



STATE OF WASHINGTON
DEPARTMENT OF SOCIAL AND HEALTH SERVICES
DIVISION OF CHILD SUPPORT (DCS)

NOTICE TO RECOVER RETAINED CHILD SUPPORT

TO:

RE:

The Division of Child Support (DCS) has _____ showing that you received child support payments from _____. DCS listed these child support payments on the enclosed *Retained Child Support Calculation* form. You did not send a total of \$ _____ child support to DCS. DCS may have given you credit for up to \$50.00 pass-through payments for each month. DCS also may have given you credit for current child support payments that exceeded the amount of your public assistance grant.

When you applied for public assistance, you assigned to the Department of Social and Health Services all rights to child support payments that you receive. This assignment includes child support owed to you for the time before you applied for public assistance. You agreed to send DCS all child support payments that you receive. You agreed to do so within eight days after receiving a payment. This helps DCS recover the public assistance paid to you.

You must do one of the following within 20 days (if DCS served this notice on you in Washington State) or 60 days (if DCS served this notice on you outside Washington State) after you receive this notice.

1. Pay your debt in full by sending a check or money order for \$ _____ to the address listed below.
2. Contact DCS at the address or telephone numbers listed below to arrange payments.
3. Ask DCS for an informal meeting to discuss any disagreement you have with the information in this notice. If you want a meeting, contact DCS at the address or telephone numbers listed below. DCS will not take further action until after your meeting with us.
4. Ask for an adjudicative proceeding (hearing). If you want a hearing, complete the enclosed *Objection/Request for Adjudicative Proceeding* form. Return the completed objection to the DCS address on that form. DCS will not take further action until after we receive the hearing decision.

If you do not take one of the actions listed above, RCW 74.20A allows DCS to take the following collection actions without further notice to you.

1. While you do not receive public assistance, DCS may:
 - a. Attach your earnings, income, or other assets.
 - b. File liens against, seize, and sell your real and personal property.
2. While you receive public assistance, DCS may file liens against your real and personal property.

Date

Authorized Representative
DIVISION OF CHILD SUPPORT

DIVISION OF CHILD SUPPORT
RETAINED SUPPORT
PO BOX 9017
OLYMPIA WA 98507-9017
1-800-277-6797 (TTY/TDD services available for the speech or hearing impaired.)

In reply, refer to:
Case #: