipalities is signed this 26th day of April, 2022 by:

DocuSigned by:



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Name & Title Michael McCullough, Mayor

On behalf of The City of Bonney Lake

EXHIBIT A

OPIOID ABATEMENT STRATEGIES

PART ONE: TREATMENT

A. TREAT OPIOID USE DISORDER (OUD)

Support treatment of Opioid Use Disorder (OUD) and any co-occurring Substance Use Disorder or Mental Health (SUD/MH) conditions, co-usage, and/or co-addiction through evidence-based, evidence-informed, or promising programs or strategies that may include, but are not limited to, the following:

1. Expand availability of treatment for OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction, including all forms of Medication-Assisted Treatment (MAT) approved by the U.S. Food and Drug Administration.
2. Support and reimburse services that include the full American Society of Addiction Medicine (ASAM) continuum of care for OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction, including but not limited to:
 - a. Medication-Assisted Treatment (MAT);
 - b. Abstinence-based treatment;
 - c. Treatment, recovery, or other services provided by states, subdivisions, community health centers; non-for-profit providers; or for-profit providers;
 - d. Treatment by providers that focus on OUD treatment as well as treatment by providers that offer OUD treatment along with treatment for other SUD/MH conditions, co-usage, and/or co-addiction; or
 - e. Evidence-informed residential services programs, as noted below.
3. Expand telehealth to increase access to treatment for OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction, including MAT, as well as counseling, psychiatric support, and other treatment and recovery support services.
4. Improve oversight of Opioid Treatment Programs (OTPs) to assure evidence-based, evidence-informed, or promising practices such as adequate methadone dosing.
5. Support mobile intervention, treatment, and recovery services, offered by qualified professionals and service providers, such as peer recovery coaches, for persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction and for persons who have experienced an opioid overdose.
6. Support treatment of mental health trauma resulting from the traumatic experiences of the opioid user (e.g., violence, sexual assault, human trafficking, or adverse childhood experiences) and family members (e.g., surviving family members after an overdose

or overdose fatality), and training of health care personnel to identify and address such trauma.

7. Support detoxification (detox) and withdrawal management services for persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction, including medical detox, referral to treatment, or connections to other services or supports.
8. Support training on MAT for health care providers, students, or other supporting professionals, such as peer recovery coaches or recovery outreach specialists, including telementoring to assist community-based providers in rural or underserved areas.
9. Support workforce development for addiction professionals who work with persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction.
10. Provide fellowships for addiction medicine specialists for direct patient care, instructors, and clinical research for treatments.
11. Provide funding and training for clinicians to obtain a waiver under the federal Drug Addiction Treatment Act of 2000 (DATA 2000) to prescribe MAT for OUD, and provide technical assistance and professional support to clinicians who have obtained a DATA 2000 waiver.
12. Support the dissemination of web-based training curricula, such as the American Academy of Addiction Psychiatry's Provider Clinical Support Service-Opioids web-based training curriculum and motivational interviewing.
13. Support the development and dissemination of new curricula, such as the American Academy of Addiction Psychiatry's Provider Clinical Support Service for Medication-Assisted Treatment.

B. SUPPORT PEOPLE IN TREATMENT AND RECOVERY

Support people in treatment for and recovery from OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction through evidence-based, evidence-informed, or promising programs or strategies that may include, but are not limited to, the following:

1. Provide the full continuum of care of recovery services for OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction, including supportive housing, residential treatment, medical detox services, peer support services and counseling, community navigators, case management, and connections to community-based services.
2. Provide counseling, peer-support, recovery case management and residential treatment with access to medications for those who need it to persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction.

3. Provide access to housing for people with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction, including supportive housing, recovery housing, housing assistance programs, or training for housing providers.
4. Provide community support services, including social and legal services, to assist in deinstitutionalizing persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction.
5. Support or expand peer-recovery centers, which may include support groups, social events, computer access, or other services for persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction.
6. Provide employment training or educational services for persons in treatment for or recovery from OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction.
7. Identify successful recovery programs such as physician, pilot, and college recovery programs, and provide support and technical assistance to increase the number and capacity of high-quality programs to help those in recovery.
8. Engage non-profits, faith-based communities, and community coalitions to support people in treatment and recovery and to support family members in their efforts to manage the opioid user in the family.
9. Provide training and development of procedures for government staff to appropriately interact and provide social and other services to current and recovering opioid users, including reducing stigma.
10. Support stigma reduction efforts regarding treatment and support for persons with OUD, including reducing the stigma on effective treatment.

**C. CONNECT PEOPLE WHO NEED HELP TO THE HELP THEY NEED
(CONNECTIONS TO CARE)**

Provide connections to care for people who have – or are at risk of developing – OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction through evidence-based, evidence-informed, or promising programs or strategies that may include, but are not limited to, the following:

1. Ensure that health care providers are screening for OUD and other risk factors and know how to appropriately counsel and treat (or refer if necessary) a patient for OUD treatment.
2. Support Screening, Brief Intervention and Referral to Treatment (SBIRT) programs to reduce the transition from use to disorders.
3. Provide training and long-term implementation of SBIRT in key systems (health, schools, colleges, criminal justice, and probation), with a focus on youth and young adults when transition from misuse to opioid disorder is common.

4. Purchase automated versions of SBIRT and support ongoing costs of the technology.
5. Support training for emergency room personnel treating opioid overdose patients on post-discharge planning, including community referrals for MAT, recovery case management or support services.
6. Support hospital programs that transition persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction, or persons who have experienced an opioid overdose, into community treatment or recovery services through a bridge clinic or similar approach.
7. Support crisis stabilization centers that serve as an alternative to hospital emergency departments for persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction or persons that have experienced an opioid overdose.
8. Support the work of Emergency Medical Systems, including peer support specialists, to connect individuals to treatment or other appropriate services following an opioid overdose or other opioid-related adverse event.
9. Provide funding for peer support specialists or recovery coaches in emergency departments, detox facilities, recovery centers, recovery housing, or similar settings; offer services, supports, or connections to care to persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction or to persons who have experienced an opioid overdose.
10. Provide funding for peer navigators, recovery coaches, care coordinators, or care managers that offer assistance to persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction or to persons who have experienced on opioid overdose.
11. Create or support school-based contacts that parents can engage with to seek immediate treatment services for their child; and support prevention, intervention, treatment, and recovery programs focused on young people.
12. Develop and support best practices on addressing OUD in the workplace.
13. Support assistance programs for health care providers with OUD.
14. Engage non-profits and the faith community as a system to support outreach for treatment.
15. Support centralized call centers that provide information and connections to appropriate services and supports for persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction.
16. Create or support intake and call centers to facilitate education and access to treatment, prevention, and recovery services for persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction.

17. Develop or support a National Treatment Availability Clearinghouse – a multistate/nationally accessible database whereby health care providers can list locations for currently available in-patient and out-patient OUD treatment services that are accessible on a real-time basis by persons who seek treatment.

D. ADDRESS THE NEEDS OF CRIMINAL-JUSTICE-INVOLVED PERSONS

Address the needs of persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction who are involved – or are at risk of becoming involved – in the criminal justice system through evidence-based, evidence-informed, or promising programs or strategies that may include, but are not limited to, the following:

1. Support pre-arrest or post-arrest diversion and deflection strategies for persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction, including established strategies such as:
 - a. Self-referral strategies such as the Angel Programs or the Police Assisted Addiction Recovery Initiative (PAARI);
 - b. Active outreach strategies such as the Drug Abuse Response Team (DART) model;
 - c. “Naloxone Plus” strategies, which work to ensure that individuals who have received naloxone to reverse the effects of an overdose are then linked to treatment programs or other appropriate services;
 - d. Officer prevention strategies, such as the Law Enforcement Assisted Diversion (LEAD) model;
 - e. Officer intervention strategies such as the Leon County, Florida Adult Civil Citation Network or the Chicago Westside Narcotics Diversion to Treatment Initiative;
 - f. Co-responder and/or alternative responder models to address OUD-related 911 calls with greater SUD expertise and to reduce perceived barriers associated with law enforcement 911 responses; or
 - g. County prosecution diversion programs, including diversion officer salary, only for counties with a population of 50,000 or less. Any diversion services in matters involving opioids must include drug testing, monitoring, or treatment.
2. Support pre-trial services that connect individuals with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction to evidence-informed treatment, including MAT, and related services.
3. Support treatment and recovery courts for persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction, but only if these courts provide referrals to evidence-informed treatment, including MAT.

4. Provide evidence-informed treatment, including MAT, recovery support, or other appropriate services to individuals with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction who are incarcerated in jail or prison.
5. Provide evidence-informed treatment, including MAT, recovery support, or other appropriate services to individuals with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction who are leaving jail or prison have recently left jail or prison, are on probation or parole, are under community corrections supervision, or are in re-entry programs or facilities.
6. Support critical time interventions (CTI), particularly for individuals living with dual-diagnosis OUD/serious mental illness, and services for individuals who face immediate risks and service needs and risks upon release from correctional settings.
7. Provide training on best practices for addressing the needs of criminal-justice-involved persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction to law enforcement, correctional, or judicial personnel or to providers of treatment, recovery, case management, or other services offered in connection with any of the strategies described in this section.

E. ADDRESS THE NEEDS OF PREGNANT OR PARENTING WOMEN AND THEIR FAMILIES, INCLUDING BABIES WITH NEONATAL ABSTINENCE SYNDROME

Address the needs of pregnant or parenting women with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction, and the needs of their families, including babies with neonatal abstinence syndrome, through evidence-based, evidence-informed, or promising programs or strategies that may include, but are not limited to, the following:

1. Support evidence-based, evidence-informed, or promising treatment, including MAT, recovery services and supports, and prevention services for pregnant women – or women who could become pregnant – who have OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction, and other measures to educate and provide support to families affected by Neonatal Abstinence Syndrome.
2. Provide training for obstetricians or other healthcare personnel that work with pregnant women and their families regarding treatment of OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction.
3. Provide training to health care providers who work with pregnant or parenting women on best practices for compliance with federal requirements that children born with Neonatal Abstinence Syndrome get referred to appropriate services and receive a plan of safe care.
4. Provide enhanced support for children and family members suffering trauma as a result of addiction in the family; and offer trauma-informed behavioral health treatment for adverse childhood events.

5. Offer enhanced family supports and home-based wrap-around services to persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction, including but not limited to parent skills training.
6. Support for Children's Services – Fund additional positions and services, including supportive housing and other residential services, relating to children being removed from the home and/or placed in foster care due to custodial opioid use.

PART TWO: PREVENTION

F. PREVENT OVER-PRESCRIBING AND ENSURE APPROPRIATE PRESCRIBING AND DISPENSING OF OPIOIDS

Support efforts to prevent over-prescribing and ensure appropriate prescribing and dispensing of opioids through evidence-based, evidence-informed, or promising programs or strategies that may include, but are not limited to, the following:

1. Training for health care providers regarding safe and responsible opioid prescribing, dosing, and tapering patients off opioids.
2. Academic counter-detailing to educate prescribers on appropriate opioid prescribing.
3. Continuing Medical Education (CME) on appropriate prescribing of opioids.
4. Support for non-opioid pain treatment alternatives, including training providers to offer or refer to multi-modal, evidence-informed treatment of pain.
5. Support enhancements or improvements to Prescription Drug Monitoring Programs (PDMPs), including but not limited to improvements that:
 - a. Increase the number of prescribers using PDMPs;
 - b. Improve point-of-care decision-making by increasing the quantity, quality, or format of data available to prescribers using PDMPs or by improving the interface that prescribers use to access PDMP data, or both; or
 - c. Enable states to use PDMP data in support of surveillance or intervention strategies, including MAT referrals and follow-up for individuals identified within PDMP data as likely to experience OUD.
6. Development and implementation of a national PDMP – Fund development of a multistate/national PDMP that permits information sharing while providing appropriate safeguards on sharing of private health information, including but not limited to:
 - a. Integration of PDMP data with electronic health records, overdose episodes, and decision support tools for health care providers relating to OUD.

- b. Ensuring PDMPs incorporate available overdose/naloxone deployment data, including the United States Department of Transportation's Emergency Medical Technician overdose database.
7. Increase electronic prescribing to prevent diversion or forgery.
8. Educate Dispensers on appropriate opioid dispensing.

G. PREVENT MISUSE OF OPIOIDS

Support efforts to discourage or prevent misuse of opioids through evidence-based, evidence-informed, or promising programs or strategies that may include, but are not limited to, the following:

1. Corrective advertising or affirmative public education campaigns based on evidence.
2. Public education relating to drug disposal.
3. Drug take-back disposal or destruction programs.
4. Fund community anti-drug coalitions that engage in drug prevention efforts.
5. Support community coalitions in implementing evidence-informed prevention, such as reduced social access and physical access, stigma reduction – including staffing, educational campaigns, support for people in treatment or recovery, or training of coalitions in evidence-informed implementation, including the Strategic Prevention Framework developed by the U.S. Substance Abuse and Mental Health Services Administration (SAMHSA).
6. Engage non-profits and faith-based communities as systems to support prevention.
7. Support evidence-informed school and community education programs and campaigns for students, families, school employees, school athletic programs, parent-teacher and student associations, and others.
8. School-based or youth-focused programs or strategies that have demonstrated effectiveness in preventing drug misuse and seem likely to be effective in preventing the uptake and use of opioids.
9. Support community-based education or intervention services for families, youth, and adolescents at risk for OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction.
10. Support evidence-informed programs or curricula to address mental health needs of young people who may be at risk of misusing opioids or other drugs, including emotional modulation and resilience skills.
11. Support greater access to mental health services and supports for young people, including services and supports provided by school nurses or other school staff, to

address mental health needs in young people that (when not properly addressed) increase the risk of opioid or other drug misuse.

H. PREVENT OVERDOSE DEATHS AND OTHER HARMS

Support efforts to prevent or reduce overdose deaths or other opioid-related harms through evidence-based, evidence-informed, or promising programs or strategies that may include, but are not limited to, the following:

1. Increase availability and distribution of naloxone and other drugs that treat overdoses for first responders, overdose patients, opioid users, families and friends of opioid users, schools, community navigators and outreach workers, drug offenders upon release from jail/prison, or other members of the general public.
2. Provision by public health entities of free naloxone to anyone in the community, including but not limited to provision of intra-nasal naloxone in settings where other options are not available or allowed.
3. Training and education regarding naloxone and other drugs that treat overdoses for first responders, overdose patients, patients taking opioids, families, schools, and other members of the general public.
4. Enable school nurses and other school staff to respond to opioid overdoses, and provide them with naloxone, training, and support.
5. Expand, improve, or develop data tracking software and applications for overdoses/naloxone revivals.
6. Public education relating to emergency responses to overdoses.
7. Public education relating to immunity and Good Samaritan laws.
8. Educate first responders regarding the existence and operation of immunity and Good Samaritan laws.
9. Expand access to testing and treatment for infectious diseases such as HIV and Hepatitis C resulting from intravenous opioid use.
10. Support mobile units that offer or provide referrals to treatment, recovery supports, health care, or other appropriate services to persons that use opioids or persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction.
11. Provide training in treatment and recovery strategies to health care providers, students, peer recovery coaches, recovery outreach specialists, or other professionals that provide care to persons who use opioids or persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction.
12. Support screening for fentanyl in routine clinical toxicology testing.

PART THREE: OTHER STRATEGIES

I. FIRST RESPONDERS

In addition to items C8, D1 through D7, H1, H3, and H8, support the following:

1. Current and future law enforcement expenditures relating to the opioid epidemic.
2. Educate law enforcement or other first responders regarding appropriate practices and precautions when dealing with fentanyl or other drugs.

J. LEADERSHIP, PLANNING AND COORDINATION

Support efforts to provide leadership, planning, and coordination to abate the opioid epidemic through activities, programs, or strategies that may include, but are not limited to, the following:

1. Community regional planning to identify goals for reducing harms related to the opioid epidemic, to identify areas and populations with the greatest needs for treatment intervention services, or to support other strategies to abate the opioid epidemic described in this opioid abatement strategy list.
2. A government dashboard to track key opioid-related indicators and supports as identified through collaborative community processes.
3. Invest in infrastructure or staffing at government or not-for-profit agencies to support collaborative, cross-system coordination with the purpose of preventing overprescribing, opioid misuse, or opioid overdoses, treating those with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction, supporting them in treatment or recovery, connecting them to care, or implementing other strategies to abate the opioid epidemic described in this opioid abatement strategy list.
4. Provide resources to staff government oversight and management of opioid abatement programs.

K. TRAINING

In addition to the training referred to in various items above, support training to abate the opioid epidemic through activities, programs, or strategies that may include, but are not limited to, the following:

1. Provide funding for staff training or networking programs and services to improve the capability of government, community, and not-for-profit entities to abate the opioid crisis.
2. Invest in infrastructure and staffing for collaborative cross-system coordination to prevent opioid misuse, prevent overdoses, and treat those with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction, or implement other

strategies to abate the opioid epidemic described in this opioid abatement strategy list (e.g., health care, primary care, pharmacies, PDMPs, etc.).

L. RESEARCH

Support opioid abatement research that may include, but is not limited to, the following:

1. Monitoring, surveillance, and evaluation of programs and strategies described in this opioid abatement strategy list.
2. Research non-opioid treatment of chronic pain.
3. Research on improved service delivery for modalities such as SBIRT that demonstrate promising but mixed results in populations vulnerable to opioid use disorders.
4. Research on innovative supply-side enforcement efforts such as improved detection of mail-based delivery of synthetic opioids.
5. Expanded research on swift/certain/fair models to reduce and deter opioid misuse within criminal justice populations that build upon promising approaches used to address other substances (e.g. Hawaii HOPE and Dakota 24/7).
6. Research on expanded modalities such as prescription methadone that can expand access to MAT.

EXHIBIT B

County	Local Government	% Allocation
<u>Adams County</u>		
	Adams County	0.1638732475%
	Hatton	
	Lind	
	Othello	
	Ritzville	
	Washtucna	
	County Total:	0.1638732475%
<u>Asotin County</u>		
	Asotin County	0.4694498386%
	Asotin	
	Clarkston	
	County Total:	0.4694498386%
<u>Benton County</u>		
	Benton County	1.4848831892%
	Benton City	
	Kennewick	0.5415650564%
	Prosser	
	Richland	0.4756779517%
	West Richland	0.0459360490%
	County Total:	2.5480622463%
<u>Chelan County</u>		
	Chelan County	0.7434914485%
	Cashmere	
	Chelan	
	Entiat	
	Leavenworth	
	Wenatchee	0.2968333494%
	County Total:	1.0403247979%
<u>Clallam County</u>		
	Clallam County	1.3076983401%
	Forks	
	Port Angeles	0.4598370527%
	Sequim	
	County Total:	1.7675353928%

EXHIBIT B

County	Local Government	% Allocation
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Clark County

Clark County	4.5149775326%
Battle Ground	0.1384729857%
Camas	0.2691592724%
La Center	
Ridgefield	
Vancouver	1.7306605325%
Washougal	0.1279328220%
Woodland***	
Yacolt	
County Total:	6.7812031452%

Columbia County

Columbia County	0.0561699537%
Dayton	
Starbuck	
County Total:	0.0561699537%

Cowlitz County

Cowlitz County	1.7226945990%
Castle Rock	
Kalama	
Kelso	0.1331145270%
Longview	0.6162736905%
Woodland***	
County Total:	2.4720828165%

Douglas County

Douglas County	0.3932175175%
Bridgeport	
Coulee Dam***	
East Wenatchee	0.0799810865%
Mansfield	
Rock Island	
Waterville	
County Total:	0.4731986040%

Ferry County

Ferry County	0.1153487994%
Republic	
County Total:	0.1153487994%

EXHIBIT B

County	Local Government	% Allocation
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Franklin County

Franklin County	0.3361237144%
Connell	
Kahlotus	
Mesa	
Pasco	0.4278056066%
County Total:	0.7639293210%

Garfield County

Garfield County	0.0321982209%
Pomeroy	
County Total:	0.0321982209%

Grant County

Grant County	0.9932572167%
Coulee City	
Coulee Dam***	
Electric City	
Ephrata	
George	
Grand Coulee	
Hartline	
Krupp	
Mattawa	
Moses Lake	0.2078293909%
Quincy	
Royal City	
Soap Lake	
Warden	
Wilson Creek	
County Total:	1.2010866076%

EXHIBIT B

County	Local Government	% Allocation
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Grays Harbor County

Grays Harbor County	0.9992429138%
Aberdeen	0.2491525333%
Cosmopolis	
Elma	
Hoquiam	
McCleary	
Montesano	
Oakville	
Ocean Shores	
Westport	
County Total:	1.2483954471%

Island County

Island County	0.6820422610%
Coupeville	
Langley	
Oak Harbor	0.2511550431%
County Total:	0.9331973041%

Jefferson County

Jefferson County	0.4417137380%
Port Townsend	
County Total:	0.4417137380%

EXHIBIT B

County	Local Government	% Allocation
<u>King County</u>		
	King County	13.9743722662%
	Algona	
	Auburn***	0.2622774917%
	Beaux Arts Village	
	Bellevue	1.1300592573%
	Black Diamond	
	Bothell***	0.1821602716%
	Burien	0.0270962921%
	Carnation	
	Clyde Hill	
	Covington	0.0118134406%
	Des Moines	0.1179764526%
	Duvall	
	Enumclaw***	0.0537768326%
	Federal Way	0.3061452240%
	Hunts Point	
	Issaquah	0.1876240107%
	Kenmore	0.0204441024%
	Kent	0.5377397676%
	Kirkland	0.5453525246%
	Lake Forest Park	0.0525439124%
	Maple Valley	0.0093761587%
	Medina	
	Mercer Island	0.1751797481%
	Milton***	
	Newcastle	0.0033117880%
	Normandy Park	
	North Bend	
	Pacific***	
	Redmond	0.4839486007%
	Renton	0.7652626920%
	Sammamish	0.0224369090%
	SeaTac	0.1481551278%
	Seattle	6.6032403816%
	Shoreline	0.0435834501%
	Skykomish	
	Snoqualmie	0.0649164481%
	Tukwila	0.3032205739%
	Woodinville	0.0185516364%
	Yarrow Point	
	County Total:	26.0505653608%

EXHIBIT B

County	Local Government	% Allocation
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Kitsap County

Kitsap County	2.6294133668%
Bainbridge Island	0.1364686014%
Bremerton	0.6193374389%
Port Orchard	0.1009497162%
Poulsbo	0.0773748246%
County Total:	3.5635439479%

Kittitas County

Kittitas County	0.3855704683%
Cle Elum	
Ellensburg	0.0955824915%
Kittitas	
Roslyn	
South Cle Elum	
County Total:	0.4811529598%

Klickitat County

Klickitat County	0.2211673457%
Bingen	
Goldendale	
White Salmon	
County Total:	0.2211673457%

Lewis County

Lewis County	1.0777377479%
Centralia	0.1909990353%
Chehalis	
Morton	
Mossyrock	
Napavine	
Pe Ell	
Toledo	
Vader	
Winlock	
County Total:	1.2687367832%

EXHIBIT B

County	Local Government	% Allocation
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Lincoln County

Lincoln County	0.1712669645%
Almira	
Creston	
Davenport	
Harrington	
Odessa	
Reardan	
Sprague	
Wilbur	
County Total:	0.1712669645%

Mason County

Mason County	0.8089918012%
Shelton	0.1239179888%
County Total:	0.9329097900%

Okanogan County

Okanogan County	0.6145043345%
Brewster	
Conconully	
Coulee Dam***	
Elmer City	
Nespelem	
Okanogan	
Omak	
Oroville	
Pateros	
Riverside	
Tonasket	
Twisp	
Winthrop	
County Total:	0.6145043345%

Pacific County

Pacific County	0.4895416466%
Ilwaco	
Long Beach	
Raymond	
South Bend	
County Total:	0.4895416466%

EXHIBIT B

County	Local Government	% Allocation
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Pend Oreille County

Pend Oreille County	0.2566374940%
Cusick	
Ione	
Metaline	
Metaline Falls	
Newport	
County Total:	0.2566374940%

Pierce County

Pierce County	7.2310164020%
Auburn***	0.0628522112%
Bonney Lake	0.1190773864%
Buckley	
Carbonado	
DuPont	
Eatonville	
Edgewood	0.0048016791%
Enumclaw***	0.0000000000%
Fife	0.1955185481%
Fircrest	
Gig Harbor	0.0859963345%
Lakewood	0.5253640894%
Milton***	
Orting	
Pacific***	
Puyallup	0.3845704814%
Roy	
Ruston	
South Prairie	
Steilacoom	
Sumner	0.1083157569%
Tacoma	3.2816374617%
University Place	0.0353733363%
Wilkeson	
County Total:	12.0345236870%

San Juan County

San Juan County	0.2101495171%
Friday Harbor	
County Total:	0.2101495171%

EXHIBIT B

County	Local Government	% Allocation
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Skagit County

Skagit County	1.0526023961%
Anacortes	0.1774962906%
Burlington	0.1146861661%
Concrete	
Hamilton	
La Conner	
Lyman	
Mount Vernon	0.2801063665%
Sedro-Woolley	0.0661146351%
County Total:	1.6910058544%

Skamania County

Skamania County	0.1631931925%
North Bonneville	
Stevenson	
County Total:	0.1631931925%

Snohomish County

Snohomish County	6.9054415622%
Arlington	0.2620524080%
Bothell***	0.2654558588%
Brier	
Darrington	
Edmonds	0.3058936009%
Everett	1.9258363241%
Gold Bar	
Granite Falls	
Index	
Lake Stevens	0.1385202891%
Lynnwood	0.7704629214%
Marysville	0.3945067827%
Mill Creek	0.1227939546%
Monroe	0.1771621898%
Mountlake Terrace	0.2108935805%
Mukilteo	0.2561790702%
Snohomish	0.0861097964%
Stanwood	
Sultan	
Woodway	
County Total:	11.8213083387%

EXHIBIT B

County	Local Government	% Allocation
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Spokane County

Spokane County	5.5623859292%
Airway Heights	
Cheney	0.1238454349%
Deer Park	
Fairfield	
Latah	
Liberty Lake	0.0389636519%
Medical Lake	
Millwood	
Rockford	
Spangle	
Spokane	3.0872078287%
Spokane Valley	0.0684217500%
Waverly	
County Total:	8.8808245947%

Stevens County

Stevens County	0.7479240179%
Chewelah	
Colville	
Kettle Falls	
Marcus	
Northport	
Springdale	
County Total:	0.7479240179%

Thurston County

Thurston County	2.3258492094%
Bucoda	
Lacey	0.2348627221%
Olympia	0.6039423385%
Rainier	
Tenino	
Tumwater	0.2065982350%
Yelm	
County Total:	3.3712525050%

Wahkiakum County

Wahkiakum County	0.0596582197%
Cathlamet	
County Total:	0.0596582197%

EXHIBIT B

County	Local Government	% Allocation
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Walla Walla County

Walla Walla County	0.5543870294%
College Place	
Prescott	
Waitsburg	
Walla Walla	0.3140768654%
County Total:	0.8684638948%

Whatcom County

Whatcom County	1.3452637306%
Bellingham	0.8978614577%
Blaine	
Everson	
Ferndale	0.0646101891%
Lynden	0.0827115612%
Nooksack	
Sumas	
County Total:	2.3904469386%

Whitman County

Whitman County	0.2626805837%
Albion	
Colfax	
Colton	
Endicott	
Farmington	
Garfield	
LaCrosse	
Lamont	
Malden	
Oakesdale	
Palouse	
Pullman	0.2214837491%
Rosalia	
St. John	
Tekoa	
Uniontown	
County Total:	0.4841643328%

EXHIBIT B

County	Local Government	% Allocation
<u>Yakima County</u>		
	Yakima County	1.9388392959%
	Grandview	0.0530606109%
	Granger	
	Harrah	
	Mabton	
	Moxee	
	Naches	
	Selah	
	Sunnyside	0.1213478384%
	Tieton	
	Toppenish	
	Union Gap	
	Wapato	
	Yakima	0.6060410539%
	Zillah	
	County Total:	2.7192887991%

OPIOIDS SETTLEMENT ESTIMATED TOTAL PAYMENTS BY YEAR

PIERCE COUNTY, WASHINGTON

ESTIMATED ABATEMENT PAYMENTS FROM PIERCE COUNTY*

Payment Year	Distributor	WalMart**	Allergan	Teva	CVS	Walgreens	TOTAL
2022	\$1,158,477.23						\$1,158,477.23
2023	\$593,628.49	\$1,170,239.69	\$217,157.43	\$196,274.37	\$241,366.44	\$470,094.76	\$2,888,761.18
2024	\$743,010.14	\$442,218.95	\$217,157.43	\$196,274.37	\$192,429.56		\$1,791,090.45
2025	\$743,010.14	\$459,083.24	\$231,564.64	\$196,274.37	\$384,554.20	\$186,916.54	\$2,201,403.13
2026	\$743,010.14	\$16,864.28	\$255,479.33	\$196,274.37	\$384,554.20	\$186,916.54	\$1,783,098.86
2027	\$743,010.14	\$16,864.28	\$255,479.33	\$200,665.21	\$441,420.64	\$186,916.54	\$1,844,356.14
2028	\$987,063.04	\$16,864.28	\$255,479.33	\$230,911.02	\$452,416.71	\$186,916.54	\$2,129,650.92
2029	\$1,028,081.70		\$255,479.33	\$230,911.02	\$429,813.81	\$192,014.45	\$2,136,300.31
2030	\$1,028,081.70			\$230,911.02	\$407,210.91	\$333,150.84	\$1,999,354.47
2031	\$864,206.43			\$230,911.02	\$406,852.19	\$333,150.84	\$1,835,120.48
2032	\$864,206.43			\$230,911.02	\$406,852.19	\$333,150.84	\$1,835,120.48
2033	\$864,206.43			\$230,911.02		\$333,150.84	\$1,428,268.29
2034	\$864,206.43			\$230,911.02		\$333,150.84	\$1,428,268.29
2035	\$864,206.43			\$230,911.02		\$333,150.84	\$1,428,268.29
2036	\$864,206.43					\$666,301.69	\$1,530,508.12
2037	\$864,206.43						\$864,206.43
2038	\$864,206.43						\$864,206.43
Totals:	\$14,681,024.16	\$2,122,134.72	\$1,687,796.82	\$2,833,050.85	\$3,747,470.85	\$4,074,982.10	\$29,146,459.50

* Local Government allocation of LG Share (50%) of Washington State Base

Abatement Payments less estimated Government Fee Fund withholding.

** Worst case maximum payment scenario. WalMart payments may be completed in as few as 3 years.

OPIOIDS SETTLEMENT ESTIMATED TOTAL PAYMENTS BY YEAR

AUBURN, WASHINGTON

ESTIMATED ABATEMENT PAYMENTS FROM PIERCE COUNTY*

Payment Year	Distributor	WalMart**	Allergan	Teva	CVS	Walgreens	TOTAL
2022	\$10,069.52						\$10,069.52
2023	\$5,159.84	\$10,171.76	\$1,887.54	\$1,706.02	\$2,097.96	\$4,086.08	\$25,109.20
2024	\$6,458.27	\$3,843.78	\$1,887.54	\$1,706.02	\$1,672.60		\$15,568.21
2025	\$6,458.27	\$3,990.37	\$2,012.77	\$1,706.02	\$3,342.56	\$1,624.68	\$19,134.67
2026	\$6,458.27	\$146.58	\$2,220.63	\$1,706.02	\$3,342.56	\$1,624.68	\$15,498.74
2027	\$6,458.27	\$146.58	\$2,220.63	\$1,744.19	\$3,836.84	\$1,624.68	\$16,031.19
2028	\$8,579.58	\$146.58	\$2,220.63	\$2,007.09	\$3,932.42	\$1,624.68	\$18,510.98
2029	\$8,936.12		\$2,220.63	\$2,007.09	\$3,735.95	\$1,669.00	\$18,568.79
2030	\$8,936.12			\$2,007.09	\$3,539.49	\$2,895.76	\$17,378.46
2031	\$7,511.71			\$2,007.09	\$3,536.37	\$2,895.76	\$15,950.93
2032	\$7,511.71			\$2,007.09	\$3,536.37	\$2,895.76	\$15,950.93
2033	\$7,511.71			\$2,007.09		\$2,895.76	\$12,414.56
2034	\$7,511.71			\$2,007.09		\$2,895.76	\$12,414.56
2035	\$7,511.71			\$2,007.09		\$2,895.76	\$12,414.56
2036	\$7,511.71					\$5,791.51	\$13,303.22
2037	\$7,511.71						\$7,511.71
2038	\$7,511.71						\$7,511.71
Totals:	\$127,607.94	\$18,445.65	\$14,670.37	\$24,624.99	\$32,573.12	\$35,419.87	\$253,341.94

* Local Government allocation of LG Share (50%) of Washington State Base

Abatement Payments less estimated Government Fee Fund withholding.

** Worst case maximum payment scenario. WalMart payments may be completed in as few as 3 years.

OPIOIDS SETTLEMENT ESTIMATED TOTAL PAYMENTS BY YEAR

BONNEY LAKE, WASHINGTON

ESTIMATED ABATEMENT PAYMENTS FROM PIERCE COUNTY*

Payment Year	Distributor	WalMart**	Allergan	Teva	CVS	Walgreens	TOTAL
2022	\$19,077.32						\$19,077.32
2023	\$9,775.63	\$19,271.02	\$3,576.06	\$3,232.17	\$3,974.72	\$7,741.33	\$47,570.93
2024	\$12,235.58	\$7,282.28	\$3,576.06	\$3,232.17	\$3,168.85		\$29,494.94
2025	\$12,235.58	\$7,559.99	\$3,813.31	\$3,232.17	\$6,332.68	\$3,078.06	\$36,251.79
2026	\$12,235.58	\$277.71	\$4,207.13	\$3,232.17	\$6,332.68	\$3,078.06	\$29,363.33
2027	\$12,235.58	\$277.71	\$4,207.13	\$3,304.47	\$7,269.13	\$3,078.06	\$30,372.08
2028	\$16,254.55	\$277.71	\$4,207.13	\$3,802.55	\$7,450.21	\$3,078.06	\$35,070.21
2029	\$16,930.02		\$4,207.13	\$3,802.55	\$7,078.00	\$3,162.01	\$35,179.71
2030	\$16,930.02			\$3,802.55	\$6,705.78	\$5,486.19	\$32,924.54
2031	\$14,231.39			\$3,802.55	\$6,699.87	\$5,486.19	\$30,220.00
2032	\$14,231.39			\$3,802.55	\$6,699.87	\$5,486.19	\$30,220.00
2033	\$14,231.39			\$3,802.55		\$5,486.19	\$23,520.13
2034	\$14,231.39			\$3,802.55		\$5,486.19	\$23,520.13
2035	\$14,231.39			\$3,802.55		\$5,486.19	\$23,520.13
2036	\$14,231.39					\$10,972.38	\$25,203.77
2037	\$14,231.39						\$14,231.39
2038	\$14,231.39						\$14,231.39
Totals:	\$241,760.98	\$34,946.42	\$27,793.95	\$46,653.55	\$61,711.79	\$67,105.10	\$479,971.79

* Local Government allocation of LG Share (50%) of Washington State Base

Abatement Payments less estimated Government Fee Fund withholding.

** Worst case maximum payment scenario. WalMart payments may be completed in as few as 3 years.

OPIOIDS SETTLEMENT ESTIMATED TOTAL PAYMENTS BY YEAR
EDGEWOOD, WASHINGTON

ESTIMATED ABATEMENT PAYMENTS FROM PIERCE COUNTY*

Payment Year	Distributor	WalMart**	Allergan	Teva	CVS	Walgreens	TOTAL
2022	\$769.27						\$769.27
2023	\$394.19	\$777.09	\$144.20	\$130.33	\$160.28	\$312.16	\$1,918.25
2024	\$493.39	\$293.65	\$144.20	\$130.33	\$127.78		\$1,189.35
2025	\$493.39	\$304.85	\$153.77	\$130.33	\$255.36	\$124.12	\$1,461.82
2026	\$493.39	\$11.20	\$169.65	\$130.33	\$255.36	\$124.12	\$1,184.05
2027	\$493.39	\$11.20	\$169.65	\$133.25	\$293.12	\$124.12	\$1,224.73
2028	\$655.45	\$11.20	\$169.65	\$153.33	\$300.42	\$124.12	\$1,414.17
2029	\$682.69		\$169.65	\$153.33	\$285.41	\$127.51	\$1,418.59
2030	\$682.69			\$153.33	\$270.40	\$221.23	\$1,327.65
2031	\$573.87			\$153.33	\$270.17	\$221.23	\$1,218.60
2032	\$573.87			\$153.33	\$270.17	\$221.23	\$1,218.60
2033	\$573.87			\$153.33		\$221.23	\$948.43
2034	\$573.87			\$153.33		\$221.23	\$948.43
2035	\$573.87			\$153.33		\$221.23	\$948.43
2036	\$573.87					\$442.45	\$1,016.32
2037	\$573.87						\$573.87
2038	\$573.87						\$573.87
Totals:	\$9,748.81	\$1,409.19	\$1,120.77	\$1,881.21	\$2,488.47	\$2,705.98	\$19,354.43

* Local Government allocation of LG Share (50%) of Washington State Base

Abatement Payments less estimated Government Fee Fund withholding.

** Worst case maximum payment scenario. WalMart payments may be completed in as few as 3 years.

OPIOIDS SETTLEMENT ESTIMATED TOTAL PAYMENTS BY YEAR
FIFE, WASHINGTON

ESTIMATED ABATEMENT PAYMENTS FROM PIERCE COUNTY*

Payment Year	Distributor	WalMart**	Allergan	Teva	CVS	Walgreens	TOTAL
2022	\$31,323.92						\$31,323.92
2023	\$16,051.05	\$31,641.96	\$5,871.69	\$5,307.04	\$6,526.28	\$12,710.83	\$78,108.85
2024	\$20,090.16	\$11,957.10	\$5,871.69	\$5,307.04	\$5,203.08		\$48,429.07
2025	\$20,090.16	\$12,413.09	\$6,261.25	\$5,307.04	\$10,397.91	\$5,054.01	\$59,523.46
2026	\$20,090.16	\$455.99	\$6,907.87	\$5,307.04	\$10,397.91	\$5,054.01	\$48,212.98
2027	\$20,090.16	\$455.99	\$6,907.87	\$5,425.76	\$11,935.52	\$5,054.01	\$49,869.31
2028	\$26,689.07	\$455.99	\$6,907.87	\$6,243.57	\$12,232.84	\$5,054.01	\$57,583.35
2029	\$27,798.17		\$6,907.87	\$6,243.57	\$11,621.68	\$5,191.85	\$57,763.14
2030	\$27,798.17			\$6,243.57	\$11,010.52	\$9,008.02	\$54,060.28
2031	\$23,367.17			\$6,243.57	\$11,000.83	\$9,008.02	\$49,619.59
2032	\$23,367.17			\$6,243.57	\$11,000.83	\$9,008.02	\$49,619.59
2033	\$23,367.17			\$6,243.57		\$9,008.02	\$38,618.76
2034	\$23,367.17			\$6,243.57		\$9,008.02	\$38,618.76
2035	\$23,367.17			\$6,243.57		\$9,008.02	\$38,618.76
2036	\$23,367.17					\$18,016.05	\$41,383.22
2037	\$23,367.17						\$23,367.17
2038	\$23,367.17						\$23,367.17
Totals:	\$396,958.38	\$57,380.12	\$45,636.11	\$76,602.48	\$101,327.40	\$110,182.89	\$788,087.38

* Local Government allocation of LG Share (50%) of Washington State Base

Abatement Payments less estimated Government Fee Fund withholding.

** Worst case maximum payment scenario. WalMart payments may be completed in as few as 3 years.

OPIOIDS SETTLEMENT ESTIMATED TOTAL PAYMENTS BY YEAR
GIG HARBOR, WASHINGTON

ESTIMATED ABATEMENT PAYMENTS FROM PIERCE COUNTY*

Payment Year	Distributor	WalMart**	Allergan	Teva	CVS	Walgreens	TOTAL
2022	\$13,777.43						\$13,777.43
2023	\$7,059.85	\$13,917.31	\$2,582.59	\$2,334.23	\$2,870.50	\$5,590.70	\$34,355.18
2024	\$8,836.40	\$5,259.18	\$2,582.59	\$2,334.23	\$2,288.51		\$21,300.91
2025	\$8,836.40	\$5,459.74	\$2,753.93	\$2,334.23	\$4,573.39	\$2,222.94	\$26,180.63
2026	\$8,836.40	\$200.56	\$3,038.34	\$2,334.23	\$4,573.39	\$2,222.94	\$21,205.86
2027	\$8,836.40	\$200.56	\$3,038.34	\$2,386.45	\$5,249.68	\$2,222.94	\$21,934.37
2028	\$11,738.85	\$200.56	\$3,038.34	\$2,746.16	\$5,380.46	\$2,222.94	\$25,327.31
2029	\$12,226.67		\$3,038.34	\$2,746.16	\$5,111.65	\$2,283.57	\$25,406.39
2030	\$12,226.67			\$2,746.16	\$4,842.84	\$3,962.06	\$23,777.73
2031	\$10,277.75			\$2,746.16	\$4,838.57	\$3,962.06	\$21,824.54
2032	\$10,277.75			\$2,746.16	\$4,838.57	\$3,962.06	\$21,824.54
2033	\$10,277.75			\$2,746.16		\$3,962.06	\$16,985.97
2034	\$10,277.75			\$2,746.16		\$3,962.06	\$16,985.97
2035	\$10,277.75			\$2,746.16		\$3,962.06	\$16,985.97
2036	\$10,277.75					\$7,924.13	\$18,201.88
2037	\$10,277.75						\$10,277.75
2038	\$10,277.75						\$10,277.75
Totals:	\$174,597.07	\$25,237.91	\$20,072.47	\$33,692.65	\$44,567.56	\$48,462.52	\$346,630.18

* Local Government allocation of LG Share (50%) of Washington State Base

Abatement Payments less estimated Government Fee Fund withholding.

** Worst case maximum payment scenario. WalMart payments may be completed in as few as 3 years.

OPIOIDS SETTLEMENT ESTIMATED TOTAL PAYMENTS BY YEAR
LAKEWOOD, WASHINGTON

ESTIMATED ABATEMENT PAYMENTS FROM PIERCE COUNTY*

Payment Year	Distributor	WalMart**	Allergan	Teva	CVS	Walgreens	TOTAL
2022	\$84,168.30						\$84,168.30
2023	\$43,129.63	\$85,022.89	\$15,777.41	\$14,260.17	\$17,536.30	\$34,154.38	\$209,880.78
2024	\$53,982.85	\$32,129.09	\$15,777.41	\$14,260.17	\$13,980.83		\$130,130.35
2025	\$53,982.85	\$33,354.35	\$16,824.16	\$14,260.17	\$27,939.50	\$13,580.28	\$159,941.31
2026	\$53,982.85	\$1,225.26	\$18,561.66	\$14,260.17	\$27,939.50	\$13,580.28	\$129,549.72
2027	\$53,982.85	\$1,225.26	\$18,561.66	\$14,579.18	\$32,071.09	\$13,580.28	\$134,000.32
2028	\$71,714.33	\$1,225.26	\$18,561.66	\$16,776.67	\$32,870.00	\$13,580.28	\$154,728.20
2029	\$74,694.51		\$18,561.66	\$16,776.67	\$31,227.80	\$13,950.67	\$155,211.31
2030	\$74,694.51			\$16,776.67	\$29,585.60	\$24,204.83	\$145,261.61
2031	\$62,788.27			\$16,776.67	\$29,559.54	\$24,204.83	\$133,329.31
2032	\$62,788.27			\$16,776.67	\$29,559.54	\$24,204.83	\$133,329.31
2033	\$62,788.27			\$16,776.67		\$24,204.83	\$103,769.77
2034	\$62,788.27			\$16,776.67		\$24,204.83	\$103,769.77
2035	\$62,788.27			\$16,776.67		\$24,204.83	\$103,769.77
2036	\$62,788.27					\$48,409.65	\$111,197.92
2037	\$62,788.27						\$62,788.27
2038	\$62,788.27						\$62,788.27
Totals:	\$1,066,638.84	\$154,182.11	\$122,625.62	\$205,833.22	\$272,269.70	\$296,064.80	\$2,117,614.29

* Local Government allocation of LG Share (50%) of Washington State Base

Abatement Payments less estimated Government Fee Fund withholding.

** Worst case maximum payment scenario. WalMart payments may be completed in as few as 3 years.

OPIOIDS SETTLEMENT ESTIMATED TOTAL PAYMENTS BY YEAR
PUYALLUP, WASHINGTON

ESTIMATED ABATEMENT PAYMENTS FROM PIERCE COUNTY*

Payment Year	Distributor	WalMart**	Allergan	Teva	CVS	Walgreens	TOTAL
2022	\$61,611.83						\$61,611.83
2023	\$31,571.22	\$62,237.40	\$11,549.18	\$10,438.55	\$12,836.70	\$25,001.27	\$153,634.32
2024	\$39,515.85	\$23,518.73	\$11,549.18	\$10,438.55	\$10,234.07		\$95,256.38
2025	\$39,515.85	\$24,415.64	\$12,315.41	\$10,438.55	\$20,451.92	\$9,940.87	\$117,078.24
2026	\$39,515.85	\$896.90	\$13,587.28	\$10,438.55	\$20,451.92	\$9,940.87	\$94,831.37
2027	\$39,515.85	\$896.90	\$13,587.28	\$10,672.07	\$23,476.28	\$9,940.87	\$98,089.25
2028	\$52,495.43	\$896.90	\$13,587.28	\$12,280.65	\$24,061.09	\$9,940.87	\$113,262.22
2029	\$54,676.94		\$13,587.28	\$12,280.65	\$22,858.99	\$10,211.99	\$113,615.85
2030	\$54,676.94			\$12,280.65	\$21,656.89	\$17,718.12	\$106,332.60
2031	\$45,961.49			\$12,280.65	\$21,637.81	\$17,718.12	\$97,598.07
2032	\$45,961.49			\$12,280.65	\$21,637.81	\$17,718.12	\$97,598.07
2033	\$45,961.49			\$12,280.65		\$17,718.12	\$75,960.26
2034	\$45,961.49			\$12,280.65		\$17,718.12	\$75,960.26
2035	\$45,961.49			\$12,280.65		\$17,718.12	\$75,960.26
2036	\$45,961.49					\$35,436.23	\$81,397.72
2037	\$45,961.49						\$45,961.49
2038	\$45,961.49						\$45,961.49
Totals:	\$780,787.68	\$112,862.47	\$89,762.89	\$150,671.47	\$199,303.48	\$216,721.69	\$1,550,109.68

* Local Government allocation of LG Share (50%) of Washington State Base

Abatement Payments less estimated Government Fee Fund withholding.

** Worst case maximum payment scenario. WalMart payments may be completed in as few as 3 years.

OPIOIDS SETTLEMENT ESTIMATED TOTAL PAYMENTS BY YEAR
SUMNER, WASHINGTON

ESTIMATED ABATEMENT PAYMENTS FROM PIERCE COUNTY*

Payment Year	Distributor	WalMart**	Allergan	Teva	CVS	Walgreens	TOTAL
2022	\$17,353.21						\$17,353.21
2023	\$8,892.16	\$17,529.40	\$3,252.87	\$2,940.06	\$3,615.51	\$7,041.70	\$43,271.70
2024	\$11,129.79	\$6,624.14	\$3,252.87	\$2,940.06	\$2,882.47		\$26,829.33
2025	\$11,129.79	\$6,876.76	\$3,468.68	\$2,940.06	\$5,760.36	\$2,799.88	\$32,975.53
2026	\$11,129.79	\$252.62	\$3,826.91	\$2,940.06	\$5,760.36	\$2,799.88	\$26,709.62
2027	\$11,129.79	\$252.62	\$3,826.91	\$3,005.83	\$6,612.18	\$2,799.88	\$27,627.21
2028	\$14,785.54	\$252.62	\$3,826.91	\$3,458.89	\$6,776.90	\$2,799.88	\$31,900.74
2029	\$15,399.97		\$3,826.91	\$3,458.89	\$6,438.32	\$2,876.25	\$32,000.34
2030	\$15,399.97			\$3,458.89	\$6,099.75	\$4,990.38	\$29,948.99
2031	\$12,945.23			\$3,458.89	\$6,094.37	\$4,990.38	\$27,488.87
2032	\$12,945.23			\$3,458.89	\$6,094.37	\$4,990.38	\$27,488.87
2033	\$12,945.23			\$3,458.89		\$4,990.38	\$21,394.50
2034	\$12,945.23			\$3,458.89		\$4,990.38	\$21,394.50
2035	\$12,945.23			\$3,458.89		\$4,990.38	\$21,394.50
2036	\$12,945.23					\$9,980.75	\$22,925.98
2037	\$12,945.23						\$12,945.23
2038	\$12,945.23						\$12,945.23
Totals:	\$219,911.85	\$31,788.16	\$25,282.06	\$42,437.19	\$56,134.59	\$61,040.50	\$436,594.35

* Local Government allocation of LG Share (50%) of Washington State Base

Abatement Payments less estimated Government Fee Fund withholding.

** Worst case maximum payment scenario. WalMart payments may be completed in as few as 3 years.

OPIOIDS SETTLEMENT ESTIMATED TOTAL PAYMENTS BY YEAR
TACOMA, WASHINGTON

ESTIMATED ABATEMENT PAYMENTS FROM PIERCE COUNTY*

Payment Year	Distributor	WalMart**	Allergan	Teva	CVS	Walgreens	TOTAL
2022	\$525,749.36						\$525,749.36
2023	\$269,405.21	\$531,087.50	\$98,552.12	\$89,074.80	\$109,538.84	\$213,342.15	\$1,311,000.62
2024	\$337,198.78	\$200,691.33	\$98,552.12	\$89,074.80	\$87,329.91		\$812,846.94
2025	\$337,198.78	\$208,344.81	\$105,090.51	\$89,074.80	\$174,521.45	\$84,827.95	\$999,058.30
2026	\$337,198.78	\$7,653.48	\$115,943.66	\$89,074.80	\$174,521.45	\$84,827.95	\$809,220.12
2027	\$337,198.78	\$7,653.48	\$115,943.66	\$91,067.48	\$200,329.03	\$84,827.95	\$837,020.38
2028	\$447,956.81	\$7,653.48	\$115,943.66	\$104,793.88	\$205,319.36	\$84,827.95	\$966,495.14
2029	\$466,572.23		\$115,943.66	\$104,793.88	\$195,061.53	\$87,141.52	\$969,512.82
2030	\$466,572.23			\$104,793.88	\$184,803.70	\$151,193.17	\$907,362.98
2031	\$392,201.04			\$104,793.88	\$184,640.90	\$151,193.17	\$832,828.99
2032	\$392,201.04			\$104,793.88	\$184,640.90	\$151,193.17	\$832,828.99
2033	\$392,201.04			\$104,793.88		\$151,193.17	\$648,188.09
2034	\$392,201.04			\$104,793.88		\$151,193.17	\$648,188.09
2035	\$392,201.04			\$104,793.88		\$151,193.17	\$648,188.09
2036	\$392,201.04					\$302,386.34	\$694,587.38
2037	\$392,201.04						\$392,201.04
2038	\$392,201.04						\$392,201.04
Totals:	\$6,662,659.28	\$963,084.08	\$765,969.39	\$1,285,717.72	\$1,700,707.07	\$1,849,340.83	\$13,227,478.37

* Local Government allocation of LG Share (50%) of Washington State Base

Abatement Payments less estimated Government Fee Fund withholding.

** Worst case maximum payment scenario. WalMart payments may be completed in as few as 3 years.

OPIOIDS SETTLEMENT ESTIMATED TOTAL PAYMENTS BY YEAR

UNIVERSITY PLACE, WASHINGTON

ESTIMATED ABATEMENT PAYMENTS FROM PIERCE COUNTY*

Payment Year	Distributor	WalMart**	Allergan	Teva	CVS	Walgreens	TOTAL
2022	\$5,667.14						\$5,667.14
2023	\$2,903.97	\$5,724.68	\$1,062.31	\$960.15	\$1,180.74	\$2,299.65	\$14,131.50
2024	\$3,634.72	\$2,163.29	\$1,062.31	\$960.15	\$941.34		\$8,761.81
2025	\$3,634.72	\$2,245.78	\$1,132.79	\$960.15	\$1,881.20	\$914.38	\$10,769.02
2026	\$3,634.72	\$82.50	\$1,249.78	\$960.15	\$1,881.20	\$914.38	\$8,722.73
2027	\$3,634.72	\$82.50	\$1,249.78	\$981.63	\$2,159.38	\$914.38	\$9,022.39
2028	\$4,828.60	\$82.50	\$1,249.78	\$1,129.59	\$2,213.17	\$914.38	\$10,418.02
2029	\$5,029.26		\$1,249.78	\$1,129.59	\$2,102.60	\$939.31	\$10,450.54
2030	\$5,029.26			\$1,129.59	\$1,992.03	\$1,629.74	\$9,780.62
2031	\$4,227.60			\$1,129.59	\$1,990.28	\$1,629.74	\$8,977.21
2032	\$4,227.60			\$1,129.59	\$1,990.28	\$1,629.74	\$8,977.21
2033	\$4,227.60			\$1,129.59		\$1,629.74	\$6,986.93
2034	\$4,227.60			\$1,129.59		\$1,629.74	\$6,986.93
2035	\$4,227.60			\$1,129.59		\$1,629.74	\$6,986.93
2036	\$4,227.60					\$3,259.47	\$7,487.07
2037	\$4,227.60						\$4,227.60
2038	\$4,227.60						\$4,227.60
Totals:	\$71,817.91	\$10,381.25	\$8,256.53	\$13,858.95	\$18,332.22	\$19,934.39	\$142,581.25

* Local Government allocation of LG Share (50%) of Washington State Base

Abatement Payments less estimated Government Fee Fund withholding.

** Worst case maximum payment scenario. WalMart payments may be completed in as few as 3 years.

OPIOIDS SETTLEMENT ESTIMATED TOTAL PAYMENTS BY YEAR

PIERCE COUNTY, WASHINGTON

ESTIMATED ABATEMENT PAYMENTS FROM PIERCE COUNTY*

Payment Year	Distributor	WalMart**	Allergan	Teva	CVS	Walgreens	TOTAL
2022	\$1,158,477.23						\$1,158,477.23
2023	\$593,628.49	\$1,170,239.69	\$217,157.43	\$196,274.37	\$241,366.44	\$470,094.76	\$2,888,761.18
2024	\$743,010.14	\$442,218.95	\$217,157.43	\$196,274.37	\$192,429.56		\$1,791,090.45
2025	\$743,010.14	\$459,083.24	\$231,564.64	\$196,274.37	\$384,554.20	\$186,916.54	\$2,201,403.13
2026	\$743,010.14	\$16,864.28	\$255,479.33	\$196,274.37	\$384,554.20	\$186,916.54	\$1,783,098.86
2027	\$743,010.14	\$16,864.28	\$255,479.33	\$200,665.21	\$441,420.64	\$186,916.54	\$1,844,356.14
2028	\$987,063.04	\$16,864.28	\$255,479.33	\$230,911.02	\$452,416.71	\$186,916.54	\$2,129,650.92
2029	\$1,028,081.70		\$255,479.33	\$230,911.02	\$429,813.81	\$192,014.45	\$2,136,300.31
2030	\$1,028,081.70			\$230,911.02	\$407,210.91	\$333,150.84	\$1,999,354.47
2031	\$864,206.43			\$230,911.02	\$406,852.19	\$333,150.84	\$1,835,120.48
2032	\$864,206.43			\$230,911.02	\$406,852.19	\$333,150.84	\$1,835,120.48
2033	\$864,206.43			\$230,911.02		\$333,150.84	\$1,428,268.29
2034	\$864,206.43			\$230,911.02		\$333,150.84	\$1,428,268.29
2035	\$864,206.43			\$230,911.02		\$333,150.84	\$1,428,268.29
2036	\$864,206.43					\$666,301.69	\$1,530,508.12
2037	\$864,206.43						\$864,206.43
2038	\$864,206.43						\$864,206.43
Totals:	\$14,681,024.16	\$2,122,134.72	\$1,687,796.82	\$2,833,050.85	\$3,747,470.85	\$4,074,982.10	\$29,146,459.50

* Local Government allocation of LG Share (50%) of Washington State Base

Abatement Payments less estimated Government Fee Fund withholding.

** Worst case maximum payment scenario. WalMart payments may be completed in as few as 3 years.

OPIOIDS SETTLEMENT ESTIMATED TOTAL PAYMENTS BY YEAR

AUBURN, WASHINGTON

ESTIMATED ABATEMENT PAYMENTS FROM PIERCE COUNTY*

Payment Year	Distributor	WalMart**	Allergan	Teva	CVS	Walgreens	TOTAL
2022	\$10,069.52						\$10,069.52
2023	\$5,159.84	\$10,171.76	\$1,887.54	\$1,706.02	\$2,097.96	\$4,086.08	\$25,109.20
2024	\$6,458.27	\$3,843.78	\$1,887.54	\$1,706.02	\$1,672.60		\$15,568.21
2025	\$6,458.27	\$3,990.37	\$2,012.77	\$1,706.02	\$3,342.56	\$1,624.68	\$19,134.67
2026	\$6,458.27	\$146.58	\$2,220.63	\$1,706.02	\$3,342.56	\$1,624.68	\$15,498.74
2027	\$6,458.27	\$146.58	\$2,220.63	\$1,744.19	\$3,836.84	\$1,624.68	\$16,031.19
2028	\$8,579.58	\$146.58	\$2,220.63	\$2,007.09	\$3,932.42	\$1,624.68	\$18,510.98
2029	\$8,936.12		\$2,220.63	\$2,007.09	\$3,735.95	\$1,669.00	\$18,568.79
2030	\$8,936.12			\$2,007.09	\$3,539.49	\$2,895.76	\$17,378.46
2031	\$7,511.71			\$2,007.09	\$3,536.37	\$2,895.76	\$15,950.93
2032	\$7,511.71			\$2,007.09	\$3,536.37	\$2,895.76	\$15,950.93
2033	\$7,511.71			\$2,007.09		\$2,895.76	\$12,414.56
2034	\$7,511.71			\$2,007.09		\$2,895.76	\$12,414.56
2035	\$7,511.71			\$2,007.09		\$2,895.76	\$12,414.56
2036	\$7,511.71					\$5,791.51	\$13,303.22
2037	\$7,511.71						\$7,511.71
2038	\$7,511.71						\$7,511.71
Totals:	\$127,607.94	\$18,445.65	\$14,670.37	\$24,624.99	\$32,573.12	\$35,419.87	\$253,341.94

* Local Government allocation of LG Share (50%) of Washington State Base

Abatement Payments less estimated Government Fee Fund withholding.

** Worst case maximum payment scenario. WalMart payments may be completed in as few as 3 years.

OPIOIDS SETTLEMENT ESTIMATED TOTAL PAYMENTS BY YEAR

BONNEY LAKE, WASHINGTON

ESTIMATED ABATEMENT PAYMENTS FROM PIERCE COUNTY*

Payment Year	Distributor	WalMart**	Allergan	Teva	CVS	Walgreens	TOTAL
2022	\$19,077.32						\$19,077.32
2023	\$9,775.63	\$19,271.02	\$3,576.06	\$3,232.17	\$3,974.72	\$7,741.33	\$47,570.93
2024	\$12,235.58	\$7,282.28	\$3,576.06	\$3,232.17	\$3,168.85		\$29,494.94
2025	\$12,235.58	\$7,559.99	\$3,813.31	\$3,232.17	\$6,332.68	\$3,078.06	\$36,251.79
2026	\$12,235.58	\$277.71	\$4,207.13	\$3,232.17	\$6,332.68	\$3,078.06	\$29,363.33
2027	\$12,235.58	\$277.71	\$4,207.13	\$3,304.47	\$7,269.13	\$3,078.06	\$30,372.08
2028	\$16,254.55	\$277.71	\$4,207.13	\$3,802.55	\$7,450.21	\$3,078.06	\$35,070.21
2029	\$16,930.02		\$4,207.13	\$3,802.55	\$7,078.00	\$3,162.01	\$35,179.71
2030	\$16,930.02			\$3,802.55	\$6,705.78	\$5,486.19	\$32,924.54
2031	\$14,231.39			\$3,802.55	\$6,699.87	\$5,486.19	\$30,220.00
2032	\$14,231.39			\$3,802.55	\$6,699.87	\$5,486.19	\$30,220.00
2033	\$14,231.39			\$3,802.55		\$5,486.19	\$23,520.13
2034	\$14,231.39			\$3,802.55		\$5,486.19	\$23,520.13
2035	\$14,231.39			\$3,802.55		\$5,486.19	\$23,520.13
2036	\$14,231.39					\$10,972.38	\$25,203.77
2037	\$14,231.39						\$14,231.39
2038	\$14,231.39						\$14,231.39
Totals:	\$241,760.98	\$34,946.42	\$27,793.95	\$46,653.55	\$61,711.79	\$67,105.10	\$479,971.79

* Local Government allocation of LG Share (50%) of Washington State Base

Abatement Payments less estimated Government Fee Fund withholding.

** Worst case maximum payment scenario. WalMart payments may be completed in as few as 3 years.

OPIOIDS SETTLEMENT ESTIMATED TOTAL PAYMENTS BY YEAR
EDGEWOOD, WASHINGTON

ESTIMATED ABATEMENT PAYMENTS FROM PIERCE COUNTY*

Payment Year	Distributor	WalMart**	Allergan	Teva	CVS	Walgreens	TOTAL
2022	\$769.27						\$769.27
2023	\$394.19	\$777.09	\$144.20	\$130.33	\$160.28	\$312.16	\$1,918.25
2024	\$493.39	\$293.65	\$144.20	\$130.33	\$127.78		\$1,189.35
2025	\$493.39	\$304.85	\$153.77	\$130.33	\$255.36	\$124.12	\$1,461.82
2026	\$493.39	\$11.20	\$169.65	\$130.33	\$255.36	\$124.12	\$1,184.05
2027	\$493.39	\$11.20	\$169.65	\$133.25	\$293.12	\$124.12	\$1,224.73
2028	\$655.45	\$11.20	\$169.65	\$153.33	\$300.42	\$124.12	\$1,414.17
2029	\$682.69		\$169.65	\$153.33	\$285.41	\$127.51	\$1,418.59
2030	\$682.69			\$153.33	\$270.40	\$221.23	\$1,327.65
2031	\$573.87			\$153.33	\$270.17	\$221.23	\$1,218.60
2032	\$573.87			\$153.33	\$270.17	\$221.23	\$1,218.60
2033	\$573.87			\$153.33		\$221.23	\$948.43
2034	\$573.87			\$153.33		\$221.23	\$948.43
2035	\$573.87			\$153.33		\$221.23	\$948.43
2036	\$573.87					\$442.45	\$1,016.32
2037	\$573.87						\$573.87
2038	\$573.87						\$573.87
Totals:	\$9,748.81	\$1,409.19	\$1,120.77	\$1,881.21	\$2,488.47	\$2,705.98	\$19,354.43

* Local Government allocation of LG Share (50%) of Washington State Base

Abatement Payments less estimated Government Fee Fund withholding.

** Worst case maximum payment scenario. WalMart payments may be completed in as few as 3 years.

OPIOIDS SETTLEMENT ESTIMATED TOTAL PAYMENTS BY YEAR
FIFE, WASHINGTON

ESTIMATED ABATEMENT PAYMENTS FROM PIERCE COUNTY*

Payment Year	Distributor	WalMart**	Allergan	Teva	CVS	Walgreens	TOTAL
2022	\$31,323.92						\$31,323.92
2023	\$16,051.05	\$31,641.96	\$5,871.69	\$5,307.04	\$6,526.28	\$12,710.83	\$78,108.85
2024	\$20,090.16	\$11,957.10	\$5,871.69	\$5,307.04	\$5,203.08		\$48,429.07
2025	\$20,090.16	\$12,413.09	\$6,261.25	\$5,307.04	\$10,397.91	\$5,054.01	\$59,523.46
2026	\$20,090.16	\$455.99	\$6,907.87	\$5,307.04	\$10,397.91	\$5,054.01	\$48,212.98
2027	\$20,090.16	\$455.99	\$6,907.87	\$5,425.76	\$11,935.52	\$5,054.01	\$49,869.31
2028	\$26,689.07	\$455.99	\$6,907.87	\$6,243.57	\$12,232.84	\$5,054.01	\$57,583.35
2029	\$27,798.17		\$6,907.87	\$6,243.57	\$11,621.68	\$5,191.85	\$57,763.14
2030	\$27,798.17			\$6,243.57	\$11,010.52	\$9,008.02	\$54,060.28
2031	\$23,367.17			\$6,243.57	\$11,000.83	\$9,008.02	\$49,619.59
2032	\$23,367.17			\$6,243.57	\$11,000.83	\$9,008.02	\$49,619.59
2033	\$23,367.17			\$6,243.57		\$9,008.02	\$38,618.76
2034	\$23,367.17			\$6,243.57		\$9,008.02	\$38,618.76
2035	\$23,367.17			\$6,243.57		\$9,008.02	\$38,618.76
2036	\$23,367.17					\$18,016.05	\$41,383.22
2037	\$23,367.17						\$23,367.17
2038	\$23,367.17						\$23,367.17
Totals:	\$396,958.38	\$57,380.12	\$45,636.11	\$76,602.48	\$101,327.40	\$110,182.89	\$788,087.38

* Local Government allocation of LG Share (50%) of Washington State Base

Abatement Payments less estimated Government Fee Fund withholding.

** Worst case maximum payment scenario. WalMart payments may be completed in as few as 3 years.

OPIOIDS SETTLEMENT ESTIMATED TOTAL PAYMENTS BY YEAR
GIG HARBOR, WASHINGTON

ESTIMATED ABATEMENT PAYMENTS FROM PIERCE COUNTY*

Payment Year	Distributor	WalMart**	Allergan	Teva	CVS	Walgreens	TOTAL
2022	\$13,777.43						\$13,777.43
2023	\$7,059.85	\$13,917.31	\$2,582.59	\$2,334.23	\$2,870.50	\$5,590.70	\$34,355.18
2024	\$8,836.40	\$5,259.18	\$2,582.59	\$2,334.23	\$2,288.51		\$21,300.91
2025	\$8,836.40	\$5,459.74	\$2,753.93	\$2,334.23	\$4,573.39	\$2,222.94	\$26,180.63
2026	\$8,836.40	\$200.56	\$3,038.34	\$2,334.23	\$4,573.39	\$2,222.94	\$21,205.86
2027	\$8,836.40	\$200.56	\$3,038.34	\$2,386.45	\$5,249.68	\$2,222.94	\$21,934.37
2028	\$11,738.85	\$200.56	\$3,038.34	\$2,746.16	\$5,380.46	\$2,222.94	\$25,327.31
2029	\$12,226.67		\$3,038.34	\$2,746.16	\$5,111.65	\$2,283.57	\$25,406.39
2030	\$12,226.67			\$2,746.16	\$4,842.84	\$3,962.06	\$23,777.73
2031	\$10,277.75			\$2,746.16	\$4,838.57	\$3,962.06	\$21,824.54
2032	\$10,277.75			\$2,746.16	\$4,838.57	\$3,962.06	\$21,824.54
2033	\$10,277.75			\$2,746.16		\$3,962.06	\$16,985.97
2034	\$10,277.75			\$2,746.16		\$3,962.06	\$16,985.97
2035	\$10,277.75			\$2,746.16		\$3,962.06	\$16,985.97
2036	\$10,277.75					\$7,924.13	\$18,201.88
2037	\$10,277.75						\$10,277.75
2038	\$10,277.75						\$10,277.75
Totals:	\$174,597.07	\$25,237.91	\$20,072.47	\$33,692.65	\$44,567.56	\$48,462.52	\$346,630.18

* Local Government allocation of LG Share (50%) of Washington State Base

Abatement Payments less estimated Government Fee Fund withholding.

** Worst case maximum payment scenario. WalMart payments may be completed in as few as 3 years.

OPIOIDS SETTLEMENT ESTIMATED TOTAL PAYMENTS BY YEAR
LAKEWOOD, WASHINGTON

ESTIMATED ABATEMENT PAYMENTS FROM PIERCE COUNTY*

Payment Year	Distributor	WalMart**	Allergan	Teva	CVS	Walgreens	TOTAL
2022	\$84,168.30						\$84,168.30
2023	\$43,129.63	\$85,022.89	\$15,777.41	\$14,260.17	\$17,536.30	\$34,154.38	\$209,880.78
2024	\$53,982.85	\$32,129.09	\$15,777.41	\$14,260.17	\$13,980.83		\$130,130.35
2025	\$53,982.85	\$33,354.35	\$16,824.16	\$14,260.17	\$27,939.50	\$13,580.28	\$159,941.31
2026	\$53,982.85	\$1,225.26	\$18,561.66	\$14,260.17	\$27,939.50	\$13,580.28	\$129,549.72
2027	\$53,982.85	\$1,225.26	\$18,561.66	\$14,579.18	\$32,071.09	\$13,580.28	\$134,000.32
2028	\$71,714.33	\$1,225.26	\$18,561.66	\$16,776.67	\$32,870.00	\$13,580.28	\$154,728.20
2029	\$74,694.51		\$18,561.66	\$16,776.67	\$31,227.80	\$13,950.67	\$155,211.31
2030	\$74,694.51			\$16,776.67	\$29,585.60	\$24,204.83	\$145,261.61
2031	\$62,788.27			\$16,776.67	\$29,559.54	\$24,204.83	\$133,329.31
2032	\$62,788.27			\$16,776.67	\$29,559.54	\$24,204.83	\$133,329.31
2033	\$62,788.27			\$16,776.67		\$24,204.83	\$103,769.77
2034	\$62,788.27			\$16,776.67		\$24,204.83	\$103,769.77
2035	\$62,788.27			\$16,776.67		\$24,204.83	\$103,769.77
2036	\$62,788.27					\$48,409.65	\$111,197.92
2037	\$62,788.27						\$62,788.27
2038	\$62,788.27						\$62,788.27
Totals:	\$1,066,638.84	\$154,182.11	\$122,625.62	\$205,833.22	\$272,269.70	\$296,064.80	\$2,117,614.29

* Local Government allocation of LG Share (50%) of Washington State Base

Abatement Payments less estimated Government Fee Fund withholding.

** Worst case maximum payment scenario. WalMart payments may be completed in as few as 3 years.

OPIOIDS SETTLEMENT ESTIMATED TOTAL PAYMENTS BY YEAR
PUYALLUP, WASHINGTON

ESTIMATED ABATEMENT PAYMENTS FROM PIERCE COUNTY*

Payment Year	Distributor	WalMart**	Allergan	Teva	CVS	Walgreens	TOTAL
2022	\$61,611.83						\$61,611.83
2023	\$31,571.22	\$62,237.40	\$11,549.18	\$10,438.55	\$12,836.70	\$25,001.27	\$153,634.32
2024	\$39,515.85	\$23,518.73	\$11,549.18	\$10,438.55	\$10,234.07		\$95,256.38
2025	\$39,515.85	\$24,415.64	\$12,315.41	\$10,438.55	\$20,451.92	\$9,940.87	\$117,078.24
2026	\$39,515.85	\$896.90	\$13,587.28	\$10,438.55	\$20,451.92	\$9,940.87	\$94,831.37
2027	\$39,515.85	\$896.90	\$13,587.28	\$10,672.07	\$23,476.28	\$9,940.87	\$98,089.25
2028	\$52,495.43	\$896.90	\$13,587.28	\$12,280.65	\$24,061.09	\$9,940.87	\$113,262.22
2029	\$54,676.94		\$13,587.28	\$12,280.65	\$22,858.99	\$10,211.99	\$113,615.85
2030	\$54,676.94			\$12,280.65	\$21,656.89	\$17,718.12	\$106,332.60
2031	\$45,961.49			\$12,280.65	\$21,637.81	\$17,718.12	\$97,598.07
2032	\$45,961.49			\$12,280.65	\$21,637.81	\$17,718.12	\$97,598.07
2033	\$45,961.49			\$12,280.65		\$17,718.12	\$75,960.26
2034	\$45,961.49			\$12,280.65		\$17,718.12	\$75,960.26
2035	\$45,961.49			\$12,280.65		\$17,718.12	\$75,960.26
2036	\$45,961.49					\$35,436.23	\$81,397.72
2037	\$45,961.49						\$45,961.49
2038	\$45,961.49						\$45,961.49
Totals:	\$780,787.68	\$112,862.47	\$89,762.89	\$150,671.47	\$199,303.48	\$216,721.69	\$1,550,109.68

* Local Government allocation of LG Share (50%) of Washington State Base

Abatement Payments less estimated Government Fee Fund withholding.

** Worst case maximum payment scenario. WalMart payments may be completed in as few as 3 years.

OPIOIDS SETTLEMENT ESTIMATED TOTAL PAYMENTS BY YEAR
SUMNER, WASHINGTON

ESTIMATED ABATEMENT PAYMENTS FROM PIERCE COUNTY*

Payment Year	Distributor	WalMart**	Allergan	Teva	CVS	Walgreens	TOTAL
2022	\$17,353.21						\$17,353.21
2023	\$8,892.16	\$17,529.40	\$3,252.87	\$2,940.06	\$3,615.51	\$7,041.70	\$43,271.70
2024	\$11,129.79	\$6,624.14	\$3,252.87	\$2,940.06	\$2,882.47		\$26,829.33
2025	\$11,129.79	\$6,876.76	\$3,468.68	\$2,940.06	\$5,760.36	\$2,799.88	\$32,975.53
2026	\$11,129.79	\$252.62	\$3,826.91	\$2,940.06	\$5,760.36	\$2,799.88	\$26,709.62
2027	\$11,129.79	\$252.62	\$3,826.91	\$3,005.83	\$6,612.18	\$2,799.88	\$27,627.21
2028	\$14,785.54	\$252.62	\$3,826.91	\$3,458.89	\$6,776.90	\$2,799.88	\$31,900.74
2029	\$15,399.97		\$3,826.91	\$3,458.89	\$6,438.32	\$2,876.25	\$32,000.34
2030	\$15,399.97			\$3,458.89	\$6,099.75	\$4,990.38	\$29,948.99
2031	\$12,945.23			\$3,458.89	\$6,094.37	\$4,990.38	\$27,488.87
2032	\$12,945.23			\$3,458.89	\$6,094.37	\$4,990.38	\$27,488.87
2033	\$12,945.23			\$3,458.89		\$4,990.38	\$21,394.50
2034	\$12,945.23			\$3,458.89		\$4,990.38	\$21,394.50
2035	\$12,945.23			\$3,458.89		\$4,990.38	\$21,394.50
2036	\$12,945.23					\$9,980.75	\$22,925.98
2037	\$12,945.23						\$12,945.23
2038	\$12,945.23						\$12,945.23
Totals:	\$219,911.85	\$31,788.16	\$25,282.06	\$42,437.19	\$56,134.59	\$61,040.50	\$436,594.35

* Local Government allocation of LG Share (50%) of Washington State Base

Abatement Payments less estimated Government Fee Fund withholding.

** Worst case maximum payment scenario. WalMart payments may be completed in as few as 3 years.

OPIOIDS SETTLEMENT ESTIMATED TOTAL PAYMENTS BY YEAR
TACOMA, WASHINGTON

ESTIMATED ABATEMENT PAYMENTS FROM PIERCE COUNTY*

Payment Year	Distributor	WalMart**	Allergan	Teva	CVS	Walgreens	TOTAL
2022	\$525,749.36						\$525,749.36
2023	\$269,405.21	\$531,087.50	\$98,552.12	\$89,074.80	\$109,538.84	\$213,342.15	\$1,311,000.62
2024	\$337,198.78	\$200,691.33	\$98,552.12	\$89,074.80	\$87,329.91		\$812,846.94
2025	\$337,198.78	\$208,344.81	\$105,090.51	\$89,074.80	\$174,521.45	\$84,827.95	\$999,058.30
2026	\$337,198.78	\$7,653.48	\$115,943.66	\$89,074.80	\$174,521.45	\$84,827.95	\$809,220.12
2027	\$337,198.78	\$7,653.48	\$115,943.66	\$91,067.48	\$200,329.03	\$84,827.95	\$837,020.38
2028	\$447,956.81	\$7,653.48	\$115,943.66	\$104,793.88	\$205,319.36	\$84,827.95	\$966,495.14
2029	\$466,572.23		\$115,943.66	\$104,793.88	\$195,061.53	\$87,141.52	\$969,512.82
2030	\$466,572.23			\$104,793.88	\$184,803.70	\$151,193.17	\$907,362.98
2031	\$392,201.04			\$104,793.88	\$184,640.90	\$151,193.17	\$832,828.99
2032	\$392,201.04			\$104,793.88	\$184,640.90	\$151,193.17	\$832,828.99
2033	\$392,201.04			\$104,793.88		\$151,193.17	\$648,188.09
2034	\$392,201.04			\$104,793.88		\$151,193.17	\$648,188.09
2035	\$392,201.04			\$104,793.88		\$151,193.17	\$648,188.09
2036	\$392,201.04					\$302,386.34	\$694,587.38
2037	\$392,201.04						\$392,201.04
2038	\$392,201.04						\$392,201.04
Totals:	\$6,662,659.28	\$963,084.08	\$765,969.39	\$1,285,717.72	\$1,700,707.07	\$1,849,340.83	\$13,227,478.37

* Local Government allocation of LG Share (50%) of Washington State Base

Abatement Payments less estimated Government Fee Fund withholding.

** Worst case maximum payment scenario. WalMart payments may be completed in as few as 3 years.

OPIOIDS SETTLEMENT ESTIMATED TOTAL PAYMENTS BY YEAR

UNIVERSITY PLACE, WASHINGTON

ESTIMATED ABATEMENT PAYMENTS FROM PIERCE COUNTY*

Payment Year	Distributor	WalMart**	Allergan	Teva	CVS	Walgreens	TOTAL
2022	\$5,667.14						\$5,667.14
2023	\$2,903.97	\$5,724.68	\$1,062.31	\$960.15	\$1,180.74	\$2,299.65	\$14,131.50
2024	\$3,634.72	\$2,163.29	\$1,062.31	\$960.15	\$941.34		\$8,761.81
2025	\$3,634.72	\$2,245.78	\$1,132.79	\$960.15	\$1,881.20	\$914.38	\$10,769.02
2026	\$3,634.72	\$82.50	\$1,249.78	\$960.15	\$1,881.20	\$914.38	\$8,722.73
2027	\$3,634.72	\$82.50	\$1,249.78	\$981.63	\$2,159.38	\$914.38	\$9,022.39
2028	\$4,828.60	\$82.50	\$1,249.78	\$1,129.59	\$2,213.17	\$914.38	\$10,418.02
2029	\$5,029.26		\$1,249.78	\$1,129.59	\$2,102.60	\$939.31	\$10,450.54
2030	\$5,029.26			\$1,129.59	\$1,992.03	\$1,629.74	\$9,780.62
2031	\$4,227.60			\$1,129.59	\$1,990.28	\$1,629.74	\$8,977.21
2032	\$4,227.60			\$1,129.59	\$1,990.28	\$1,629.74	\$8,977.21
2033	\$4,227.60			\$1,129.59		\$1,629.74	\$6,986.93
2034	\$4,227.60			\$1,129.59		\$1,629.74	\$6,986.93
2035	\$4,227.60			\$1,129.59		\$1,629.74	\$6,986.93
2036	\$4,227.60					\$3,259.47	\$7,487.07
2037	\$4,227.60						\$4,227.60
2038	\$4,227.60						\$4,227.60
Totals:	\$71,817.91	\$10,381.25	\$8,256.53	\$13,858.95	\$18,332.22	\$19,934.39	\$142,581.25

* Local Government allocation of LG Share (50%) of Washington State Base

Abatement Payments less estimated Government Fee Fund withholding.

** Worst case maximum payment scenario. WalMart payments may be completed in as few as 3 years.

City of Bonney Lake, Washington
City Council Agenda Bill (AB)

Department/Staff Contact: ASD - HR / Brian Sandler	Meeting/Workshop Date: June 13, 2023	Agenda Bill Number: AB23-107
Agenda Item Type: Resolution	Ordinance/Resolution/Motion #: 3167	Sponsor:

Agenda Subject: Authorizing the Professional Services Agreement with Gallagher Benefit Services, Inc. to provide an engagement survey and consulting services.

Full Title/Motion: A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Authorizing The Mayor To Sign A Professional Services Agreement With Gallagher Group For Engagement Survey And Consulting Services.

Administrative Recommendation: Approve.

Background Summary: Employee engagement is critical for retaining and motivating our workforce, enhancing performance, and fostering a positive work culture. Conducting a well-designed employee engagement survey can provide leadership with an identification of strengths and opportunities for improvement with our employee relations, understand the drivers and barriers of engagement and prioritize the actions and initiatives that can boost engagement and retention. Contracting with an organization such as Gallagher can ensure we are asking the right questions to understand our unique employees' needs while keeping employees' answers confidential, ensuring staff feel like they can be honest with their workplace perspectives. Confidentiality is paramount in any engagement survey; it is especially important for this initial survey as this will be the first one that the city will conduct. Gallagher will not only evaluate employee engagement, but also evaluate employees' workplace experiences including their attitude about Bonney Lake as a place to work and other issues that might affect their willingness to stay. In addition, they utilize benchmarks, comparing Bonney Lake to other public entities. Gallagher will design a customized survey based on Bonney Lake's unique issues and distribute the survey. Gallagher will provide consulting services throughout the process including highlighting key findings. After the survey is complete, they will work with leadership on taking appropriate action bases on the survey results. In addition, The Gallagher Engagement team is lead by David Rowlee, PHD, who has 23 years experience working with workforce surveys. Gallagher utilizes a survey monitoring platform that also includes an action planning platform.

Attachments: The City of Bonney Lake_Engagement Survey Proposal by Gallagher May 22, 2023.

BUDGET INFORMATION

Budget Amount	Current Balance	Required Expenditure	Budget Balance	Fund Source
\$12,663		\$12,663		☒ General ☐ Utilities ☐ Other

Budget Explanation: From ending fund balance as it was not budgeted.

COMMITTEE, BOARD & COMMISSION REVIEW

Council Committee Review:	Approvals:	Yes	No
Date:	Chair/Councilmember	☐	☐
	Councilmember	☐	☐
	Councilmember	☐	☐
Forward to:	Consent Agenda:	☒ Yes	☐ No
Commission/Board Review:			
Hearing Examiner Review:			

COUNCIL ACTION

Workshop Date(s):	Public Hearing Date(s):
Meeting Date(s): 6/13/2023	Tabled to Date:

APPROVALS

Director: Chuck McEwen	Mayor: Michael McCullough	Date Reviewed by City Attorney: (if applicable)
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RESOLUTION NO. 3167

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, PIERCE COUNTY, WASHINGTON, AUTHORIZING THE MAYOR TO SIGN A PROFESSIONAL SERVICES AGREEMENT WITH GALLAGHER GROUP FOR ENGAGEMENT SURVEY AND CONSULTING SERVICES.

WHEREAS, hiring and maintaining an engaged workforce fosters a culture that encourages staff to deliver on the City’s mission effectively and efficiently, specifically the section that reads, “promotes a safe, attractive and healthful living environment for residents’ various physical, educational, economic, and social activities while maintaining an adequate tax base to provide a high level of accountable, accessible, and efficient local government services.”

WHEREAS, one component of a successful succession plan is retaining and developing current talent and employee engagement is critical towards employee retention.

WHEREAS, an engagement survey provides feedback on the organization’s culture, identify strengths and opportunities and prioritizes actions to increase engagement and the city has previously not conducted an engagement survey.

WHEREAS, contracting out to an external survey firm for an engagement survey provides the professional qualities such as a scientific methodology, analytics, benchmarking, predictive metrics, and action planning to improve employee engagement while maintaining a confidential, secure way to allow for staff to provide voice about their experiences, providing more candid and honest opinions.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Bonney Lake, Washington does hereby authorize the Mayor to sign a Professional Services Agreement with Gallagher Consulting for Engagement Survey and Consulting Services.

PASSED by the City Council this 13th day of June 2023.

Michael McCullough, Mayor

AUTHENTICATED:

Sadie A. Schaneman, CMC, City Clerk

The City of Bonney Lake (WA)

Proposal to Provide Engagement Survey and Consulting Services

May 23, 2023



Insurance | Risk Management | Consulting



David D. Rowlee, PhD
Managing Director and Practice Leader
Gallagher Engagement Surveys
a division of Gallagher Benefit Services, Inc.
David_Rowlee@ajg.com



Gallagher

Insurance | Risk Management | Consulting

After reviewing our proposal in its entirety, we hope you will agree that **the following are the most notable qualities and capabilities that make Gallagher strikingly different from other survey firms:**

- 1 **Our Structure** – we are comprised of many global practices that collaborate to provide client solutions...regardless of what the survey illuminates, we have the expertise to guide you to success
- 2 **Our Methodology** – we are more scientifically rigorous...our items are more powerfully built and sustain engagement; our engagement metric is 2x more predictive than other engagement indexes
- 3 **Our Analytics** – we use an unrivaled suite of advanced analytics (i.e. multiple regression modeling, clustering, linkage analysis, etc.) that coalesce to eclipse the rudimentary insights offered by many competitors
- 4 **Our Benchmarks** – we manage a robust benchmarking database – re-crafted annually to offer the most current comparison to other public entities
- 5 **Our Predictive Metrics** – we work to understand your challenges and craft survey content to predict how you can best experience success...our approach offers the unique ability to proactively address challenges before they negatively impact your business
- 6 **Our Technology** – our KnowledgeNow³ survey platform is simply the finest data mining and reporting system you'll find...allowing you to mine data, create sub-groupings and drill into results...the power it provides users combined with its uncanny intuitiveness is staggering
- 7 **Our Action Planning** – our simple, yet effective 4-step action planning method allows organizations the ability to communicate, develop, implement, and measure action plans that positively impact employee engagement
- 8 **Our Consulting Services** – post-survey action planning sometimes requires additional help and consultation to determine next steps and make an impact whether it is designing a leadership training program or 1-1 executive coaching or compensation analysis

General Information About Gallagher

General Overview | Gallagher was founded in 1927. The corporation, established in Delaware and headquartered in Rolling Meadows, Illinois, is a publically traded company (NYSE: AJG).

Our first employee survey was conducted in 1974. With nearly five decades of survey design and research experience, Gallagher is one of the most experienced firms in the areas of attitudinal measurement and human capital strategies.

550+	41,000	422	96	49
Offices Worldwide	Employees Worldwide	Fortune 500 Rank	Years in Business	Years of Employee Survey Experience

Today, Gallagher has over 40,000 employees working in 33 countries. Currently, Gallagher is the third largest brokerage and risk management firm in the world with revenue exceeding \$7 billion. Our Engagement Survey practice resides under the Gallagher Benefits Services Division (GBS) and is staffed by 96 team members—primarily comprised of advanced degree industrial/organizational psychologists, sociologists, social psychologists, organizational development experts and statisticians. The majority of the engagement survey team staff is located in Kansas City (MO), Los Angeles, Austin, and New York City, however we do have many team members working through Gallagher offices across the United States, Canada, Australia and the United Kingdom.

During the past 49 years, our firm has administered millions of workforce surveys to thousands of organizations spanning all industries and geographies. These surveys can be described as comprehensive workforce attitudinal surveys that quantify and monitor a vast array of workforce experiences—particularly engagement and the workplace factors that drive and shape it. Many of our clients include public entity settings where we provide scientifically rigorous survey measurement, robust interactive survey reporting, advanced research and data modeling to isolate powerful drivers of the work experience as well as key operational and performance outcomes, predictive metrics to proactively identify challenges in the workplace, and manager/leader training and action planning support to ensure the success of our clients.



Insurance | Risk Management | Consulting

A Deep Commitment to Ethics and Belonging | Gallagher's interactions with you will be straightforward and candid. By earning the trust of our clients, we've sustained a reputation for ethics and a commitment to transparency that continue to contribute to our growth. In fact, Gallagher was first named to the *Ethisphere® Institute's annual list of the World's Most Ethical Companies* in 2012 and has earned this recognition for eleven consecutive years, through 2023.

Gallagher is proud to announce a new *partnership with the National Center for Civil and Human Rights (NCCHR)*. The NCCHR is an engaging cultural attraction and human rights institution that connects the historic U.S. Civil Rights movement to the global human rights movements of today. As a part of the partnership, Gallagher will sponsor several outreach programs.

Along with our *100% Human Rights Campaign's Corporate Equality Index* and our *Best Employers for Women* honor, Gallagher was also recently voted as one of the *Best Places to Work for LGBTQ Equality* by the Human Rights Campaign Corporate Equality Index.

Our most recent awards were granted by Forbes who has named Gallagher as one of *America's Best Employers for Diversity* and Fortune who ranks Gallagher as one of the nation's *Best Places to Work*.

General Information about Gallagher's Engagement Survey Team that will be assigned to serve The City of Bonney Lake

Your Proposed Team in Brief | Gallagher's Engagement Survey team has numerous staff members who contribute in a variety of ways to different projects. To streamline the experience for our clients, we typically have two individuals serving as key contacts from the Gallagher team and a third key individual who may occasionally join meetings in a support role. For your project, the most likely contributors will be:

Name	Role	Years of Experience:		Location
		w/Gallagher	w/ Workforce Surveys	
David Rowlee, PhD	Managing Director & Practice Leader; Senior Consultant	11 yrs.	23 yrs.	Kansas City
Coleman Francis	Senior Research Consultant	5 yrs.	5 yrs.	Los Angeles
Courtnie Lutz	Research Consultant	2 yrs.	2 yrs.	Kansas City

Additional biographical information about your proposed team is listed on the next page.



Insurance | Risk Management | Consulting

DAVID ROWLEE, PhD

Specializations: Survey Research Methodology, Social Psychology, Industrial/Organizational Psychology, Demography, Leadership and Manager Feedback/Training, Action Planning Strategy

Number of Survey Projects Led: Over 700 individual survey projects

Example Public Entity Clients: California Department of Education, City of Billings (MT), City of Milwaukee, City of Seaside (CA), Colorado Springs Utilities, Community Health Alliance of Pasadena (CA), Fairfax County Department of Public Safety Communications (VA), Fairfax County Fire & Rescue (VA), Grays Harbor Public Health District No. 1 (WA), Lee Health (FL), Orange County (NC), Pennsylvania System of Higher Education, Sherburne County (MN), Public Hospital District No. 1 of Mason County (WA), Town of Chincoteague (VA), Town of Mount Pleasant (SC), United States Department of Energy, United States Navy, United States Nuclear Regulatory Commission; University Health (MO), University of Colorado, University of Virginia, Virginia Department of Health, Virginia Department of Emergency Management, Washington County Public Schools (MD)

COLEMAN FRANCIS

Specializations: Data Science/People Analytics; Behavioral Modeling; Survey Research Methodology

Number of Survey Projects Supported: Over 100 individual engagement survey projects

Service Role: Survey Programming, Processing and Analyses, Reporting Training

COURTNIE LUTZ

Specializations: Data Science/People Analytics; Behavioral Modeling; Survey Research Methodology

Number of Survey Projects Supported: Approximately 40 individual engagement survey projects

Service Role: Assist with Survey Programming, and Processing and Analyses

General Information about the services Gallagher will provide to The City of Bonney Lake as part of this project

Pre-Survey

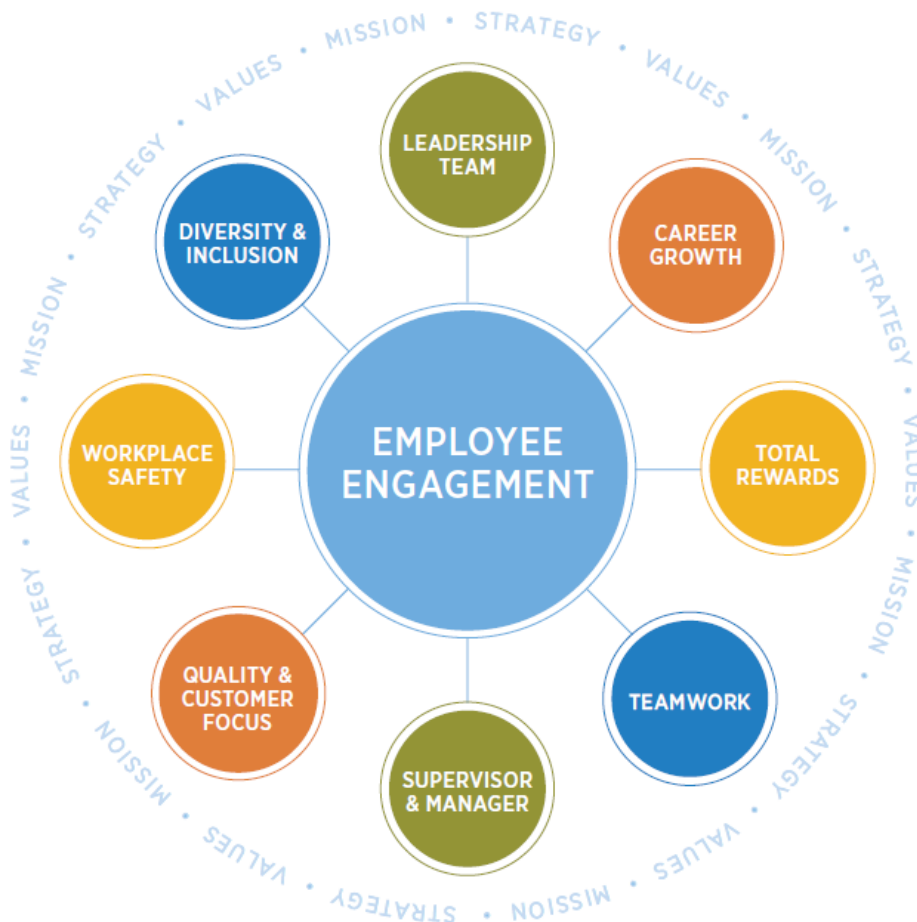
A Deeper Look at Our Survey Capabilities | Gallagher's extensive experience conducting workplace surveys has allowed us to continually evolve and refine our approach in a way that optimizes the measurement precision and optimize the insights we share with clients. We would like to take this opportunity to describe the steps we pursue to ensure our clients receive the best services possible.

Employee engagement is only one factor evaluated in a well-crafted survey. The balance of survey content (beyond "engagement") gathers input from employees on a host of workplace experiences. While these workplace experiences will be quantified to understand what issues employees view favorably or unfavorably, Gallagher uses these data points in many other ways to deliver powerful insights. For example, these workplace issues will be explored using advanced analyses to illuminate which workplace issues exert the greatest impact on the level of engagement employees feel, as well as factors that directly impact their intent to stay (retention). Similarly, we can statistically explore the relationships between these workplace issues and other outcomes such as the propensity for employees to recommend the City as a great place to work.

It is important to note that many of the items Gallagher recommends are tested annually to ensure that our survey content remains highly relevant, current, and strongly predictive of engagement, as well as key business efficiencies and operational outcomes you may be striving to achieve. Our ongoing survey research has led to an empirical framework which is used to begin survey design for employee surveys. A graphical depiction of this model is shown below:



Gallagher's Engagement Survey Model (US-2023)



One major factor in customizing your survey may be the consideration of specific challenges or initiatives that are confronting your organization—including both near and long-term issues. As a powerful way to help understand how you can be more successful at managing current or

upcoming issues we generally recommend that predictive metrics be built based on the survey content (see below):

Predictive & Forecasting Metrics



As we learn about the City of Bonney Lake during the survey design process, we may recommend combinations of items to create predictive metrics capable of forecasting your success on various issues and identifying challenges that must be overcome for success. Our forecasting metrics allow you to take a proactive position to remedy critical issues before they negatively impact employees. Some commonly measured metrics include:

- Diversity/Equity/Inclusion/Belonging Indexes
- Employee Civility Index
- Employee Retention Index
- Employee Burnout Index
- Employee Resiliency Index
- Innovation Index
- Awards Journey Index
- Safety Index
- Change Readiness Index
- Mission/Vision/Values Index

Creating a Smart Survey | Our online survey process also accommodates the need for different employee groups across the City to add customized items which only those sub-groups would see and respond to. This enhances the respondent experience by “personalizing” the survey, thereby reducing respondent fatigue.

Note: our online surveys recognize “device type” and configure appropriately to optimize the respondent experience whether they complete the survey via smartphone, tablet or computer.

Open-ended Comment Questions | Open-ended comments greatly enrich the depth of information that can be captured during a survey. Comment questions are important because they offer an opportunity for faculty and staff to freely describe and further elaborate their views of the university. Although often overlooked as a meaningful data source, it is remarkable how much useful information can be extracted from open-ended comments. Gallagher maximizes the benefits of open-ended comments by using powerful text analytics that thematically sort comments based on topic, render “word cloud” graphics to highlight key words respondents tend to use in describing certain issues and also gauge the sentiment of the comments (proportion positive vs. neutral vs. negative).

Pre-survey Communications | Gallagher’s survey team will work closely with the City to draft pre-survey communications which can be sent at two points in time prior to survey deployment. These two different pre-survey communication events are designed to introduce the importance

of the survey process while building awareness of the survey timeframe—with special emphasis on the start date of the survey.

During the Survey:

Survey Distribution | Gallagher prefers that clients share an HRIS data extraction which provides demographic information (email address, work team, role/position, hire date, age, race, gender/sex, etc.) about employees who will be invited to participate in the survey. Gallagher's team will then distribute electronic survey links directly to the City's employees or work closely with your team so you may guide your own internal distribution effort. It is strongly recommended that Gallagher handle the survey distribution process.

Survey Completion Rates Monitoring | During the survey, the City will be given access to an online, real-time survey monitoring platform embedded within our survey reporting and action planning platform (KnowledgeNow³) so that response rates can be continually monitored. Each level of the City, including division, work unit as well as demographic characteristics (all that have been included in the survey such as position, age, tenure, gender, etc.) will be tracked and continuously updated. Horizontal bars show the group's response rate and are color coded to pull the viewer's eye to groups that have achieved a 75 percent mark shown in green, those between 50 and 74 percent (yellow) and those groups falling below the 50 percent response rate (red). This allows targeted email reminders to be deployed to groups in need of participation. Gallagher manages the reminder campaigning throughout the survey process.

Survey Reminder Campaigning | As noted above, Gallagher's team will closely monitor response patterns and deploy reminders to City employees who have not yet responded.

Post-Survey:

Advanced Analytics and Benchmarking | Gallagher offers an impressive suite of cutting edge, deeply informative analyses that will position the City for success. Our survey research team is expert in using a wide array of advanced multivariate statistical modeling techniques to determine the best strategies for improvement. A partial list of our most popular advanced analyses includes:

Cluster Analysis

Based on cluster modeling, this analysis is used to classify respondents into groups or “clusters” based on the way they respond to certain survey items. For example, this approach is used to identify different profiles (or clusters) of respondents based on their sense or perceptions of “engagement” or some other outcome of importance. The analysis distributes respondents into mutually exclusive groupings such as “highly engaged,” “moderately engaged,” “disengaged,” etc., and reveals what proportion these types represent by demographic categories (i.e., position/role, tenure, etc.).

Key Driver Analyses

Based on regression modeling, these analyses are used to identify and prioritize **key drivers of** outcomes of interest such as “**engagement**” and “**retention**” as well as other outcome of interest—it identifies a narrow set of survey items that most powerfully promote and enhance these outcomes. Because our process is based on regression modeling (unlike many other survey firms), our key driver analyses not only confirm that certain items are correlated to outcomes like engagement or retention, but go further to compute the amount of improvement that can be expected in these outcomes if the scores of the key drivers improve.

Benchmarking Against Public Entities | Millions of respondents have completed Gallagher’s engagement surveys. Since 1974, we have meticulously monitored the opinions, attitudes and behaviors of the labor force. As a result, we have the distinct honor of managing one of the longest-standing benchmarking programs within the human capital consulting industry. Our benchmarks are updated annually to render the most timely and accurate normative information available. Because of our significant work with public entities, Gallagher will benchmark the City’s responses against other public entity workforces throughout the United States. This comparison will greatly enrich the interpretation and proper contextualization of your results.

Online Reporting and Action Planning | Following the survey, your response data will be accessed using our interactive, secure, password-protected online reporting platform, KnowledgeNow³. This web-based reporting interface has been designed with the input of our higher educational clients. It offers highly intuitive, simple navigation to reduce burden on users. KnowledgeNow³ provides permission-based results access so that a leader may only review survey data from his or her team, as well as the teams of others they manage/lead. The permissions are set up in a way to ensure leaders cannot view the reports of work groups with which they have no affiliation. Reporting permissions will be based on specifications furnished by the City, and can be quickly and easily modified in the event that leaders are reassigned to different positions or exit the City's workforce.

Various depths of reporting are made available through our interactive reporting system....

Summary Reporting | As users review and explore their survey results through a summary dashboard and can also extract a *Summary Report* which offers an immediate, straightforward view of how employees have responded to thematic categories (groups of items) and other metrics measured in the survey. This report summarizes, for their unit/team, the overall performance of attitude areas, identifies the best and poorest performing survey items, and compares the unit's performance to the City's average and national benchmarks. The Summary Report conveys important quantitative information through a mixture of numerical values and graphical depictions making it user-friendly to a broad range of users.

Detail Reporting | Users will also have the ability to deeply explore their survey results through an online dashboard and extract a *Detail Report* which offers in-depth information for each individual survey item. For each survey item, leaders will be able to see the full response distribution—the proportion of responses by scale point. This is particularly important in clearly understanding how the score of an item came to be, and it also allows leaders to view the proportion of “top box” scores per item—the proportion of employees selecting the most favorable response. The Detail Reporting also shows the national percentile rank for each item's score and also how the score of each item compares to the City's overall score and national benchmarks. Finally, our Detail Reporting includes icons appended to each item which denote the item as a designated “strength” or “concern” and whether or not the item is a “key driver” of important outcomes (see key driver analysis description above).

Selected Screen Shots of Reporting in KnowledgeNow³



Open-ended Comments Reporting and Text Analytics | In addition to the empirical reports articulated above, we provide a wide array of online comments reporting. This area of KnowledgeNow³ offers verbatim open-ended comments written by employees.

Similar to our empirical report suite, it may be segmented by various levels—however, to protect confidentiality, we generally recommend that Feedback Reports are used only by higher level leadership to gain context around various workplace issues.

The open-ended comments reporting also produces word clouds which quickly reveal the key words being used by respondents as they answer open-ended items. Some key advantages of our text analytics reporting is that the tools sort categories into thematic groupings so it is easy to understand what general topics respondents are writing about when answering questions. However, it goes even further to grade the comments by sentiment so the user can quickly see the proportion of negative, neutral and positive sentiment used by respondents.

Selected Screen Shots of Comments/Text Analytics Reporting in KnowledgeNow³



Self Service Reporting and Analysis Tool | KnowledgeNow³ has been developed to empower users to filter their data based on the groups they manage/lead and the demographic coding included in the survey (such as tenure, race, gender, age, etc.). Users simply click on the subgroups, in any combination, they wish to review—**our system prevents users from viewing response data for groups comprised of fewer than five respondents to preserve respondent anonymity**. Once a user has filtered on the subgroups they wish to see, they can refresh the page to view the new scores and deeply explore the survey response data of the group they have specified.

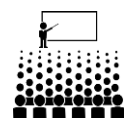
Best Practices Action Planning System | Not only does KnowledgeNow³ allow your leaders to review their survey data and understand what items to prioritize, it also hosts action planning activities. After referencing the easy-to-read reports that pre-derive and clearly display the key survey items for focus, users can select the items to work on in the Action Planning tab of KnowledgeNow. This interface allows users to set goals and targeted dates for achieving these

goals, draft, refine and finalize detailed action plans, and denote who is accountable for specific action planning activities outlined within the plan. To help your leaders succeed, our system offers a built-in library of suggested action planning ideas for the issues that leaders choose to work on. The action planning ideas offered within our system are proven solutions being used by successful leaders throughout organizations nationwide.

Post-survey Consulting for Sustained Improvement | Survey data and reports are important, but without proper interpretation, the results are meaningless and action planning is ineffective. Gallagher offers a range of post-survey services led by our senior consultants. Our proven methods help our clients achieve remarkable success and sustained improvement. The mix of services you may need depend on your survey results. Our most common post-survey consulting services consist of the following:



The City of Bonney Lake Executive Feedback Session | This session offers a high-level customized summary overview designed especially for top leaders of the City. Typically presented using PowerPoint, this presentation highlights key results including the state of employee engagement, performance differences among items and employee sub-groups, and key drivers of specific outcomes (i.e., engagement and retention). The session culminates with a succinct, prioritized list of scientifically-derived actionable items and recommended next-steps that will enable the City to enhance and sustain a highly engaged workforce while optimizing operational efficiencies.



The City of Bonney Lake Manager Feedback and Training Session | This session present information outlined in the executive feedback session, but are also designed for groups such as supervisors, managers and other local leaders to train them on best-practices for successfully conducting action planning with their employees. This presentation also highlights expectations and timelines for sharing results and completing action plans as agreed upon by the City. A major focus of the session includes teaching leaders how to read their reports with an emphasis on identifying concerns, discussing results with their teams/units, preparing a successful action plan, and tracking and monitoring action planning progress. *Session time is usually 75 minutes and may also be recorded for ongoing use.*

General information about Gallagher's fees and invoicing options

The following fee structure **assumes that a total of 150 employees will be invited to participate** in an online English-language employee engagement survey.

Consulting Services: design the survey, review survey results, construct a comprehensive overview illuminating key findings (differences from benchmarks, key drivers, priority items), host one 90 minute discussion of the survey results with the City's leadership team; construct a streamlined manager/supervisor feedback and action planning training presentation and deliver up to three of these sessions.

Survey Services: program/test the online survey, build survey reporting structure, electronically deploy the survey, monitor response, launch survey reminders as needed, collect and process incoming survey data, perform advanced analyses (key drivers of engagement, key drivers of retention, cluster analysis, assign national public entity normative data, assign reporting permissions and access for users, upload results to KnowledgeNow³.

TOTAL PROJECT FEES *includes all survey services and consulting services outlined above*

\$12,663.⁰⁰

Any travel-related expenses (airfare, rental car, meals, hotel, personal vehicle mileage, tolls, parking, etc.) will be billed in addition to the total project fee shown above. **The above professional fees will remain in effect for a period of 90 days following the submission of this proposal.**

Invoicing | Gallagher generally prefers to collect one-half of the total project fees upon completion of the initial survey planning meeting and the remaining half of the fees following the delivery of the survey results. However, we can be flexible in our invoicing approach to best meet your needs.

Additional Considerations Regarding Insurance | Gallagher is pleased to file a certificate of insurance, demonstrating compliance with the City's insurance requirements prior to the execution of the contract agreement. In the meantime, if needed, we can submit a current "Memorandum of Insurance" as immediate evidence of our compliance/coverage.



Insurance | Risk Management | Consulting

We would like to express our sincere thanks for the opportunity to share our engagement survey approach with the City of Bonney Lake.

*For additional information regarding Gallagher
or this proposal please contact:*

David D. Rowlee, PhD
Managing Director and Practice Leader
Gallagher Engagement Surveys

Phone: 816-795-1947

Email: David_Rowlee@AJG.com

* * * * *

Consulting and insurance brokerage services to be provided by Gallagher Benefit Services, Inc. and/or its affiliate Gallagher Benefit Services (Canada) Group Inc. Gallagher Benefit Services, Inc. is a licensed insurance agency that does business in California as “Gallagher Benefit Services of California Insurance Services” and in Massachusetts as “Gallagher Benefit Insurance Services.” Neither Arthur J. Gallagher & Co., nor its affiliates provide accounting, legal or tax advice.



Gallagher

Insurance | Risk Management | Consulting

City of Bonney Lake, Washington
City Council Agenda Bill (AB)

Department/Staff Contact: Public Services / Ryan Johnstone	Meeting/Workshop Date: June 13, 2023	Agenda Bill Number: AB23-84
Agenda Item Type: Motion	Ordinance/Resolution Number: M23-84	Sponsor:

Agenda Subject: Authorization for Use of ARPA funds to hire two temporary fulltime employees for the Parks Division of Public Services for one year.

Full Title/Motion: A Motion Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Authorizing The Use Of American Rescue Plan Act (ARPA) Funds To Hire Two Temporary Full Time Employees For The Parks Division Of Public Services For One Year.

Administrative Recommendation: Approve.

Background Summary: The Parks Division currently employs two staff for maintenance of all city parks, trails, and sports fields. This is not an adequate number of staff for the work requiring completion. At the March 21, 2023 Community Development Committee meeting, it was suggested that additional staff could potentially be hired using ARPA funds. In response to that, this Motion is being proposed. Salary costs were estimated and are included on the attached spreadsheet. Salary estimates for a Maintenance Worker 1 and Maintenance Worker 2 were put together using the top end of the 2023 pay scale as this was considered the most conservative approach. It is likely that any candidate hired will start at the mid range of the position meaning that actual starting salary will be lower than what is shown on the attached estimate.

Attachments: Salary Estimate Worksheet.

BUDGET INFORMATION

Budget Amount	Current Balance	Required Expenditure	Budget Balance	Fund Source
				☐ General
				☐ Utilities
				☐ Other

Budget Explanation:

COMMITTEE, BOARD & COMMISSION REVIEW

Council Committee Review:	Finance Committee	Approvals:	Yes	No
	Date: 23 May 2023	Chair/Councilmember	Terry Carter	☒ ☐
		Councilmember	Justin Evans	☒ ☐
		Councilmember	Tom Watson	☒ ☐
	Forward to:	Consent Agenda:	☒ Yes	☐ No

Commission/Board Review:

Hearing Examiner Review:

COUNCIL ACTION

Workshop Date(s):	Public Hearing Date(s):
Meeting Date(s): 6/13/2023	Tabled to Date:

APPROVALS

Director: Ryan Johnstone	Mayor: Michael McCullough	Date Reviewed by City Attorney: N/A (if applicable)
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City of Bonney Lake, Washington
City Council Agenda Bill (AB)

Department/Staff Contact: Public Works / Triss Weber	Meeting/Workshop Date: June 13, 2023	Agenda Bill Number: AB23-92
Agenda Item Type: Motion	Ordinance/Resolution/Motion Number: M23-92	Sponsor:

Agenda Subject: Motion to Accept as Complete the 2023 Leak Detection Survey with Hydrevo LLC.

Full Title/Motion: A Motion Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, To Accept As Complete The 2023 Leak Detection Survey With Hydrevo LLC.

Administrative Recommendation: Approve.

Background Summary: Resolution 3134 was approved by Council on March 28, 2023 for the 2023 Leak Detection Surveying with Hydrevo, LLC. This project was consisted of surveying of section 4, encompassing lines in the Sky Island area, Angeline Rd area-south to Rhodes Lake Rd and North to Veterans Memorial Dr E. The surveying covered 50% of the entire system. Surveying found @14 leaks.

As a matter of housekeeping, this project has been reconciled, accepted by the Superintendent and the project closeout documents are complete.

Attachments: Project Completion Report.

BUDGET INFORMATION

Budget Amount	Current Balance	Required Expenditure	Budget Balance	Fund Source
				☐ General
				☐ Utilities
				☐ Other

Budget Explanation:

COMMITTEE, BOARD & COMMISSION REVIEW

Council Committee Review:	<i>Approvals:</i>	Yes	No
Date:	Chair/Councilmember	☐	☐
	Councilmember	☐	☐
	Councilmember	☐	☐
Forward to:	Consent Agenda:	☒ Yes	☐ No

Commission/Board Review:

Hearing Examiner Review:

COUNCIL ACTION

Workshop Date(s):	Public Hearing Date(s):
Meeting Date(s): 6/13/2023	Tabled to Date:

APPROVALS

Director:
Ryan Johnstone

Mayor:
Michael McCullough

**Date Reviewed
by City Attorney:**
(if applicable)

PUBLIC WORKS - PROJECT COMPLETION REPORT

Project Title: 2023 Leak Detection

Project Financing Summary:

Project Revenue Sources:

Budget Authorized by City Council: \$22,680
\$0

City Fund Source(s):	Rates	Leak Detection
	\$	30,000
	\$	-
	\$	-
	\$	30,000

Total Project Budget Utilized= \$22,154

Project Expenditures:

Study = \$0

Design = \$0

Total Construction \$0

Engineer's Estimate =

	<u>Contract Award Amount</u>	<u>Actual</u>
Low Bid/Contract=	\$22,680	\$22,154
Contingency- 15%=		
Field Engineering Services- 5% =		
	\$22,680	\$ 22,154

Total Project Cost = \$22,154

Total Budget for construction=

\$30,000

Actual

\$22,154

\$7,847

Actual Revenue Sources utilized for project:

Budget Authorized by City Council: \$22,680

Actual City Funds utilized: \$ 22,154

Total Actual for complete project=

\$ 22,154

Planning**Actual Costs**

Comprehensive Facilities Plan Approved by City Council:

Study Required: N/A

FY Funding in Budget: N/A

Study Contract NTP Date: N/A

Study Contract Completion Date: N/A

Planning Actual
Total =

\$0

Design

Date RFP Issued

Design Contract Award Date:

Design Contract Completion Date:

Design Consultant(s):

Scope of Work Changes:

1 None

Change Order Summary:

1 None

Other Design

DateDesign Actual
Total =

\$0

Construction

Date of Advertisement:

2/2/2023

Bid Opening Date:

2/23/2023

Engineer's Estimate:

Low Responsive/Responsible Bid:

\$22,680

\$22,154

General Contractor

Hydrevo LLC

Contract Award Date:

3/28/2023

Contract Completion Date:

5/20/2023

Closeout Date:

6/13/2023

Date

Scope of Work Changes:

1 None

Change Order Summary:

1

Other Construction

Construction
Actual Total =

\$22,154

Total Project
Cost=

\$22,154

City of Bonney Lake, Washington
City Council Agenda Bill (AB)

Department/Staff Contact: Public Works / Triss Weber	Meeting/Workshop Date: June 13, 2023	Agenda Bill Number: AB23-93
Agenda Item Type: Motion	Ordinance/Resolution/Motion Number: M23-93	Sponsor:

Agenda Subject: Motion to Accept as Complete the 2023 Cla-Valve Rebuilds with Cimco-GC Systems.

Full Title/Motion: A Motion Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, To Accept As Complete The 2023 CLA-Valve Rebuilds With Cimco-GC Systems.

Administrative Recommendation: Approve.

Background Summary: Resolution 3123 dated February 14, 2023 awarded the 2023 Cla-Valve Rebuilds with Cimco-GC Systems, Inc. for the annual preventative maintenance and repair work on water well sites, PRV vaults and level controls.

See attached Project Completion Report for detailed information on this project. As a matter of housekeeping, this project has been reconciled, accepted by the Superintendent and the project closeout documents are complete.

Attachments: Project Completion Report.

BUDGET INFORMATION

Budget Amount

Current Balance

Required Expenditure

Budget Balance

Fund Source

- ☐ General
☐ Utilities
☐ Other

Budget Explanation:

COMMITTEE, BOARD & COMMISSION REVIEW

Council Committee Review:

Date:

Approvals:

Chair/Councilmember

Councilmember

Councilmember

Yes No

☐ ☐

☐ ☐

☐ ☐

Forward to:

Consent Agenda: ☒ Yes ☐ No

Commission/Board Review:

Hearing Examiner Review:

COUNCIL ACTION

Workshop Date(s):

Public Hearing Date(s):

Meeting Date(s): 6/13/2023

Tabled to Date:

APPROVALS

Director:

Ryan Johnstone

Mayor:

Michael McCullough

Date Reviewed

by City Attorney:
(if applicable)

PUBLIC WORKS - PROJECT COMPLETION REPORT

Project Title: 2023 Cla-Valve Rebuilds

Project Financing Summary:

Project Revenue Sources:

Budget Authorized by City Council:	Cla - Valve Rebuild		\$30,000
	Infrastructure Renewal		\$5,999
City Fund Source(s):	Rates	\$ 30,000	
		\$ 5,999	
		\$ -	
		\$ 35,999	
Total Project Budget Utilized=			\$35,999

Project Expenditures:

Study =			\$0
Design =			\$0
<u>Total Construction</u>			\$47,074
Engineer's Estimate =			
	<u>Contract Award Amount</u>	<u>Actual</u>	
Low Bid/Contract=	\$35,999	\$ 49,303	
Contingency- 15%=			
Field Engineering Services- 5% =			
	\$35,999	\$ 49,303	
Total Project Cost =			\$49,303

Total Budget for construction=

Actual

\$35,999
\$49,303
-\$13,304

Actual Revenue Sources utilized for project:

Budget Authorized by City Council:		\$35,999
Actual City Funds utilized:	\$ 49,303	
Total Actual for complete project=	\$ 49,303	

Planning**Actual Costs**

Comprehensive Facilities Plan Approved by City Council:

Study Required: N/A

FY Funding in Budget: N/A

Study Contract NTP Date: N/A

Study Contract Completion Date: N/A

Planning Actual
Total =

\$0

Design

Date RFP Issued

Design Contract Award Date:

Design Contract Completion Date:

Design Consultant(s):

Scope of Work Changes:

1 None

Change Order Summary:

1 None

Other Design

DateDesign Actual
Total =

\$0

Construction

Date of Advertisement:

1/11/2023

Bid Opening Date:

1/11/2023

Engineer's Estimate:

Low Responsive/Responsible Bid:

\$35,999

\$49,303

General Contractor

Cimco-GC Systems, Inc.

Contract Award Date:

2/14/2023

Contract Completion Date:

4/13/2023

Closeout Date:

6/13/2023

Date

Scope of Work Changes:

1 None

Change Order Summary:

1 Required contract amount did not include replacement parts that were needed when doing rebuilds.

4/13/2023

\$13,304

Other Construction

Construction
Actual Total =

\$49,303

Total Project
Cost=

\$49,303

City of Bonney Lake, Washington
City Council Agenda Bill (AB)

Department/Staff Contact: Public Works / Triss Weber	Meeting/Workshop Date: June 13, 2023	Agenda Bill Number: AB23-94
Agenda Item Type: Motion	Ordinance/Resolution/Motion Number: M23-94	Sponsor:

Agenda Subject: Motion to Accept as Complete the Justice and Municipal Center Elevator Door Upgrade with TK Elevator.

Full Title/Motion: A Motion Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, To Accept As Complete The Justice And Municipal Center Elevator Door Upgrade With TK Elevator.

Administrative Recommendation: Approve.

Background Summary: Resolution 3125 dated February 14, 2023 awarded the JMC Elevator Door Upgrade with TK Elevator to update the obsolete door operator components and reinspect for approval by Dept of L&I.

See Attached Project Completion Report for detailed information on this project. As a matter of house keeping, this project has been reconciled, accepted by the Superintendent and the Project Close Out documents are complete.

Attachments: Project Completion Report.

BUDGET INFORMATION

Budget Amount

Current Balance

Required Expenditure

Budget Balance

Fund Source

- ☐ General
☐ Utilities
☐ Other

Budget Explanation:

COMMITTEE, BOARD & COMMISSION REVIEW

Council Committee Review:

Date:

Approvals:

Chair/Councilmember

Councilmember

Councilmember

Yes No

☐ ☐

☐ ☐

☐ ☐

Forward to:

Consent Agenda: ☒ Yes ☐ No

Commission/Board Review:

Hearing Examiner Review:

COUNCIL ACTION

Workshop Date(s):

Public Hearing Date(s):

Meeting Date(s): 6/13/2023

Tabled to Date:

APPROVALS

Director:

Ryan Johnstone

Mayor:

Michael McCullough

Date Reviewed

by City Attorney:
(if applicable)

PUBLIC WORKS - PROJECT COMPLETION REPORT

Project Title: Justice and Municipal Center Elevator Door Upgrade

Project Financing Summary:

Project Revenue Sources:

Budget Authorized by City Council: \$29,788

City Fund Source(s):	General Gov't CIP	\$	35,000
		\$	-
		\$	-
		\$	35,000

Total Project Budget Utilized= \$29,789

Project Expenditures:

Study = \$0

Design = \$0

Total Construction \$0

Engineer's Estimate =

	<u>Contract Award Amount</u>	<u>Actual</u>	
Low Bid/Contract=	\$29,789	\$	29,789
Contingency- 15%=			
Field Engineering Services- 5% =			
	\$29,789	\$	29,789

Total Project Cost = \$29,789

Total Budget for construction=

	\$29,789	
Actual	\$29,789	
	\$0	

Actual Revenue Sources utilized for project:

Budget Authorized by City Council: \$29,789

Actual City Funds utilized:		\$	29,789
		\$	29,789

Total Actual for complete project=

\$ 29,789

Planning**Actual Costs**

Comprehensive Facilities Plan Approved by City Council:

Study Required: N/A

FY Funding in Budget: N/A

Study Contract NTP Date: N/A

Study Contract Completion Date: N/A

Planning Actual
Total =

\$0

Design

Date RFP Issued

Design Contract Award Date:

Design Contract Completion Date:

Design Consultant(s):

Scope of Work Changes:

1 None

Change Order Summary:

1 None

Other Design

DateDesign Actual
Total =

\$0

Construction

Date of Advertisement:

1/23/2023

Bid Opening Date:

1/23/2023

Engineer's Estimate:

Low Responsive/Responsible Bid:

\$29,789

\$29,789

General Contractor

TK Elevator

Contract Award Date:

2/14/2023

Contract Completion Date:

4/21/2023

Closeout Date:

6/13/2023

Date

Scope of Work Changes:

1 None

Change Order Summary:

1

Other Construction

Construction
Actual Total =

\$29,789

Total Project
Cost=

\$29,789

City of Bonney Lake, Washington
City Council Agenda Bill (AB)

Department/Staff Contact: Executive / David Wells	Meeting/Workshop Date: June 13, 2023	Agenda Bill Number: AB23-95
Agenda Item Type: Motion	Ordinance/Resolution Number: M23-95	Sponsor:

Agenda Subject: Arts Commission Appointment.

Full Title/Motion: A Motion Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Ratifying The Mayor's Reappointment Of Melissa Deckman & Molly Sauro-Williams To The Arts Commission.

Administrative Recommendation: Approve.

Background Summary: The Mayor invites the Council to ratify the reappointment of Melissa Deckman & Molly Sauro-Williams to the Arts Commission.

Attachments:

BUDGET INFORMATION

Budget Amount	Current Balance	Required Expenditure	Budget Balance	Fund Source
				☐ General
				☐ Utilities
				☐ Other

Budget Explanation: N/A

COMMITTEE, BOARD & COMMISSION REVIEW

Council Committee Review: Date: Forward to:	Approvals: Chair/Councilmember Councilmember Councilmember Consent Agenda: ☒ Yes ☐ No	Yes No ☐ ☐ ☐ ☐ ☐ ☐
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Commission/Board Review:

Hearing Examiner Review:

COUNCIL ACTION

Workshop Date(s):	Public Hearing Date(s):
Meeting Date(s): 6/13/2023	Tabled to Date:

APPROVALS

Director: <i>David Wells</i>	Mayor: <i>Michael McCullough</i>	Date Reviewed by City Attorney: (if applicable)
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City of Bonney Lake, Washington
City Council Agenda Bill (AB)

Department/Staff Contact: Public Works / Triss Weber	Meeting/Workshop Date: June 13, 2023	Agenda Bill Number: AB23-96
Agenda Item Type: Motion	Ordinance/Resolution/Motion Number: M23-96	Sponsor:

Agenda Subject: Motion to Accept as Complete The Emergency Contract With Olympic Roofing For The Public Safety Building Roof Repair.

Full Title/Motion: A Motion Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, To Accept As Complete The Emergency Contract With Olympic Roofing For The Public Safety Building Roof Repair.

Administrative Recommendation: Approve.

Background Summary: Resolution 3140 dated March 21 2023 awarded The Emergency Contract With Olympic Roofing For The Public Safety Building Roof Repair. The Public Safety building located at 18421 Veterans Memorial Drive E. developed a roof leak that was causing interior damage to the sheet rock and insulation located next to the gym area of the East Pierce Fire and Rescue's side of the facility. This repair had become an Emergency Repair due to the extent of the damage in the building and the health concerns from staff due to the presence of mold that had been found. As a matter of housekeeping, this project has been reconciled, accepted by the Superintendent and the Project Close Out documents are complete.

Attachments: Project Completion Report.

BUDGET INFORMATION

Budget Amount	Current Balance	Required Expenditure	Budget Balance	Fund Source
				☐ General
				☐ Utilities
				☐ Other

Budget Explanation:

COMMITTEE, BOARD & COMMISSION REVIEW

Council Committee Review:	Approvals:	Yes	No
Date:	Chair/Councilmember	☐	☐
	Councilmember	☐	☐
	Councilmember	☐	☐
Forward to:	Consent Agenda:	☒ Yes	☐ No
Commission/Board Review:			
Hearing Examiner Review:			

COUNCIL ACTION

Workshop Date(s):	Public Hearing Date(s):
Meeting Date(s): 6/13/2023	Tabled to Date:

APPROVALS

Director: Ryan Johnstone	Mayor: Michael McCullough	Date Reviewed by City Attorney: (if applicable)
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PUBLIC WORKS - PROJECT COMPLETION REPORT

Project Title: Emergency Roof Repair at Public Safety Building

Project Financing Summary:

Project Revenue Sources:

Budget Authorized by City Council: \$28,143

City Fund Source(s):	General Gov't CIP	\$	26,803
		\$	-
		\$	-
		\$	26,803

Total Project Budget Utilized= \$26,803

Project Expenditures:

Study = \$0

Design = \$0

Total Construction \$0

Engineer's Estimate =

	<u>Contract Award Amount</u>	<u>Actual</u>	
Low Bid/Contract=	\$26,803	\$26,803	
Contingency- 15%=	\$1,340	\$ 1,340	
Field Engineering Services- 5% =	\$28,143	\$ 28,143	

Total Project Cost = \$28,143

Total Budget for construction=

	\$28,143	
Actual	\$26,803	
	\$1,340	Underbudget

Actual Revenue Sources utilized for project:

Budget Authorized by City Council: \$28,143

Actual City Funds utilized:		\$	26,803
		\$	26,803

Total Actual for complete project=

Planning**Actual Costs**

Comprehensive Facilities Plan Approved by City Council:

Study Required: N/A

FY Funding in Budget: N/A

Study Contract NTP Date: N/A

Study Contract Completion Date: N/A

Planning Actual
Total =

\$0

Design

Date RFP Issued

Design Contract Award Date:

Design Contract Completion Date:

Design Consultant(s):

Scope of Work Changes:

1 None

Change Order Summary:

1 None

Other Design

DateDesign Actual
Total =

\$0

Construction

Date of Advertisement:

3/17/2023

Bid Opening Date:

3/17/2023

Engineer's Estimate:

Low Responsive/Responsible Bid:

\$28,143

\$28,143

General Contractor

Olympic Roofing

Contract Award Date:

3/21/2023

Contract Completion Date:

4/21/2023

Closeout Date:

6/13/2023

Date

Scope of Work Changes:

1 None

Change Order Summary:

1

Other Construction

Construction
Actual Total =

\$26,803

Total Project
Cost=

\$26,803

City of Bonney Lake, Washington
City Council Agenda Bill (AB)

Department/Staff Contact: PS / Doug Budzynski	Meeting/Workshop Date: June 13, 2023	Agenda Bill Number: AB23-89
Agenda Item Type: Resolution	Ordinance/Resolution Number: 3157	Sponsor:

Agenda Subject: Award Professional Services Agreement to RH2 to provide design services to construct a new Lakeridge 810 Zone Tank.

Full Title/Motion: A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, To Award A Professional Services Agreement To RH2 To Provide Design Services To Construct A New Lakeridge 810 Zone Tank.

Administrative Recommendation: Approve.

Background Summary: The City's water system has 2 main service zones based upon elevation, the 748 zone and 810 zone. The 810 zone is managed by 1 reservoir (Ponderosa) and 2 pump stations. The demand for water in the 810 zone continues to grow, which puts stress on the system and weakens the City's ability to provide adequate storage and fire protection in the 810 zone in the north area of the water system. The Water Comprehensive Plan discusses this and includes in the City's plan to build a new water tank at the Lakeridge water site. Staff have requested RH2 to provide a quote for the design efforts and preparing a bid package for construction of the tank. RH2's quote is for \$438,500.00 (<6% of project planning costs).

Attachments: Resolution 3157, Professional Services Agreement, Maps.

BUDGET INFORMATION

Budget Amount	Current Balance	Required Expenditure	Budget Balance	Fund Source
\$7,625,000.00	\$7,625,000.00	\$438,500.00	\$7,186,500.00	☐ General ☒ Utilities ☐ Other

Budget Explanation: (1) Water SDC: WCP; ST4 - Lakeridge 810 Zone Reservoir.

COMMITTEE, BOARD & COMMISSION REVIEW

Council Committee Review:	Community Development	<i>Approvals:</i>	Yes	No
	Date: 6 June 2023	Chair/Councilmember Dan Swatman	☒	☐
		Councilmember Tom Watson	☒	☐
		Councilmember Kelly McClimmans	☒	☐
Forward to:		Consent Agenda:	☐ Yes	☒ No

Commission/Board Review:

Hearing Examiner Review:

COUNCIL ACTION

Workshop Date(s):	Public Hearing Date(s):
Meeting Date(s): 6/13/2023	Tabled to Date:

APPROVALS

Director:
Ryan Johnstone

Mayor:
Michael McCullough.

**Date Reviewed
by City Attorney:**
(if applicable)

RESOLUTION NO. 3157

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, PIERCE COUNTY, WASHINGTON, TO AWARD PROFESSIONAL SERVICES AGREEMENT TO RH2 TO PROVIDE DESIGN SERVICES TO CONSTRUCT A NEW LAKERIDGE 810 ZONE TANK.

WHEREAS, the 2023-2024 Biennial budget includes funds for the construction of a new 810 zone tank on the Lakeridge reservoir parcel; and

WHEREAS, the City received a quote from RH2 to provide design services to construct a new Lakeridge 810 zone tank; and

NOW THEREFORE, the City Council of the City of Bonney Lake, Washington, does hereby resolve that the Mayor is authorized to sign the attached contract with RH2 in the amount of \$438,500.00.

Passed by the City Council this 13th day of June 2023.

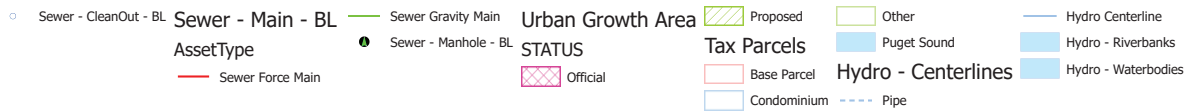
Michael McCullough, Mayor

AUTHENTICATED:

Sadie A. Schaneman, CMC, City Clerk



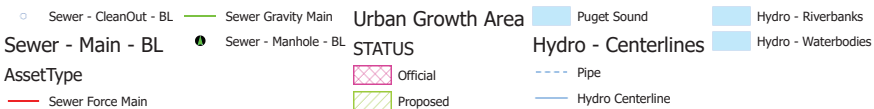
Future 800 zone Tank Location



Date: 5/23/2023



Lakeridge Water Tank Site



Date: 5/23/2023

City of Bonney Lake, Washington
City Council Agenda Bill (AB)

Department/Staff Contact: Jason Sullivan – Planning & Building Supervisor	Meeting/Workshop Date: June 13, 2023	Agenda Bill Number: AB23-105
Agenda Item Type: Resolution	Ordinance/Resolution Number: 3165	Sponsor: Deputy Mayor Carter

Agenda Subject: MRFC/MRAC Sports and Recreation Proposal.

Full Title/Motion: A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Authorizing Staff To Negotiate An Agreement With Mount Rainer Futbol Club For A Public-Private Partnership For Development Of Park And Recreation Facilities.

Administrative Recommendation:

Background Summary: On May 23, 2023, the City received a proposal from Mount Rainier Futbol Club/Mount Rainier Athletic Club (MRFC/MRAC) proposing to establish a private/public partnership to construct multiple sports athletic fields on the City property commonly referred to as the Reed Property and to take over the City's existing sports and recreation program. The goal of this partnership is to develop and expand sports and recreation opportunities for the community at large. As part of this project, the City would also take steps to annex the property into the jurisdictional boundaries of the City.

Attachments: Resolution 3165 and MRFC/MRAC Proposal.

BUDGET INFORMATION

Budget Amount	Current Balance	Required Expenditure	Budget Balance
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Budget Explanation:

COMMITTEE, BOARD & COMMISSION REVIEW

Council Committee Review:	Date:	Approvals:	Yes	No
		Chair/Councilmember	☐	☐
		Councilmember	☐	☐
		Councilmember	☐	☐
	Forward to:	Consent Agenda:	☒ Yes	☐ No
Commission/Board Review:				
Hearing Examiner Review:				

COUNCIL ACTION

Workshop Date(s):	Public Hearing Date(s):
Meeting Date(s): 6/13/2023	Tabled to Date:

APPROVALS

Director: <i>Ryan Johnstone, P.E.</i>	Mayor: <i>Michael McCullough</i>	Date Reviewed by City Attorney: (if applicable):
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RESOLUTION NO. 3165

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, PIERCE COUNTY, WASHINGTON, AUTHORIZING STAFF TO NEGOTIATE AN AGREEMENT WITH MOUNT RAINIER FUTBOL CLUB FOR A PUBLIC-PRIVATE PARTNERSHIP FOR DEVELOPMENT OF PARK AND RECREATION FACILITIES.

WHEREAS, on May 23, 2023 the City received a proposal from Mount Rainier Futbol Club/Mount Rainier Athletic Club (MRFC/MRAC) proposing to establish a private/public partnership to construct multiple sports athletic fields on the City property commonly referred to as the Reed Property and to take over the City's existing sports and recreation program;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Bonney Lake does hereby direct staff is directed to negotiate an agreement with MRFC/MRAC for a public-private partnership for development of park and recreation facilities to be brought back for City Council consideration.

PASSED BY THE CITY COUNCIL this 13th day of June, 2023.

Michael McCullough, Mayor

AUTHENTICATED:

Sadie A. Schaneman, CMC City Clerk

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Mt. Rainier Athletic Club (MRAC) and Mt. Rainier Futbol Club (MRFC)

Bonney Lake Parks and Rec Proposal

7109 Barkubein Rd, aka Reed Property
20 Acres, 2 parcels



The Reed Property located at 7109 Barkubein Road, Pierce County, WA and owned by the City of Bonney Lake has the potential for a large multi sport area for youth and adult sports programs and recreation. It is currently overgrown with blackberries, it has a number of unknown and hidden areas that are a possible risk to the local housing communities and the children in the area. There is an indication that vandalism, small to moderate size outdoor fires and trespassing has been a common past time on the property. Currently it is difficult to access and identify these problems, a risk to the newly growing neighborhood.

Mt. Rainier FC (MRFC) is proposing to create a partnership to rebuild the area into fields that are able to host multiple sports. With a 50-100 year Lease, Land Use and adoption of Parks and Rec adoption into a private and public partnership with MRAC/MRFC and the City of Bonney Lake, MRFC maintains its goal to grow from 2,000 to 5,000 athletes by 2025 and beyond. MRFC plans to make time and resource commitments currently within the club to advance our unique, multi-sport club goals. We believe that this is best described as a 2 part proposal:

Proposal 1 – We respectfully request the city to consider drafting a land use agreement between Bonney Lake and MRAC/FC for the Reed property identified above for a 100 year lease much like the sports park agreement at Fort Dent Park in Tukwila. We would ask that the City annex the property from the county for permitting purposes to be used as a city park space.

Proposal 2 – MRAC/FC would like to adopt the current sports and recreation portion of the Parks and Rec Plan into a private partnership where MRAC/FC leads, supports the

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community and maintains identified sports, land and activities identified in the agreement while using city property and current identified resources. MRAC/FC would identify an organizational leader to report to the city, a committee or other entity to be identified to understand, balance and navigate city and club needs. The overall goal would be to provide a robust and experienced recreational sports program to an already successful community sporting organization.

MRAC/FC can currently offer:

A proven Soccer program, Futures, Rec, Competitive, Age groups from 3 to 23+

Flag Football, Ages 5-19

Futsal (indoor)

Walking Soccer for Seniors

US Youth TopSoccer for children and adults with disabilities

Coaching Education / Methodology

Athlete and Youth Development

College Bound Scholarship Pathways and Guidance

Professional Pathways beyond the on field experience (coach, referee, journalism, photography)

Registration and Scheduling of space agreed to potentially beyond Barkubein

Our Current Staff

Our current player workforce and sponsor parents

We see the following sports in our very near future:

Pickleball - Ages 3-99 Further serving our senior community

Women's and Men's Lacrosse

Rugby

Football and Cheer

Little League Baseball

Disc Golf (We have current ideas for the growth of this sport based on our local knowledge)

Many sports have approached MRFC to discuss immediate alignment with our program, absent this agreement.

We would like to know more about:

What if any staff / pay / benefits would be absorbed? [Answer TBD, there are two now.](#)

What facilities we would have access to or be responsible for? [Reed property only.](#)

[What costs would be absorbed? Unk.](#)

What financial commitments the city is considering to put toward this project? [TBD, previously \\$35,000 annually.](#)

What partners or commitments are in place? (Sumner etc) [Re-negotiating ILA with SBLSD. Answers Aug 2023.](#)

What equipment would be available to use? [Unk.](#)

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What is the current maintenance area? Just Barkubein? [Reed and AYP.](#)
What access would MRAC/FC have to mailing lists and city announcements? [Yes.](#)
What access would MRAC/FC have to ongoing marketing, announcements, advertising? [City would help promote.](#)
Is there a possibility MRAC/FC could have priority or exclusivity to sports related rental and usage of city facilities over direct or identified competition? [Decision for the City Council.](#)
Answers above in blue provided over email 5/18/2023 (ref only).

We look forward to working toward this endeavor.

Estimated material and labor costs \$

Task Estimated Cost

Phase 1 \$ TBD
Phase 2 \$ TBD
Phase 3 \$ TBD
Phase 4 \$ TBD
Phase 5 \$ TBD

Budget Resources:

Public and Private Partnerships, WA State Capital Budget Request – 31st District, Federal Community Funds Project Requests (CFPR)*, Grants, Endowments, Sponsorship, Private Funds, City and County Funds, Tribal Funds and Partnerships while embracing these historical grounds (Connells Prairie **) etc

PROJECT TIMELINE

Once an agreement is reached between the City of Bonney Lake and MRFC, the project could begin within three weeks of permitting. The projected timeline to complete the work of rebuilding the fields would take an estimated 3-4 months per phase. We believe there could be 5 phases for a property this size.

Milestone activities would include:

Phase 1A

- ☐ Engineering Survey with Location of Services,
- ☐ Preserve historical markers, Consult WA Gov Ofc of Indian Affairs (GOIA)
- ☐ Cordon off unsafe areas
- ☐ Identify Parking areas/plan

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- ☐ Irrigation plan
- ☐ Budget Proposal/Adoption – Continuously Revisited

Phase 1B, front fields near Barkubein Rd:

- ☐ Leveling and grading of to a 1% grade
- ☐ New base material and topsoil installed
- ☐ Irrigation
- ☐ Seeding
- ☐ Repair Fencing

Phase 2, Building assessments:

- ☐ Planning
- ☐ Identify Power, Water and Gas
- ☐ Identify which buildings are to remain
- ☐ Demolition
- ☐ Plan for retrofitting and ensuring safety of remaining buildings

Phase 3, Add other sports programs:

TBD

Phase 4, Creation of Indoor Facilities

TBD

Phase 5, Completion of plan and final field spaces added.

TBD

PROJECT RISK FACTORS

Risk Mitigation:

The most significant risk is demolition. A comprehensive safety plan will be submitted prior to each phase. Power appears to be stable and recently inspected with some alterations by the city. Gas is in the area and in good working order. Water and sewer systems are present and appear stable as well. Trees are a significant risk and in need of an arborist. All buildings appear to remain intact and standing with damage from weather or other factors over time.

CONCLUSION

MRFC is committed to providing youth sports in our community in a safe area. Our partnership with the City of Bonney Lake in this project will serve the community at large in youth sports and allow the area the renovation needed to make the field space a safe area for youth sports. This effort will happen away from congestion, challenging traffic times and in an area that is within reach for surrounding communities. Our other

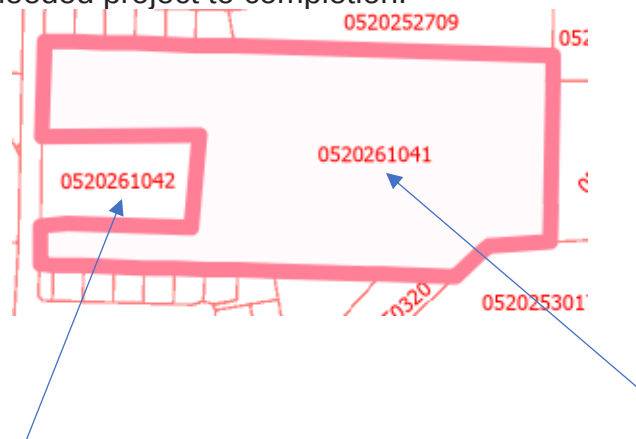
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programming and ongoing partnerships will serve all sports with a regional approach to resources and community commitments to serve the greater Bonney Lake area that are currently in place. We appreciate your partnership in this project and look forward to being able to see this needed project to completion.



Tax Parcel Number 0520261042
 Site Address 7109 BARKUBEIN RD E
 Land Acres 2.48

Tax Parcel Number 0520261041
 Site Address 7111 BARKUBEIN RD E
 Land Acres 17.62

<https://pals.piercecountywa.gov/palsonline/#/AboutMyProperty/AboutMyPropertyParcelInformation/0520261041>

Maps & Images



Historical marker [Barkubein Road Link to GMaps](#) Barkubein and 70th St E

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Top left - 426 long by 245



Middle left – 202 x 215

Brick bldg, house



Bottom left - 414 x 98

Barn is 140 x 30

White roof building is 100 x 65

Multi color roof barn is 172 x 50

Far Right side (East) – 738 x 520 to 630 (angled jog at bottom right)



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Footnotes:

*CFPR - <https://strickland.house.gov/how-can-i-help/fy22-community-project-funding-requests>

Only eligible CPF requests that meet all the guidelines established by the Appropriations Committee will be accepted and considered:

- **You must be able to demonstrate that the request has community support.** This requirement is integral for a successful CPF request. Examples of community support include but are not limited to support letters from local elected officials, press articles, state-intended use plan or community development plan, or a municipal resolution of support.
- **The project or requesting entity must have no financial ties to the Member or their family.**
- **Funding must be for FY22 only.**
- **If the project would normally require a funding match or cost share by a non-federal entity, then the requesting entity will need to demonstrate that it can provide this match if it makes a CPF request.** The Appropriations Committee will conform to statutory match and cost-sharing requirements.
- **The recipient of the CPF must be a governmental entity or 501(c)(3) nonprofit organization.**
- **Requests made by for-profit entities are not permitted and will not be submitted for consideration.**
- Example: **Project Name: Homestead Park Redevelopment**

Recipient: City of University Place

Address: 3609 Market Place West, University Place, WA 98466

Amount Requested: \$500,000

Project Description and Explanation: With the rezone of the City's downtown as a regionally designated Urban Center under the State's Growth Management Act, the City has seen significant new mixed-used, transit-oriented development. Homestead Park is at the center of this development. The park is heavily vegetated and, as a result, suffers from a lack of visibility. The City seeks to address safety concerns raised by the

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community at large, and of particular concern to residents in nearby apartment buildings. The proposed improvements also will address the need for a more inviting and usable community gathering location in the center of the City's most dense neighborhood.

** Battle of Connell's Prairie Marker Nearby- <https://www.legendsofamerica.com/battle-connells-prairie-washington/>



Mayor – Members of the Council & friends & families of BL

I am Laura Zerr – Program Coordinator for the Recreation Dept of the city. I have directly been with COBL since our acquisition in 2017 but have represented the COBL due to the ILA with district since 2018. I have worked in recreation for over 25 years.

Adjust, Adapt and Overcome....Make it work – that is the unofficial motto of every recreation department.

I want to go back to the start of our program 2017 with the CITY for a matter of entering it into public **record and because I am proud of our staff and dedication.**

I was here when you barely passed the resolution to take on the Recreation Dept. You have stayed true to the opposition that you voiced then to now. You who were here let it be know that our highly successful Before and After Activities Club was “child care” and the city needed to not be in that business. You got your wish. We were also told by council members that we had our work cut out for us. Fantastic, we were up for the challenge and pushed forward with what we do best program sports & activities for the community. Not knowing any expectation from the city other than “make money” and having the underlying feeling that our job was always on the line, we made adapted and made it work.

2020 hits, everyone shuts down and we were “furloughed”. We were the only department in the city and as far as we have heard, the only recreation department in the state. Other cities had their recreation departments do what they do best, help the families of their communities. Mr. Vodopich, you were there at the EOC meeting when the City of Puyallup said how critical their Recreation Dept was a part of their Covid response. **Because those who choose this line of work want to be there to help the community and know how to Make it Work**

It was clear that during this time there was **NO intent** to bring the Recreation dept back.

How easy it would be during this time to eliminate us? no one would know or be able to rally. However, **someone did rally** and was able to convince the City Manager & then Mayor Johnson to bring us back – **thank you, David Wells for going to bat for us and the Bonney Lake community!** WE came back with a vengeance, we planned and executed 4 weeks of Action Day Camp that August. Under CDC/DOH guild lines, working with our staff and the cooperation of the district in use of the Daffodil Valley Elementary, we were able to run a successful camp with zero outbreaks – kids were able to be kids, make friends, laugh, have lunches together and families that were often frontline workers were able to get to their jobs knowing their kids were a healthy supportive place. Next, it was September and Distance Learning. **We created a plan of how this could be done – no one had done it before but we made it work.** Our staff became experts very quickly on Zoom and other online tools the District was using. We assisted in helping the kids not only be able to do the workload, but we had a schedule of meetings for each child that their group director followed. **There were lunches, recess and some kid meltdowns. We were there to help them through and succeed.** There was a constant communication between our department and the District. Alex was talking to Dr. Thu Ament

and Superintendent Laurie Dent on a weekly basis. Communication, safety, and community was forefront.

We adjusted, adapted to whatever model the district was doing next – which was Hybrid. Now added to above was bus schedules and we were able to expand to a few more kids in the program. We did this until Jan 2021 when the kids returned to class full time.

The custodian at Daffodil who was there that summer and fall as well kept telling us that what we did was amazing for those kids and families, that we were the forerunners for others and put our neck on the line to do these programs and we crushed it. **Everyone was healthy and stronger for having been in the program.** He couldn't believe that there was zero recognition from management – **but we know how much the families needed and appreciated everything.**

We have a Code of Collaboration in our department and one main guideline is BEFORE Making a decision, we seek input from other stakeholders. We kept those lines of communication open with the district pre and post covid as they are a **vital stakeholder in this community**. The city likes to use the phrase "Team Bonney Lake" but we have had no teamwork in what the vision is for the Rec Dept. We hear that there are those that want to revise the dept – great, but include those that are Subject Matter Experts - your Rec staff in those discussion.

We do this work here knowing that a majority of the Council would like nothing better than to see us gone for what ever reason. Friends in Recreation have wanted to apply here in the past, but I tell them that if they have a council that supports them and wants them to succeed value that. It feels at every turn this Council and mayor wants to kill our program and now they have chipped away our largest community and financial program and the want to give away the rest of the programs.

There are a lot of feel-good stories about Recreation, but there is no denying that if you want a family-oriented community, that is healthy and safe, you need an active recreation dept. Please reconsider voting on the resolution in its entirety and let us be a part of the conversation on the direction to go next. We know how to Adjust, Adapt and Overcome.

It is our heart for these kids and this community that keeps us showing up each day even when friends/family tell us we need to move on from here.

Recreation is more than a job; it is heart and **ours is a strong one here.**

Together, we can Make it Work.

Thank you.